

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, February 10, 2025 – 7:00PM
Mendon Town Hall
16 West Main Street, Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor’s Monthly Report
7. Town Clerk’s Monthly Report
8. Minutes
9. Budget Adjustments 2024
10. Budget Adjustments 2025
11. Abstract of Audited Vouchers
12. Engagement Agreement for Legal Services
13. Finger Lakes Building Officials Annual Educational Conference – Attendance Approval
14. New York Planning Federation Annual Conference – Attendance Approval
15. Advocacy Day – Attendance Approval
16. Annual School for Highway Superintendents – Attendance Approval
17. Stoney Lonesome Road – Survey
18. Amann Road Stormwater Work – Bid Acceptance
19. Environmental Conservation Board – Appointment
20. Board of Assessment Review – Appointment
21. Deputy Supervisor – Temporary Appointment
22. COVID-19 Paid Leave
23. Use of Athletic Fields – Approval
24. Grant of Easement – Sidewalks and Utilities
25. Public Comment
26. Adjournment

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**TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:
February 10, 2025, Regular Meeting**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the agenda as presented/with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Town Clerk

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to acknowledge receipt of the Supervisor's Monthly Report for December 2024.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to acknowledge receipt of the Town Clerk's Monthly Report for January 2025, showing receipts and disbursements in the amount of \$17,827.50.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

8. MINUTES

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the minutes of the organizational meeting held on January 6, 2025, as presented/amended.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

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9. BUDGET ADJUSTMENTS 2024

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following 2024 final budget adjustments:

From: Town Board Contractual	A1010.400	\$400.00
To: Town Board Personnel	A1010.100	\$400.00
From: Justice Contractual	A1110.400	\$560.00
To: Justice Staff	A1110.110	\$560.00
From: Finance Personnel	A1310.100	\$12,130.00
To: Supervisor Personnel	A1220.100	\$2,450.00
Supervisor Staff	A1220.110	\$2,960.00
Finance Contractual	A1310.400	\$4,200.00
Town Clerk Staff	A1410.110	\$2,520.00
From: Garage Personnel	A5132.100	\$4,055.00
To: Superintendent HW Staff	A5010.110	\$3,300.00
Superintendent HW Equip.	A5010.440	\$135.00
Safety Personnel	A5020.100	\$620.00
From: Mendon Sports Contractual	A7140.400	\$90.00
To: Mendon Sports Equip.	A7140.420	\$90.00
From: Employee Benefits	A9060.800	\$710.00
To: Social Security	A9030.800	\$710.00
From: Building Reserves	A9950.2R	\$100,000.00
Town Hall Reserves	A9950.300	\$100,000.00
Debt Service Reserves	A9950.400	\$10,000.00
Employee Benefits	A9060.800	\$23,414.00
To: Transfer to Capital Project	A9950.900	\$233,414.00
From: Contingent	B1990.400	\$3,195.00
To: Safety Personnel	B3410.100	\$180.00
Bldg./Code Personnel	B3620.100	\$2,280.00
Bldg./Code Staff	B3620.110	\$735.00
From: Sidewalks Contractual	B8021.400	\$62,005.00
To: Planning Contractual	B8020.400	\$62,005.00
From: General Repairs Personnel	DB5110.100	\$30,000.00
Improvements Contractual	DB5112.400	\$12,500.00
To: Repairs Equipment	DB5110.200	\$42,500.00

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From: Town Snow Contractual	DB5142.400	\$2,400.00
To: Drainage Personnel	DB5115.100	\$2,400.00
From: Brush Pick up Contractual	DB5140.400	\$310.00
To: Brush Pickup Personnel	DB5140.100	\$310.00
From: Personnel	DB5141.102	\$7,145.00
To: Personnel	DB5141.103	\$7,145.00
From: Personnel	DB5142.114	\$1,120.00
To: Town Snow Personnel	DB5142.117	\$1,120.00
From: Personnel	DB5142.114	\$6,400.00
To: Service to other Govts	DB5148.400	\$6,400.00
From: NYS Retirement	DB9010.800	\$2,550.00
To: Social Security	DB9030.800	\$2,550.00
From: Personnel	DB5142.114	\$12,250.00
To: Medical/Dental	DB9060.800	\$12,250.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. BUDGET ADJUSTMENTS 2025

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following 2025 budget adjustments:

From: Contingent Account	A1990.470	\$2,080.00
To: Town Board	A1010.100	\$2,080.00
From: Contingent Account	A1990.470	\$4,470.00
To: Justice Personnel	A1110.100	\$4,470.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

11. VOUCHERS

General Abstract A

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 25-025 to 25-038, on General Abstract 25-02, in the amount of \$914,212.00.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

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General Abstract B**(Resolution 25-__)**

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 25-039 to 25-082, on General Abstract 25-02, in the amount of \$56,614.10.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

Highway Abstract**(Resolution 25-__)**

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 25-092 to 25-117, on General Abstract 25-02, in the amount of \$138,442.98.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract A

Library vouchers numbered 25-012 to 25-016, on Library Abstract 25-02, in the amount of \$1,522.37, were presented to the Town Board for payment.

Library Abstract B

Library vouchers numbered 25-017 to 25-026, on Library Abstract 25-02, in the amount of \$3,271.61, were presented to the Town Board for payment.

12. ENGAGEMENT AGREEMENT FOR LEGAL SERVICES**(Resolution 25-__)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the following:

AUTHORIZING ENGAGEMENT AGREEMENT WITH DONALD YOUNG FOR THE PROVISION OF LEGAL SERVICES INCLUDING TO THE PLANNING BOARD FOR TOWN OF MENDON FOR 2025

BE IT RESOLVED, that the Engagement Agreement for Planning Board Legal Counsel / Legal Services for the Town of Mendon with Donald Young is hereby approved, all for the provision of legal services by Donald Young to the Town of Mendon as specified therein, including as Planning Board counsel at the monthly fee of \$1,250.00 (\$15,000.00 annually) to render legal services to said Board, in lieu of those as might be customarily rendered and performed by the office of the Planning Board Attorney, which office, if any, is abolished, as well as for other legal services as may be requested at the hourly rate(s) set forth therein, and further that the Town Supervisor is hereby authorized to execute such Agreement, and that Donald Young be so engaged in accordance with such Agreement; and, be it further RESOLVED, that this Resolution shall supersede Resolution 25-010, which Resolution is hereby repealed.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

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13. FINGER LAKES BUILDING OFFICIALS ANNUAL EDUCATIONAL CONFERENCE – ATTENDANCE APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the attendance of Corey Gates and Tim Fess at the Finger Lakes Building Officials Annual Educational Conference, March 10-12, 2025, at the RIT Inn and Conference Center in Henrietta, NY for mandatory training. All legal and necessary expenses to be paid in an amount not to exceed \$800.00 from account B3620.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

14. NEW YORK PLANNING FEDERATION ANNUAL CONFERENCE – ATTENDANCE APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the attendance of Brooke Buckland at the NYPF Annual Conference, April 6-8, 2025, at the Otesaga Hotel, Cooperstown. All legal and necessary expenses to be paid in an amount not to exceed \$700.00 from account B3620.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

15. ADVOCACY DAY – ATTENDANCE APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the attendance of Andrew G. Caschetta at Advocacy Day, March 4-5, 2025, in Albany, NY. All legal and necessary expenses to be paid in an amount not to exceed \$233.70 from account A5010.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. ANNUAL SCHOOL FOR HIGHWAY SUPERINTENDENTS – ATTENDANCE APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the attendance of Andrew G. Caschetta at The Annual School for Highway Superintendents, June 2-4, 2025, at Ithaca College, Ithaca, NY. All legal and necessary expenses to be paid in an amount not to exceed \$510.00 from account A5010.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

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17. STONEY LONESOME ROAD – SURVEY**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the Supervisor to prepare documents and accept proposals for the surveying of Stoney Lonesome Road, east of NYS Rt 65 (Clover Street).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. AMANN ROAD STORMWATER WORK – PROPOSAL ACCEPTANCE**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to accept the proposal for stormwater work on Amann Road from Carini Excavating, in the amount of \$19,195.00, to be paid from account DB5115.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

19. ENVIRONMENTAL CONSERVATION BOARD – APPOINTMENT**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to appoint Michael Burke to the Environmental Conservation Board, term to expire December 31, 2025.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

20. BOARD OF ASSESSMENT REVIEW – APPOINTMENT**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to re-appoint John McDonald to Board of Assessment Review, term to expire September 30, 2029.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

21. DEPUTY SUPERVISOR – TEMPORARY APPOINTMENT**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to acknowledge the Supervisor's appointment of James P. Merzke as Deputy Supervisor for the period of February 15-19, 2025.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

22. COVID-19 PAID LEAVE**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to amend the Personnel Policy to include the provision that COVID-19 related absences must use the employee's sick time, effective February 11, 2025.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

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23. USE OF ATHLETIC FIELDS – APPROVAL

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to allow the use of the Town athletic fields on Semmel Road by Honeoye Falls Blaze Travel Soccer according to their regular schedule which will be submitted to the Board when completed. Their Certificate of Liability Insurance has been submitted, naming the Town as the Certificate Holder.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

24. GRANT OF EASEMENT – SIDEWALKS AND UTILITIES

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the following:

GRANT OF EASEMENT FOR SIDEWALKS AND UTILITIES

THIS INDENTURE made this 10th day of February, 2025, between Joseph L. Condidorio and Roberta E. Condidorio, residing at 25 Killdeer Lane, Fairport, NY 14450 (the "Grantor"), and The Town of Mendon, New York, a municipal corporation with its principal place of business at 16 West Main Street, Honeoye Falls, County of Monroe, State of New York (the "Grantee"),

WHEREAS, Grantor is the fee owner of certain real property located in the Town of Mendon, County of Monroe, State of New York, at the address of 0 Taylor Rd., Mendon, NY 14472 (Tax Lot No. 217.03-1-1.123 (formerly part of 217.03-1-1.12)) and as more particularly shown on the map included herewith as Schedule A attached hereto and made a part hereof (said property being hereinafter referred to as the "Grantor Parcel"); and

WHEREAS, Grantee has requested that Grantor grant and convey to Grantee an easement on, under and within a portion of the Grantor Parcel so as to allow Grantee to install, construct, repair, maintain, add to, replace, and alter present or future sidewalks and appurtenant facilities, and further, for the installation, maintenance, operation, repair, and service of utilities; and

WHEREAS, Grantor is willing to grant such easement to Grantee subject to and in accordance with the terms and conditions set forth in this Grant of Easement; and

NOW THEREFORE, in consideration of the mutual covenants contained herein, one dollar (\$1.00), and other good and valuable considerations, the parties hereby covenant and agree as follows:

1. Grantor does hereby grant and convey Grantee an easement for the installation, construction, repair, maintenance, replacement, and alteration of present or future sidewalks and appurtenant facilities, and further, for the installation, maintenance, operation, repair, and service of utilities on, under and within the premises depicted on Schedule A and more particularly described on Schedule B, and hereinafter referred to as the "Easement Area":

2. The Easement Area is to be left in its natural state and not to contain structures that would interfere with the uses identified herein.

3. Grantee, its agents, employees, or other representatives may enter and inspect the Easement Area in a reasonable manner and at reasonable times to assure compliance with this Grant of Easement.

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4. Grantor reserves for itself, its assigns, representatives, and successors in interest with respect to the Grantor Parcel, all rights as fee owner of the Grantor Parcel, including use of the Easement Area for all purposes not inconsistent with this Grant of Easement, and the right to give sell, assign, or otherwise transfer the underlying fee interest to the Grantor Parcel by operation of law, by deed, or by indenture, subject and subordinate to this Grant of Easement.

5. The failure of Grantee to enforce any of the terms contained herein shall not be deemed a waiver of any such term nor bar its enforcement rights in the event of a subsequent breach of or noncompliance with any of the terms of this Grant of Easement.

SCHEDULE B

ALL THAT TRACT OR PARCEL OF LAND, situate in Town Lot 43, Township 11, Range 5 of the 11,000 Acre Tract, in the Town of Mendon, County of Monroe, State of New York and being more particularly described as follows:

Beginning at a point in the north right-of-way of Taylor Road, said point being 159.49 feet east of the east right-of-way of Mile Square Road;

Thence northerly on a bearing of N 32° 57' 46" E a distance of 20.00 feet to a point;

Thence easterly on a bearing of S 57° 02' 14" E a distance of 180.00 feet to a point;

Thence southerly on a bearing of S 32° 57' 46" W a distance of 20.00 feet to a point in the north right-of-way of Taylor Road;

Thence westerly on a bearing of N 57° 02' 14" W a distance of 180.00 feet to the point and place of beginning.

Being and hereby intending to describe the 20' wide public sidewalk and utility easement to the Town of Mendon, as depicted on the Schedule A survey herein.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

25. PUBLIC COMMENT

26. ADJOURNMENT

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

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MONTHLY REPORT OF THE SUPERVISOR

Dated: **1/22/2025**

TO THE TOWN BOARD OF THE TOWN OF MENDON:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of December, 2024:

		Supervisor			
		Balance 11/30/2024	Increases	Decreases	Balance 12/31/2024
A GENERAL FUND - TOWNWIDE					
A200	CASH - CHECKING	4,007.30	53,365.64	53,365.64	4,007.30
A201	M.M. - M&T	116,758.98	171,383.45	187,270.72	100,871.71
A202	M.M. - NYCLASS	625,083.82	2,340.77	0.00	627,424.59
A204	M.M. - CNB	800,907.74	3.76	0.00	800,911.50
A210	PETTY CASH	350.00	0.00	0.00	350.00
	TOTAL	1,547,107.84	227,093.62	240,636.36	1,533,565.10
B TOWN OUTSIDE VILLAGE					
B200	CASH - CHECKING	0.00	81,345.54	81,345.54	0.00
B201	M.M. - M&T	839,768.15	3,058.86	97,850.93	744,976.08
B202	M.M. - NYCLASS	1,315,024.82	4,924.28	0.00	1,319,949.10
	TOTAL	2,154,792.97	89,328.68	179,196.47	2,064,925.18
DA HIGHWAY TOWNWIDE					
DA200	CASH - CHECKING	0.00	29,783.08	29,783.08	0.00
DA201	M.M. - M&T	458,004.56	43,267.60	50,213.13	451,059.03
DA202	M.M. - NYCLASS	81,431.30	304.91	0.00	81,736.21
DA204	M.M. - CNB	233,398.55	9.05	0.00	233,407.60
	TOTAL	772,834.41	73,364.64	79,996.21	766,202.84
DB HIGHWAY OUTSIDE VILLAGE					
DB200	CASH - CHECKING	0.00	239,632.86	239,632.86	0.00
DB201	M.M. - M&T	27,716.24	447,637.94	284,520.33	190,833.85
DB202	M.M. - NYCLASS	1,554,826.03	5,079.59	444,928.00	1,114,977.62
DB204	M.M. - CNB	344,839.15	9.27	0.00	344,848.42
	TOTAL	1,927,381.42	692,359.66	969,081.19	1,650,659.89
H CAPITAL PROJECTS					
		0.00	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00	0.00
L LIBRARY					
L200	CASH - CHECKING	0.00	23,118.24	23,118.24	0.00
L201	M.M. - M&T	(35,874.89)	711.47	43,402.64	(78,566.06)
L202	M.M. - NYCLASS	10,449.49	39.09	0.00	10,488.58
L204	M.M. - CNB	151,068.26	0.00	0.00	151,068.26
L210	PETTY CASH	50.00	0.00	0.00	50.00
	TOTAL	125,692.86	23,868.80	66,520.88	83,040.78

		Balance			Balance
		11/30/2024	Increases	Decreases	12/31/2024
SF FIRE DISTRICTS					
SF201	CASH - SAVINGS	1.00	0.00	0.00	1.00
	TOTAL	1.00	0.00	0.00	1.00
SL LIGHTING DISTRICTS					
SL201	CASH - SAVINGS	29,067.90	48.77	2,017.88	27,098.79
	TOTAL	29,067.90	48.77	2,017.88	27,098.79
SW WATER DISTRICTS					
SW201	M.M. - M&T	59,475.16	99.78	51,703.12	7,871.82
	TOTAL	59,475.16	99.78	51,703.12	7,871.82
TA TRUST & AGENCY					
TA200	CASH - CHECKING	6,743.35	157,913.82	161,400.42	3,256.75
TA204	CNB ACCOUNT	7,605.03	0.33	0.00	7,605.36
	TOTAL	14,348.38	157,914.15	161,400.42	10,862.11
V DEBT SERVICE					
		0.00	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS		6,630,701.94	1,264,078.10	1,750,552.53	6,144,227.51

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

JANUARY, 2025

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255				
	<u>3</u>	DECALS		1.94
	<u>1</u>	MARRIAGE TRANSCRIPT		10.00
		TOTAL TOWN CLERK FEES		11.94
A2408				
	<u>2</u>	COMMUNITY CENTER USAGE		270.00
		TOTAL A2408		270.00
A2544				
	<u>42</u>	DOG LICENSES		259.00
		TOTAL A2544		259.00
A690				
	<u>2</u>	JUSTICE COURT FUND		2,273.00
		TOTAL A690		2,273.00
B2110				
	<u>1</u>	ZBA AREA VARIANCE		250.00
	<u>1</u>	ZBA PUBLIC HEARING		100.00
		TOTAL B2110		350.00
B2115				
	<u>1</u>	P B APP SITE PLAN		350.00
		TOTAL B2115		350.00
B2555				
	<u>5</u>	BUILDING PERMIT		275.00
		TOTAL B2555		275.00
B2590				
	<u>2</u>	BURN PERMIT		50.00
		TOTAL B2590		50.00
B2771				
	<u>1</u>	AROUND MENDON & HF		20.00
	<u>1</u>	SENIOR CITIZN ACTIVITIES		2,976.90
		TOTAL B2771		2,996.90
B688				
	<u>2</u>	ENGINEERING FEE		4,120.57
	<u>1</u>	ENG REV ADV SITE PLN		1,000.00
		TOTAL B688		5,120.57
DB2306				
	<u>1</u>	HFLCSD SALT		2,402.08
		TOTAL DB2306		2,402.08

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2025

page 2

L2770

1 EV CHARGING STATION 108.07

TOTAL L2770

108.07

T20

7 MEDICAL/DENTAL 1,771.88

TOTAL T20

1,771.88

T670.1

1 RECREATION FEE 1,500.00

TOTAL T670.1

1,500.00

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2025

page 3

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>2,813.94</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>9,142.47</u>
PAID TO SUPERVISOR FOR HIGHWAY	<u>2,402.08</u>
PAID TO SUPERVISOR FOR LIBRARY FUND	<u>108.07</u>
PAID TO SUPERVISOR FOR CONSTRUCTION FEES	<u>3,271.88</u>
PAID TO NYS DEC FOR DECALS	<u>33.06</u>
PAID TO NYS ANIMAL POPULATION CONTROL FUND	<u>56.00</u>
TOTAL DISBURSEMENTS	<u>17,827.50</u>

FEBRUARY 6, 2025

_____, SUPERVISOR
JOHN D. MOFFITT

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Town Clerk

_____ day of _____ 20____

Notary Public

02/06/25
14:00:46

TOWN OF MENDON
Cash Book Transactions
For the period 01/01/25 through 01/31/25

Total: \$17,827.50

Deposited:

Date	Name	Description	DEC	DL	ML	GCL	Other
01/02/25	BOEHM, KEN	0000837/MN RENEWAL 0008100		6.00			
01/02/25	ALLMENDINGER, KAELIN	0001177/MN ORIGINAL		6.00			
01/02/25	ALLMENDINGER, PHIL	0001178/FS ORIGINAL		6.00			
01/03/25	JANISZEWSKI, NATALIE	0000989/MN RENEWAL 0008101		6.00			
01/03/25	WESTJOHN-FUHLBRUCK, STACY	0001179/FS ORIGINAL		6.00			
01/03/25	WESTJOHN-FUHLBRUCK, STACY	0001180/MU ORIGINAL		15.00			
01/03/25	CALLERAME	MEDICAL/DENTAL MEDICAL IN FULL FOR 2025					1,213.56
01/06/25	PENAMONTE	BURN PERMIT 5 KINGSBRIDGE LANE					25.00
01/06/25	SHERMAN	MEDICAL/DENTAL					78.17
01/06/25	BROADWELL	MEDICAL/DENTAL DENTAL					234.51
01/06/25	ALTIER	RECREATION FEE 1117 CHEESE FACTORY RD					1,500.00
01/07/25	MANDERANO, LISA & SHANE	0000664/MN RENEWAL 0008102		6.00			
01/07/25	HAMILTON, CASSIE	0000928/FS RENEWAL 0008103		6.00			
01/07/25	RICHARDSON, KELLY	0001181/FS ORIGINAL		6.00			
01/07/25	TRUMBULL, STEVE	0001182/MU ORIGINAL		15.00			
01/08/25	HRABER, DAN	0000001/FS RENEWAL 0008105		6.00			
01/08/25	JACOBSMEIER, LAMBERT	0000221/FS RENEWAL 0008106		6.00			
01/08/25	FERRARA, PAUL	0000766/MN RENEWAL 0008104		6.00			
01/08/25	GRIFFIN, BRYANT	0000990/MU RENEWAL 0008107		15.00			
01/08/25	SMITH	MEDICAL/DENTAL DENTAL					33.50
01/09/25	CROFT	BUILDING PERMIT 9157 - 74 HDN RDG - REM					50.00
01/10/25	VOGT, MARJORIE	0000933/MN RENEWAL 0008108		6.00			
01/10/25	MAXON, STEPHEN HON	JUSTICE COURT FUND DEC 2024					1,353.00
01/13/25	KOILPILLAI, DONNA M	0000204/MN RENEWAL 0008109		6.00			
01/13/25	CICHON, DUSTIN	0000795/FS RENEWAL 0008111		6.00			
01/13/25	CICHON, DUSTIN	0000796/MN RENEWAL 0008110		6.00			
01/13/25	HORTON, ELIZABETH&MARC	0001082/MU RENEWAL 0008113		15.00			
01/13/25	REILLY, GLENDA	0001087/FS RENEWAL 0008112		6.00			
01/13/25	KAY/JOHNSTONE	0001089/FS RENEWAL 0008114		6.00			
01/13/25	KAY/JOHNSTONE	0001090/MN RENEWAL 0008115		6.00			
01/13/25	KAY/JOHNSTONE	0001091/MN RENEWAL 0008116		6.00			
01/13/25	EMERLING, JUSTIN	0001183/MU ORIGINAL		15.00			
01/13/25	WASHINGTON, PATRICK J	0001184/MN ORIGINAL		6.00			
01/14/25	ANDOLINA, LISA	0000929/FS RENEWAL 0008117		6.00			
01/14/25	HONEYE FALL-LIMA CENTRAL	HFLCSD SALT DECEMBER 2024 ROAD SALT					2,402.08
01/15/25	CONKLIN	ENGINEERING FEE INV GC20250102					1,531.25
01/15/25	CAWLEY SITE PLAN	P B APP SITE PLAN 204.02-1-38					350.00
01/16/25	ALBRIGHT, JESSICA	0001185/FS ORIGINAL		6.00			
01/16/25	WINSKI	BURN PERMIT 14 MENDONSHIRE DR					25.00
01/16/25	DECALS	DECALS DAILY TOTAL	5.00				
01/16/25	CAWLEY SITE PLAN	ENG REV ADV SITE PLN 204.02-1-38					1,000.00
01/17/25	CHURCH, MARY	0000548/FS RENEWAL 0008119		6.00			
01/17/25	CHURCH, MARY	0000843/MN RENEWAL 0008118		6.00			
01/17/25	NERI, SHARON	0000992/FS RENEWAL 0008120		6.00			
01/17/25	CHURCH, MARY	0001186/MN ORIGINAL		6.00			
01/17/25	DECALS	DECALS DAILY TOTAL	5.00				
01/17/25	LABELLA ASSOCIATES	ENGINEERING FEE RETURNED DUPLICATE					2,589.32
01/21/25	SILCO, LORRAINE & MICHAEL	0000587/FS RENEWAL 0008121		6.00			

Date	Name	Description	DEC	DL	ML	GCL	Other
01/21/25	MORSE	MARRIAGE TRANSCRIPT 24028					10.00
01/22/25	MILLS, PAT	0000828/FS RENEWAL 0008122		6.00			
01/22/25	CARROZZA, KAITLIN	0001187/FS ORIGINAL		6.00			
01/22/25	VILLAGER CONDOMINIUM	COMMUNITY CENTER USAGE USE ON JANUARY					90.00
01/22/25	BRIGS, CARA HON	JUSTICE COURT FUND DECEMBER 2024					920.00
01/22/25	LONOBILE, PAUL	MEDICAL/DENTAL 1ST QUARTER					100.50
01/23/25	COOPER	AROUND MENDON & HF					20.00
01/27/25	BATES, MARGUERITE	0001085/FS RENEWAL 0008124		6.00			
01/27/25	FOLEY, KAITLYN	0001092/FS RENEWAL 0008123		6.00			
01/27/25	MOODY LUKE	0001188/MU ORIGINAL		15.00			
01/27/25	MOODY LUKE	0001189/MN ORIGINAL		6.00			
01/27/25	EQUICENTER	BUILDING PERMIT 9158 - 3247 RSH MNDN - R					50.00
01/27/25	MELCHER	BUILDING PERMIT 9159 - 20 PARRISH - SOLA					75.00
01/27/25	FRANK, CHRISTOPHER	BUILDING PERMIT 9160 - 665 W. BLMFLD RD					100.00
01/27/25	LOOPE, GARY	MEDICAL/DENTAL FEBRUARY DENTAL					78.14
01/27/25	HONEOYE FALLS VILLAGE OF	SENIOR CITIZN ACTIVITIES VILLAGE CNTRBTN					2,976.90
01/27/25	TURNER AREA VARIANCE	ZBA AREA VARIANCE 3862 RSH MNDN					250.00
01/27/25	TURNER AREA VARIANCE	ZBA PUBLIC HEARING 3862 RSH MNDN					100.00
01/28/25	CRANMER, LARRY	0000479/FS RENEWAL 0008126		6.00			
01/28/25	PLANERT, WILLIAM T	0000842/FS RENEWAL 0008125		6.00			
01/28/25	LEBEAU, JAMES	BUILDING PERMIT 911 - 4135 CLOVER - REN					
01/28/25	DECALS	DECALS DAILY TOTAL	25.00				
01/29/25	WOOLAVER, MARY	COMMUNITY CENTER USAGE USED ON 01-25-25					180.00
01/30/25	WAGNER, GERHARDT	0000765/MN RENEWAL 0008127		6.00			
01/30/25	FLETCHER, MARY	MEDICAL/DENTAL FEB DENTAL					33.50
01/31/25	BARASZ, ZACHARY	0001190/FU ORIGINAL		15.00			
01/31/25	GREENLOTS	EV CHARGING STATION EV CHARGING DEC 2024					108.07

Total:	\$17,827.50	35.00	315.00	0.00	0.00	17,477.50
Deposit Amount:	\$17,685.50					
<i>Cash:</i>	<i>\$142.00</i>					
<i>Checks:</i>	<i>\$17,543.50</i>					
Credit Card Amount:	\$142.00					



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-228645

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **01/01/2025 to 01/31/2025**

Product Summary

Product Name	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
Resident Senior Fishing	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
Replacement License	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
Resident Hunting	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Bowhunting	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Turkey Permit	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Muzzleloading Privilege	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Fishing	2	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
Print Fee		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	8	\$1.94	\$33.06	0	\$0.00	\$0.00	\$35.00	\$1.94	\$33.06

* Vendor Amount includes Agent commission and print fees collected

\$33.06 Will be swept from your bank account on **2/14/2025**



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-228645

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **01/01/2025** to **01/31/2025**

Daily Summary

Date	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
01/16/2025	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
01/17/2025	6	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
01/18/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/19/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/20/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/21/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/22/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/23/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/24/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/25/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/26/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/27/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/28/2025	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
01/29/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/30/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/31/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	8	\$1.94	\$33.06	0	\$0.00	\$0.00	\$35.00	\$1.94	\$33.06

* Vendor Amount includes Agent commission and print fees collected

\$33.06 Will be swept from your bank account on **2/14/2025**

TOWN OF MENDON

Detail of Decals Transactions

For the period 01/01/2025 through 01/31/2025

02/03/2025

13:08:00

Date	Gross Sales	Commission	Net Sales
01/16/2025	5.00	0.28	4.72
01/17/2025	5.00	0.28	4.72
01/28/2025	25.00	1.38	23.62
Grand Total:	35.00	1.94	33.06

Month Reported: JANUARY, 2025

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: FEBRUARY 3, 2025

Dog License Monthly Report

Original ID Dog Licenses sold	<u>14</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>28</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>42</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>		<u>Local Fees</u>		<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>35</u>	\$5.00 ea	<u>175.00</u>	\$1.00 ea	<u>35.00</u>
Unspayed and Unneutered Dogs	<u>7</u>	\$12.00 ea	<u>84.00</u>	\$3.00 ea	<u>21.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>		<u>No Fee</u>		<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$25.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$50.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Total licenses sold	<u>42</u>		<u>259.00</u>		<u>56.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor \$259.00

Paid to NYS Animal Population Control Program \$56.00

TOWN OF MENDON

02/03/2025
13:42:38

Detail of Dog License Transactions
For the period 01/01/2025 through 01/31/2025

Id	Date	License Type	Owner	Local Fee	APCP Surcharge
Original I.D. Dog Licenses Issued:					
1	0001177	01/02/2025	MN ALLMENDINGER, KAELEN	5.00	1.00
2	0001178	01/02/2025	FS ALLMENDINGER, PHIL	5.00	1.00
3	0001179	01/03/2025	FS WESTJOHN-FUHLBRUCK,	5.00	1.00
4	0001180	01/03/2025	MU WESTJOHN-FUHLBRUCK,	12.00	3.00
5	0001181	01/07/2025	FS RICHARDSON, KELLY	5.00	1.00
6	0001182	01/07/2025	MU TRUMBULL, STEVE	12.00	3.00
7	0001183	01/13/2025	MU EMERLING, JUSTIN	12.00	3.00
8	0001184	01/13/2025	MN WASHINGTON, PATRICK	5.00	1.00
9	0001185	01/16/2025	FS ALBRIGHT, JESSICA	5.00	1.00
10	0001186	01/17/2025	MN CHURCH, MARY	5.00	1.00
11	0001187	01/22/2025	FS CARROZZA, KAITLIN	5.00	1.00
12	0001188	01/27/2025	MU MOODY LUKE	12.00	3.00
13	0001189	01/27/2025	MN MOODY LUKE	5.00	1.00
14	0001190	01/31/2025	FU BARASZ, ZACHARY	12.00	3.00
				105.00	24.00

Renewal Licenses and New Owners Issued:

1	0000837	0008100	01/02/2025	MN BOEHM, KEN	5.00	1.00
2	0000989	0008101	01/03/2025	MN JANISZEWSKI, NATALIE	5.00	1.00
3	0000664	0008102	01/07/2025	MN MANDERANO, LISA & SH	5.00	1.00
4	0000928	0008103	01/07/2025	FS HAMILTON, CASSIE	5.00	1.00
5	0000766	0008104	01/08/2025	MN FERRARA, PAUL	5.00	1.00
6	0000001	0008105	01/08/2025	FS HRABER, DAN	5.00	1.00
7	0000221	0008106	01/08/2025	FS JACOBSMEIER, LAMBERT	5.00	1.00
8	0000990	0008107	01/08/2025	MU GRIFFIN, BRYANT	12.00	3.00
9	0000933	0008108	01/10/2025	MN VOGT, MARJORIE	5.00	1.00
10	0000204	0008109	01/13/2025	MN KOILPILLAI, DONNA M	5.00	1.00
11	0000796	0008110	01/13/2025	MN CICHON, DUSTIN	5.00	1.00
12	0000795	0008111	01/13/2025	FS CICHON, DUSTIN	5.00	1.00
13	0001087	0008112	01/13/2025	FS REILLY, GLENDA	5.00	1.00
14	0001082	0008113	01/13/2025	MU HORTON, ELIZABETH&MA	12.00	3.00
15	0001089	0008114	01/13/2025	FS KAY/JOHNSTONE	5.00	1.00
16	0001090	0008115	01/13/2025	MN KAY/JOHNSTONE	5.00	1.00
17	0001091	0008116	01/13/2025	MN KAY/JOHNSTONE	5.00	1.00
18	0000929	0008117	01/14/2025	FS ANDOLINA, LISA	5.00	1.00
19	0000843	0008118	01/17/2025	MN CHURCH, MARY	5.00	1.00
20	0000548	0008119	01/17/2025	FS CHURCH, MARY	5.00	1.00
21	0000992	0008120	01/17/2025	FS NERI, SHARON	5.00	1.00
22	0000587	0008121	01/21/2025	FS SILCO, LORRAINE & MI	5.00	1.00
23	0000828	0008122	01/22/2025	FS MILLS, PAT	5.00	1.00
24	0001092	0008123	01/27/2025	FS FOLEY, KAITLYN	5.00	1.00
25	0001085	0008124	01/27/2025	FS BATES, MARGUERITE	5.00	1.00
26	0000842	0008125	01/28/2025	FS PLANERT, WILLIAM T	5.00	1.00
27	0000479	0008126	01/28/2025	FS CRANMER, LARRY	5.00	1.00
28	0000765	0008127	01/30/2025	MN WAGNER, GERHARDT	5.00	1.00
				154.00	32.00	

TOWN OF MENDON

A1090 - A690 Transaction Report

For the period 01/01/2025 through 01/31/2025

Type	Date	Comment	Name	Quantity	Fee
A1255					
1.MT	01/21/2025	24028	MORSE	1	10.00
				1	10.00
A2408					
2.COMM	01/22/2025	USE ON JANUARY 16, 2025	VILLAGER CONDOMINIUM	1	90.00
3.COMM	01/29/2025	USED ON 01-25-25	WOOLAVER, MARY	1	180.00
				2	270.00
A690					
4.JSTC	01/10/2025	DEC 2024	MAXON, STEPHEN HON	1	1,353.00
5.JSTC	01/22/2025	DECEMBER 2024	BRIGS, CARA HON	1	920.00
				2	2,273.00
Total for A Fund:				5	2,553.00
Total Sales				5	2,553.00

TOWN OF MENDON

DA2302 - T670.1 Transaction Report
For the period 01/01/2025 through 01/31/2025

Type	Date	Comment	Name	Quantity	Fee
DB2306					
1.HFLS	01/14/2025	DECEMBER 2024 ROAD SALT	HONEOYE FALL-LIMA CENTRAL SCHL	1	2,402.08
				1	2,402.08
			Total for DB Fund:	1	2,402.08
L2770					
2.L277	01/31/2025	EV CHARGING DEC 2024	GREENLOTS	1	108.07
				1	108.07
			Total for L Fund:	1	108.07
T20					
3.MEDI	01/03/2025	MEDICAL IN FULL FOR 2025	CALLERAME	1	1,213.56
4.MEDI	01/06/2025		SHERMAN	1	78.17
5.MEDI	01/06/2025	DENTAL	BROADWELL	1	234.51
6.MEDI	01/08/2025	DENTAL	SMITH	1	33.50
7.MEDI	01/22/2025	1ST QUARTER	LONOBILE, PAUL	1	100.50
8.MEDI	01/27/2025	FEBRUARY DENTAL	LOOPE, GARY	1	78.14
9.MEDI	01/30/2025	FEB DENTAL	FLETCHER, MARY	1	33.50
				7	1,771.88
T670.1					
10.RECF	01/06/2025	1117 CHEESE FACTORY RD	ALTIER	1	1,500.00
				1	1,500.00
			Total for T Fund:	8	3,271.88
Total Sales				10	5,782.03

The Organizational Meeting of the Mendon Town Board was held at 7:00 PM, Monday, January 6, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll
Thomas Dubois *Town Board*
Kimberly Roberts *Members*
Brent Rosiek

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Danny Bassett, Tom Fromberger, *Town Engineer*, Gary Loope, *Deputy Highway Superintendent*, Andrew Caschetta, *Highway Superintendent*, Mary Louise Meisenzahl, and John Recktenwald .

Supervisor Moffitt called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 25-001)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the agenda as amended, to add an agenda item.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PUBLIC COMMENT

Gary Loope, 21 Semmel Rd, reported that he has yet to receive his annual HRA deposit from the Town. He contacted Benefit Resource to address the issue but encountered unhelpful responses and runaround explanations. Frustrated by the lack of resolution, Mr. Loope urges the Town to take action and ensure the matter is promptly addressed.

DELEGATION OF ADMINISTRATIVE DUTIES TO THE SUPERVISOR

(Resolution 25-002)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the following:

BE IT RESOLVED, that pursuant to Town Law, §29(16) the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all State and Federal laws applicable

thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

POSITION APPOINTMENTS – PART TIME

(Resolution 25-003)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to retain the following part time positions and appoint the designated individuals to serve at the pleasure of the Town Board, term to expire December 31, 2025:

Code Compliance Officer - Corey Gates
 Building Inspector - Corey Gates
 Deputy Building Inspector – Tim Fess
 Planning Officer – Corey Gates
 Fire Marshall - Corey Gates
 Building Department Clerk – Craig Osterling
 Assessment Department Clerk - Bruce Fullerton
 Court Clerk - Michelle Booth
 Deputy Court Clerk - Bonnie M. Toomey
 Secretary to the Planning Board and ZBA – Brooke Buckland
 Dog Control Officer- Kevin Junge

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

POSITION RETENTION

(Resolution 25-004)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, that this Town Board retains the position of Deputy Supervisor, established pursuant to Sec. 42 Town Law, term to expire December 31, 2025. During the absence or inability to act of the supervisor, or while the office of supervisor is vacant, the deputy supervisor shall preside, when present, at the meetings of the Town Board and shall be vested with all powers and may perform all of the duties of the supervisor under the Town Law.

BE IT FURTHER RESOLVED, that this Town Board retains the position of Secretary to the Supervisor Part Time, term to expire December 31, 2025.

BE IT FURTHER RESOLVED that this Town Board retains the position of Town Historian and Deputy Town Historian – Part Time, pursuant to Sec. 57.07 of the Arts & Cultural Affairs Law, term to expire December 31, 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Deputy Town Supervisor

Supervisor Moffitt notified the Town Board that he has appointed Brent Rosiek to the position of Deputy Town Supervisor, term to expire December 31, 2025.

Secretary to the Supervisor – Part Time

Supervisor Moffitt notified the Town Board that he has appointed Danielle Liberatore as Secretary to the Supervisor – Part Time, term to expire December 31, 2025.

Town Historian – Part Time

Supervisor Moffitt notified the Town Board that he has appointed Diane C. Ham as Town Historian – Part Time, term to expire December 31, 2025.

Deputy Town Historian – Part Time

Supervisor Moffitt notifies the Town Board that he has appointed Christopher Carosa as Deputy Town Historian – Part Time, term to expire December 31, 2025.

**DEPUTY TOWN CLERK-PART TIME – POSITION RETENTION AND APPOINTMENT
(Resolution 25-005)**

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to retain the Deputy Town Clerk – Part-Time position, with the full powers and duties of the town clerk.

Compensation is approved by the Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Town Clerk, Michelle Booth, notified the Board that she has appointed Bonnie M. Toomey and James P. Merzke to the position of Deputy Town Clerk – Part-Time.

**HIGHWAY DEPARTMENT – POSITION RETENTIONS AND APPOINTMENTS
(Resolution 25-006)**

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to retain the position of Secretary to Highway Superintendent, full-time.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 25-007)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Denise Zimmermann to the position of Secretary to Highway Superintendent, full-time.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 25-008)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the following:

BE IT FURTHER RESOLVED, that this Town Board retains the position of Deputy Highway Superintendent – for a term to expire December 31, 2025. The Deputy Highway Superintendent functions during the absence or inability of the Town Highway

Superintendent to act, and at that time is vested with all the powers and duties of the Town Highway Superintendent. This is a non-compensated position.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Highway Superintendent, Andrew Caschetta, notified the Board that he has appointed Gary Loope to the position of Deputy Highway Superintendent.

ZONING BOARD OF APPEALS ATTORNEY – POSITION RETENTION AND APPOINTMENT

(Resolution 25-009)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to retain the position of Zoning Board of Appeals Attorney, and appoint the firm of Boylan Code, term to expire December 31, 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PLANNING BOARD COUNSEL/LEGAL SERVICES – POSITION RETENTION AND APPOINTMENT

(Resolution 25-010)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to retain the position of Planning Board Attorney, and appoint Don Young, term to expire December 31, 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

JUSTICE COURT – TEMPORARY ASSIGNMENT OF JUSTICES

(Resolution 25-011)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to adopt the following: BE IT RESOLVED, that this Town Board consents to the assignment of the Town of Mendon Justices, pursuant to New York State Uniform Justice Court Act §106(2), to preside in other Town or Village courts in the Seventh Judicial District as need arises during the year 2025, and the temporary assignment of other Town Justices to preside in Mendon Town Court as the need arises during the year 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

LAURA L. LANDERS, LLC

(Resolution 25-012)

A motion was made by Mrs. Roberts, seconded by Mr. Dubois, to retain Laura Landers, LLC, for consulting services for the fiscal year, term to expire December 31, 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

LIAISONS

Supervisor Moffitt appointed the following Town Board members, elected officials, or board appointed liaisons:

- American Legion: Mr. Merzke
- Environmental Conservation Board: Mr. Dubois
- Historic Preservation Commission: Mr. Dubois
- Honeoye Falls/Lima School District (Recreation/Assets): Mr. Moffitt
- Honeoye Falls/Mendon Chamber of Commerce: Mr. Moffitt
- Library: Mrs. Carroll
- Mendon Community Business Association: Mr. Rosiek
- Planning Board: Mr. Rosiek
- Zoning Board of Appeals: Ms. Roberts

TOWN BOARD MEETINGS SCHEDULE

(Resolution 25-013)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to confirm the following schedule of Town Board Meetings for 2025, adopted at the November 18, 2024 meeting:

7:00 PM Mondays as follows: January 6 (Organizational Meeting), February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, September 22, October 20, November 10, December 8 and December 29. Meetings will be held at the Town Hall, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS

(Resolution 25-014)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt following:

WHEREAS, the Town of Mendon, pursuant to Regulation 315.4, is required to establish by resolution, a standard work day for each elective or appointive office or position for reporting purposes to the New York State and Local Retirement System, and WHEREAS, such resolution shall indicate the number of hours prescribed as a standard work day for each such elective or appointed office or position, and the expiration of the term for each such office or position,

NOW, THEREFORE, BE IT RESOLVED, that the standard workdays for elected and appointed officials for the purpose of reporting days worked to New York State Retirement System are as follows:

POSITION – STANDARD WORK DAY HOURS/RECORD OF ACTIVITIES REPORTING

Highway Department Employees - 8 hours per day

Town Hall Employees - 7 hours per day

Library Employees - 7 hours per day

Refer to NYSERS Form RS-2417-A for individual hours being reported to NYSERS.

BE IT FURTHER RESOLVED, that the Town of Mendon will maintain an actual daily record of time worked for the elected or appointed official or that the official holding the

office will record and submit to the clerk his or her work activities for a period of three consecutive months, and

FINALLY, BE IT RESOLVED, that for each elected and appointed official who has submitted a record of work activities pursuant to paragraph (i) of subdivision (a) of section 315.4, the total number of days per month to be reported will be based upon such record of work activities.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

2025 HOLIDAY SCHEDULES

The following 2025 Holiday Schedules were approved by the Town Board at their December 30, 2024 meeting:

TOWN HALL

Wednesday, January 1 (New Year's Day)

Monday, January 20 (MLK Day)

Monday, February 17 (Presidents Day)

Monday, May 26 (Memorial Day)

Thursday, June 19 (Juneteenth)

Thursday, July 3 (Floater)

Friday, July 4 (4th of July)

Monday, September 1 (Labor Day)

Monday, October 13 (Columbus Day)

Tuesday, November 11 (Veterans Day)

Thursday, November 27 (Thanksgiving)

Friday, November 28 (Floater)

Thursday, December 25 (Christmas)

Friday, December 26 (Floater)

HIGHWAY DEPARTMENT

Friday, April 18 (Good Friday)

Monday, May 26 (Memorial Day)

Thursday, June 19 (Juneteenth) (if workload permits day off, if not, use as a floater)

Monday, June 30 (In lieu of MLK Day)

Tuesday, July 1 (In lieu of President's Day)

Wednesday, July 2 (In lieu of New Years Day)

Thursday, July 3 (floater)

Friday, July 4 (4th of July)

Monday, September 1 (Labor Day)

Monday, October 13 (Columbus Day)

Tuesday, November 11 (Veterans Day)

Thursday, November 27 (Thanksgiving)

Friday, November 28 (Floater)

Thursday, December 25 (Christmas)

TOWN HALL OPERATING HOURS

The Town Board acknowledges the 2025 Operating Hours for the Town Hall will be: Monday through Thursday, 8:00AM to 4:00PM, Friday, 8:00AM-1:00PM. These hours will be followed for the entire year.

POLICY AND PROCEDURES MANUAL

(Resolution 25-015)

A motion was made by Mrs. Roberts, seconded by Mr. Dubois, to adopt the Town of Mendon Policy and Procedures Manual. Mr. Rosiek would like the Board to review these this year, ensuring everything is up to date.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

FUND BALANCE POLICY

(Resolution 25-016)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to acknowledge the adherence of the 2014 Fund Balance Policy as written for the A Fund, B Fund, DA Fund, DB Fund and the L Fund.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

EMERGENCY PREPAREDNESS (DISASTER) PLAN

(Resolution 25-017)

A motion was made by Mr. Dubois, seconded by Mrs. Roberts, to adopt the current Emergency Preparedness (Disaster) Plan.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

OFFICIAL TOWN MAP

(Resolution 25-018)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, that the Official Town Map be updated as required by New York State Town Law to reflect any changes that occurred during the year 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

OFFICIAL NEWSPAPER

(Resolution 25-019)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, pursuant to Sec. 64(11) Town Law, to designate *The Sentinel* as the official Town newspaper for 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

EMERGENCY RESPONSE – HIGHWAY DEPARTMENT

(Resolution 25-020)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the following:

To continue the authority, previously established by the Town Board, allowing the Highway Superintendent to respond to requests from emergency providers for assistance during the year 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

MENDON FIRE HALL – ICE CONTROL

(Resolution 25-021)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to adopt the following:

WHEREAS, the Mendon Fire Hall is the alternate Town Emergency Operations Center, and

WHEREAS, it is essential for the above reason that the Mendon Fire Hall be accessible at all times.

NOW, THEREFORE, BE IT RESOLVED, that this Town Board authorizes the Town of Mendon to perform ice removal operations at the Mendon Fire Hall during the year 2025 as time and equipment availability permits.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

BOARDS, COMMITTEES, COMMISSIONS – ADVERTISE FOR MEETINGS

(Resolution 25-022)

A motion was made by Mrs. Rosiek, seconded by Mrs. Carroll, to authorize the Town Clerk to advertise the meetings scheduled for the entire year as follows:

- Board of Assessment Review – 4th Tuesday in May 2025
- Environmental Conservation – 1st Tuesday of each month at 7:00PM, as needed
- Historic Preservation Commission – 1st Wednesday of each month, 7:00PM, as needed
- Planning Board – 1st and 3rd Wednesday of each month at 7:00PM, as needed
- Town Board - per schedule above at 7:00PM
- Zoning Board of Appeals – 2nd and 4th Thursday of each month at 7:00PM, as needed

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

OFFICIAL UNDERTAKINGS

(Resolution 25-023)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to approve the official undertakings required by Section 25 of NYS Town Law. The undertakings are provided by a blanket undertaking (as allowed by Section 11 of Public Officers Law) with Eastern Shore,

NYMIR, providing coverage in the amount of \$250,000 for employee dishonesty; \$100,000.00 for forgery or alteration, theft, disappearance and destruction for all officers

and employees; with excess coverage for the Supervisor, Town Clerk, Tax Receiver and Finance Officer of \$500,000.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

SALARIES – ELECTED/APPOINTED/HOURLY WAGES
(Resolution 25-024)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to adopt the salaries of all elected and appointed officers and the rates of wages of hourly employees including premium pay and overtime (included in the Personnel Policy) and regular pay rates to be paid hourly as indicated below:

Job Title	Salary
Assessor	\$40,265
Building/Assessment Clerk	\$22.00-\$25.00/per hour
Building Inspector/Code Enforcement Officer	\$85,151
Court Clerk	\$13,353
Custodian	\$17.00-\$20.00/per hour
Deputy Building Inspector	\$100/per inspection
Deputy Court Clerk	\$22.00 - \$30.39/per hour
Deputy Town Clerk	\$22.00 - \$30.39/per hour
Deputy Town Supervisor	\$5,000
Dog Control Officer	\$8,686
Fire Marshal	\$3,684
Historian	\$2,700
Planning Board Attorney & Legal Services	\$14,523
Planning Officer	\$1,957
Planning Board/Zoning Board Clerk	\$41,242
Recreation Leader	\$17.00
Secretary (Assessor)	\$22.00 - \$23.00/per hour
Secretary to the Highway Supervisor	\$22.00 - \$25.00/per hour
Secretary to the Supervisor	\$22.00 - \$22.66/per hour
Building & Grounds	\$18.00-\$31.00/per hour
Zoning Board Attorney	\$14,523
Appointed Board Members	
Assessment Board of Review	\$125/per year
Conservation Board Chair	\$50/per mtg
Conservation Board Member	\$25/per mtg
Planning Board Chair	\$60/per mtg
Planning Board Member	\$40/per mtg
Zoning Board Chair	\$60/per mtg
Zoning Board Member	\$40/per mtg
Elected Officials	
Councilperson (4)	\$10,740.50
Highway Superintendent	\$89,248.00

Town Clerk	\$76,663.00
Town Justice (2)	\$22,001.00
Town Supervisor	\$84,417.00
Highway Department	Hourly
Dispatcher (Winter)	\$26.00 - \$34.03
Laborer (Skilled)	\$26.00 - \$35.00
Maintenance Mechanic	\$35.08/per hour
Mechanical Equipment Operator (Light Equipment)	\$26.00 - \$35.00
Mechanical Equipment Operator (Heavy Equipment)	\$26.00 - \$35.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PERSONNEL POLICY – VARIABLE AMOUNTS ASSOCIATED WITH POLICIES (Resolution 25-025)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to adopt the following amounts and percentages associated with the Personnel Policy:

Medical Benefits:

Full-time employees hired prior to 1/1/10, will contribute fourteen percent (14%) of their monthly medical insurance, through payroll deduction.

Full-time employees hired after 1/1/10 will contribute eighteen percent (18%) of their monthly medical insurance premium, through payroll deduction.

Full-time employees hired after 1/1/15 will contribute twenty-percent (20%) of their monthly medical insurance premium, through payroll deduction.

Full-time employees hired after 1/1/18 will be eligible for a single + spouse (50%) policy through the Town's medical insurance. The Employee will contribute 20% of the premium. If the employee wishes to include eligible family members, the employee will pay 50% of the single premium plus the difference between the single premium and the coverage the employee chooses (family, etc.).

RETIREES

All full-time personnel who retire in accordance with the rules and regulations of the New York State Employees' Retirement System, and are credited with at least 20 years' service with the Town, who are covered with health insurance by the Town immediately prior to retirement, or are eligible to be so covered, shall be entitled to a single policy of their choice offered by the Town, at 90% Town expense. Such policy may be provided either at the time of retirement or at a later date, at the Retiree's option. Health insurance coverage for immediate family members of the retiree will be at the retiree's expense.

When a retiree who meets the above criteria reaches age 65, the Town will pay the full cost of a single policy in the Medicare Supplement Program in which the Town participates, until the retiree's death or until coverage is provided from another source. The Town will pay 75% of the cost for retirees who began employment with the Town on or after January 1, 2000. At the retiree's option, the Town will pay the equivalent amount directly to a program of the retiree's choosing.

Retirees with 10 or more years' service, who meet the other requirements detailed above, are eligible for prorated coverage as follows: The percentage of the expense to be covered by the Town equals the number of years of service (rounded to the nearest full year) divided by 20.

Dental Benefits:

Eligible employees hired before 1/1/10 will contribute five percent (5%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/10 will contribute fifteen percent (15%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/15 will contribute twenty-five percent (25%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/18 will be eligible for a single + spouse policy and contribute 25% of the premium. If the employee wishes to include eligible other family members, the employee will pay 25% of the single premium plus the difference between the single + spouse premium and the coverage the employee chooses (family, etc.).

The Town will pay 25% of the dental premium for retirees.

Medical Opt Out – All eligible employees of the Town of Mendon, on an annual basis effective the first of each year, who take their health insurance coverage through a spouse's or significant other's plan from another employer will be paid an opt out of \$4,200 annually. Said benefit will be paid monthly in arrears, will be included in the employee's earnings statement, and will be subject to taxes. Employees must show proof of insurance annually.

Health Reimbursement Account (HRA):

The Town will make a deposit of \$1,200.00 into a Health Reimbursement Account (HRA) for each full-time employee.

Clothing Allowance – Full-time employees with the following job titles are eligible for a clothing allowance, in the amount of \$200.00 for 2025, to purchase proper clothing for work pursuant to the department's clothing standards: Highway Superintendent, Building and Grounds, Code Enforcement Officer, HEO, MEO, and Mechanics. A receipt must be submitted showing the amount paid and a detailed description of the purchase. This is a taxable fringe benefit.

Work Shoes (steel toed boots) – Full-time employees with the following job titles, shall be reimbursed, up to \$300 per year in 2025, for the purchase of steel toed boots: Highway Superintendent, Building and Grounds, Code Enforcement Officer, HEO, MEO and Mechanics. A receipt must be submitted showing the amount paid and a detailed description of the purchase.

Vacation Time – Personnel Handbook

4.02 ELIGIBILITY

Vacation periods are calculated based upon the calendar year. Full time employees are eligible for paid vacation in accordance with the following schedule:

Hire Date: 1/1-3/31 - Nine (9) days after 60 days.

Hire Date: 4/1-6/30 - Six (6) days after 60 days

Hire Date: 7/1-9/30 - Three (3) days after 60 days

Hire Date: 10/1-12/31 - No vacation days.

- On the January 1st following the date of hire – 10 working days then
- One additional day per year to a maximum of 25 working calendar days.

Vacation time shall be tracked by eligible hours. To convert one day into hours, use the average number of hours worked in a day in a work week. When determining vacation time used, the hours used must be based on the hours the employee would have worked on that particular work day.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PAYROLL SCHEDULE

(Resolution 25-026)

A motion was made by Mrs. Carroll, seconded by Mrs. Rosiek, to adopt the salary payment schedule as follows:

1. January 3
2. January 17
3. January 31
3. February 14
4. February 28
5. March 14
6. March 28
8. April 11
9. April 25
10. May 9
11. May 23
12. June 6
13. June 20

14. July 4
15. July 18
16. August 1
17. August 15
18. August 29
19. September 12
20. September 26
21. October 10
22. October 24
23. November 7
24. November 28
25. December 12
26. December 26

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

MILEAGE ALLOWANCE
(Resolution 25-027)

A motion was made by Mrs. Roberts, seconded by Mr. Dubois, to set the mileage allowance at the rate established by the Internal Revenue Service.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

ANNUAL REPORT OF SUPERVISOR
(Resolution 25-028)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to adopt the following: BE IT RESOLVED, that in lieu of preparing the financial report required by Section 29 (10) of the Town Law, the Supervisor shall, pursuant to Section 29 (10-a) of the Town Law, submit to the Town Clerk, within 90 days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law the report will be on file in the Town Clerk's Office and will be available for public inspection and copying.

BE IT FURTHER RESOLVED, that this report be prepared by Laura Landers, LLC in an amount not to exceed \$3,000.00 from Acct. A1310.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

ANNUAL ACCOUNTING – TOWN BOARD COMMITTEE
(Resolution 25-029)

A motion was made by Mrs. Roberts, seconded by Mr. Dubois, to appoint Mrs. Carroll and Mr. Rosiek to a Town Board Committee to meet for the purpose of an annual accounting, on or before April 1, 2025, or as soon thereafter as possible.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

(Resolution 25-030)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to appoint Ms. Roberts and Mr. Dubois to a Town Board Committee to meet for the purpose of an annual accounting of the Justice Courts, on or before April 1, 2025, or as soon thereafter as possible.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

OFFICIAL BANKS**(Resolution 25-031)**

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to name the following as official banks of the Town of Mendon: Canandaigua National, Chase, Manufacturers and Traders Trust Company, NYCLASS. The Town Supervisor is hereby authorized to submit letters to the above-mentioned banks, stating that the Town of Mendon will not make any electronic transfers out of New York State.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PAYMENTS BEFORE AUDIT**(Resolution 25-032)**

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts,, to adopt the following: BE IT RESOLVED, pursuant to Section 118 (2) of the Town Law, that this Board authorizes the payment in advance of audit of claims for public utility services (electric, gas, water, sewer and telephone services), postage, freight and express charges, and BE IT FURTHER RESOLVED, that all such claims shall be presented at the next regular meeting for audit, and BE IT FURTHER RESOLVED, that the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by this Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

REVIEW OF MONTHLY VOUCHERS

The following is the schedule for Town Board Member review of the monthly vouchers:

January – Mrs. Carroll & Mr. Dubois
 February – Mr. Dubois & Ms. Roberts
 March – Ms. Roberts & Mr. Rosiek
 April – Mr. Rosiek & Mrs. Carroll
 May – Mrs. Carroll & Mr. Dubois
 June – Mr. Dubois & Ms. Roberts
 July – Ms. Roberts & Mr. Rosiek
 August – Mr. Rosiek & Mrs. Carroll
 September – Mrs. Carroll & Mr. Dubois
 October – Mr. Dubois & Ms. Roberts
 November – Ms. Roberts & Mr. Rosiek
 December – Mr. Rosiek & Mrs. Carroll

PETTY CASH FUNDS

(Resolution 25-033)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following petty cash funds: Supervisor - \$50.00; Court Clerk - \$50.00; Town Clerk - \$100.00; Highway Superintendent - \$200.00; Library - \$50.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

FEE SCHEDULE

(Resolution 25-034)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to adopt the 2025 Town of Mendon Fee Schedule below:

ALL DEPARTMENTS

Copies (8.5" x 11"): \$.25 per page

Notary Service: No Charge

Returned Check Fee: \$20.00

ATHLETIC FIELDS

One (1) use per week: \$100.00

Average use of two (2) times per week: \$250.00

Average use of greater than 2 times per week: \$400.00

See Use Policy for policies and insurance requirements.

BUILDING DEPARTMENT

Avoidable Fire Alarm Fine

Second (within 2 years): \$100.00

Third (within 2 years): \$200.00

Thereafter (within 2 years): \$300.00

OPERATING PERMITS

Buildings containing one or more areas of public assembly with an occupant load of 100 persons: \$50/annually

Energy Storage Systems: \$250/annually

Fireworks/Pyrotechnics: \$100/per event

Flammable Finishes: \$25/annually

Fumigation & Insecticide Applications: \$50/per event

Hazardous Activities (includes all H occupancies): \$500/annually

High Piled Combustible Storage: \$150/annually

Mobile Food Preparation Vehicles: \$25/per event OR \$200/annually

Sugarhouse Alternative Activities: \$100/annually

Temporary Structures, Tents, Membrane Structures: \$100/per event

Welding & Hot Work: \$25/annually

Residential Occupancy

New Construction (includes building equipment, building systems and garage):
\$0.20 per square foot. \$300.00 minimum fee.

Addition, Remodel, Alteration, Renovation, Repair:
\$100.00 up to 600 square foot. \$75.00 for each 500 square foot thereafter.

Accessory Structure (includes new or addition to a garage, barn, pool cabana, shed, greenhouse, deck, etc.)
\$50.00 up to 1000 square foot. \$25.00 for each 500 square foot thereafter.

Other

- Burn Permit: \$25.00
- Construction Trailer: \$25.00
- Copy of Issued Permit: \$5.00 per permit
- Demolition: \$75.00
- Engineering Fees: at the discretion of the Building Department, any fees incurred in the review of plans and construction will be charged to the applicant at cost, plus 2% for administrative expenses.
- Electric Vehicle (EV) Charger: \$40.00
- Fence and Earth Berms: \$50.00
- Fireplace, Chimney, Solid Fuel Burning Device (repair or installation): \$50.00
- Free Standing Antennas (radio, wind turbines, etc.): \$75.00
- Geothermal (loop field and equipment): \$75.00
- Generator: \$100.00
- Outdoor Sporting Court with Fence: \$25.00
- Pond: \$50.00
- Re-inspection Fees: levied to the permit holder at the discretion of the Building Department when multiple inspections of the same item are required, \$25.00 per inspection.
- Removal of Fuel Storage Tanks: \$30.00
- Renewal/Extension of Permit: Original Fee + \$100 after (1) renewal
- Signs (including subdivision, home occupation, physician, vet, roadside stand): \$20.00
- Solar Panels: \$75.00
- Solar Farms: \$200/acre of leased/owned area
- Swimming Pool, above ground (includes fence and 200 square foot deck): \$50.00
- Swimming Pool, inground (includes fence): \$125.00
- Zoning Compliance Letter: \$40.00

Commercial/Industrial Occupancy

New Construction, excluding Communications Towers (includes structure building systems, building equipment and all common, public and tenant space):
\$0.22 per square foot, \$250.00 minimum fee

Communications Tower (leased/owned area):
\$3,500 (New) \$1,500 (New equipment, repair, replace)

Addition, Remodel, Alteration, Renovation, Repair (all or part of the structure): \$100.00 up to 1000 square feet. \$50.00 for each 500 square feet thereafter.

New or Added Shell Only: one half (1/2) the total amount of the permit fee as calculated above upon permit approval. A proportional share of the remaining permit fee will be payable upon permit approval for each common, public, and/or tenant area thereafter. Shell permits shall be issued only at the discretion of the Building Inspector

Accessory Structure (includes new or addition to a shed, barn, garage, pool cabana, solar collector, etc.): \$50.00 up to 1000 square foot. \$25.00 for each 500 square foot thereafter.

Other

- Burn Permit: \$25.00
- Construction Trailer: \$25.00
- Copy of Issued Permit: \$5.00 per permit
- Demolition: \$150.00
- Engineering Fees: at the discretion of the Building Department, any fees incurred in the review of plans and construction will be charged to the applicant at cost, plus 2% for administrative expenses.
- Electric Vehicle (EV) Charger: \$50.00/unit
- Fence and Earth Berms: \$60.00
- Fireplace, Chimney, Solid Fuel Burning Device (repair or installation): \$30.00
- Free Standing Antennas (dish, radio, television, etc.): \$50.00
- Generator: \$150
- Outdoor Sporting Court with Fence: \$30.00
- Pond: \$50.00
- Re-inspection Fees: levied to the permit holder at the discretion of the Building Department when multiple inspection of the same item is required, \$25.00 per inspection
- Renewal/Extension of Permit: Original Fee + \$150 after (1) renewal
- Sign, 0 to 30 square feet: \$30.00
- Sign, 31 to 50 square feet: \$50.00
- Sign, over 50 square feet: \$2.00 per square foot
- Solar Panels: \$100
- Solar Farms: \$250/acre of leased/owned area
- Swimming Pool (includes fence): \$150.00
- Zoning Compliance Letter: \$50.00

COMMUNITY CENTER

- Town of Mendon Residents: \$30.00/hour with three hour minimum and \$100 deposit
- Not for Profits and Service Organizations located in Mendon or for a resident within that organization: \$50.00 deposit

- For-Profits and Service Organizations located in Mendon or for a resident within that organization - \$200 minimum for use up to 4 hours, \$50 due for each hour over 4 hours. Requires Town Supervisor approval.

EXCAVATION FEES

- Permit: \$125.00 per acre to be excavated
- Excavation (up to 10,000 cubic yards): \$500.00 per year
- Excavation (over 10,000 cubic yards): \$3,000.00 per year

HIGHWAY DEPARTMENT

Driveway Permit: \$175.00

Road Cut/Right-of-Way: \$300.00

In addition, each applicant for a permit to perform work within the Town Right of Way shall deposit security with the Town in the form of cash or a letter of credit in an amount to be determined by the Highway Superintendent, such deposit to be returned upon satisfactory completion of the work covered by such permit, and upon the failure of the applicant to satisfactorily complete such work, to be used by the Town for completion thereof.

PLANNING/ZONING DEPARTMENT

Planning Board

Residential

Administrative Re-sub: \$150.00

Site Plan, one lot: \$350.00

Site Plan, each additional lot: \$50.00 each

Site Plan, accessory structure less than 1000 square foot footprint: \$125.00

Subdivision of Land

Application Fee, 1 to 4 lots: \$150.00

Application Fee, each additional lot (2-4): \$50.00 per lot

Application Fee, 5 or more lots: \$250.00

Application Fee, each additional lot (6+): \$50.00 per lot

Public Hearing: \$100.00

Review of Conservation Easements/Attorney Fees, 1-3 lots: \$75.00

Review of Conservation Easements/Attorney Fees, each additional lot (4+): \$25.00

Total cost not to exceed \$500.00.

Commercial or Industrial

Site Plan: \$300.00, plus \$25.00 per 1000 square foot

Site Plan, Cell Tower: \$1,000

Site Plan, Cell Tower Co-Locator: \$500.00 per co-locator

Subdivision of Land (including P.U.D.'s) Application Fee: \$150.00, plus \$25.00 per acre

Public Hearing \$200.00

All Planning

- Engineering Fee Deposit Site Plan: \$1,000.00 (includes administration fee)

- Engineering Fee Deposit Special Use Permit: \$250.00 (includes administration fee)
- Engineering Fee Deposit Subdivision: \$200.00 per lot (includes administration fee)
- EPOD Development Permit Application: \$50.00
- Map Resigning Fee: \$150.00
- Recreation Fee (All Applications): \$1,500.00 per lot
- Special Use Permit: \$250.00
- Special Use Permit Amendment: \$100.00

Zoning Board of Appeals

Area Variance: \$250.00

Use Variance: \$500.00

Review of Code Enforcement Officer's determination/interpretation: \$100.00

Temporary Use Permit \$100.00

Additional Engineering Fees: in addition, any engineering costs incurred by the Town of Mendon during the Planning Board review, Zoning Board review and/or construction process, will be back charged to the applicant. Any amount in the Engineering Fee Deposit not expended for engineering costs incurred by the Town will be refunded to the applicant.

All of the above fees are payable, in full, at the time of application, with the exception of the Recreation Fee and Easement Review Fee, which are payable at Final Approval.

PUBLICATIONS/OTHER ITEMS

- 1872 Map (historic) \$2.00
- Around Mendon and Honeoye Falls \$20.00
- From Forests to Farming \$10.00
- Hamlet Sign Print \$5.00
- Bells and Whistlestops \$3.00
- Mendon's Cobblestone Landmarks \$10.00
- Mendon Pond's Park - Fairchild's Dream \$25.00
- Migration to Mendon \$10.00
- Mugs \$4.00 each (Set of 4 \$12.00)
- Murder and Mayhem \$20.00
- Rails to Trails \$20.00
- They Went They Fought They Won \$15.00

TOWN CLERK'S OFFICE

- Dog License Spayed/Neutered: \$6.00
- Dog License Unspayed/Unneutered: \$15.00
- Dog License Service Dog (with paperwork from recognized organization): No Charge
- Dog Impoundment: \$28.00/day
- Dog Rabies Vaccination as part of impoundment: \$20.00

- Dog Impoundment at an emergency care facility: \$50.00/day
- Dog Emergency Exam during impoundment (other fees will be charged based on services provided by impound facility): \$80.00
- Games of Chance License: \$25.00 per occasion
- Marriage License: \$40.00
- One-Day Marriage Officiant permit (must be purchased at the same location as a license): \$25.00
- Marriage Transcript: \$10.00
- Peddler's Permit Applicant: \$500.00 per six (6) months,
- Peddler's Permit Employee of applicant: \$100.00 per employee for six (6) months

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

ENVIRONMENTAL CONSERVATION BOARD

Chair Appointment

(Resolution 25-035)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to appoint Peter Carosa as Chair of the Environmental Conservation Board, term to expire 12/31/25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment

(Resolution 25-036)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Peter Carosa to the Environmental Conservation Board, term to expire 12/31/26.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment

(Resolution 25-037)

A motion was made by Mr. Dubois, seconded by Mrs. Roberts, to appoint Margaret Bailey to the Environmental Conservation Board, term to expire 12/31/26.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment

(Resolution 25-038)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Tim Engstrom to the Environmental Conservation Board, term to expire 12/31/26.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

HISTORIC PRESERVATION COMMISSION

Chair Appointment

(Resolution 25-039)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Geoff Tesch as Chair of the Historic Preservation Commission, term to expire 12/31/25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment

(Resolution 25-040)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Diane Ham to the Historic Preservation Commission, term to expire 12/31/26.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment

(Resolution 25-041)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Geoff Tesch to the Historic Preservation Commission, term to expire 12/31/26.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment

(Resolution 25-042)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Martha Bush to the Historic Preservation Commission, term to expire 12/31/26.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

LIBRARY BOARD OF TRUSTEES

Chair Appointment

(Resolution 25-043)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to appoint Mary McCabe as Chair of the Library Board of Trustees, term to expire 12/31/25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment

(Resolution 25-044)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to appoint Mary McCabe and Katie Corey to the Library Board, term to expire 12/31/29.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PLANNING BOARD**Chair Appointment*****(Resolution 25-045)***

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to appoint Lauren Smith as Chair of the Planning Board, term to expire 12/31/25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Vice Chair Appointment***(Resolution 25-046)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to appoint Earl DeRue to the Planning Board as Vice Chair, term to expire 12/31/25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Member Appointment***(Resolution 25-047)***

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to appoint Earl DeRue to the Planning Board, for a term to expire 12/31/29.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

ZONING BOARD OF APPEALS**Chair Appointment*****(Resolution 25-048)***

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to appoint Chris Mahood as Chair of the Zoning Board of Appeals, term to expire 12/31/25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

RECORDS MANAGEMENT ADVISORY BOARD***(Resolution 25-049)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the Town Clerk's recommendation for Diane C. Ham to serve on the Records Management Advisory Board, term to expire 12/31/2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 25-050)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the Town Clerk's recommendation for Mary Louise Meisenzahl to serve on the Records Management Advisory Board, term to expire 12/31/2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

BOARD OF ETHICS

(Resolution 25-051)

A motion was made by Ms. Roberts, seconded by Mr. Rosiek, to approve Mary Louise Meisenzahl to serve on the Board of Ethics, term to expire 12/31/2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 25-052)

A motion was made by Ms. Roberts, seconded by Mr. Rosiek, to approve Steven Maxon to serve on the Board of Ethics, term to expire 12/31/2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 25-053)

A motion was made by Ms. Roberts, seconded by Mr. Rosiek, to approve Moe Bickweat to serve on the Board of Ethics, term to expire 12/31/2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 25-054)

A motion was made by Ms. Roberts, seconded by Mr. Rosiek, to approve Art Morrell to serve on the Board of Ethics, term to expire 12/31/2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 25-055)

A motion was made by Ms. Roberts, seconded by Mr. Rosiek, to approve John Broomfield to serve on the Board of Ethics, term to expire 12/31/2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

ENGINEERING/PLANNING SERVICES

(Resolution 25-056)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to continue the current relationship with MRB Associates to provide professional engineering/planning services to the Town at the discretion of the Supervisor, according to their 2025 Standard Hourly Rate Schedule.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

HIGHWAY DEPARTMENT AGREEMENTS

Highway Superintendent – Summer Work on Town Roads (284 Agreement)

(Resolution 25-057)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the Highway Superintendent's Annual Contract for Summer Work on Town Roads as submitted to and reviewed by this Town Board and made a part of the minutes of this meeting.

AGREEMENT between the Town Superintendent of the Town of Mendon, Monroe County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$284,410.91 for materials shall be set aside to be expended for primary work and general repairs upon 4.32 miles of Town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town Highways:

(a) On Mendon Center Road commencing at St Rt 65 and leading to St Rt 251, a distance of 0.84 miles. There shall be expended not over the sum of \$20,924.68 for materials, equipment and contractual labor.

Type: Stone & Oil, **Width of traveled surface:** 24'

(b) On Parrish Road commencing at Ontario County line and leading to St Rt 64, a distance of 0.63 miles. There shall be expended not over the sum of \$15,596.48 for materials, equipment and contractual labor.

Type: Stone & Oil, **Width of traveled surface:** 23'

(c) On Plains Road commencing at St Rt 15A and leading to the Honeoye Creek Bridge, a distance of 1.1 miles. There shall be expended not over the sum of \$158,342.75 for materials, equipment and contractual labor.

Type: Mill and Pave, **Width of traveled surface:** 23'

(d) On Scofield Road commencing at the Mendon/Rush Town line to Plains Road, a distance of 0.5 miles. There shall be expended not over the sum of \$60,508.00 for materials, equipment and contractual labor.

Type: Mill and Pave, **Width of traveled surface:** 21'

(e) On Hunt Club commencing at Boughton Hill Road to cul-de-sac, a distance of 0.4 miles. There shall be expended not over the sum of \$14,520.00 for materials, equipment and contractual labor.

Type: Micropave, **Width of traveled surface:** 20'

(f) On Morgan Chase commencing at Hunt Club to cul-de-sac, a distance of 0.15 miles. There shall be expended not over the sum of \$4,330.00 for materials, equipment and contractual labor.

Type: Micropave, **Width of traveled surface:** 20'

(g) On Rolling Plains commencing at Old French Road to Plains Road, a distance of 0.34 miles. There shall be expended not over the sum of \$10,189.00 for materials, equipment and contractual labor.

Type: Micropave, **Width of traveled surface:** 20'

Mr. Rosiek expressed his desire to review a reconciliation of the agreement upon its conclusion each year to ensure transparency and alignment with expectations. Additionally, there was a discussion regarding Stoney Lonesome Road, specifically the possibility of converting the East side into a dead-end road to address local concerns and improve traffic flow in the area.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Commercial Driver's License Drug Testing Policy (Resolution 25-058)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to continue with Healthworks through 2025, which provides the Town with a commercial driver's license drug testing program.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

TOWN HALL AGREEMENTS

Heating and Cooling (Resolution 25-059)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to continue the current agreement with Fallside Heating & Air Conditioning for a Preventative Maintenance Agreement for the HVAC equipment at the Town Hall, including coverage for the four systems in the building through 2025 at a cost not to exceed \$950.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Security System (Resolution 25-060)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to continue the current agreement with Tyco Integrated Systems (ADT) to provide security system monitoring services for the Town Hall during the year 2025 in the amount not to exceed \$500.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Sprinkler System Service***(Resolution 25-061)***

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to continue the current agreement with Flower City Sprinkler Services for sprinkler inspection service through 2025 at a cost not to exceed \$500.00 (\$125.00 per quarter).

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Fire Extinguisher Service***(Resolution 25-062)***

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to continue the current agreement with Global Fire Protection for extinguisher service for the Town Hall and all other town owned buildings through 2025 at a cost not to exceed \$1,250.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

COMMUNITY CENTER AGREEMENTS**Heating and Cooling*****(Resolution 25-063)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to continue the current agreement with Fallside Heating & Air Conditioning for a Preventative Maintenance Agreement for the heating equipment at the Town of Mendon Falls Post 664 Community Center, including coverage for the two systems in the building through 2025 at a cost not to exceed \$700.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Security System***(Resolution 25-064)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to continue the current agreement with Casco Security Systems to provide security system monitoring services for the Town of Mendon Falls Post 664 Community Center during the year 2025 in the amount not to exceed \$400.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

22 NORTH MAIN STREET AGREEMENT**Heating and Cooling*****(Resolution 25-065)***

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to enter into an agreement with Fallside Heating & Air Conditioning for a Preventative Maintenance Agreement for the HVAC equipment at 22 North Main Street, including coverage for 2 York packaged heating and cooling units and 1 split cooling only system in the building through 2025 at a cost not to exceed \$700.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

VILLAGE OF HONEOYE FALLS AGREEMENTS

Reciprocal Snow Removal

(Resolution 25-066)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to continue the current arrangement for snowplowing services to be performed by the Town within the limits of the Village of Honeoye Falls through the year 2025, with the addition of the arrangements made for the Village to plow the sidewalks at 15 Monroe Street and 22 North Main Street.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

HONEOYE FALLS-LIMA CENTRAL SCHOOL DISTRICT AGREEMENTS

Use of Semmel Road Park

(Resolution 25-067)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to continue the current arrangement with the Honeoye Falls-Lima Central School District to allow the use of the Semmel Road Park for School District sponsored cross country running and skiing meets in exchange for the maintenance of the tracks used for these meets and for residents of the community through 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

MONROE COUNTY AGREEMENTS

Work Agreements

(Resolution 25-068)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to authorize Supervisor Moffitt to execute various Monroe County Work Agreements for machinery rental, necessary operators and additional manpower for 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Signage and Striping Agreements

(Resolution 25-069)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to authorize Supervisor or Highway Superintendent, to execute the agreement with Monroe County regarding Signage and Striping for 2025.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

COMMUNITY ORGANIZATION AGREEMENTS

Honeoye Falls-Mendon Community Concert Band

(Resolution 25-070)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to enter into an agreement with the Honeoye Falls-Mendon Community Concert Band to perform two

(2) concerts for the residents of Mendon during 2025, at a cost of \$1,000.00 per concert held.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Honeoye Falls-Mendon Historical Society

(Resolution 25-071)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to continue the current contract with the Honeoye Falls-Mendon Historical Society for the year 2025, to maintain a display of historic photographs and objects pertaining to the Town and the Town Hall in the lobby of the Town Hall, at a cost of \$700. The contract shall also provide that the Town will pay one-half of the actual cost of gas, electricity and telephone service for the Society's Museum at Harry Allen Park.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

USE OF TOWN MEETING ROOMS

(Resolution 25-072)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to adopt the following usage:

- A Town meeting room by the Mendon Republican Committee as available in the year 2025;
- A Town meeting room by the Mendon Democratic Committee as available in the year 2025;
- The Town of Mendon Falls Post 664 Community Center by the American Legion Honeoye Falls Post 664 on the second Thursday of each month in 2024 at 7:30 PM, and for their purposes on Memorial Day and Veterans Day. Further, use of the entire building on the second Thursdays in August and December.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

DOG IMPOUNDMENT FACILITY

(Resolution 25-073)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to enter into a contract with Add-En-On Kennel for leased space in 2025 in relation to dog impoundment for the Town of Mendon. Related fees are made a part of the Fee Schedule.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

COMMUNICATIONS

Town Clerk, Michelle Booth, reported that she has started receiving the 2025 Town and County taxes.

Town Board

Brent Rosiek, met with the Town Supervisor to discuss the procedures for executing financial transfers. He also provided an update on the Planning Board meetings, highlighting key developments. Additionally, he engaged in a conversation with a concerned resident who expressed dissatisfaction with the level of detail in meeting minutes and raised concerns about limited opportunities for public input during business meetings.

Cynthia Carroll, commented that the cemetery signs are still down and would like to see the lights in the Hamlet fixed.

Town Supervisor, John Moffitt, attended both the Menorah Lighting and the Mendon Fire Department Swearing-In Ceremony. He informed the Board that he would be on vacation from January 10th to January 20th, during which Mr. Rosiek would be available.

Supervisor Moffitt acknowledged a clerical error in the 2025 budget that resulted in the Honeoye Falls Fire District being shorted slightly under \$200. He assured that this amount would be corrected and added to the 2026 budget. Additionally, he shared that Carol Cloen had submitted her resignation, creating an opening on the Environmental Conservation Board (ECB).

During the meeting, he emphasized the value of public comments, stating that he welcomes feedback, including criticism, but expressed frustration at being mischaracterized or told what he thinks. He also clarified that the Personnel Policy was on the agenda for discussion only, not a vote, and reassured attendees that no changes were made to negatively impact anyone.

SUPERVISOR'S MONTHLY REPORT

(Resolution 25-074)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for November 2024.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

TOWN CLERK'S MONTHLY REPORT

(Resolution 25-075)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for December 2024, showing receipts and disbursements in the amount of \$19,047.55.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

MINUTES**(Resolution 25-076)**

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to approve the minutes of the special meeting held on December 30, 2024, as amended.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

BUDGET ADJUSTMENTS**(Resolution 25-077)**

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to approve the following budget adjustments:

From: A1960.8	Medical/Dental Ins.	\$5,000.00
To: A9010.8	NYS Retirement	\$5,000.00
From: DB9060.8	Medical/Dental Ins.	\$46,000.00
To: DB9010.8	NYS Retirement	\$46,000.00
From: L7410.4	Contractual	\$1,507.53
To: L9010.8	NYS Retirement	\$1,507.53
From: L9060.8	Medical/Dental Ins.	\$1,500.00
To: L9010.8	NYS Retirement	\$1,500.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

VOUCHERS**General Abstract A****(Resolution 25-078)**

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve all claims on vouchers numbered 25-001 to 25-024, on General Abstract 25-01, in the amount of \$558,256.18.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

Highway Abstract**(Resolution 25-079)**

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve all claims on vouchers numbered 25-001 to 25-010, on General Abstract 25-1, in the amount of \$35,590.98.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye.

EMPLOYEE HANDBOOK DISCUSSION

The Board engaged in a discussion regarding the draft handbook, reviewing its content and identifying areas for potential improvement. It was agreed that members would compile their comments and submit them to the Town Clerk for consolidation. The Board plans to revisit the draft and continue the discussion at the next meeting to ensure thorough review and consensus before moving forward.

MRB – GRANT WRITING RECORDS MANAGEMENT

(Resolution 25-080)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to authorize the Supervisor to enter into an agreement with MRB Group for professional grant writing services related to a Local Government Management Improvement Funding Application, as detailed in their proposal dated December 16, 2024, for an amount not to exceed \$9,000.00 and to be paid from account B8020.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

MRB – SIDEWALKS

(Resolution 25-081)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to authorize the Supervisor to enter into an agreement with MRB Group for professional services related to the design and bidding of 2025 Sidewalk Improvement Projects, as detailed in their proposal dated December 12, 2024, for an amount not to exceed \$178,400.00 and to be paid from account B8021.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

DOOR PURCHASES – TOWN HALL AND HIGHWAY DEPARTMENT

(Resolution 25-082)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to authorize the purchase of two (2) doors, one (1) for the Town Hall and one (1) for the Highway Department from Alliance Door & Hardware, Inc., 55 Alliance Drive, Rochester, NY, at a total cost not to exceed \$4,299.71, to be paid from account A1620.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

HISTORIC PRESERVATION COMMISSION – SPECIAL MEETING

(Resolution 25-083)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to hold a special meeting of the Town of Mendon Historic Preservation Commission, 7:00PM, Tuesday, January 14, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, for the purpose of reviewing an application before the January 15th Planning Board meeting. The meeting will be advertised as practicable.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

ATTORNEY TO THE TOWN - APPOINTMENT
(Resolution 25-084)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to appoint Rizzo & Rizzo Law Firm, Attorney Brian Marianetti to the position of Attorney to the Town, term to expire December 31, 2025, for an amount not to exceed \$55,000.00 annually from account A1420.1.

Adopted: Mrs. Carroll, Nay; Mr. Dubois, Nay; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC COMMENT

Gary Loope, 21 Semmel Rd., inquired whether, if MRB is no longer the Town's engineering firm, the Town would still retain the rights and ability to utilize the sidewalk designs that MRB had previously developed for them.

ADJOURNMENT
(Resolution 25-085)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 9:07 PM.

Adopted: Mrs. Carroll, Nay; Mr. Dubois, Nay; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

Town of Mendon					
YE Budget transfers					
	Transfer out			Transfer in	
Town Board Contractual	A1010.400	400.00	Town Board Personnel	A1010.100	400.00
Justice Contractual	A1110.400	560.00	Justice Staff	A1110.110	560.00
Finance Personnel	A1310.100	12,130.00	Supervisor Personnel	A1220.100	2,450.00
			Supervisor Staff	A1220.110	2,960.00
			Finance Contractual	A1310.400	4,200.00
			Town Clerk Staff	A1410.110	2,520.00
Garage Personnel	A5132.1	4,055.00	Superintendent HW Staff	A5010.11	3,300.00
			Superintendent HW Equip.	A5010.44	135.00
			Safety Personnel	A5020.100	620.00
Mendon Sports Contractual	A7140.4	90.00	Mendon Sports Equip.	A7140.42	90.00
Employee Benefits	A9060.8	710.00	Social Security	A9030.8	710.00
Building Reserves	A9950.2R	100,000.00	Transfer to Capital Project	A9950.9	233,414.00
Town Hall Reserves	A9950.3	100,000.00			
Debt Service Reserves	A9950.4	10,000.00			
Employee Benefits	A9060.8	23,414.00			
Contingent	B1990.4	3,195.00	Safety Personnel	B3410.1	180.00
			Bldg./Code Personnel	B3620.1	2,280.00
			Bldg./Code Staff	B3620.110	735.00
Sidewalks Contractual	B8021.4	62,005.00	Planning Contractual	B8020.40	62,005.00
General Repairs Personnel	DB5110.1	30,000.00	Repairs Equipment	DB5110.2	42,500.00
Improvements Contractual	DB5112.4	12,500.00			
Town Snow Contractual	DB5142.4	2,400.00	Drainage Personnel	DB5115.1	2,400.00
Brush Pick up Contractual	DB5140.4	310.00	Brush Pickup Personnel	DB5140.1	310.00
Personnel	DB5141.102	7,145.00	Personnel	DB5141.103	7,145.00
Personnel	DB5142.114	1,120.00	Town Snow Personnel	DB5142.117	1,120.00
Personnel	DB5142.114	6,400.00	Service to other Governments	DB5148.4	6,400.00
NYS Retirement	DB9010.8	2,550.00	Social Security	DB9030.8	2,550.00
Personnel	DB5142.114	12,250.00	Medical/Dental	DB9060.8	12,250.00

2025-2

GENERAL ABSTRACT A No. 25-025 to No. 25-038	SUBTOTAL	<u>\$914,212.00</u>
GENERAL ABSTRACT B No. 25-039- to No. 25-082	SUBTOTAL	<u>\$56,614.10</u>
HIGHWAY ABSTRACT No. 25-092 to No. 25-117	SUBTOTAL	<u>\$138,442.98</u>
	TOTAL	<u>\$1,109,269.08</u>
LIBRARY ABSTRACT A No. 25-012 to No. 25-016	SUBTOTAL	<u>\$1,522.37</u>
LIBRARY ABSTRACT B No. 25-017 to No. 25-026	SUBTOTAL	<u>\$3,271.61</u>
	TOTAL	<u>\$4,793.98</u>

Prepared by *Alyssa Stevenson + Bernie Foomey*

Abstract of General Vouchers 25-02A				
025	Aetna	L9060.8		\$ 139.00
026	Charter Communications	A1620.4		\$ 923.41
027	Excellus Health Plan-Group	A9060.8	\$ 3,581.97	
		DA9060.8	\$ 809.04	
		DB9060.8	\$ 10,849.23	
		L9060.8	\$ 646.50	\$ 15,886.74
028	Excellus Health Plan-Group	TA20		\$ 3,431.25
029	Excellus Health Plan-Group	A9060.8	\$ 971.60	
		B9060.8	\$ 485.80	
		DB9060.8	\$ 1,457.40	\$ 2,914.80
030	Excellus Health Plan-Group	A9060.8	\$ 278.23	
		B9060.8	\$ 44.67	
		DA9060.8	\$ 33.50	
		DB9060.8	\$ 502.50	
		L9060.8	\$ 33.50	\$ 892.40
031	Excellus Health Plan-Group	TA20		\$ 577.84
032	Frontier	A1620.4		\$ 380.70
033	Mendon Fire District	A631		\$ 624,933.00
034	Monroe County Water Authority	A1620.4		\$ 108.10
035	NYS and Local Employees Retirement System	A9010.8	\$ 89,990.25	
		B9010.8	\$ 19,609.33	
		DA9010.8	\$ 18,989.40	
		DB9010.8	\$ 112,940.49	
		L9010.8	\$ 18,017.53	\$ 259,547.00
036	National Fuel	A1620.4		\$ 849.27
037	National Grid	B5182.4	\$ 233.36	
		A1620.4	\$ 1,668.47	\$ 1,901.83
038	R.G. & E.	SL5182.4		\$ 1,726.66
		TOTAL		\$ 914,212.00

Abstract of General Vouchers 25-2B				
039	Benefit Resource	A9060.8	\$ 169.56	
		B9060.8	\$ 56.53	
		DA9060.8	\$ 28.26	
		DB9060.8	\$ 367.39	
		L9060.8	\$ 28.26	\$ 650.00
040	Bolanos Lowe PLLC	B1910.1		\$ 4,815.00
041	Booth, Michelle, Receiver of Taxes	A1950.43		\$ 1,300.95
042	Capital One Trade Credit	A5010.4		\$ 136.98
043	Capital One Trade Credit	A1620.2		\$ 63.46
044	Centrica Business Solutions	A1620.2		\$ 11,345.07
045	Crane's Automotive Service, Inc.	A1620.2		\$ 21.00
046	Crystal Rock	A1670.4		\$ 66.95
047	Earth Planter	A1620.2		\$ 2,685.00
048	Eastern Shore Insurance Agency	A1910.410		\$ 688.00
049	FNBO	A1610.4	\$ 926.34	
		A1620.2	\$ 161.80	
		A1620.4	\$ 97.89	
		A3510.4	\$ 53.06	
		A1310.4	\$ 305.54	
		B3620.4	\$ 150.00	\$ 1,694.63
050	FNBO	A5010.4		\$ 56.66
051	Ferrellgas	A1620.4		\$ 3,181.32
052	Gluckman, Stuart	A1410.4		\$ 225.00
053	Ham, Diane C.	A1410.4		\$ 37.50
054	Home Depot Credit Services	A1620.2		\$ 554.20
055	Honeoye Falls Auto Supply	A1620.2		\$ 20.37
056	Honeoye Falls Marketplace	A1670.4		\$ 103.76
057	Honeoye Falls, Village	B7450.4		\$ 1,848.03
058	JGF Funding	A1670.4	\$ 108.46	
		A5010.4	\$ 108.46	
		B1900.4	\$ 160.54	\$ 377.46
059	Jessica Chevrolet	B3620.4		\$ 297.96
060	Laura L. Landers, LLC	A1310.4		\$ 1,400.00
061	MRB Group	B8020.4	\$ 2,117.20	
		B8021.4	\$ 4,752.00	\$ 6,869.20
062	Milton Rents, Inc.	A1620.2		\$ 612.50
063	Monroe County Clerks Office	A1355.4		\$ 55.25
064	Monroe County Supervisors Assoc.	A1220.4		\$ 225.00
065	Moravec, Bryan	B8020.4		\$ 2,550.00
066	Morgan Rubbish Removal, Inc.	A1620.4		\$ 138.18
067	NYSAMCC, Inc	A1110.4		\$ 60.00
068	Quadient Leasing USA, Inc.	A1670.4		\$ 374.97
069	RL Powers Heating LLC	A1620.4		\$ 200.00
070	Radio Max	A1620.4		\$ 500.00
071	Rizzo & Rizzo Law Office, PLLC	A1420.1		\$ 4,583.33
072	Sentinel Publications	A1670.4	\$ 122.25	
		B8010.4	\$ 28.50	
		B8020.4	\$ 90.00	\$ 240.75
073	Sentinel Publications	A5010.4		\$ 50.00
074	Staples	A5010.4		\$ 287.54
075	Staples	A5010.4		\$ 109.40
076	Sunoco, LLC	A1620.4	\$ 334.33	
		B3620.4	\$ 131.67	\$ 466.00
077	Thru-Way Spring, Inc	A1620.2		\$ 195.00
078	Tillich, Kyle	DB5110.1		\$ 15.00
079	US Postal Service (Quadient POC)	A1670.4		\$ 3,000.00
080	Vern Vallance	A1620.4		\$ 1,700.00
081	Verizon Business	A1220.4	\$ 37.99	
		A1621.4	\$ 18.37	
		A3510.4	\$ 18.37	
		B3620.4	\$ 32.45	\$ 107.18
082	Donald A. Young, Esq.	B8020.1	\$ 1,250.00	
		B1910.1	\$ 1,455.50	\$ 2,705.50
	TOTAL			\$ 56,614.10

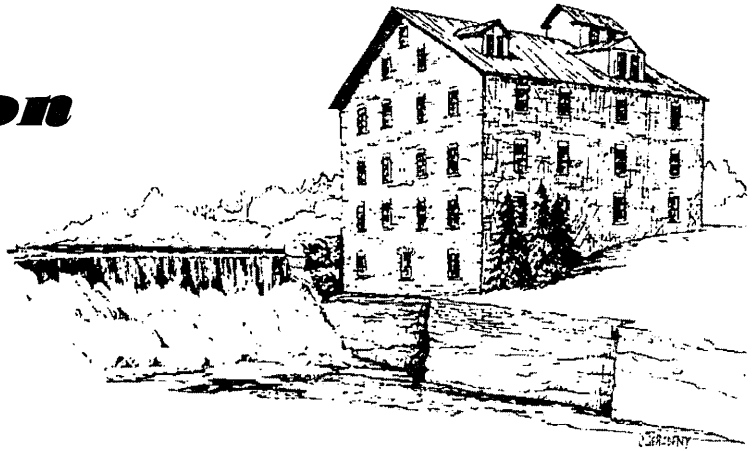
Abstract of Highway Vouchers 25-2

#	Company	Code	Total
092	Alro Steel Corporation	DA5130.4	\$356.02
093	Alta Construction Equipment	DA5130.4	\$824.34
094	American Rock Salt	DB5148.4	\$90,134.61
095	Capital One Trade Credit	DA5130.4	\$135.39
096	Caschetta, Andy	DA9057.8	\$154.20
097	Chemung Supply Corporation	DA5130.4	\$2,584.00
098	Colonial/Rapid Print Marketing	DB5148.4	\$130.00
099	Deckman Oil Company	DA5130.4	\$824.76
100	Factory Motor Parts	DA5130.4	\$731.50
101	FNBO	DA5130.4	\$448.00
102	George & Swede Sales & Service	DA5130.4	\$274.66
103	Grainger	DA5130.4	\$1,924.12
104	Henderson Products	DA5130.4	\$116.71
105	Home Depot Credit Services	DB5142.4	\$244.51
106	Innovative Municipal Products	DB5148.4	\$3,062.71
107	Jackson Welding & Gas Products	DA5130.4	\$45.02
108	Kenworth Northeast Group	DA5130.4	\$8,629.00
109	Kimball Midwest	DA5130.4	\$854.02
110	Lawson Products	DA5130.4	\$396.54
111	NAPA Auto Parts	DA5130.4	\$6,071.79
112	NOCO	DB5110.4	\$11,752.43
113	Northern Supply Inc.	DA5130.4	\$3,300.00
114	Power Drives, Inc.	DA5130.4	\$429.60
115	Sunoco	DB5110.4	\$3,100.40
116	Tracey Road	DA5130.4	\$1,752.25
117	UniFirst Corporation	DA9056.8	\$166.40
Total			\$138,442.98

2/6/2025

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



TO: The Honorable Town Board

FROM: Corey Gates, Code Enforcement Officer

DATE: January 3, 2025

RE: CE Training

I would like to request approval for myself and my Deputy Building Inspector – Tim Fess to attend the Finger Lakes Building Officials annual educational conference, to be held March 10-12, 2025 at the RIT Inn and Conference Center. New York Department of State requires that all Code Enforcement Officers / Building Inspectors obtain a minimum of 24 hours of continuing education training annually in order to maintain certification. By attending this conference we will have the necessary 24 hours of required training, and I have budgeted for the registration fee to attend this conference in the 2024 budget.

Respectfully,

Corey T. Gates



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New York Planning Federation

2025 Conference

April 6-8, 2025

Otesaga Hotel, Cooperstown

Registration Type	Registration Rate
Full Registration includes a free ticket to the Sunday Opening Reception at the Baseball Hall of Fame.	\$240 for NYPF Members \$290 for Non-members
Monday-only Commuter Registration	\$220 for NYPF Members \$270 for Non-members
Awards Luncheon Only	\$75 for NYPF Members and Non-members

Conference Registration Form

First Name *

Last Name *

Title

Municipality/Organization *

Email Address *

Street Address *

Apartment, suite, etc

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Contact

E: nypf@nypf.org
 P: +518-512-5270
 150 State Street, 4th Floor,
 Albany, NY 12207

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- » REQUEST FOR PROPOSALS VII OF BEMUS POINT'S ZONING C UPDATE
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English (US)

Accommodations

Dining

1

2

3

4

ADULTS & CHILDREN DATES OF STAY ACCOMMODATIONS

TOTAL CHARGES

1/0

Apr 6-8

New York Planning Federation

\$ 0.00

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CURRENCY (USD)

ROOMS

New York Planning Federation - From \$ 107.00	
4380988	



Superior King

The Superior Room enhances your relaxation with an airy, spacious layout and 1 king bed. Many Superior Rooms offer breathtaking views of Otsego Lake, reflected by the serene ambiance of the room. Some rooms require stairs. Maximum Occupancy 2.

[VIEW DETAILS](#)

\$ 157.00

BOOK

You're all set, Andrew G!

ADvocacy Day

Confirmation number: 3196053578

We sent the details to m...y@townofmendon.org.

Hotel Information



Hilton Albany

40 Lodge Street
Albany, New York 12207 USA
+1 518-462-6611

Stay Information

4 MAR TUE — **5** MAR WED

Check-in: 4:00 PM

Check-out: 11:00 AM

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out.

Guest information

Andrew G Caschetta

Hilton Honors#:

1 room for 1 adult

2 Double Beds - Nys Highway Superint

Total room charge \$205.00

Total taxes \$28.70

Total for stay: \$233.70

Payment  2298 Nov 2027

Guarantee policy

There is a credit card required for this reservation.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.



Andy Caschetta <mendonhighway@townofmendon.org>

Your Jun-01-2025 Confirmation #84614170

Hampton by Hilton Confirmed <noreply@h6.hilton.com>
To: mendonhighway@townofmendon.org

Wed, Feb 5, 2025 at 11:38 AM




Hi Andrew 
9,526 Points / Member


See you soon, ANDREW CASCHETTA

Your reservation for Jun-01-2025 has been confirmed.
Confirmation #84614170



Hampton Inn Ithaca


 337 Elmira Road
Ithaca NY 14850 US
[Maps & Directions>>](#)

 +16072775500

1 **SUN**
JUN
Check In: 3:00 PM


3 Nights

4 **WED**
JUN
Check Out: 11:00 AM

 [Add to Calendar](#)

Your Room Information

Guest Name: ANDREW CASCHETTA

Guests: 1 Adult
Rooms: 1
Room Plan: DOUBLE QUEEN - NON SMOKING


Your Rate Information Monroe County Super

Rate per night
 01-Jun-2025 - 04-Jun-2025 144.00 USD

Total for Stay per Room Rate **432.00 USD**

Taxes 77.76 USD

Total price for Stay **509.76 USD**

 [Modify Your Reservation >>](#)

Plan Ahead With These Tips:



BE MY EYES APP + HILTON

Bring the world into view with Be My Eyes

Our new partner **Be My Eyes** helps guests who are blind or low vision for every part of their stay with us with on-demand support. Simply download the app to get started.

[Learn More](#)

Rate Rules and Cancellation Policy

- There is a credit card required for this reservation.
- If you wish to cancel, please do by 11:59 p.m. on May-18-2025, to avoid cancellation penalty equal to the first night's room and tax.
- When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such

Use Policy For Town of Mendon Athletic Fields

This policy establishes parameters for regularly scheduled use of athletic facilities on Town parklands. It ensures the use is appropriate for the venue, that the use respects the welfare of the neighborhood, and that the use of Town resources has public benefit.

Requirements

1. Community Groups that want to use the athletic fields must obtain a Facilities Use Permit Application from the Recreation Leader or Town website.
2. Facilities Use Permit Applications will be considered by the Mendon Town Board when submitted with the appropriate fees. If approved, a Facilities Use Permit will be issued. It shall be understood that the Town Board has the sole authority to grant or reject requests for the use of Town of Mendon property.
3. All activities must be under strict supervision of the applicant.
4. The Recreation Leader shall be responsible for coordinating scheduling and presenting to the Town Board for approval.
5. Responsibility for safety and order must be assured by the applicant. Any damage shall be reimbursed by the organization using the facility.
6. Any group using Town of Mendon sports facilities are required to present a certificate of liability insurance, with the Town of Mendon listed as additionally insured. This requirement goes into effect on January 1, 2013.
7. Minimum insurance requirements are \$1,000,000 (one million dollars) per occurrence and \$2,000,000 (two million dollars) aggregate.

Prohibited Uses

1. Facilities are not for use for profit making organizations for their personal or private gain.
2. Any use that includes an admission fee.
3. Use of facilities after dark.
4. Organizational use prohibited on Sundays and Mondays on rectangular fields. Softball fields may be used seven days a week.
5. There shall be no use, possession, sale or distribution of alcohol or controlled substances.
6. There shall be no smoking or use of tobacco products.

Fees will be approved annually by the Mendon Town Board.

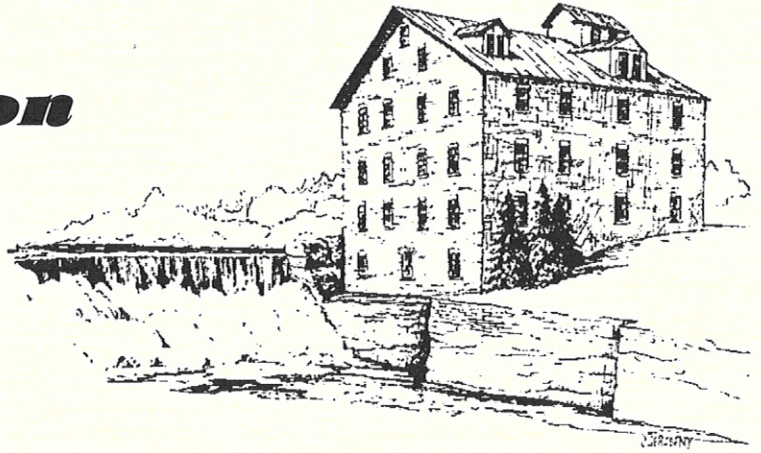
The Town of Mendon reserves the right to withdraw privileges of use from any persons and/or organizations.

Adopted by the Mendon Town Board April 16, 2012.

Amended by the Mendon Town Board May 14, 2012.

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



Fee Schedule for Use of Town of Mendon Athletic Fields

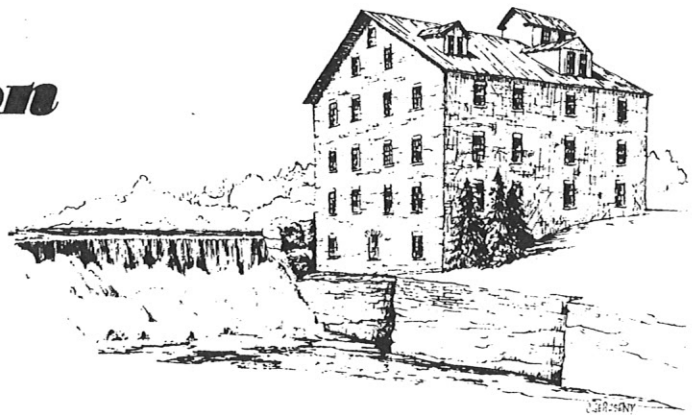
1. Fees are per league, per calendar year (January – December).
2. Fees are due upon application.
3. No application will be considered by the Town Board until a fee is received.
4. Fees will be adopted by the Town Board on an annual basis.
5. Fees are non-refundable.
6. Checks should be made out to the Town of Mendon. No credit/debit accepted.
7. There is a \$20.00 fee on all returned checks.

Fees

\$100.00 – 1 (one) use per week.
\$250.00 – average use of 2 (two) times per week.
\$400.00 – average use of greater than 2 (two) times per week.

Town of Mendon

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Promoting the Future*



FACILITIES USE PERMIT APPLICATION ATHLETIC FIELDS

NAME OF ORGANIZATION: Honeoye Falls Blaze Travel Soccer
ORGANIZATION ADDRESS: PO Box 61
Honeoye Falls, NY 14472

TYPE OF SPORT: Soccer
NUMBER OF PARTICIPANTS: 50
AGE RANGE OF PARTICIPANTS: 9-12

REPRESENTATIVE COMPLETING THIS APPLICATION: Larry Roth
CONTACT PHONE NUMBER (CELL): 585-330-5203
CONTACT EMAIL ADDRESS: ldroth@gmail.com

DATES AND TIMES REQUESTED (ATTACH ADDITIONAL SHEETS AS NECESSARY):
THERE IS NO ORGANIZATIONAL USE ON SUNDAYS OR MONDAYS.

Our schedule is not finalized , and we will pass it along as soon as it's done.

The undersigned states that they are a duly authorized representative of the organization named above and they take full responsibility for the adherence of their organization to the policies for the use of these fields as adopted by the Mendon Town Board.

L.D. Roth

For Official Use Only:
Fee Received _____
Insurance Forms Received _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/9/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
LIC #40558248		PHONE (A/C No. Ext): 612-345-9683	
Player's Health Cover USA Inc.		FAX (A/C, No):	
718 Washington Ave North #402		E-MAIL ADDRESS: certificates@playershealth.com	
Minneapolis MN 55401		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Everest National Insurance Company	
		INSURER B: Great American Insurance Company	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED		NAIC #	
New York State West Youth Soccer Association		10120	
PO Box 1014		16691	
Webster NY 14580			

COVERAGES

CERTIFICATE NUMBER: 141805

REVISION NUMBER: 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: PER EVENT			SI8ML03102-241	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 PARTICIPANT LEGAL LIAB \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			SI8ML03102-241	9/1/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ 0			SI8EX01743-241	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical			E426842-03	9/1/2024	9/1/2025	PER INJURY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate issued for sanctioned activities of the state soccer association.

Certificate Holder is Additional Insured as required by written agreement per policy endorsement ECG 20 600 05 09. General liability policy contains sexual abuse and molestation limits of \$1,000,000 per occurrence/\$2,000,000 aggregate. This certificate is issued on behalf of: Honeoye Falls Travel Soccer Club

CERTIFICATE HOLDER**CANCELLATION**

Town of Mendon	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
16 West Main Street	AUTHORIZED REPRESENTATIVE
Honeoye Falls NY 14472	

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THIS ENDORSEMENT CHANGES THE COVERAGE PART. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – AUTOMATIC STATUS WHEN REQUIRED IN A WRITTEN AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. Section II – Who Is An Insured** is amended to include as an additional insured any person or organization with whom you have a written agreement that such person or organization be added as an additional insured on your Coverage Part. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by:
1. Your acts or omissions; or
 2. The acts or omissions of those acting on your behalf;
- in the performance of your operations for an additional insured.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
1. The Limits of Insurance required by the written agreement between the parties; or
 2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS
AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section **IV** – COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your operations or "your work" done under a written agreement that requires you to waive your rights of recovery. The written agreement must be made prior to the date of the "occurrence". This waiver applies only to the person or organization shown in the Schedule above.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDMENT – OTHER INSURANCE (PRIMARY NONCONTRIBUTORY)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Paragraph a. Primary Insurance of 4. Other Insurance of **SECTION IV COMMERCIAL GENERAL LIABILITY CONDITIONS** is replaced by the following:

a. Primary Insurance

This insurance is primary except when **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **c.** below, except that we will not seek contribution from any party with whom you have agreed in a written contract or agreement that this insurance will be primary and noncontributory, if the written contract or agreement was made prior to the subject "occurrence" or offense.

GRANT OF EASEMENT FOR SIDE WALKS AND UTILITIES

THIS INDENTURE made this 4th day of February, 2025, between Joseph L. Condidorio and Roberta E. Condidorio, residing at 25 Killdeer Lane, Fairport, NY 14450 (the “Grantor”), and The Town of Mendon, New York, a municipal corporation with its principal place of business at 16 West Main Street, Honeoye Falls, County of Monroe, State of New York (the “Grantee”),

WHEREAS, Grantor is the fee owner of certain real property located in the Town of Mendon, County of Monroe, State of New York, at the address of 0 Taylor Rd., Mendon, NY 14472 (Tax Lot No. 217.03-1-1.123 (formerly part of 217.03-1-1.12)) and as more particularly shown on the map included herewith as **Schedule A** attached hereto and made a part hereof (said property being hereinafter referred to as the “Grantor Parcel”); and

WHEREAS, Grantee has requested that Grantor grant and convey to Grantee an easement on, under and within a portion of the Grantor Parcel so as to allow Grantee to install, construct, repair, maintain, add to, replace, and alter present or future sidewalks and appurtenant facilities, and further, for the installation, maintenance, operation, repair, and service of utilities; and

WHEREAS, Grantor is willing to grant such easement to Grantee subject to and in accordance with the terms and conditions set forth in this Grant of Easement; and

NOW THEREFORE, in consideration of the mutual covenants contained herein, one dollar (\$1.00), and other good and valuable considerations, the parties hereby covenant and agree as follows:

1. Grantor does hereby grant and convey Grantee an easement for the installation, construction, repair, maintenance, replacement, and alteration of present or future sidewalks and

appurtenant facilities, and further, for the installation, maintenance, operation, repair, and service of utilities on, under and within the premises depicted on **Schedule A** and more particularly described on **Schedule B**, and hereinafter referred to as the “Easement Area”:

2. The Easement Area is to be left in its natural state and not to contain structures that would interfere with the uses identified herein.

3. Grantee, its agents, employees, or other representatives may enter and inspect the Easement Area in a reasonable manner and at reasonable times to assure compliance with this Grant of Easement.

4. Grantor reserves for itself, its assigns, representatives, and successors in interest with respect to the Grantor Parcel, all rights as fee owner of the Grantor Parcel, including use of the Easement Area for all purposes not inconsistent with this Grant of Easement, and the right to give sell, assign, or otherwise transfer the underlying fee interest to the Grantor Parcel by operation of law, by deed, or by indenture, subject and subordinate to this Grant of Easement.

5. The failure of Grantee to enforce any of the terms contained herein shall not be deemed a waiver of any such term nor bar its enforcement rights in the event of a subsequent breach of or noncompliance with any of the terms of this Grant of Easement.

IN WITNESS WHEREOF, Grantor has caused this instrument to be signed in its name.

Joseph L. Condidorio
Joseph L. Condidorio

Roberta E. Condidorio
Roberta E. Condidorio

Date: 2/4/2025

Date: 2/04/2025

THIS GRANT OF EASEMENT IS HEREBY ACCEPTED BY THE TOWN OF MENDON, NEW YORK.

TOWN OF MENDON, NEW YORK

By: _____
Town Supervisor

Date: _____

STATE OF NEW YORK)
)
COUNTY OF Monroe)

On the 4th day of February, 2025, before me, the undersigned, a Notary Public in and for the State of New York, personally appeared, Joseph L. Condidorio and Roberta E. Condidorio, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that they executed the same in their capacity and that by their signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Megan C. Anderson
NOTARY PUBLIC
(Notarial Seal)

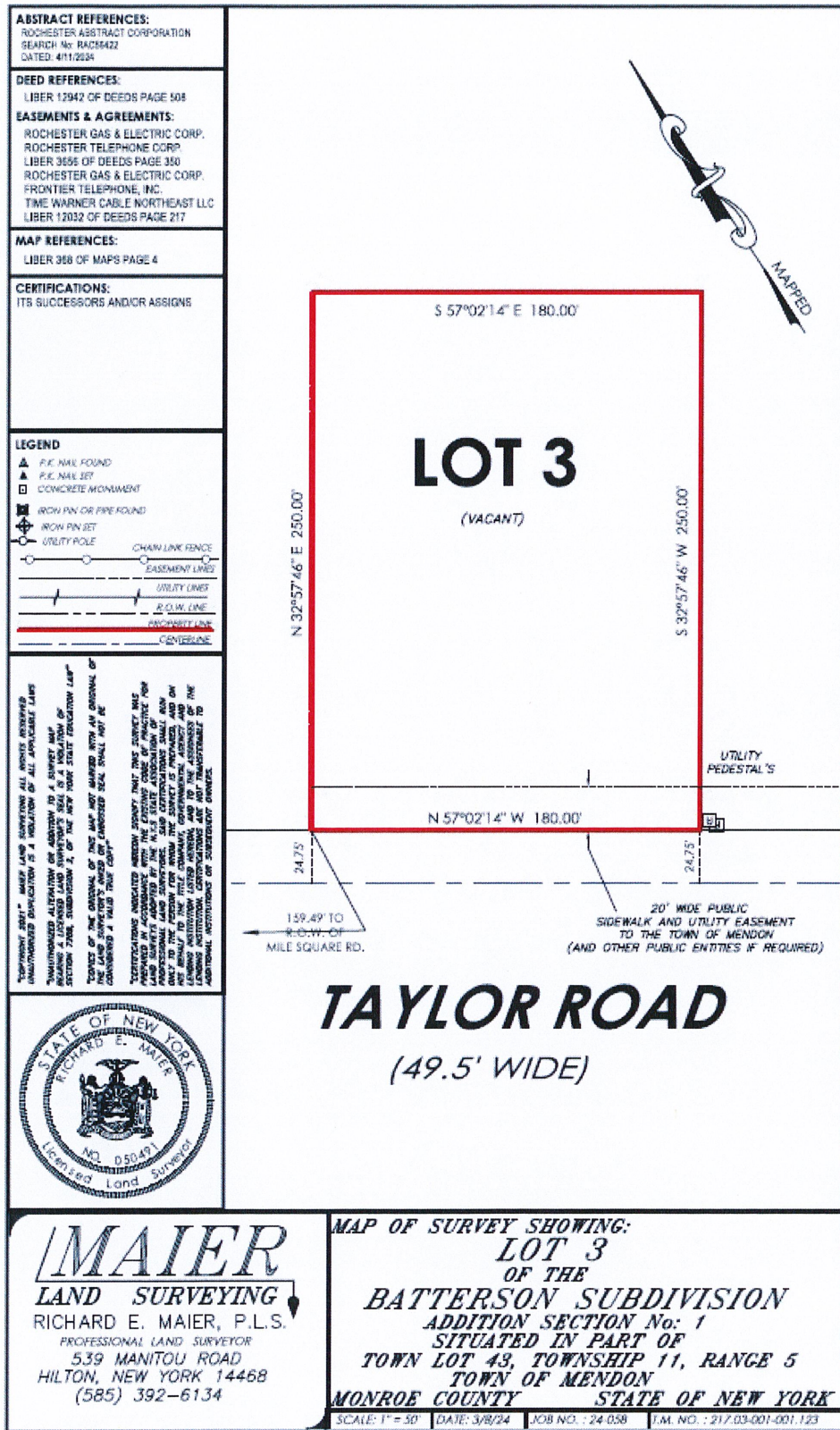
MEGAN C. ANDERSON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01AN6420784
Qualified in Monroe County
Commission Expires August 16, 2025

STATE OF NEW YORK)
)
COUNTY OF MONROE ___)

On the ___ day of _____ 20___, before me, the undersigned, a Notary Public in and for the State of New York, personally appeared, _____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that they executed the same in their capacity and that by their signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC
(Notarial Seal)

SCHEDULE A



SCHEDULE B

ALL THAT TRACT OR PARCEL OF LAND, situate in Town Lot 43, Township 11, Range 5 of the 11,000 Acre Tract, in the Town of Mendon, County of Monroe, State of New York and being more particularly described as follows:

Beginning at a point in the north right-of-way of Taylor Road, said point being 159.49 feet east of the east right-of-way of Mile Square Road;

Thence northerly on a bearing of N 32° 57' 46" E a distance of 20.00 feet to a point;

Thence easterly on a bearing of S 57° 02' 14" E a distance of 180.00 feet to a point;

Thence southerly on a bearing of S 32° 57' 46" W a distance of 20.00 feet to a point in the north right-of-way of Taylor Road;

Thence westerly on a bearing of N 57° 02' 14" W a distance of 180.00 feet to the point and place of beginning.

Being and hereby intending to describe the 20' wide public sidewalk and utility easement to the Town of Mendon, as depicted on the Schedule A survey herein.