

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, February 12, 2024, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas Dubois } *Town Board*
 Kimberly Roberts } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassett and Tom Fromberger, *MRB Group*

Supervisor Moffitt called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 24-087)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the agenda as amended. Agenda item 15 was changed to MRB Presentation – Sidewalks in the Hamlet and the remaining items were renumbered accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC COMMENT

There were no comments.

COMMUNICATIONS

TOWN CLERK, Michelle Booth, reported that the final day to collect Town and County taxes was today and she will continue to collect through May. The warrant extension was filed with Monroe County. Ms. Booth also reported that she has secured a contract with Add-En-On Kennels for the Dog Enforcement Officer’s use when the need arises.

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business.

TOWN BOARD

Brent Rosiek gave an update on the recent Planning Board meeting; and met with the Supervisor and Code Enforcement Officer about local laws regarding the Historic Preservation Commission, Chapters 138 and 159; he will be attending the Mendon Business Association Meeting tomorrow; He met with MRB Group, they draft sidewalk proposal was submitted; he attended a meeting with a contractor regarding the drainage on Amann Rd; he will be attending the Association of Towns training that will be held February 18-21; and he will meet with Don Young regarding Zoning Law revisions.

Kim Roberts reported that the Zoning Board of Appeals did not have a meeting yet this month.

Cynthia Carroll reported on Library business.

Thomas Dubois reported on Environmental Conservation Board and Historical Preservation Commission business.

SUPERVISOR, John Moffitt, was notified that the Honeoye Falls Fire Department is hiring per diem employees, so he has reached out to the Village of Honeoye Falls to gain information on how this will

affect the Town/Village Fire Contract next year. He would like an estimate for the additional costs to taxpayers. Mr. Moffitt reported that The Public Employee Safety and Health Bureau (PESH) did a pop-up inspection last week; he has received all 2024 Town Tax money from the Town Clerk; he reported that the building and grounds employee has been working to replace the hamlet lights; he questioned if the Highway Department was cold patching Route 64, he asked if were flaggers utilized for this and who paid for the work to be done. Mr. Moffitt encouraged everyone to read the article in Talk of the Towns regarding MS4, and thinks it would be helpful to everyone.

TOWN CLERK'S MONTHLY REPORT

(Resolution 24-088)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to acknowledge receipt of the Town Clerk's Monthly Report for January 2024, showing receipts and disbursements in the amount of \$14,616.57.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

MINUTES

(Resolution 24-089)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve the minutes of the meeting held on January 29, 2024, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

FINGER LAKES BUILDING OFFICIALS' ASSOCIATION EDUCATIONAL CONFERENCE – ATTENDANCE

(Resolution 24-090)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve the attendance of Code Enforcement Officer Corey Gates and Deputy Building Inspector Timothy Fess at the Finger Lakes Building Officials' Educational Conference, to be held March 11-13, 2024, at the RIT Inn and Conference Center. All necessary and legal expenses are to be paid and not to exceed \$860.00 (includes 2024 annual due), from account B3620.401.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

VOUCHERS

General Abstract

(Resolution 24-091)

A motion was made by Mr. Dubois, seconded by Mrs. Roberts, to approve all claims on vouchers numbered 24-082 to 24-130, on General Abstract 24-02, in the amount of \$455,580.98.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

Library Abstract

Library vouchers numbered 24-007 to 24-023, on Library Abstract 24-02, in the amount of \$7,853.28, were presented to the Town Board for payment.

FEE SCHEDULE – AMENDMENT

(Resolution 24-092)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to amend the Fee Schedule to change the dog impound fee to \$28.00/day.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

EXCAVATION AND FILING PERMIT APPLICATION FORM – APPROVAL

(Resolution 24-093)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to approve the submitted Excavation and Filing Permit Application Form prepared by the Code Enforcement Office and reviewed by the Town Attorney, for use by Town Departments.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

HIGHWAY DEPARTMENT PURCHASES**Air Conditioning Parts – Truck 91*****(Resolution 24-094)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to authorize the purchase of air conditioning parts for Truck 91 from Kenworth Northeast Group Inc. at a cost not to exceed \$3,420.64, to be paid from account DA5130.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

Drive Tires for Dump Trucks***(Resolution 24-095)***

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to authorize the purchase of 11R24.5 Goodyear drive tires for dump trucks from Sedam Tire at a cost not to exceed \$3,413.20, to be paid from account DA5130.400. This quote was lower than the state bid price.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

NYS COUNTY HIGHWAY SUPERINTENDENT ASSOCIATION 2024 ADVOCACY DAY – ATTENDANCE***(Resolution 24-096)***

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve the attendance of Highway Superintendent Andrew Caschetta at the NYS County Highway Superintendent Association 2024 Advocacy Day, to be held March 5-6, 2024 at the Hilton Albany. All necessary and legal expenses to be paid, not to exceed \$215.00, to be paid from account A5010.460.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

DECLARATION OF SURPLUS***(Resolution 24-097)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to declare the following items as surplus and authorize their disposition:

- 1999 72" Ransom Mower (to be sold at Auction)
- 2020 60" Zero Turn Ferris Mower (to be sold at Auction)
- Various tires from pick-ups and dump trucks
- Various scrap metals

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PRESENTATION FROM MRB GROUP – SIDEWALKS

Tom Fromberger, MRB Group, presented a draft of the proposed sidewalks in the Hamlet of Mendon.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT***(Resolution 24-098)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 8:07 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

The full meeting can be viewed on the Town YouTube Channel:

<https://www.youtube.com/@townofmendonny9281>