

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, August 14, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board of Appeals Chair*, Kim Roberts, and 4 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 23-219)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Mr. and Mrs. Wehs, 8 Barben Circle, came to ask about the Anvil that was damaged in Mendon Farms. Mrs. Wehs spoke with some neighbors and they would be willing to help pay for it to be fixed if needed. She was unsure if it was owned by the association or the Town.
2. Mr. and Mrs. Steven Bloomberg, 10 Hopper Hills Way, was also in attendance and wanted to know what was going to happen with the damaged Anvil.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business. He attended the pickleball court ribbon cutting. The highway department helped the Village pave Harry Allen Park.

TOWN CLERK, Michelle Booth, provided the information for the Mobile Mammogram Unit that will be coming to Town on September 30th and the Rabies Vaccination Clinic and Recycling event on October 14th. She has applied, with NYS, to become an E-Notary and is hoping to hear back soon. Mrs. Booth is also in receipt of the Pittsford Central School tax warrant; she will reach out to Honeoye Falls for theirs.

TOWN BOARD

Brent Rosiek, attended a meeting between with members of the Historic Preservation Commission and the Supervisor regarding the new maps vs. the Town Code. He gave an update on the Planning Board meetings, Mendon Community Business Association meetings, and Building Department meetings. He met with the Assessor and the Supervisor about town assessments and also continued meeting with the Supervisor and Highway Department.

Cynthia Carroll, reported on the library meeting, news, and upcoming events. She gave an update on the Planning Board meeting she attended.

Thomas Dubois, gave an update on the Zoning Board of Appeals meeting, spoke about the damaged Anvil in Mendon Farms, and would like to see some signage for the Spray Park because people are pulling into the Highway Department entrance while trying to find it.

SUPERVISOR, John Moffitt, reported on the Spray Park, it is reopened. However, there are still a few listed items they are working on getting resolved. He attended a meeting with members of the Historic Preservation Commission and Mr. Rosiek about the Town code and the new mapping. He would also like to see the focus be on the Hamlet because they have no authority over any historic, village properties. Mr. Moffitt met with the Health Insurance Broker and they will meet again in September. He researched the damaged Anvil in Mendon Farms, it is Town owned, they will get some estimates to either fix it or have it removed. The Supervisor has attended the fire department meetings where they are talking about a more regional approach, he thinks the overall tone is to hire professional fire fighters. Mr. Moffitt is in receipt of a preliminary report on the sidewalks in the hamlet, they will continue to work on that. He attended the Senior Citizen luncheon and the American Legion picnic this month. The Supervisor is working with Kevin Junge to get the wall, at the library, repaired. The Mendon Youth Center roof had a leak, he checked the paperwork and it is out of warranty. Mr. Moffitt spoke about Joule energy and he reported a compliment about the roadside mowing, from a resident.

SUPERVISOR'S MONTHLY REPORT

(Resolution 23-220)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to acknowledge receipt of the Supervisor's Monthly Report for July 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 23-221)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for July 2023, showing receipts and disbursements in the amount of \$60,032.66.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-222)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the minutes of the regular Town Board Meeting as presented for the July 17, 2023 meeting.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-223)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to approve the following budget transfers for the 2023 budget:

Fr:	A 2408	Rental of Property	\$300.00
To:	A 1670.403	Copier/Supplies	\$300.00
Fr:	A 1090	Interest & Penalties	\$1,000.00
To:	A 1670.406	Postage- General	\$1,000.00
Fr:	B 2770	Engineering Review Fee's	\$1,600.00
To:	B 8020.41	Engineering	\$1,600.00
Fr:	B 3620.2	Building Insp. Equipment	\$36,000.00
To:	B 8020.41	Engineering	\$36,000.00
Fr:	DA 2417	Equip. Rental NY Snow	\$2,000.00
To:	DA 5148.117	Local Other Towns	\$2,000.00

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TOWN OF MENDON

REGULAR MEETING

Fr:	DA 2417	Equip. Rental NY Snow	\$25,000.00
To:	DA 5148.114	County Summer Work	\$25,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-224)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to approve all claims on vouchers numbered 23-568 to 23-637, on General Abstract 23-08, in the amount of \$134,553.17.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-104 to 23-120, on Library Abstract 23-08, in the amount of \$6,273.94 were presented to the Town Board for payment.

TRAFFIC CONTROL DEVICE ESTABLISHMENT/ABOLISHMENT

(Resolution 23-225)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, pursuant to authority granted by Sections 1651 and 1652-a of the New York State Vehicle and Traffic Law to establish a Stop sign, Northbound on Bull Saw Mill Road @ Pittsford Mendon Center Road and abolish the Stop sign, Northbound on Pittsford Mendon Center Road @ Bull Saw Mill Road.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DRIVEWAY SEALING AND STRIPING

(Resolution 23-226)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, accepting the RFP from Western NY Sealing and Paving, not to exceed \$8,396.00 to seal and stripe the parking lot at the Mendon Community Center, Mendon Public Library and to be paid from Account numbers A1620.412 and A1620.421.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

WAGE CHANGES

(Resolution 23-227)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to proceed with wage changes for highway department employees (4) MEO 22.84 to \$24.00, \$30.35 to \$30.60, \$21.76 to 24.51, \$23.10 to 27.22; (1) mechanic \$26.78 to \$29.50 and (1) highway clerk (P/T) \$19.50 to \$20.50. These changes are effective from July 1, 2023, as approved by the Highway Superintendent, and within the confines of the 2023 Mendon Town Budget.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ASSESSMENTS AND EQUALIZATION RATE DISCUSSION

There was a brief discussion in regards to the upcoming 68% equalization rate. This will affect STAR credits. The Board will need to decide on a reassessment this year, it will need to be budgeted for. The assessor will come to a future meeting to answer any questions the Board might have.

Mr. Moffitt also wanted to extend his sympathies to the Spiegel Family. Mike Spiegel was the Town assessor in prior years. He passed away last week.

EZ PASS APPLICATION

(Resolution 23-228)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to apply for a EZ Pass account for the Town of Mendon. The account will be linked with the Town credit card and will secure one (1) EZ Pass device, to be used in necessary Town vehicles, on Town business.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MENDON YOUTH CENTER***(Resolution 23-229)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to reopen the Mendon Youth Center starting October 2, 2023. The hours will be Monday-Thursday, 2:00pm-6:00pm. This also authorizes the Supervisor to hire any staff required and any open positions will be posted. The Town will host a "Open House" in September, TBD.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PAYROLL PROCEDURE***(Resolution 23-230)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, effective immediately all time cards and or time sheets from all departments will be signed by the department head. The Town Supervisor will sign for all A and B fund payroll expenditures after the appropriate department head has signed. Any labor payroll or expenditures related to the A fund Buildings and Grounds, other than mowing and trimming grass from Town owned or maintained property, snow and ice removal from Town owned property driveways or sidewalks, and equipment repair, must obtain prior approval from the Town Supervisor.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHER FORM***(Resolution 23-231)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, effective August 15, 2023 all vouchers will be submitted on a new form. All vouchers will be signed, by a minimum of three board members, prior to payment. The Supervisor will sign all vouchers after the department head has signed and before the town board approves them at the monthly meeting.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AMEND AGENDA/SPRAY PARK HOURS***(Resolution 23-232)***

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to amend the agenda to add this item and to give the Supervisor the authority to set the hours of the Splash Park.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Mr. and Mrs. Steven Bloomberg, 10 Hopper Hills Way, both spoke about what the monetary implications would be for the Anvil being fixed by the Town. They also asked about the plow trucks that are used to plow around it.
2. Mrs. Wehs, 8 Barben Circle, asked about the next meeting.
3. Danny Bassette, N Main St, Honeoye Falls, asked where the Anvil is located.

ADJOURNMENT***(Resolution 23-233)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to adjourn the meeting at 8:08 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel:

<https://www.youtube.com/@townofmendonny9281>