**A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, September 11, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.**

**PRESENT:** John D. Moffitt, *Supervisor*

Cynthia M. Carroll*}*

# Thomas Dubois *}* *Town Board*

# Karen R. Jenkins *} Members*

Brent Rosiek

# 

**TOWN CLERK:** Michelle Booth

**HIGHWAY SUPERINTENDENT:** Andrew Caschetta

**OTHERS PRESENT:** Danny Bassette, *Zoning Board of Appeals Chair,* Kim Roberts, and 4 others.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

# AGENDA

## (Resolution 23-234)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the agenda as amended.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

# PUBLIC COMMENT

1. Mr. and Mrs. Hawkins, 50 Drumlin View Dr, spoke about the Anvil in Mendon Farms, he would like it repaired.

**COMMUNICATIONS**

**HIGHWAY SUPERINTENDENT, Andrew Caschetta,** reported on Town and County highway business. He reported that the school district is using the fueling system at the Highway garage while they make repairs to theirs. He also attended the Mendon Festival in the Hamlet.

**TOWN CLERK, Michelle Booth,** reminded everyone of the Mobile Mammogram Unit that will be coming to Town on September 30th ;she has been accepted as an E-Notary by New York State and will finalize that process in the upcoming weeks; and she has started receiving school taxes. Mrs. Booth notified the Board that she was selected as a NYS Juror and she will be serving for a couple weeks.

**TOWN BOARD**

**Brent Rosiek,** reported on planning board business, the spray park, the Mendon Festival and Dreisbach field.

**Karen Jenkins**, reported on the Historic Preservation Commission.

**Cynthia Carroll,** reported on the library meeting, news, and upcoming events.

**Thomas Dubois,** reported on the Zoning Board of Appeals meeting, the Environmental Conservation Committee, and the Mendon Youth Center reopening and open house.

**SUPERVISOR, John Moffitt,** reported the Assessor will attend the September 25th board meeting and have a presentation. Mr. Moffitt is working on having a meeting with the Mayor of Honeoye Falls, a representative from the Honeoye Falls – Lima School and the assessor regarding exemptions. The supervisor has been monitoring the spray park punch list of items still needing to be finished. He spoke with Johnson Controls about updating the fire panels and smoke detectors; attended a budget control webinar; had multiple meetings with Attorney Al Reeves; discussed an error in the sales tax revenue that will result in the town receiving about $57,000 more; reported the new voucher system is working well; will attend a meeting regarding the retaining wall and railing in the hamlet needing fixing; and they will be adding signage to the Monroe St./15a intersection.

**SUPERVISOR’S MONTHLY REPORT**

***(Resolution 23-235)***

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor’s Monthly Report for August 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**TOWN CLERK’S MONTHLY REPORT**

***(Resolution 23-236)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk’s Monthly Report for August 2023, showing receipts and disbursements in the amount of $13,893.18.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**MINUTES**

***(Resolution 23-237)***

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to approve the minutes of the regular Town Board Meeting as presented for the August 14, 2023 meeting.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**BUDGET TRANSFERS**

***(Resolution 23-238)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve the following budget transfers for the 2023 budget:

Fr: A 1990.470 Contingent Account $10,000.00

To: A 3310.200 Traffic Control $10,000.00

Fr: DA 2302 Monroe County – Summer Work $50,000.00

To: DA 5148.114 County Summer Work $50,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**VOUCHERS**

**General Abstract**

***(Resolution 23-239)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 23-638 to 23-704, on General Abstract 23-09, in the amount of $76,687.43.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Library vouchers numbered 23-121 to 23-143, on Library Abstract 23-09, in the amount of

$11,616.12 were presented to the Town Board for payment.

**SHORT TERM RENTAL APPLICATION- PUBLIC HEARING**

***(Resolution 23-240)***

The Public Hearing for a Short-Term Rental at 3880 Rush Mendon Road, Mendon, NY 14506 as per Chapter 236 of the Mendon Town Code.

The Supervisor opened the Public Hearing at 7:34 pm.

Mr. Rosiek recused himself from this hearing.

**PUBLIC COMMENT**

1. Karen McKenna, 3877 Rush Mendon Rd, is concerned about the noise, safety, and parking. She also sent a letter to the Board.
2. Josh Martin, 38

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

***(Resolution 23-241)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to accept the application for a Short-Term Rental at 3880 Rush-Mendon Road.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**ANVIL - MENDON FARMS**

***(Resolution 23-242)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Dubois, to repair the Anvil at Mendon Farms by contractor, not to exceed $10,000.00. Work performed as prescribed by the Town Supervisor from account number A3310.200 Traffic Control.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**2024 BUDGET PRESENTATION**

The Supervisor presented the 2024 Tentative Budget.

**AUTHORIZE PAYMENT TO WNY SEALERS**

***(Resolution 23-243)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to authorize payment not to exceed $4,198.00 from account A1620.412 for sealing and striping the Community Center and not to exceed $4,198.00 from account A1620.421 to seal and stripe the library to WNY Sealers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**Library stone wall repair**

***(Resolution 23-244)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, contract with Arthur Valletta to repair the stone wall at the library. Not to exceed $1,900.00 from account A1620.411.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**TRACEY ROAD REPAIR**

***(Resolution 23-245)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to expend $3,100.00 for Cooler, Trans, Allison, Water - for Truck #96 Aux. Transmission Cooler, from account number DA5130.4

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**RECONCILIATION OF 284 AGREEMENT 2023**

***(Resolution 23-246)***

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to accept the reconciliation of the 284 Agreement between the Mendon Town Board and the Highway Superintendent, as per the Highway Superintendents compilation of material and labor.

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to table this discussion until all materials are received.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**TRAFFIC CONTROL DEVICE ABOLISHMENT/ESTABLISHMENT- REVISED**

***(Resolution 23-247)***

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, pursuant to authority granted by Sections 1651 and 1652-a of the New York State Vehicle and Traffic Law. Abolishment Stop Northbound- Pittsford Mendon Center Road @Bull Saw Mill Road and Establishment Stop Northbound- Bull Saw Mill Road @ Pittsford Mendon Center Road.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**EXECUTIVE SESSION- PERSONNEL MATTER**

A motion was made Mrs. Carroll, seconded by Mr. Dubois, to enter into executive session for a personnel matter.

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to end executive session.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

1. Danny Bassett, recommended doing an executive session after the Public Comment so the public does not need to wait for the session to end.

**ADJOURNMENT**

***(Resolution 23-248)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to adjourn the meeting at 8:42 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel: https://www.youtube.com/@townofmendonny9281