

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, September 11, 2023 – 7:00PM
16 West Main Street
Honeoye Falls, NY

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Report
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Transfers
10. Abstract of Audited Vouchers
11. Short Term Rental Application- Public Hearing
12. Anvil- Mendon Farms
13. LaBella - Presentation- Mike Simon
14. 2024 Tentative Budget Presentation
15. Authorize Payment to WNY Sealers
16. Town Hall Door Staining
17. Tracey Road Repair
18. Reconciliation of 284 Agreement 2023
19. Traffic Control Device Abolishment/Establishment-REVISED
20. Splash Park Payment- Whitney East
21. Executive Session- Personnel Matter
22. Public Comment
23. Adjournment

TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:

September 11, 2023, Regular Town Board Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Highway Superintendent

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for August 2023.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for August 2023, showing receipts and disbursements in the amount of \$13,893.18

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

8. MINUTES

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular Town Board Meeting as presented OR with the following amendments: *(amendments, if any, go here)*. August 14, 2023

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

9. BUDGET TRANSFERS

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following budget transfers for the 2023 budget:

Fr:	A 1990.470	Contingent Account	\$10,000.00
To:	A 3310.200	Traffic Control	\$10,000.00
Fr:	DA 2302	Monroe County – Summer Work	\$50,000.00
To:	DA 5148.114	County Summer Work	\$50,000.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. VOUCHERS

General Abstract

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 23-638 to 23-704, on General Abstract 23-09, in the amount of \$76,687.43

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract

Library vouchers numbered 23-121 to 23-143, on Library Abstract 23-09, in the amount of \$11,616.12 were presented to the Town Board for payment.

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11. SHORT TERM RENTAL APPLICATION- PUBLIC HEARING

(Resolution 22-___)

The Public Hearing for a Short-Term Rental at 3880 Rush Mendon Road, Mendon, NY 14506 as per Chapter 236 of the Mendon Town Code.

The Supervisor opened the Public Hearing at ___ pm.

PUBLIC COMMENT

A motion was made by Mr/s. ____, seconded by Mr/s. ____, to close the Public Hearing.

(Resolution 23-___)

A motion was made by Mr/s. ____, seconded by Mr/s. ____, to accept/deny the application for a Short-Term Rental at 3880 Rush-Mendon Road.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

12. ANVIL - MENDON FARMS

(Resolution 23-___)

A motion was made by Mr/s. ____, seconded by Mr/s. ____, to repair the Anvil at Mendon Farms by contractor, not to exceed \$10,000.00. Work performed as prescribed by the Town Supervisor from account number A3310.200 Traffic Control.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. LABELLA ENGINNERS

Presentation- Mike Simon

14. 2024 BUDGET PRESENTATION

Supervisor presents the 2024 Tentative Budget

15. AUTHORIZE PAYMENT TO WNY SEALERS

(Resolution 23-___)

A motion was made by Mr/s. ____, seconded by Mr/s. ____, to authorize payment not to exceed \$4,198.00 from account A1620.412 for sealing and striping the Community Center and not to exceed \$4,198.00 from account A1620.421 to seal and stripe the library to WNY Sealers.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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16. TOWN HALL DOOR - STAINING

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, contract with Carver Creek for door staining on Main St. door at Town Hall. Not to exceed \$3,510.00 from account A1620.411

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. TRACEY ROAD REPAIR

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to expend \$3,100.00 for Cooler, Trans, Allison, Water - for Truck #96 Aux. Transmission Cooler, from account number DA5130.4

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. RECONCILIATION OF 284 AGREEMENT 2023

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to accept the reconciliation of the 284 Agreement between the Mendon Town Board and the Highway Superintendent, as per the Highway Superintendents compilation of material and labor.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

19. TRAFFIC CONTROL DEVICE ABOLISHMENT/ESTABLISHMENT- REVISED

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, pursuant to authority granted by Sections 1651 and 1652-a of the New York State Vehicle and Traffic Law. Abolishment Stop Northbound- Pittsford Mendon Center Road @Bull Saw Mill Road and Establishment Stop Northbound- Bull Saw Mill Road @ Pittsford Mendon Center Road.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

20. SPLASH PARK PAYMENT - WHITNEY EAST

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, authorize payment to Whitney East for the Splash Park, for \$68,698.50 which is the culmination of the contract and change orders, minus the retainage and the double amount of the punch list items.

The outstanding amount after work is completed and the project is closed out is \$99,530.08

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

21. EXECUTIVE SESSION- PERSONNEL MATTER

22. PUBLIC COMMENT

23. ADJOURNMENT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

Fund	Revenues		Budget as Amended	Year to Date	Balance	% Received	Expenditures		Budget as Amended	Year to Date	Balance	% Expensed	Appropriated Fund Balance		Year to Date
	Budget	Budget as Amended					Budget	Budget as Amended					Budget	Budget as Amended	
A-General Townwide	\$1,494,723	\$1,494,723	\$1,477,985	\$16,738	99%	\$1,673,747	\$1,679,118	\$737,959	\$941,159	\$737,959	56%	\$179,024	\$184,395	\$536,827	
B-General Partown	\$482,744	\$482,744	\$628,503	-\$145,759	130%	\$702,474	\$703,239	\$286,932	\$416,307	\$286,932	59%	\$219,730	\$220,495	\$212,196	
DA-Highway Townwide	\$553,326	\$553,326	\$513,777	\$39,549	93%	\$1,010,850	\$1,024,866	\$565,195	\$459,671	\$565,195	45%	\$7,524	\$467,865	\$54,106	
DB-Highway Partown	\$1,490,097	\$1,490,097	\$1,333,718	\$156,379	90%	\$1,710,097	\$1,716,190	\$749,700	\$966,491	\$749,700	56%	\$220,000	\$226,093	\$367,228	
L-Library Townwide	\$383,800	\$383,800	\$392,374	-\$9,574	102%	\$383,800	\$384,150	\$127,589	\$256,561	\$127,589	67%	\$0	\$350	\$135,813	
SD-Special Districts	\$245,720	\$245,720	\$246,227	-\$507	100%	\$237,304	\$237,304	\$41,763	\$195,541	\$41,763	82%	\$3,000	\$3,000	\$50,686	
	\$4,650,410	\$4,650,410	\$4,592,585	\$57,825	99%	\$5,718,272	\$5,744,867	\$2,509,139	\$3,235,729	\$2,509,139	56%	\$629,278	\$1,102,199	\$1,356,856	
Calculation of Surplus Funds															
	A-General Townwide	B-General Partown	DA-Highway Townwide	DB-Highway Partown	L-Library Townwide	SD-Special Districts									
Assigned Fund Balance 1/1/23	\$247,024	\$219,730	\$457,524	\$220,000	\$0	\$3,000									
Committed 12/31/22	\$5,371	\$765	\$10,341	\$6,093	\$350	\$0									
Restricted 12/31/22	\$467,543	\$958,732	\$11,173	\$1,425,103	\$0	\$0									
Actual Fund Balance 12/31/22	\$1,234,837	\$1,487,016	\$640,856	\$1,866,439	\$36,737	\$33,235									
Unassigned Fund Balance 12/31/22	\$476,899	\$307,790	\$161,817	\$215,242	\$36,387	\$30,235									
Change in Fund Balance 07/01/23-07/31/23	\$536,827	\$212,196	\$54,106	\$367,228	\$135,813	\$50,686									
*** 3/27/23 TB approved use of \$38,000 in FB from the A Fund to purchase a mower.															
*** 4/10/23 TB approved use of \$30,000 in FB from the A Fund to replenish A1620.200 B&G Equipment.															

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

AUGUST, 2023

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255				
	<u>22</u>	DECALS	<u>219.87</u>	
	<u>6</u>	MARRIAGE LICENSES NO. 23023 TO 23028	<u>105.00</u>	
	<u>5</u>	MARRIAGE TRANSCRIPT	<u>50.00</u>	
		TOTAL TOWN CLERK FEES		374.87
A2408				
	<u>1</u>	COMMUNITY CENTER USAGE	<u>100.00</u>	
		TOTAL A2408		100.00
A2544				
	<u>41</u>	DOG LICENSES	<u>261.00</u>	
		TOTAL A2544		261.00
A2705				
	<u>8</u>	EMPLOYEE CLOTHING	<u>213.34</u>	
		TOTAL A2705		213.34
B2115				
	<u>1</u>	P B APP SITE PLAN	<u>350.00</u>	
	<u>2</u>	P B PUBLIC HEARING	<u>200.00</u>	
	<u>2</u>	P B APP SUB <5	<u>150.00</u>	
	<u>1</u>	P B APP SUB 5+	<u>250.00</u>	
	<u>11</u>	P B APP PER LOT	<u>400.00</u>	
	<u>1</u>	SHORT TERM RENTAL AP	<u>450.00</u>	
		TOTAL B2115		1,800.00
B2555				
	<u>25</u>	BUILDING PERMIT	<u>2,972.20</u>	
		TOTAL B2555		2,972.20
B2590				
	<u>4</u>	BURN PERMIT	<u>100.00</u>	
		TOTAL B2590		100.00
B2770				
	<u>1</u>	ENGINEERING FEE	<u>120.00</u>	
	<u>8</u>	ENG REV ADV SUB/LOT	<u>1,600.00</u>	
		TOTAL B2770		1,720.00
B2771				
	<u>1</u>	RAILS TO TRAILS	<u>20.00</u>	
		TOTAL B2771		20.00

TOWN CLERK'S MONTHLY REPORT

AUGUST, 2023

page 2

DA2306	<u>1</u>	MFD FUEL USAGE	<u>460.52</u>	
		TOTAL DA2306		460.52
<hr/>				
DB2702	<u>1</u>	HIGHWAY MISC INCOME	<u>5,864.37</u>	
		TOTAL DB2702		5,864.37
<hr/>				
L2770	<u>1</u>	EV CHARGING STATION	<u>6.88</u>	
		TOTAL L2770		6.88

TOWN CLERK'S MONTHLY REPORT

AUGUST, 2023

page 3

DISBURSEMENTS

* PAID TO SUPERVISOR FOR GENERAL FUND	<u>949.21</u>
* PAID TO SUPERVISOR FOR PART TOWN FUND	<u>6,612.20</u>
* PAID TO SUPERVISOR FOR HIGHWAY	<u>5,864.37</u>
* PAID TO SUPERVISOR FOR FUEL	<u>460.52</u>
* PAID TO SUPERVISOR FOR LIBRARY FUND	<u>6.88</u>
PAID TO NYS DEC FOR DECALS	<u>3,700.13</u>
PAID TO NYS ANIMAL POPULATION CONTROL FUND	<u>57.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>135.00</u>
TOTAL DISBURSEMENTS	17,785.31

** Pd to Supervisor = \$13,893.18*

SEPTEMBER 1, 2023

_____, SUPERVISOR
JOHN D. MOFFITT

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

5th day of *September* 20*23*

Michelle Booth
Town Clerk

Notary Public



STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 625 Broadway, Albany, NY 12233

Department of
 Environmental
 Conservation

Phone 1-800-962-5622

Invoice 2068-140794

TOWN OF MENDON
 16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **08/01/2023** to **08/31/2023**

Daily Summary

Date	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
08/01/2023	36	\$8.94	\$140.06	0	\$0.00	\$0.00	\$149.00	\$8.94	\$140.06
08/02/2023	26	\$2.49	\$42.51	0	\$0.00	\$0.00	\$45.00	\$2.49	\$42.51
08/03/2023	32	\$2.21	\$37.79	0	\$0.00	\$0.00	\$40.00	\$2.21	\$37.79
08/04/2023	34	\$7.46	\$114.54	0	\$0.00	\$0.00	\$122.00	\$7.46	\$114.54
08/05/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/06/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/07/2023	95	\$24.00	\$411.00	0	\$0.00	\$0.00	\$435.00	\$24.00	\$411.00
08/08/2023	67	\$17.97	\$295.03	0	\$0.00	\$0.00	\$313.00	\$17.97	\$295.03
08/09/2023	52	\$16.33	\$279.67	(2)	(\$0.83)	(\$14.17)	\$281.00	\$15.50	\$265.50
08/10/2023	9	\$0.56	\$9.44	0	\$0.00	\$0.00	\$10.00	\$0.56	\$9.44
08/11/2023	16	\$5.35	\$91.65	0	\$0.00	\$0.00	\$97.00	\$5.35	\$91.65
08/12/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/13/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/14/2023	47	\$10.70	\$183.30	0	\$0.00	\$0.00	\$194.00	\$10.70	\$183.30
08/15/2023	40	\$10.98	\$188.02	0	\$0.00	\$0.00	\$199.00	\$10.98	\$188.02
08/16/2023	27	\$6.73	\$115.27	0	\$0.00	\$0.00	\$122.00	\$6.73	\$115.27
08/17/2023	8	\$3.31	\$56.69	(1)	(\$0.55)	(\$9.45)	\$50.00	\$2.76	\$47.24
08/18/2023	23	\$2.21	\$37.79	0	\$0.00	\$0.00	\$40.00	\$2.21	\$37.79
08/19/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/20/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/21/2023	3	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/22/2023	38	\$6.73	\$115.27	0	\$0.00	\$0.00	\$122.00	\$6.73	\$115.27
08/23/2023	8	\$3.14	\$53.86	0	\$0.00	\$0.00	\$57.00	\$3.14	\$53.86
08/24/2023	85	\$30.44	\$521.56	0	\$0.00	\$0.00	\$552.00	\$30.44	\$521.56
08/25/2023	10	\$3.97	\$68.03	0	\$0.00	\$0.00	\$72.00	\$3.97	\$68.03
08/26/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/27/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08/28/2023	61	\$13.75	\$235.25	0	\$0.00	\$0.00	\$249.00	\$13.75	\$235.25
08/29/2023	42	\$9.88	\$169.12	0	\$0.00	\$0.00	\$179.00	\$9.88	\$169.12
08/30/2023	32	\$8.49	\$145.51	0	\$0.00	\$0.00	\$154.00	\$8.49	\$145.51
08/31/2023	79	\$25.61	\$412.39	0	\$0.00	\$0.00	\$438.00	\$25.61	\$412.39
Totals	870	\$221.25	\$3,723.75	(3)	(\$1.38)	(\$23.62)	\$3,920.00	\$219.87	\$3,700.13

\$3,700.13 Will be swept from your bank account on **9/14/2023**

TOWN OF MENDON

Detail of Decals Transactions
For the period 08/01/2023 through 08/31/2023

09/01/2023

09:46:28

Date	Gross Sales	Commission	Net Sales
08/01/2023	149.00	8.94	140.06
08/02/2023	45.00	2.49	42.51
08/03/2023	40.00	2.21	37.79
08/04/2023	122.00	7.46	114.54
08/07/2023	435.00	24.00	411.00
08/08/2023	313.00	17.97	295.03
08/09/2023	281.00	15.50	265.50
08/10/2023	10.00	0.56	9.44
08/11/2023	97.00	5.35	91.65
08/14/2023	194.00	10.70	183.30
08/15/2023	199.00	10.98	188.02
08/16/2023	122.00	6.73	115.27
08/17/2023	50.00	2.76	47.24
08/18/2023	40.00	2.21	37.79
08/22/2023	122.00	6.73	115.27
08/23/2023	57.00	3.14	53.86
08/24/2023	552.00	30.44	521.56
08/25/2023	72.00	3.97	68.03
08/28/2023	249.00	13.75	235.25
08/29/2023	179.00	9.88	169.12
08/30/2023	154.00	8.49	145.51
08/31/2023	438.00	25.61	412.39
Grand Total:	3,920.00	219.87	3,700.13

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u> AUGUST </u> 2023	Do not write in this area	DEP. NO. _____
City or Town of <u> MENDON </u>		\$ _____
County of <u> MONROE </u>		CHECK # _____

Licenses numbered from 023 to 028 inclusive. # of Military Exemptions: _____

*If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: _____

*If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u> 135.00 </u>	Name of City or Town Clerk (Please type or print)	
	<u> Michelle Booth </u>	
	Signature of City or Town Clerk	Date
	<u> Michelle Booth </u>	<u> 09/01/2023 </u>
Mailing Address		
<u> 16 WEST MAIN STREET </u>		
<u> HONEOYE FALLS NY </u>		Zip <u> 14472 </u>
E-mail Address		Phone
		<u> (585) 624-6060 </u>

INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

NYS Department of Agriculture and Markets
Spay and Neuter
PO Box 975
Albany, NY 12201-0975

Month of Submission: AUGUST, 2023
County: MONROE Town of Mendon
TCV Code: 2609 Monroe Mendon
Prepared by: Michelle Booth, Town Clerk
Date Prepared: SEPTEMBER 1, 2023

State of New York
Department of Agriculture and Markets
Spay and Neuter
PO Box 975, Albany, NY 12201-0975

ANIMAL POPULATION CONTROL PROGRAM SUBMISSION

Submit by the 5th of the month covering activities
of the preceding month.

LICENSE TYPES AND FEES COLLECTED	Unspayed/Unneutered - Four months of age or older
Spayed and Neutered Dogs	\$1.00 ea = \$33.00
Unspayed and Unneutered Dogs	\$3.00 ea = \$24.00
TOTAL AMOUNT REMITTED	\$57.00
Check Number:	

Month Reported: AUGUST, 2023

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: SEPTEMBER 1, 2023

Dog License Monthly Report

Original ID Dog Licenses sold	<u>8</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>33</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>41</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>33</u>	\$5.00 ea <u>165.00</u>	\$1.00 ea <u>33.00</u>
Unspayed and Unneutered Dogs	<u>8</u>	\$12.00 ea <u>96.00</u>	\$3.00 ea <u>24.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$25.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$50.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>41</u>	<u>261.00</u>	<u>57.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$261.00</u>
Paid to NYS Animal Population Control Program	<u>\$57.00</u>

TOWN OF MENDON

Detail of Other Revenue Transactions
 For the period 08/01/2023 through 08/31/2023

09/01/2023
 09:48:41

Type	Date	Comment	Name	Quantity	Fee
BLDG	BUILDING PERMIT				
1.BLDG	08/01/2023	8933 - 644 MILE SQ - PL DECK	DANIELE	1	50.00
2.BLDG	08/01/2023	8934 - 3303 RSH MNDN - DECK	COAKLEY	1	50.00
3.BLDG	08/01/2023	8935 - 31 MNDNSHR - GENERATOR	DICKERSON	1	100.00
4.BLDG	08/01/2023	8936 - 40 HDN RDG - GENERATOR	MUELLER	1	100.00
5.BLDG	08/02/2023	1390 PTS MDN RD SIGN	STOTT	1	50.00
6.BLDG	08/03/2023			1	
7.BLDG	08/03/2023			1	
8.BLDG	08/07/2023	8939 - 303 TAYLOR - ROOF SOLAR	HOLTBY	1	75.00
9.BLDG	08/07/2023	CAREY 79 SMITH RD PAVILLION	JOSH LANDSCAPE CO.	1	50.00
10.BLDG	08/08/2023	8940 - 1 BRAEMAR - INGR POOL	CULLEN	1	125.00
11.BLDG	08/08/2023	8941 - 260 MNDN CTR - INGT PL	ALLEN	1	125.00
12.BLDG	08/09/2023	R8758 - 22 HNT CLB - STRG BRN	HUMPHREY	1	200.00
13.BLDG	08/14/2023	8942 - 47 MNDNIONIA - STRG SHD	HATZIEMMANUEL	1	50.00
14.BLDG	08/14/2023	8943 - 435 WILLIAMS - GEOTHRML	SCULLY	1	75.00
15.BLDG	08/15/2023	8944 - 418 PARRISH - DECK	GRECO	1	50.00
16.BLDG	08/15/2023	8945 - 62 PLAINS - DECK	KRAYNIK	1	50.00
17.BLDG	08/15/2023	8946 - 5 HUNT CLUB - PERGOLA	CHAPMAN	1	50.00
18.BLDG	08/15/2023	8947 - 3536 RSHMDN - POLE BARN	PARKER	1	240.00
19.BLDG	08/15/2023	R8727 - 707 PMCTR - GEOTHERML	LAUTENSLAGER	1	75.00
20.BLDG	08/16/2023	8948 - 73 TAYLOR - SLID FL FP	LOCKHART	1	50.00
21.BLDG	08/17/2023	8949 - 355 POND - SFD	MCDERMOTT	1	1,082.20
22.BLDG	08/17/2023	8950 - 482 QMH - ADDITION	TIBERIO	1	100.00
23.BLDG	08/17/2023	8951 - 603 W BLMFLD - POLE BRN	CONROY	1	75.00
24.BLDG	08/22/2023	37 PLAINS, DECK #8952	CORCORAN	1	50.00
25.BLDG	08/31/2023	BARN RENEWAL #8248	GATES, COREY	1	100.00
				25	2,972.20
BURN	BURN PERMIT				
26.BURN	08/23/2023	330 MONROE ST CALVARY GROUNDS	CALVARY CHAPEL SOUTHSIDE	1	25.00
27.BURN	08/29/2023	58 COLE RD	JOHNSON, DEBBIE & BRIAN	1	25.00
28.BURN	08/31/2023	1322 MILE SQ	GATES, COREY	1	25.00
29.BURN	08/31/2023	135 STONEY LONESOME RD	PLAIN	1	25.00
				4	100.00

Type	Date	Comment	Name	Quantity	Fee
CLTH	EMPLOYEE CLOTHING				
30.CLTH	08/01/2023		ROSIEK, BRENT	1	37.94
31.CLTH	08/01/2023		FULLERTON, BRUCE	1	18.48
32.CLTH	08/01/2023		TOOMEY, BONNIE	1	18.94
33.CLTH	08/01/2023		ZIMMERMANN, DENISE	1	22.94
34.CLTH	08/01/2023		JUNGE, KEVIN	1	51.92
35.CLTH	08/03/2023		MOFFIT, JOHN	1	23.24
36.CLTH	08/03/2023		ALLEN, KATRINA	1	14.94
37.CLTH	08/15/2023		DUBOIS, THOMAS	1	24.94
				8	213.34
COMM	COMMUNITY CENTER USAGE				
38.COMM	08/01/2023	JULY 30, 2023	LITCHFIELD, JACKIE	1	100.00
				1	100.00
EASL	ENG REV ADV SUB/LOT				
39.EASL	08/29/2023	721 MILE SQUARE RD	MCWILLIAMS SUBDIVISION	3	600.00
40.EASL	08/30/2023	MILE SQUARE & TAYLOR	BATTERSON SUBD PHASE 3	5	1,000.00
				8	1,600.00
ENGF	ENGINEERING FEE				
41.ENGF	08/23/2023	CAWLEY SUBDIVISION SITE PLAN	CAWLEY, JOSH	1	120.00
				1	120.00
FUEL	MFD FUEL USAGE				
42.FUEL	08/14/2023	JULY FUEL USAGE	MENDON FIRE DEPARTMENT	1	460.52
				1	460.52
HWMI	HIGHWAY MISC INCOME				
43.HWMI	08/08/2023	REFUND	NOCO	1	5,864.37
				1	5,864.37
L277	EV CHARGING STATION				
44.L277	08/01/2023			1	6.88
				1	6.88
MT	MARRIAGE TRANSCRIPT				
45.MT	08/03/2023	97038	TUTTER	2	20.00
46.MT	08/22/2023	GAMMARIELLO/MAGGALLA 10/21/16	MANCINE, JOHN	3	30.00
				5	50.00
PAPL	P B APP PER LOT				
47.PAPL	08/17/2023	721 MILE SQ/PRE AP MEETING	MCWILLIAMS SUBDIVISION	3	75.00
48.PAPL	08/29/2023	721 MILE SQ/PRE AP MEETING	MCWILLIAMS SUBDIVISION	3	75.00

Type	Date	Comment	Name	Quantity	Fee
<i>P B APP PER LOT</i>					
49.PAPL	08/30/2023	BAL MILE SQUARE & TAYLOR	BATTERSON SUBD PHASE 3	5	250.00
				11	400.00
<i>PAS5</i>	<i>P B APP SUB 5+</i>				
50.PAS5	08/30/2023	MILE SQUARE & TAYLOR	BATTERSON SUBD PHASE 3	1	250.00
				1	250.00
<i>PASL</i>	<i>P B APP SUB <5</i>				
51.PASL	08/17/2023	721 MILE SQ/PREAP MEETING	MCWILLIAMS SUBDIVISION	1	75.00
52.PASL	08/29/2023	721 MILE SQ/PRE AP MEETING	MCWILLIAMS SUBDIVISION	1	75.00
				2	150.00
<i>PASP</i>	<i>P B APP SITE PLAN</i>				
53.PASP	08/22/2023	50 LANNING RD	DONALDSON, SCOTT	1	350.00
				1	350.00
<i>PBPH</i>	<i>P B PUBLIC HEARING</i>				
54.PBPH	08/29/2023	721 MILE SQUARE RD	MCWILLIAMS SUBDIVISION	1	100.00
55.PBPH	08/30/2023	MILE SQUARE & TAYLOR	BATTERSON SUBD PHASE 3	1	100.00
				2	200.00
<i>PBSR</i>	<i>SHORT TERM RENTAL AP</i>				
56.PBSR	08/14/2023	3880 RUSH MENDON RD	HOLLICK, ANGELA	1	450.00
				1	450.00
<i>RALS</i>	<i>RAILS TO TRAILS</i>				
57.RALS	08/01/2023		FULLERTON, BRUCE	1	20.00
				1	20.00
Total Sales				74	13,307.31

8/14/2023

TOWN OF MENDON

REGULAR MEETING

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, August 14, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Thomas Dubois } *Town Board*
Karen R. Jenkins } *Members*
Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board of Appeals Chair*, Kim Roberts, and 4 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 23-219)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Mr. and Mrs. Wehs, 8 Barben Circle, came to ask about the Anvil that was damaged in Mendon Farms. Mrs. Wehs spoke with some neighbors and they would be willing to help pay for it to be fixed if needed. She was unsure if it was owned by the association or the Town.
2. Mr. and Mrs. Steven Bloomberg, 10 Hopper Hills Way, was also in attendance and wanted to know what was going to happen with the damaged Anvil.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business. He attended the pickleball court ribbon cutting. The highway department helped the Village pave Harry Allen Park.

TOWN CLERK, Michelle Booth, provided the information for the Mobile Mammogram Unit that will be coming to Town on September 30th and the Rabies Vaccination Clinic and Recycling event on October 14th. She has applied, with NYS, to become an E-Notary and is hoping to hear back soon. Mrs. Booth is also in receipt of the Pittsford Central School tax warrant; she will reach out to Honeoye Falls for theirs.

TOWN BOARD

Brent Rosiek, attended a meeting between with members of the Historic Preservation Commission and the Supervisor regarding the new maps vs. the Town Code. He gave an update on the Planning Board meetings, Mendon Community Business Association meetings, and Building Department meetings. He met with the Assessor and the Supervisor about town assessments and also continued meeting with the Supervisor and Highway Department.

Cynthia Carroll, reported on the library meeting, news, and upcoming events. She gave an update on the Planning Board meeting she attended.

Thomas Dubois, gave an update on the Zoning Board of Appeals meeting, spoke about the damaged Anvil in Mendon Farms, and would like to see some signage for the Spray Park because people are pulling into the Highway Department entrance while trying to find it.

SUPERVISOR, John Moffitt, reported on the Spray Park, it is reopened. However, there are still a few listed items they are working on getting resolved. He attended a meeting with members of the Historic Preservation Commission and Mr. Rosiek about the Town code and the new mapping. He would also like to see the focus be on the Hamlet because they have no authority over any historic, village properties. Mr. Moffitt met with the Health Insurance Broker and they will meet again in September. He researched the damaged Anvil in Mendon Farms, it is Town owned, they will get some estimates to either fix it or have it removed. The Supervisor has attended the fire department meetings where they are talking about a more regional approach, he thinks the overall tone is to hire professional fire fighters. Mr. Moffitt is in receipt of a preliminary report on the sidewalks in the hamlet, they will continue to work on that. He attended the Senior Citizen luncheon and the American Legion picnic this month. The Supervisor is working with Kevin Junge to get the wall, at the library, repaired. The Mendon Youth Center roof had a leak, he checked the paperwork and it is out of warranty. Mr. Moffitt spoke about Joule energy and he reported a compliment about the roadside mowing, from a resident.

SUPERVISOR’S MONTHLY REPORT

(Resolution 23-220)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to acknowledge receipt of the Supervisor’s Monthly Report for July 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK’S MONTHLY REPORT

(Resolution 23-221)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk’s Monthly Report for July 2023, showing receipts and disbursements in the amount of \$60,032.66.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-222)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the minutes of the regular Town Board Meeting as presented for the July 17, 2023 meeting.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-223)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to approve the following budget transfers for the 2023 budget:

Fr:	A 2408	Rental of Property	\$300.00
To:	A 1670.403	Copier/Supplies	\$300.00
Fr:	A 1090	Interest & Penalties	\$1,000.00
To:	A 1670.406	Postage- General	\$1,000.00
Fr:	B 2770	Engineering Review Fee’s	\$1,600.00
To:	B 8020.41	Engineering	\$1,600.00
Fr:	B 3620.2	Building Insp. Equipment	\$36,000.00
To:	B 8020.41	Engineering	\$36,000.00
Fr:	DA 2417	Equip. Rental NY Snow	\$2,000.00
To:	DA 5148.117	Local Other Towns	\$2,000.00

8/14/2023

TOWN OF MENDON

REGULAR MEETING

Fr:	DA 2417	Equip. Rental NY Snow	\$25,000.00
To:	DA 5148.114	County Summer Work	\$25,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-224)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to approve all claims on vouchers numbered 23-568 to 23-637, on General Abstract 23-08, in the amount of \$134,553.17.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-104 to 23-120, on Library Abstract 23-08, in the amount of \$6,273.94 were presented to the Town Board for payment.

TRAFFIC CONTROL DEVICE ESTABLISHMENT/ABOLISHMENT

(Resolution 23-225)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, pursuant to authority granted by Sections 1651 and 1652-a of the New York State Vehicle and Traffic Law to establish a Stop sign, Northbound on Bull Saw Mill Road @ Pittsford Mendon Center Road and abolish the Stop sign, Northbound on Pittsford Mendon Center Road @ Bull Saw Mill Road.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DRIVEWAY SEALING AND STRIPING

(Resolution 23-226)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, accepting the RFP from Western NY Sealing and Paving, not to exceed \$8,396.00 to seal and stripe the parking lot at the Mendon Community Center, Mendon Public Library and to be paid from Account numbers A1620.412 and A1620.421.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

WAGE CHANGES

(Resolution 23-227)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to proceed with wage changes for highway department employees (4) MEO 22.84 to \$24.00, \$30.35 to \$30.60, \$21.76 to 24.51, \$23.10 to 27.22; (1) mechanic \$26.78 to \$29.50 and (1) highway clerk (P/T) \$19.50 to \$20.50. These changes are effective from July 1, 2023, as approved by the Highway Superintendent, and within the confines of the 2023 Mendon Town Budget.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ASSESSMENTS AND EQUALIZATION RATE DISCUSSION

There was a brief discussion in regards to the upcoming 68% equalization rate. This will affect STAR credits. The Board will need to decide on a reassessment this year, it will need to be budgeted for. The assessor will come to a future meeting to answer any questions the Board might have.

Mr. Moffitt also wanted to extend his sympathies to the Spiegel Family. Mike Spiegel was the Town assessor in prior years. He passed away last week.

EZ PASS APPLICATION

(Resolution 23-228)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to apply for a EZ Pass account for the Town of Mendon. The account will be linked with the Town credit card and will secure one (1) EZ Pass device, to be used in necessary Town vehicles, on Town business.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MENDON YOUTH CENTER***(Resolution 23-229)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to reopen the Mendon Youth Center starting October 2, 2023. The hours will be Monday-Thursday, 2:00pm-6:00pm. This also authorizes the Supervisor to hire any staff required and any open positions will be posted. The Town will host a "Open House" in September, TBD.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PAYROLL PROCEDURE***(Resolution 23-230)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, effective immediately all time cards and or time sheets from all departments will be signed by the department head. The Town Supervisor will sign for all A and B fund payroll expenditures after the appropriate department head has signed. Any labor payroll or expenditures related to the A fund Buildings and Grounds, other than mowing and trimming grass from Town owned or maintained property, snow and ice removal from Town owned property driveways or sidewalks, and equipment repair, must obtain prior approval from the Town Supervisor.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHER FORM***(Resolution 23-231)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, effective August 15, 2023 all vouchers will be submitted on a new form. All vouchers will be signed, by a minimum of three board members, prior to payment. The Supervisor will sign all vouchers after the department head has signed and before the town board approves them at the monthly meeting.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AMEND AGENDA/SPRAY PARK HOURS***(Resolution 23-232)***

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to amend the agenda to add this item and to give the Supervisor the authority to set the hours of the Splash Park.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Mr. and Mrs. Steven Bloomberg, 10 Hopper Hills Way, both spoke about what the monetary implications would be for the Anvil being fixed by the Town. They also asked about the plow trucks that are used to plow around it.
2. Mrs. Wehs, 8 Barben Circle, asked about the next meeting.
3. Danny Bassette, N Main St, Honeoye Falls, asked where the Anvil is located.

ADJOURNMENT***(Resolution 23-233)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to adjourn the meeting at 8:08 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel:

<https://www.youtube.com/@townofmendonny9281>

2023-9

GENERAL ABSTRACT
No. 23-638 to No. 23-704

TOTAL **\$76,687.43**

LIBRARY ABSTRACT
No. 23-121 to No. 23-143

TOTAL **\$11,616.12**

Prepared by

Bonnie H. Cooney

Abstract of General Vouchers 23-9

638	Armbrewster, Jason	A7120.40		\$	450.00	
639	Apex Software	A1355.410		\$	235.00	
640	Alliance Door and Hardware	A1620.402		\$	769.00	
641	Bassette, Danny	A1610.41		\$	130.00	
642	Beam Mack	DA5130.4		\$	333.44	
643	Benefit Resource	A9060.8	\$	50.00		
		B9060.8	\$	15.00		
		DA9060.8	\$	50.00		
		DB9060.8	\$	52.50		
		L9060.8	\$	7.50	\$	175.00
644	Boylan Code	B8010.111		\$	900.00	
645	Capital One Trade Credit	A1620.402	\$	233.29		
		A7110.42	\$	11.03		
		A7120.40	\$	51.84	\$	296.16
646	Capital One Trade Credit	DA5130.4		\$	49.22	
647	Charter Communications	A1610.41	\$	249.99		
		A1620.405	\$	489.14		
		A5132.413	\$	99.99	\$	839.12
648	Charter Communications	A1620.414		\$	99.99	
649	Crane's Automotive	DA5130.4		\$	115.95	
650	Crystal Rock	A1670.401		\$	75.94	
651	D&W Diesel	DA5130.4		\$	353.70	
652	Deckman Oil Co.	DA5130.4		\$	2,260.85	
653	Excellus BCBS-Direct	L9060.8		\$	208.00	
654	Excellus Health Plan-Group	A9060.8	\$	430.82		
		B9060.8	\$	10.60		
		DA9060.8	\$	374.30		
		DB9060.8	\$	417.59		
		L9060.8	\$	31.80	\$	1,265.11
655	Excellus Health Plan-Group	TA20		\$	832.56	
656	Excellus Health Plan-Group	A9060.8	\$	3,665.61		
		DA9060.8	\$	5,539.66		
		DB9060.8	\$	5,742.43		
		L9060.8	\$	610.94	\$	15,558.64
657	Excellus Health Plan-Group	TA20		\$	5,779.42	
658	FMP	DA5130.4		\$	179.62	
659	FNBO	A1610.41	\$	795.49		
		A1620.401	\$	92.73		
		A1620.402	\$	350.00		
		A5010.41	\$	137.06		
		A7120.42	\$	241.08	\$	1,616.36
660	Fallside Heating & Air	A1620.402		\$	323.00	
661	Finger Lakes/Castle	DA5130.4		\$	205.45	
662	Frontier Communications	A1620.405		\$	59.27	
663	General Code	B8023.400		\$	1,195.00	
664	Grainger, W. W.	A5020.400	\$	174.00		
		DA5130.4	\$	208.23	\$	382.23
665	Group Tours, Inc.	B7610.404		\$	200.00	
666	Home Depot Credit Services	A1620.413C	\$	75.94		
		A1620.421	\$	183.91	\$	259.85
667	Interstate Battery	A1620.402	\$	55.60		
		A1620.413C	\$	27.80		

		A1620.418	\$ 27.80	
668	JGF Funding	A1620.421	\$ 27.80	\$ 139.00
		A1670.403	\$ 106.75	
		A5010.44	\$ 106.75	
669	Jackson Welding & Gas Products	B1900.400	\$ 163.96	\$ 377.46
670	Kenworth Northeast Group Inc.	DA5130.4		\$ 10.40
671	Labella Associates	DA5130.4		\$ 2,291.38
672	Lewis General Tire	B8020.41		\$ 1,645.00
673	M.C.W.A.	DA5130.4		\$ 1,686.08
		A1620.406	\$ 128.50	
		A1620.414	\$ 35.58	
		A1620.418	\$ 24.18	
		A5132.413	\$ 480.60	
		A7120.41	\$ 23.92	
674	M.C.W.A.	A7140.41	\$ 23.92	\$ 716.70
675	MVP	A7120.41		\$ 1,463.60
		A9060.8	\$ 1,126.66	
		B9060.8	\$ 292.64	
676	MVP	DA9060.8	\$ 1,170.56	\$ 2,589.86
677	Morganubbish Removal Inc.	TA20		\$ 302.64
678	NAPA - Honeoye Falls	A5132.413		\$ 126.57
		DA5130.4	\$ 10.47	
679	NOCO Engery Corp.	DB5110.4	\$ 11.92	\$ 22.39
680	National Fuel	DB5110.4		\$ 4,332.61
		A1620.407	\$ 7.35	
681	National Grid	A1620.418	\$ 23.80	\$ 31.15
		A1620.408	\$ 605.76	
		A1620.414	\$ 167.05	
		A1620.418	\$ 114.15	
		A5132.413	\$ 692.16	
		A7120.41	\$ 95.71	
		B5182.4	\$ 62.94	\$ 1,737.77
682	National Grid	B5182.4		\$ 190.14
683	Power Drives, Inc.	DA5130.4		\$ 67.39
684	R.G. & E.	B5182.4	\$ 160.18	
		SL5182.403	\$ 668.59	\$ 828.77
685	R.G. & E.	A7140.41		\$ 24.76
686	Radiomax	A5132.413		\$ 440.00
687	Rapid Printing Service	A1670.401		\$ 405.00
688	Ray Sands Glass	DA5130.4		\$ 264.86
689	Reeve Brown, LLC	H7150.4		\$ 8,025.00
690	Rochester Fire Protection Co.	A1620.423		\$ 525.00
691	Rochester Paint Center, Inc.	DB5112.4		\$ 158.40
692	Saxby Implement Corp.	A1620.402		\$ 557.44
693	Sedam Farm & Commercial	DA5130.4		\$ 1,648.28
694	Sentinel Publications	B8010.401	\$ 73.50	
695	Staples	A1670.409	\$ 17.25	\$ 90.75
		A1620.401	\$ 95.06	
696	Star Safety Technologies	A5010.41	\$ 131.61	\$ 226.67
697	Taylor, Joel	DA5130.4		\$ 570.00
698	Thru Way Spring	B8010.110		\$ 75.00
699	Tracey Road Equipment	DA5130.4		\$ 170.00
700	Unifirst Corporation	DA5130.4		\$ 372.93
701	Verizon Wireless	DA9056.8		\$ 250.54
		A1220.410	\$ 38.07	

		A1620.418	\$	18.01	
		A3510.440	\$	18.03	
702	Villager Construction	B3620.45	\$	32.40	\$ 106.51
703	WYN-IAAO Treasurer	DB5112.4			\$ 7,799.50
704	Young, Don	A1355.410			\$ 20.00
		B8020.111			\$ 1,250.00
	TOTAL				\$ 76,687.43

ABSTRACT OF LIBRARY VOUCHERS 2023-09

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
✓ 121	Amazon Capital Services	7410.400	\$ 24.99	\$ 221.76
		7410.410	\$ 158.78	
		7410.426	\$ 37.99	
✓ 122	Baker & Taylor	7410.400		\$ 3,530.29
✓ 123	Barnes & Noble	7410.400		\$ 15.19
✓ 124	Brodart Co.	7410.401		\$ 2,070.94
✓ 125	BXI Consultants	7410.440		\$ 156.36
✓ 126	BXI Consultants	7410.440		\$ 55.46
✓ 127	Casella Waste Services	7410.450		\$ 118.11
✓ 128	Circelli, Kaitlyn	7410.409		\$ 125.00
✓ 129	DeLage Landen Financial Services	7410.440		\$ 129.59
✓ 130	Demco	7410.426		\$ 160.68
✓ 131	DeVille Catalano, Jennifer	7410.409		\$ 90.00
✓ 132	Fish Window Cleaning	7410.473		\$ 335.50
✓ 133	Frontier	7410.420		\$ 359.30
✓ 134	Hunt, Samuel	7410.409		\$ 100.00
✓ 135	Midwest Tape	7410.407		\$ 360.59
✓ 136	Monroe County Water Authority	7410.450		\$ 143.70
✓ 137	National Grid	7410.450		\$ 724.00
✓ 138	National Grid	7410.450		\$ 604.00
✓ 139	Overdrive, Inc.	7410.405		\$ 2,090.08
✓ 140	Sentinel Publications	7410.426		\$ 9.75
✓ 141	Simple Tech Innovations	7410.210		\$ 63.00
✓ 142	Taproot Magazine	7410.404		\$ 60.00
143	W.B.Mason Co.	7410.455		\$ 92.82
			Total	\$ 11,616.12



APPLICATION FOR A SHORT-TERM RENTAL

IMPORTANT – This application does **NOT** contain all the information you need to know and address as an applicant/manager of a Short-Term Rental Property in the Town of Mendon. You are advised to thoroughly review Mendon Town Code Chapter 236 which is available online at www.townofmendon.org and <https://ecode360.com/ME0067/laws/LF1799807.pdf>

<p>3880 Rush Mendon Road</p> <hr/> <p>Mendon, NY 14506</p> <p style="text-align: center;">Address of Proposed Short-Term Rental</p>	<p><input checked="" type="checkbox"/> First time application <u>450</u> \$ fee Valid for <u>1</u> years</p> <p>- or - _____</p> <p><input type="checkbox"/> Renewal application _____ \$fee Valid for _____ years</p> <p>- or - _____</p> <p><input type="checkbox"/> Re-inspection _____ \$ fee</p>
---	--

ALL OWNERS OR DESIGNATED/AUTHORIZED AGENTS MUST BE LISTED BELOW AND SIGN THIS APPLICATION.
INCLUDE ADDITIONAL SHEETS AS NECESSARY

<p>Angela Hollick</p> <hr/> <p>PROPERTY OWNER</p> <p>15 Hiram Way</p> <hr/> <p>MAILING ADDRESS</p> <p>Honeoye Falls NY 14472</p> <hr/> <p>CITY STATE ZIP</p> <p>(585) 455-3439 OR (585) 582-6121</p> <hr/> <p>PHONE OPTIONAL 2ND PHONE</p> <p>Angela@bookwestminster.com</p> <hr/> <p>EMAIL ADDRESS</p>	<p><input type="checkbox"/> PROPERTY OWNER OR <input type="checkbox"/> AUTHORIZED MANAGING AGENT</p> <hr/> <p>MAILING ADDRESS</p> <hr/> <p>CITY STATE ZIP</p> <hr/> <p>PHONE OR OPTIONAL 2ND PHONE</p> <hr/> <p>EMAIL ADDRESS</p>
--	--

- All portions of this application are required and must be completed.
- Applications that fail to provide sufficient information shall be declined.

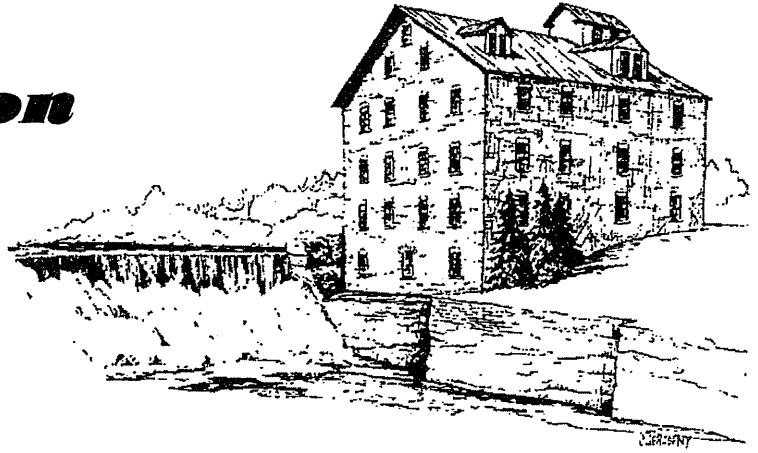
By signing this application, I/we attest that I/we:

1. Have read and comprehended all requirements and standards contained in the Town of Mendon's Code Chapter 236 and agree to fully comply with the same;
2. Have included an accurate and suitable floor plan for each level of the dwelling that can be occupied;
3. Have certified that the accompanying floor plan is an accurate facsimile of the dwelling;

Submit this form with your application and fee to the Town of Mendon Code Enforcement Officer, 16 West Main Street, Honeoye Falls, NY 14472. Checks payable to The Town of Mendon.

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



August 17, 2023

Re: The Haven at Westminster (Hollick) Short-term Rental Application Review

Dear Honorable Mendon Town Board:

At the Planning Board's August 16, 2023 meeting, the Haven at Westminster (Hollick) Short-term Rental Application was reviewed. The Planning Board unanimously voted, and the application was given a favorable review as long as it remains Code compliant.

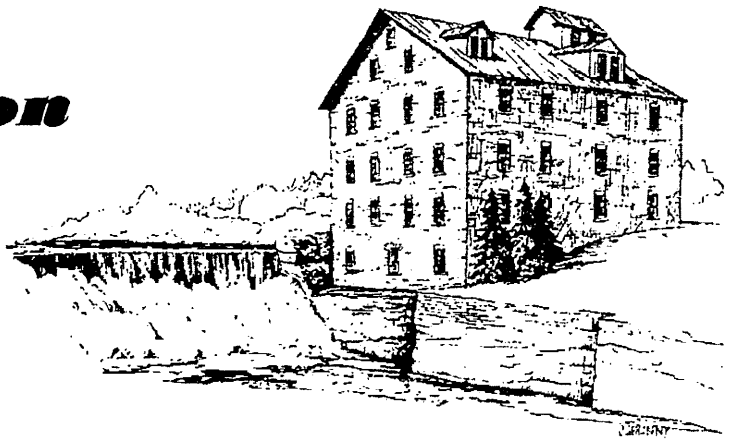
Yours truly,



Katrina Allen
Planning Board Secretary

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



DATE: July 28, 2023

TO: Angela Hollick
ASE Havens, LLC
3886 Rush Mendon Road
Mendon, NY 14506

FROM: THE TOWN OF MENDON ZONING BOARD OF APPEALS

YOUR APPLICATION FOR: AN AREA VARIANCE

LOCATED ON: 3880 Rush Mendon Road
Mendon, NY 14506

WAS: APPROVED

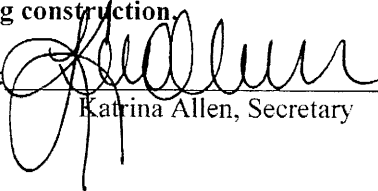
AT THE ZONING BOARD OF APPEALS MEETING HELD: July 27, 2023

REMARKS: See attached.

Any variance shall be automatically revoked unless a site development plan or building permit, conforming to all the conditions and requirements established by the ZBA, is obtained within six months of the date of approval by the ZBA and construction commenced within one year of such date of approval. Please remove the "Notice ZBA Application Pending" signs.

Please consult the Code Enforcement Officer for any permits that may be required before beginning construction.

SIGNED: _____


Katrina Allen, Secretary

CC: Corey Gates, Code Enforcement Officer

Planning Board and Zoning Board of Appeals
16 West Main Street, Honeoye Falls, NY 14472-1199 • (585) 624-7863 • FAX (585) 624-6065
PB_ZBA_CLERK@TOWNOFMENDON.ORG

HOLLICK AREA VARIANCE DETERMINATION

Mr. Tudhope moved, seconded by Mr. Mahood, that the area variance requested by Angela Hollick of AES Havens, LLC, 3886 Rush Mendon Road, Mendon, NY for property located at 3880 Rush Mendon Road, Mendon, NY, consisting of .33 acres, with Tax account no. 216.07-1-1, zoned Business District, for a short-term rental within two units having up to eighteen (18) overnight guests, whereas code requires overnight occupancy for any short-term rental unit shall not exceed eight (8) people and therefore requires an area variance, be **approved** based on the following:

WHEREAS, Angela Hollick representing ASE Havens LLC, the property owner appeared before the Zoning Board of Appeals at the public hearing on July 27, 2023; and

WHEREAS, The Code Enforcement Officer submitted a letter dated July 19, 2023 offering his opinion on this matter. To summarize, it is his view that the issue before the ZBA is the number of people in bedroom #4 and #7. He also expressed the need for the Monroe County Health Department to verify the capacity of the septic system; and

WHEREAS, The building was previously operated as a hospice, and the applicant does not intend to make any changes to the exterior of the building; and

WHEREAS, The applicant intends to treat the building as containing two Short Term Rental units. The unit on the first floor would have six (6) beds, and be in compliance with the code. The unit on the second floor would have twelve (12) beds, and exceed the code by four (4); and

WHEREAS, Section 236-7A.9. of the Mendon Town Code states the maximum occupancy for each Short-Term Rental unit shall not exceed two (2) people per bedroom, whereas the applicant seeks a four (4) person occupancy in bedrooms # 4 & #7, both located on the second floor of the building; and

WHEREAS, Increasing the occupancy of bedrooms # 4 & #7 would lead to exceeding the limit of eight (8) people per unit, as stated in sections 236-7A.9. and 236-7A.10. of the Mendon Town Code; and

WHEREAS, Mendon Town Code 236-6.C. and 236-13 explicitly grant the Zoning Board of Appeals authority to review this variance request; and

WHEREAS, Bedrooms # 4 & #7 are the largest bedrooms, being ~240 square feet in size, while the other bedrooms vary between ~120 and ~200 square feet; and

WHEREAS, A number of letters in support of this usage were submitted by nearby residents; and

WHEREAS, Members of the public were given the opportunity to comment during the public hearing; and

WHEREAS, This application was sent to the County Planning Board for review under General Municipal Law 239-m and the County returned comments dated July 26, 2023; and

WHEREAS, after review, the Zoning Board of Appeals has weighed the effects of the requested variance on the health, safety, and welfare of the neighborhood and community, and made the following findings:

1. The requested benefit **cannot** be achieved by other feasible means, as this method makes use of the current configuration of the structure.
2. The request **is** substantial, as it doubles the occupancy in two rooms, leading to a 50% increase in total occupancy of the second-floor unit.
3. Upon review of Short Environmental Assessment Form (617.20 Appendix B), the board finds the request will **not** have any adverse physical or environmental effects, as the scale of the request is sufficiently

small.

4. The request will **not** have an undesirable change in the neighborhood, as the applicant believes it will be similar to the previous usage.
5. The difficulty **was** self-created, as it is the applicants desired use of the building driving this request.
6. This is a Type II action under SEQR

NOW, THEREFORE, BE IT RESOLVED that the application be **granted** for the reasons stated above, subject to the following conditions:

1. The requested variance shall not be granted until Monroe County Health Department provides documentation verifying the septic system has the capacity to support the requested usage.
2. This variance is conditioned on obtaining all other local and/or county approvals that may be required to operate the proposed two (2) unit Short Term Rental.

**Town of Mendon New York
Historic Preservation Commission**

09/07/2023

The Town Board
Town of Mendon
16 West Main Street
Honeoye Falls, NY 14472

Dear Esteemed and Honorable Members of The Town Board,

At our meeting on Wednesday 9/6/23, the Historic Preservation Commission reviewed and discussed all of the provided materials pertaining to the Hollick Short Term Rental Application, and Mendon's new local Short Term Rental Law 2023-1. The HPC voted unanimously to favorably support the conditional approval resolution found by The Zoning Board of Appeals, and applaud Angela Hollick's efforts to bolster the local economy. We have no further comments at this time.

Respectfully,

Geoff Tesch

Chairman
Historic Preservation Commission
Town of Mendon New York

Western NY Sealing and Paving Inc.
 955 Buffalo Rd Suite 8
 Rochester, NY 14624 US
 +1 5852478466
 wnysealers@gmail.com

Invoice



BILL TO
 167 North Main Street
~~David Ford~~
 167 North Main Street
 Honeoye Falls, NY 14472
 United States

SHIP TO
 167 North Main Street
~~David Ford~~

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
26775	09/02/2023	\$4,533.84	09/02/2023	

TRUCK LEADER

Other

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	sealcoating		1	3,599.00	3,599.00T
	Parking Lines		1	599.00	599.00T

SUBTOTAL 4,198.00
~~TAX (8%) 335.84~~
 TOTAL 4,533.84
 BALANCE DUE **\$4,533.84**
 \$ 4,198.00

Did You Know Western New York Sealing & Paving does more than just sealing and paving? We offer a wide range of services. Please let us know if you need a quote on any of the services listed below. Also, check out WNPAYE.COM for some pictures or our recent work and to view our special promotions and discounts.

PAVING - CONCRETE- SEALCOATING DRAINAGE- EXCAVATION
 RETAINING WALLS- PATIOS- EPOXY

Western NY Sealing and Paving Inc.
 955 Buffalo Rd Suite 8
 Rochester, NY 14624 US
 +1 5852478466
 wnysealers@gmail.com

Invoice



BILL TO
 22 North Main Street
 John Moffitt
 22 North Main Street
 Honeoye Falls, NY 14472
 United States

SHIP TO
 22 North Main Street
 John Moffitt

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
26776	09/02/2023	\$4,533.84	09/02/2023	

TRUCK LEADER
 Other

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	sealcoating		1	3,599.00	3,599.00T
	Parking Lines		1	599.00	599.00T

SUBTOTAL 4,198.00
~~TAX (8%) 335.84~~
 TOTAL 4,533.84
 BALANCE DUE ~~\$4,533.84~~
 \$4,198.00

Did You Know Western New York Sealing & Paving does more than just sealing and paving? We offer a wide range of services. Please let us know if you need a quote on any of the services listed below. Also, check out WNPAYVE.COM for some pictures or our recent work and to view our special promotions and discounts.

PAVING - CONCRETE- SEALCOATING DRAINAGE- EXCAVATION
 RETAINING WALLS- PATIOS- EPOXY



PROPOSAL

Page 1 of 1

Carver Creek Woodworks
2524 Cannan Road
Bloomfield, NY 14469
www.carvercreekwoodworks.com

A 1620.411

Project: 23108 Mendon Town Hall - Paint Front Door

Date: 8/24/2023

Customer:

Prepared By: Wade Dalton

Qty	Description	Price Each	Amount
	Paint Existing Door		
	Paint door, sidelite and frame with Latex paint. Pick up and delivery included.		
	Installation and machining by others		
1	Finishing	\$3,250.00	\$3,250.00
		Subtotal	\$3,250.00
Grand Total			\$3,250.00
Grand Total w/Tax (Monroe 8% (8%))			\$3,510.00

*** Quoted prices are valid for 30 days ***

Owner: _____

Date: _____

Carver Creek Woodworks: _____

Date: _____



300 Middle Rd
 Henrietta, NY 14467
 P:(585) 334-5120
 F:(585) 334-5127
 FCGD
 Dealer Code:



BILL TO
 TOWN OF MENDON-HWY.DEP'T. - 12918
 101 SEMMEL ROAD
 HONEOYE FALLS, NY 14472
 P: (585) 624-6068

DELIVER TO
 TOWN OF MENDON-HWY.DEP'T. - 12918
 101 SEMMEL ROAD
 HONEOYE FALLS NY 14472
 P: (585) 624-6068

ESTIMATE: E105048773

ESTIMATE: X105103167

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	TERMS	CUSTOMER REFERENCE
8/31/2023	BEST WAY		GSURRIDGE			AR	

QTY SHP	QTY B/O	ITEM	DESCRIPTION	BIN1	BIN2	UNIT PRICE	EXTD PRICE
1		105FT07-24853-000	COOLER, TRANS, ALLISON, WATER-	NOLOC	NOLOC	3,100.00	3,100.00

ESTIMATE

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, general identity, national origin, protected veteran status or disability.

Receipts are required for all returns. No returns after 30 days.
 There will be a 20% re-stocking charge on all returns. No cash refunds.

SUB-TOTAL	\$ 3,100.00
PREPAY	\$ 0.00
SHIPPING	\$ 0.00
TAX	\$ 0.00
TOTAL	\$ 3,100.00

Please Remit Payment to:
 Tracey Road Equipment, Inc
 6803 Manlius Center Rd
 East Syracuse, NY 13057

SIGNATURE X _____

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Town Superintendent of the Town of Mendon, Monroe County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$439,367.28 for materials shall be set aside to be expended for primary work and general repairs upon 2.91 miles of Town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the **renewals thereof.**
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town Highways:
 - (a) On Sibleyville Lane commencing at Plains Rd and leading to the cul-de-sac, a distance of 0.2 miles. There shall be expended not over the sum of \$5,586.73 for materials. **Type:** Stone & Oil, **Width of traveled surface:** 20'
 - (b) On Gravel Hill Road commencing at Sibleyville Lane to cul-de-sac, a distance of 0.14 miles. There shall be expended not over the sum of \$7,151.34 for materials. **Type:** Stone & Oil, **Width of traveled surface:** 20'
 - (c) On Fountainbleu Drive commencing at Chambord Drive and leading to the cul-de-sac, a distance of 0.12 miles. There shall be expended not over the sum of \$15,181.50 for materials.
Type: Stone & Oil, **Width of traveled surface:** 18'
 - (d) On Charlemagne commencing at Taylor Rd to cul-de-sac, a distance of 0.18 miles. There shall be expended not over the sum of \$4,126.13 for materials.
Type: Stone & Oil, **Width of traveled surface:** 20'
 - (e) On Chambord Drive commencing at Taylor Rd to cul-de-sac, a distance of 0.24 miles. There shall be expended not over the sum of \$5,027.16 for materials.
Type: Stone & Oil, **Width of traveled surface:** 18'
 - (f) On Parrish Rd commencing at St Rt 64 and leading to Victor Town Line, a distance of 0.63 miles. There shall be expended not over the sum of \$83,905.02 for materials. **Type:** Cold Mix Pave, **Width of traveled surface:** 20'
 - (g) On Assembly Drive commencing at St Rt 251 to St Rt 64, a distance of .4 miles. There shall be expended not over the sum of \$166,072.80 for materials.
Type: Mill, Pave, and Gutter replacement, **Width of traveled surface:** 20'

(EWR)
Actual
64,378.03
Pave Int - Pops
86,337.25

(h) On Sheldon Rd commencing at St Rt 251 to Lyons Rd, a distance of 1 mile. There shall be expended not over the sum of \$164,092.80 for materials.

Type: Mill and Pave, **Width of traveled surface:** 20'

91,643.64

Chips.

Executed in duplicate this _____ day of _____, 20____.

Supervisor

Board Member

Board Member

Board Member

Board Member

Board Member

Highway Superintendent

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Highway Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.



Suit-Kote Corporation
 1911 Lorings Crossing
 Cortland, NY, 13045
 Phone: 607-753-1100
 Web: www.suit-kote.com

INVOICE

Invoice No. IN045500
 Date: 08/31/2023
 Due Date: 09/30/2023
 Customer ID: 001473

Remit To: Suit-Kote Corporation
 PO Box 780635
 Philadelphia, PA 19178-0635

BILL TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

SHIP TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

CUSTOMER P.O. NO	TERMS	PRC NUMBER	JOB NUMBER
Sibleyville	Net 30 Days	N/A MONROE	J08303

DATE	TICKET	ITEM	DESCRIPTION	PC#	QTY.	UOM	UNIT PRICE	ESCALATION	AMOUNT
6/20/2023		50205	HFRS-2P 702-3102 P		923.000	GAL	3.3180	0.4865	3,511.55

*** PLEASE NOTE NEW REMIT-TO ADDRESS ABOVE ***

Total Gallons 923.000

I certify the amount of \$3,511.55 is true and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.

Date: 8/31/2023 Suit-Kote Rep: Lisa Austin Title: Acc/Rec

Sales Total: 3,511.55
 Tax Total: 0.00
 Total (USD): 3,511.55

Lisa Austin



Suit-Kote Corporation
 1911 Lorings Crossing
 Cortland, NY, 13045
 Phone: 607-753-1100
 Web: www.suit-kote.com

INVOICE

Invoice No. IN045499
 Date: 08/31/2023
 Due Date: 09/30/2023
 Customer ID: 001473

Remit To: Suit-Kote Corporation
 PO Box 780635
 Philadelphia, PA 19178-0635

BILL TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

SHIP TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

CUSTOMER P.O. NO	TERMS	PRC NUMBER	JOB NUMBER
Gravel Hill	Net 30 Days	N/A MONROE	J08303

DATE	TICKET	ITEM	DESCRIPTION	PC#	QTY.	UOM	UNIT PRICE	ESCALATION	AMOUNT
6/20/2023		50205	HFRS-2P 702-3102 P		1,865.000	GAL	3.3180	0.4865	7,095.39

*** PLEASE NOTE NEW REMIT-TO ADDRESS ABOVE ***

Total Gallons 1865.000

I certify the amount of \$7,095.39 is true and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.
 Date: 8/31/2023 Suit-Kote Rep: Lisa Austin Title: Acc/Rec

Sales Total: 7,095.39
 Tax Total: 0.00
 Total (USD): 7,095.39

Lisa Austin



Suit-Kote Corporation
 1911 Lorings Crossing
 Cortland, NY, 13045
 Phone: 607-753-1100
 Web: www.suit-kote.com

INVOICE

Invoice No. IN039710
 Date: 06/27/2023
 Due Date: 07/27/2023
 Customer ID: 001476

Remit To: Suit-Kote Corporation
 PO Box 780635
 Philadelphia, PA 19178-0635

BILL TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

SHIP TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

CUSTOMER P.O. NO	TERMS	PRC NUMBER	JOB NUMBER			AMOUNT		
Fountain Bleau Rd	Net 30 Days	N/A MONROE	J08152					
DATE	TICKET	ITEM	DESCRIPTION	PC#	QTY. UOM	UNIT PRICE	ESCALATION	AMOUNT
6/21/2023	SRT0011425	50205	HFRS-2P 702-3102 P		671.000 GAL	3.3180	0.4865	2,552.82

*** PLEASE NOTE NEW REMIT-TO ADDRESS ABOVE ***

Total Gallons 671.000

I certify the amount of \$2,552.82 is true and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.
 Date: 6/27/2023 Suit-Kote Rep: Lisa Austin Title: Acc/Rec

Sales Total: 2,552.82
 Tax Total: 0.00
 Total (USD): 2,552.82

Lisa Austin



Suit-Kote Corporation
 1911 Lorings Crossing
 Cortland, NY, 13045
 Phone: 607-753-1100
 Web: www.suit-kote.com

INVOICE

Invoice No. IN039712
 Date: 06/27/2023
 Due Date: 07/27/2023
 Customer ID: 001476

Remit To: Suit-Kote Corporation
 PO Box 780635
 Philadelphia, PA 19178-0635

BILL TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

SHIP TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

CUSTOMER P.O. NO		TERMS		PRC NUMBER		JOB NUMBER			
Charlemagne Dr		Net 30 Days		N/A MONROE		J08152			
DATE	TICKET	ITEM	DESCRIPTION	PC#	QTY.	UOM	UNIT PRICE	ESCALATION	AMOUNT
6/21/2023	SRT0011427	50205	HFRS-2P 702-3102 P		1,050.000	GAL	3.3180	0.4865	3,994.73

*** PLEASE NOTE NEW REMIT-TO ADDRESS ABOVE ***

Total Gallons 1050.000

I certify the amount of \$3,994.73 is true and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.
 Date: 6/27/2023 Suit-Kote Rep: Lisa Austin Title: Acc/Rec

Sales Total: 3,994.73
 Tax Total: 0.00
 Total (USD): 3,994.73

Lisa Austin



Suit-Kote Corporation
 1911 Lorings Crossing
 Cortland, NY, 13045
 Phone: 607-753-1100
 Web: www.suit-kote.com

INVOICE

Invoice No. IN039711
 Date: 06/27/2023
 Due Date: 07/27/2023
 Customer ID: 001476

Remit To: Suit-Kote Corporation
 PO Box 780635
 Philadelphia, PA 19178-0635

BILL TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

SHIP TO:
 MENDON TOWN
 16 WEST MAIN ST.
 HONEOYE FALLS NY 14472

CUSTOMER P.O. NO		TERMS	PRC NUMBER	JOB NUMBER				
Chambord Dr		Net 30 Days	N/A MONROE	J08152				
DATE	TICKET	ITEM	DESCRIPTION	PC#	QTY. UOM	UNIT PRICE	ESCALATION	AMOUNT
6/21/2023	SRT0011426	50205	HFRS-2P 702-3102 P		1,072.000 GAL	3.3180	0.4865	4,078.42

*** PLEASE NOTE NEW REMIT-TO ADDRESS ABOVE ***

Total Gallons 1072.000

I certify the amount of \$4,078.42 is true and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.
 Date: 6/27/2023 Suit-Kote Rep: Lisa Austin Title: Acc/Rec

Sales Total: 4,078.42
 Tax Total: 0.00
 Total (USD): 4,078.42

Lisa Austin

Contractor:
 Whitney East, Inc.
 1504 Scottsville Road
 Rochester, NY 14623

Project:
 Mendon Spray Park
 Project No: 2171006.07

ITEM NO. FROM TOWN	PUNCH LIST ITEMS NOT YET COMPLETED	Unit	AMOUNT
3	Splash pad spalling / cracking concrete multiple locations 3"+ in length.	LS	\$ 1,000.00
11	Mechanical room active door app out of plumb / reveal between doors not uniform.	LS	\$ 500.00
18	Colored concrete (star) has water spots.	LS	\$ 2,000.00
25	Water features leaking / not shutting off.	LS	\$ 5,000.00
26	Auto-locking doors at bathrooms not operating on scheduled time / can't lock manually.	LS	\$ 1,000.00
27	Street light at Memorial Parking not coming on at dusk.	LS	\$ 5,000.00
28	Catch basin grates not secured / discharge pipe needs wildlife / rodent cap.	LS	\$ 500.00
29	Electrical connectors at flagpole(s) need to be tightened / liquid sealed.	LS	\$ 500.00
31	Sidewalk flag (splash pad to memorial) spalling / skim coat applied.	LS	\$ 2,000.00
32	The control joint sealant at splash pad appears to have voids / damaged.	LS	\$ 2,000.00
33	Provide Occupant sensor control switches in Bathrooms & storage areas	LS	\$ 1,000.00
TOTAL RETAINAGE			\$ 20,500.00

Splash Park Final Punch List – 4/19/23

Updated 9/07/23

- 1) ~~Parking lot dimensions~~ ~~verified~~
- 2) ~~Concrete flatwork cleaned, and resealed~~ ~~in-process~~
- 3) ~~Splash pad spalling / cracking concrete multiple locations 3"+ in length~~
- 4) ~~West roof missing snow guard support~~ ~~fixed~~
- 5) ~~West roof return out of level 1/2" in 12"~~ ~~fixed~~
- 6) ~~Gutter seam 12" from end of downspout~~ ~~fixed~~
- 7) ~~Roof panel above gutter seam is open (needs sealant)~~ ~~fixed~~
- 8) ~~Locations where gutter is not tight to fascia~~ ~~discussed w/ WE~~
- 9) ~~Flashing below stone loose at pavilion end~~ ~~kick board added~~
- 10) ~~Mechanical room needs final water connection~~ ~~completed~~
- 11) ~~Mechanical room active door app out of plumb / reveal between doors not uniform~~
- 12) ~~Women's bathroom missing water closet~~ ~~WC installed~~
- 13) ~~Unable to access storage room between bathrooms~~ ~~key provided~~
- 14) ~~Clean pavilion ceiling~~ ~~ceiling cleaned~~
- 15) ~~Masonry joints at miter need re-bedding/sealing~~ ~~sealed with sika-flex~~
- 16) ~~Gutter downspouts at rear need sure/ drops differently. Notch at water table~~ ~~fixed~~
- 17) ~~Urinal splash shield loose in men's room~~ ~~fixed~~
- 18) ~~Colored concrete (star) has water spots~~
- 19) ~~Missing azek plugs at women's bathroom exterior casing~~ ~~plugs added~~
- 20) ~~Drinking fountains leaking~~ ~~fixed~~
- 21) ~~Commissioning report provided to owner / Town~~

- 22) Provide septic system design inspection report from certifying engineer received
- 23) Water feature on/off control head near the pavilion not working consistently operating
- 24) Hot water facet in Men's & Woman's room not shutting off / need adjustment fixed
- 25) Water features leaking / not shutting off - blue crab still leaking, other features fixed
- 26) Auto locking doors at bathrooms not operating on scheduled time / can't lock manually
- 27) Street light at memorial parking not coming on at dusk
- 28) Catch basin grates not secured / discharge pipe needs wildlife / rodent cap
- 29) Electrical connectors at flagpole(s) need to be tightened / liquid sealed
- 30) Memorial granite slabs have fissures / concrete flatwork at corners - (CP WARD)
- 31) Sidewalk flag (splash pad to memorial) spalling / skim coat applied
- 32) Control joint sealant at splash pad appears to have voids / damaged
- 33) Provide Occupant sensor control switches in Bathrooms & storage areas