

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, July 17, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Karen R. Jenkins } *Town Board*
 Brent Rosiek } *Members*

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Katrina Allen, *Planning and Zoning Board Secretary* (via Zoom), Kim Roberts, and 1 other person.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 23-203)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to adopt the amended agenda. Agenda #18 will be to pay Zuber Construction; item #19 will be to pay HFL School for Summer Rec campers and then renumber the remaining items.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. John Fiore, 383 Pond Rd spoke about negative incidents with the local community while visiting the area with his wife and daughter. He expressed his displeasure with the Town Board and Town Attorney regarding the short term rental laws.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business. He attended Highway school and started the 2024 budgeting.

TOWN CLERK, Michelle Booth, happily reported that Bonnie Toomey is back to work and is doing great and there has been an uptick in Marriage Licenses this month.

TOWN BOARD

Brent Rosiek, reported on the local Flag Day ceremony held June 14th; gave an update on the Planning Board, Mendon Business Association, Building Dept. and Highway Dept. meetings. Mr. Rosiek thinks that the Mendon Station festival might be coming back to the Hamlet in September. He also has received some complaints in regards to pot holes on the State Roads. The Highway Superintendent, Andrew Caschetta, said if the complaints come to the Highway Dept, he would fix them, so forward the calls to them.

Karen Jenkins, reported on the HPC meeting and on the land conference that Ms. Bush attended. Ms. Jenkins also reported that Lynn Menz will be moving and will no longer be able to fill the position. The HPC Board would like to see an architect or realtor on the board as it would be helpful to them.

Cynthia Carroll, reported on the library meeting, news, and upcoming events. She reported the Highway Superintendent received the Road Master II Certification recently.

SUPERVISOR, John Moffitt, reported that the outside portion of the sewer lateral at the Community Center has been replaced and that Kevin will take care of the cosmetics soon. Mr. Moffitt stated that about 90% of the sealer has now been removed from the Spray Park and hopes it will be finished soon. He will have to wait for Labella's stamp of approval before the new surface is applied. Kevin will cut the grass after the work is done, as it will help contain the removed sealer. Mr. Moffitt spoke with Mr. Wilsey about the reorganizational meetings; he will attend a Regional FD meeting in August. The Supervisor participated in the library's story time last week. He reported handing out the 2024 budgets to all of the department heads; received notification of the stripping to be done on Rte. 64; and will look into the Anvil ownership on Hopper Hills.

SUPERVISOR'S MONTHLY REPORT

(Resolution 23-204)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for June 2023.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 23-205)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to acknowledge receipt of the Town Clerk's Monthly Report for June 2023, showing receipts and disbursements in the amount of \$6,692.86.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-206)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to approve the minutes of the regular & special Town Board Meetings as presented for the June 12 and June 26, 2023 meetings.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-207)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the following budget transfers for the 2023 budget:

Fr:	A 5132.3	Garage Improvements	\$5,000.00
To:	A 5132.413	Garage Utilities	\$5,000.00
Fr:	A 7120.41	Semmel Rd. Fields Utilities	\$1,000.00
To:	A 7120.2	Semmel Rd. Fields Equipment	\$1,000.00
Fr:	A 7120.41	Semmel Rd. Fields Utilities	\$1,000.00
To:	A 7120.42	Dreisbach Supplies	\$1,000.00
Fr:	B 2770	Engineering Review Fees	\$500.00
To:	B 8020.43	Planning Travel/Training/Dues	\$500.00
Fr:	B 2770	Engineering Review Fees	\$5,000.00
To:	B 8020.41	Planning- Engineering	\$5,000.00
Fr:	DA 2417	Equipment Rental- NY Snow	\$3,000.00
To:	DA 5140.100	Roadside Mow- Personnel	\$3,000.00
Fr:	DB 2301E	NYS Snow Labor	\$10,000.00
To:	DB 5140.1	Brush Pickup Personnel	\$10,000.00

Fr:	DB 2301E	NYS Snow Labor	\$10,000.00
To:	DB 5132.113	Dispatch- Personnel	\$10,000.00
Fr:	DB 2301E	NYS Snow Labor	\$500.00
To:	DB 5142.119	Mail Box Restoration	\$500.00

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-208)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 23-486 to 23-566, on General Abstract 23-07, in the amount of \$245,611.80.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-094 to 23-103, on Library Abstract 23-07, in the amount of \$2,912.60 were presented to the Town Board for payment.

CREDIT RELEASE- MENDON GREEN #6 & #7

(Resolution 23-209)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to release, to Riedman Companies, the sum of \$279,475.63 for credit release #6 and \$168,848.90 for credit release #7 for work received and substantiated by LaBella Associates. Earthwork, erosion control, storm sewer, water system and roadway system. This release will occur once the outstanding Engineering Fees are current. The Current outstanding amount is \$36,146.57. *(Note: this payment was made on July 18, 2023)*

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DRIVEWAY AND BASKETBALL COURT SEALING AND STRIPING

(Resolution 23-210)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, for the Supervisor to obtain quotes for driveway sealing and striping for the parking lots at the Community Center, Mendon Public Library (including the Youth Center) and the Basketball Court at Semmel Road Park.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ESTABLISHING A RESERVE FUND- LIBRARY COMPUTERS

(Resolution 23-211)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of computer equipment for the Mendon Public Library.

The Chief Fiscal Officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Town Board may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Mendon. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the

end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to establish a Reserve Fund (SPECIFIC) in the L Fund for acquisition of computer equipment for the Mendon Public Library.
Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AMENDING THE AGRICULTURAL DATA STATEMENT
(Resolution 23-212)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to amend the Agricultural Data Statement as it pertains to Zoning and Planning Applications and regarding the EPOD 2, Steep Slope Protection Overlay District. To reduce confusion, the application will now have the following 3 options to choose from:

1. Steep, where no development is allowed or
2. Moderate 15%-29%, where an EPOD Permit will be required or
3. Gradual 0%-14%, where the EPOD Permit is not required.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

EPOD #5- RECOMMENDATION FROM THE HISTORIC PRESERVATION COMMISSION
(Resolution 23-213)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to review the recommendation from the Historic Preservation Commission of the Town of Mendon for EPOD #5 - Historic Site Protection Overlay. There was a discussion regarding the recommended maps versus the Town Code. The two documents will need to support each other.

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to table this recommendation, to gather more information.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AUTHORIZATION TO AUCTION EXCESS HIGHWAY EQUIPMENT
(Resolution 23-214)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to Auction the following highway equipment that is in excess.

- 2010 Volvo VHD Dump Truck
- 1997 Rogers Equipment Trailer

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SHORT TERM RENTAL APPLICATION & FEES, STANDARDS AND INSPECTION FORMS
(Resolution 23-215)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve the following forms regarding the implementation of the recent Short Term Rental Law.

APPLICATION
STANDARDS
INSPECTION

The application fees will be as follows:

- Application Fee: \$250.00
- Public Hearing: \$100.00
- Inspection Fee: \$100.00

- Renewal Application Fee: \$100.00
- Renewal Inspection: \$25.00

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ZUBER CONSTRUCTION INC – PAYMENT

(Resolution 23-216)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to pay Zuber Construction (Invoice #2126) in the amount of \$2,945.00. This will be paid from account A1620.412 – Community Center Improvements.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

HONEOYE FALLS – LIMA CENTRAL SCHOOL – SUMMER RECREATION PAYMENT

(Resolution 23-217)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to pay the HF-L 2023 Summer Recreation invoice in the amount of \$17,670.00. This will be paid from account B7320.4.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

(Resolution 23-218)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to adjourn the meeting at 8:07 PM.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel:

<https://www.youtube.com/@townofmendonny9281>