

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, August 14, 2023 – 7:00PM
16 West Main Street
Honeoye Falls, NY

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Report
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Transfers
10. Abstract of Audited Vouchers
11. Traffic Control Device Establishment
12. Driveway and Parking Lot Sealing and Striping
13. Wage Changes
14. Assessments and Equalization Rate
15. EZ Pass Application
16. Mendon Youth Center
17. Payroll Procedure
18. Voucher Form
19. Public Comment
20. Adjournment

TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:

August 14, 2023, Regular Town Board Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Highway Superintendent

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for July 2023.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for July 2023, showing receipts and disbursements in the amount of \$60,032.66

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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8. MINUTES

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular Town Board Meeting as presented OR with the following amendments: *(amendments, if any, go here)*. July 17, 2023

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

9. BUDGET TRANSFERS

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following budget transfers for the 2023 budget:

Fr:	A 2408	Rental of Property	\$300.00
To:	A 1670.403	Copier/Supplies	\$300.00
Fr:	A 1090	Interest & Penalties	\$1,000.00
To:	A 1670.406	Postage- General	\$1,000.00
Fr:	B 2770	Engineering Review Fee's	\$1,600.00
To:	B 8020.41	Engineering	\$1,600.00
Fr:	B 3620.2	Building Insp. Equipment	\$36,000.00
To:	B 8020.41	Engineering	\$36,000.00
Fr:	DA 2417	Equip. Rental NY Snow	\$2,000.00
To:	DA 5148.117	Local Other Towns	\$2,000.00
Fr:	DA 2417	Equip. Rental NY Snow	\$25,000.00
To:	DA 5148.114	County Summer Work	\$25,000.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. VOUCHERS

General Abstract

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 23-568 to 23-637, on General Abstract 23-08, in the amount of \$134,553.17

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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Library Abstract

Library vouchers numbered 23-104 to 23-120, on Library Abstract 23-08, in the amount of \$6,273.94 were presented to the Town Board for payment.

11. TRAFFIC CONTROL DEVICE ESTABLISHMENT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, pursuant to authority granted by Sections 1651 and 1652-a of the New York State Vehicle and Traffic Law. Stop Northbound-Bull Saw Mill Road @ Pittsford Mendon Center Road and Stop Southbound- Pittsford Mendon Center Road @ Bull Saw Mill Road.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

12. DRIVEWAY SEALING AND STRIPING

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, accepting the RFP from Western NY Sealing and Paving, not to exceed \$8,396.00 to seal and stripe the parking lot at the Mendon Community Center, Mendon Public Library. From Account numbers A1620.412 and A1620.421

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. WAGE CHANGES

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to proceed with wage changes for highway department employees (4) MEO 22.84 to \$24.00, \$30.35 to \$30.60, \$21.76 to 24.51, \$23.10 to 27.22; (1) mechanic \$26.78 to \$29.50 and (1) highway clerk (P/T) \$19.50 to \$20.50. Effective July 1, 2023. As approved by the Highway Superintendent and within the confines of the 2023 Mendon Town Budget.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

14. ASSESSMENTS AND EQUALIZATION RATE

Discussion

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15. EZ PASS APPLICATION

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to apply for a EZ Pass account in the name of the Town of Mendon. Account will be linked with the Town credit card and will secure one (1) EZ Pass instrument to be used in necessary Town vehicles, on Town business.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. MENDON YOUTH CENTER

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to reopen the Mendon Youth Center starting October 2, 2023, Monday-Thursday, 2:00pm-6:00pm. Also authorize the Supervisor to hire any staff required, any open positions will be posted. The Town will host a "Open House" in September.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. PAYROLL PROCEDURE

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, effective immediately all time cards and or time sheets from all departments will be signed by the department head. The Town Supervisor will sign for all A and B fund payroll expenditures after the appropriate department head has signed. Any labor payroll or expenditures related to the A fund Buildings and Grounds other than mowing, trimming grass from Town owned or maintained property, snow and ice removal from Town owned property driveways or sidewalks, and equipment repair, must obtain prior approval from the Town Supervisor.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. VOUCHER FORM

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, effective August 15, 2023 all Vouchers will be with a new form. All vouchers will be signed by at minimum three members of the board prior to payment. The Supervisor will be signing all vouchers after the department head has signed and before the town board approves at the monthly meeting.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

20. PUBLIC COMMENT

21. ADJOURNMENT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

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Town of Mendon
Supervisor's Report
July 31, 2023

Fund	Revenues			Expenditures			Appropriated Fund Balance						
	Budget	Budget as Amended	Year to Date	Balance	% Received	Budget	Budget as Amended	Year to Date	Balance	% Expended	Budget	Budget as Amended	Year to Date
A-General Townwide	\$1,494,723	\$1,494,723	\$1,457,139	\$37,584	97%	\$1,673,747	\$1,679,118	\$839,365	\$839,753	50%	\$179,024	\$184,395	\$617,774
B-General Parttown	\$482,744	\$482,744	\$454,733	\$28,011	94%	\$702,474	\$703,239	\$338,877	\$364,361	48%	\$219,730	\$220,495	\$115,856
DA-Highway Townwide	\$553,326	\$553,326	\$420,935	\$132,391	76%	\$1,010,850	\$1,024,866	\$374,076	\$650,790	37%	\$7,524	\$467,865	\$46,858
DB-Highway Parttown	\$1,490,097	\$1,490,097	\$1,196,692	\$293,405	80%	\$1,710,097	\$1,716,190	\$930,055	\$786,136	54%	\$220,000	\$226,093	\$286,637
L-Library Townwide	\$383,800	\$383,800	\$388,633	-\$4,833	101%	\$383,800	\$384,150	\$215,852	\$168,298	56%	\$0	\$350	\$172,780
SD-Special Districts	\$245,720	\$245,720	\$246,137	-\$417	100%	\$237,304	\$237,304	\$194,872	\$42,432	82%	\$3,000	\$3,000	\$51,265
	\$4,650,410	\$4,650,410	\$4,184,268	\$466,142	90%	\$5,718,272	\$5,744,867	\$2,893,098	\$2,851,770	50%	\$629,278	\$1,102,189	\$1,271,170
Calculation of Surplus Funds													
A-General Townwide			DA-Highway Townwide			L-Library Townwide							
B-General Parttown			DB-Highway Parttown			SD-Special Districts							
Assigned Fund Balance 1/1/23	\$247,024	\$219,730	\$457,524	\$220,000	\$0	\$3,000							
Committed 12/31/22	\$5,371	\$765	\$10,341	\$6,093	\$350	\$0							
Restricted 12/31/22	\$467,543	\$958,732	\$11,173	\$1,425,103	\$0	\$0							
Actual Fund Balance 12/31/22	\$1,234,837	\$1,487,016	\$640,656	\$1,866,439	\$36,737	\$33,235							
Unassigned Fund Balance 12/31/22	\$476,899	\$307,790	\$161,817	\$215,242	\$36,387	\$30,235							
Change in Fund Balance 07/01/23-07/31/23	\$617,774	\$115,856	\$46,858	\$266,637	\$172,780	\$51,265							
*** 3/27/23 TB approved use of \$38,000 in FB from the A Fund to purchase a mower.													
*** 4/10/23 TB approved use of \$30,000 in FB from the A Fund to replenish A.1620.200 B&G Equipment													

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

JULY, 2023

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255					
	<u>6</u>	DECALS		<u>13.73</u>	
	<u>7</u>	MARRIAGE LICENSES	NO. 23016 TO 23022	<u>122.50</u>	
	<u>5</u>	MARRIAGE TRANSCRIPT		<u>50.00</u>	
	<u>1</u>	ONEDAY OFFICIANT LICENSE		<u>25.00</u>	
		TOTAL TOWN CLERK FEES			211.23
<hr/>					
A2408					
	<u>1</u>	COMMUNITY CENTER USAGE		<u>120.00</u>	
		TOTAL A2408			120.00
<hr/>					
A2544					
	<u>45</u>	DOG LICENSES		<u>260.00</u>	
		TOTAL A2544			260.00
<hr/>					
A2705					
	<u>2</u>	OTHER REVENUE		<u>17,009.48</u>	
		TOTAL A2705			17,009.48
<hr/>					
B2110					
	<u>1</u>	ZBA AREA VARIANCE		<u>250.00</u>	
	<u>1</u>	ZBA PUBLIC HEARING		<u>100.00</u>	
		TOTAL B2110			350.00
<hr/>					
B2115					
	<u>2</u>	P B APP SITE PLAN		<u>700.00</u>	
	<u>1</u>	P B PUBLIC HEARING		<u>100.00</u>	
	<u>1</u>	P B APP SUB <5		<u>150.00</u>	
	<u>1</u>	P B APP PER LOT		<u>50.00</u>	
		TOTAL B2115			1,000.00
<hr/>					
B2555					
	<u>18</u>	BUILDING PERMIT		<u>5,161.20</u>	
		TOTAL B2555			5,161.20
<hr/>					
B2590					
	<u>2</u>	BURN PERMIT		<u>50.00</u>	
		TOTAL B2590			50.00
<hr/>					
B2770					
	<u>2</u>	ENGINEERING FEE		<u>34,237.19</u>	
	<u>1</u>	ENG REV ADV SUB/LOT		<u>200.00</u>	
	<u>2</u>	ENG REV ADV SITE PLN		<u>1,400.00</u>	
		TOTAL B2770			35,837.19

TOWN CLERK'S MONTHLY REPORT

JULY, 2023

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B2771	<u>1</u>	AROUND MENDON & HF	<u>20.00</u>	
		TOTAL B2771		20.00
<hr/>				
L2770	<u>1</u>	EV CHARGING STATION	<u>13.56</u>	
		TOTAL L2770		13.56
<hr/>				

TOWN CLERK'S MONTHLY REPORT

JULY, 2023

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	17,600.71
PAID TO SUPERVISOR FOR PART TOWN FUND	42,418.39
PAID TO SUPERVISOR FOR LIBRARY FUND	13.56
PAID TO NYS DEC FOR DECALS	235.27
PAID TO NYS ANIMAL POPULATION CONTROL FUND	55.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	157.50
TOTAL DISBURSEMENTS	60,480.43

* Amount pd to Supervisor = \$ 60,032.66

AUGUST 1, 2023

_____, SUPERVISOR
JOHN D. MOFFITT

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Michelle Booth
Town Clerk

_____ day of _____ 20__

Notary Public



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-136181

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **07/01/2023** to **07/31/2023**

Invoice Summary

<hr/>				
Sales Summary	Items Sold	Sales Total	Vendor Commission	Sweep Amount
	10	\$249.00	\$13.73	\$235.27
<hr/>				
Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Vendor Commission	Sweep Amount
	0	\$0.00	\$0.00	\$0.00
<hr/>				
Manual Adjustment Summary		Adjustment Note	Adjustment Type	Adjustment Amount
<hr/>				
Invoice Totals				Sweep \$235.27

\$235.27 Will be swept from your bank account on **8/14/2023**



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-136181

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **07/01/2023** to **07/31/2023**

Product Summary

Product Name	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
Resident Fishing	7	\$9.66	\$165.34	0	\$0.00	\$0.00	\$175.00	\$9.66	\$165.34
Non-Resident Fishing	1	\$2.75	\$47.25	0	\$0.00	\$0.00	\$50.00	\$2.75	\$47.25
Resident Fishing 7-Day	2	\$1.32	\$22.68	0	\$0.00	\$0.00	\$24.00	\$1.32	\$22.68
Totals	10	\$13.73	\$235.27	0	\$0.00	\$0.00	\$249.00	\$13.73	\$235.27

\$235.27 Will be swept from your bank account on **8/14/2023**

TOWN OF MENDON

Detail of Decals Transactions

For the period 07/01/2023 through 07/31/2023

08/01/2023

10:19:41

Date	Gross Sales	Commission	Net Sales
07/06/2023	25.00	1.38	23.62
07/12/2023	25.00	1.38	23.62
07/13/2023	25.00	1.38	23.62
07/19/2023	25.00	1.38	23.62
07/24/2023	50.00	2.76	47.24
07/25/2023	99.00	5.45	93.55
Grand Total:	249.00	13.73	235.27

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u> JULY </u> <u> 2023 </u> City or Town of <u> MENDON </u> County of <u> MONROE </u>	Do not write in this area DEP. NO. _____ \$ _____ CHECK # _____
---	---

Licenses numbered from 016 to 022 inclusive. # of Military Exemptions: _____
 *If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: _____
 *If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u> 157.50 </u>	Name of City or Town Clerk (Please type or print) <u> Michelle Booth </u> <hr/> Signature of City or Town Clerk Date <u> Michelle Booth </u> <u> 08/01/2023 </u> <hr/> Mailing Address <u> 16 WEST MAIN STREET </u> <u> HONEOYE FALLS NY </u> Zip <u> 14472 </u> E-mail Address Phone _____ <u> (585) 624-6060 </u>
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INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

NYS Department of Agriculture and Markets
Spay and Neuter
PO Box 975
Albany, NY 12201-0975

Month of Submission: JULY, 2023
County: MONROE Town of Mendon
TCV Code: 2609 Monroe Mendon
Prepared by: Michelle Booth, Town Clerk
Date Prepared: AUGUST 1, 2023

State of New York
Department of Agriculture and Markets
Spay and Neuter
PO Box 975, Albany, NY 12201-0975

ANIMAL POPULATION CONTROL PROGRAM SUBMISSION

Submit by the 5th of the month covering activities
of the preceding month.

LICENSE TYPES AND FEES COLLECTED	Unspayed/Unneutered - Four months of age or older
Spayed and Neutered Dogs	\$1.00 ea = \$40.00
Unspayed and Unneutered Dogs	\$3.00 ea = \$15.00
TOTAL AMOUNT REMITTED	\$55.00
Check Number: 1049	

Month Reported: JULY, 2023

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: AUGUST 1, 2023

Dog License Monthly Report

Original ID Dog Licenses sold	<u>13</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>32</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>45</u>

LICENSE TYPES AND FEES COLLECTED	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>40</u>	\$5.00 ea <u>200.00</u>	\$1.00 ea <u>40.00</u>
Unspayed and Unneutered Dogs	<u>5</u>	\$12.00 ea <u>60.00</u>	\$3.00 ea <u>15.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$25.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$50.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>45</u>	<u>260.00</u>	<u>55.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$260.00</u>
Paid to NYS Animal Population Control Program	<u>\$55.00</u>

08/01/2023
0:35:41

TOWN OF MENDON

A1170 - A2770 Transaction Report

For the period 07/01/2023 through 07/31/2023

Type	Date	Comment	Name	Quantity	Fee
A1255					
1.MOFF	07/21/2023	LARUE WEDDING 23018	FIGUEROA, DANIEL	1	25.00
				1	25.00
2.MT	07/17/2023	23011	BONSIGNORE	1	10.00
3.MT	07/26/2023	84041	KAISER	4	40.00
				5	50.00
A2408					
4.COMM	07/13/2023	USED 7/9/23	QUACKENBUSH	1	120.00
				1	120.00
A2705					
5.OTHR	07/01/2023	INVOICE 5856241030	FRONTIER - REFUND	1	412.10
6.OTHR	07/18/2023	M&T CK#102856093-(2)	TOWN OF MENDON	1	16,597.38
				2	17,009.48
			Total for A Fund:	9	17,204.48
Total Sales				9	17,204.48

08/01/2023
12:30:21

TOWN OF MENDON

B1900 - DB5142 Transaction Report

For the period 07/01/2023 through 07/31/2023

Type	Date	Comment	Name	Quantity	Fee
B2110					
1.ZBAV	07/06/2023	3303 RUSH MENDON RD	COAKLEY AREA VARIANCE	1	250.00
				1	250.00
2.ZBPH	07/06/2023	3303 RUSH MENDON RD	COAKLEY AREA VARIANCE	1	100.00
				1	100.00
B2115					
3.PAPL	07/10/2023	PITTSFORD MENDON RD	MILLER SUBD AND SITE PLAN	1	50.00
				1	50.00
4.PASL	07/10/2023	PITTSFORD MENDON RD	MILLER SUBD AND SITE PLAN	1	150.00
				1	150.00
5.PASP	07/10/2023	PITTSFORD MENDON RD	MILLER SUBD AND SITE PLAN	1	350.00
6.PASP	07/13/2023	CHEESE FACTORY RD	KAILBOURNE SITE PLAN	1	350.00
				2	700.00
7.PBPH	07/10/2023	PITTSFORD MENDON RD	MILLER SUBD AND SITE PLAN	1	100.00
				1	100.00
B2555					
8.BLDG	07/05/2023	8918 - 10 HUNT CLB - SHED	COOK	1	50.00
9.BLDG	07/05/2023	8918 - 10 HUNT CLB - HOT TUB	COOK	1	50.00
10.BLDG	07/06/2023	8920 - 41 OLD STABLE - SFD	MENDOLA	1	1,102.80
11.BLDG	07/07/2023	8921 - 14 STNYRDG - INGR POOL	VANMAAREN	1	125.00
12.BLDG	07/10/2023	7660RX5 - 470 CHS FCTRY - DECK	TODD - RENEWAL	1	40.00
13.BLDG	07/17/2023	360 BOUGHTON HILL RD - SHED	BAZINET	1	50.00
14.BLDG	07/19/2023	8922 - 1172 W BLMFLD - SHED	GROET	1	50.00
15.BLDG	07/19/2023	8923 - 234 LANNING - ABV GR PL	FLEIG	1	50.00
16.BLDG	07/20/2023	8924 - 837 W BLMFLD - SHED	HAFFEN	1	75.00
17.BLDG	07/20/2023	8925 - 621 BH - GEOTHERMAL	MCCRUMB	1	75.00
18.BLDG	07/24/2023	8926 - 10 ROYAL HUNT - REMV PL	SACKS	1	50.00
19.BLDG	07/24/2023	8927 - 31 MNDNSHR HGTS - SHED	DICKERSON	1	2,963.40
20.BLDG	07/24/2023	R8762 - 90 SMITH - SFD	WILMOT JR	1	100.00
21.BLDG	07/25/2023	8928 - 37 BRDLWOOD - GNERATOR	HUGHES	1	100.00
22.BLDG	07/25/2023	8929 - 15 HAMPSHR - ENC PATIO	ORMSBY	1	100.00
23.BLDG	07/25/2023	8930 - 18 SURREY - BTHRM REMD	LOWE	1	100.00
24.BLDG	07/26/2023	8931 GENERATOR 206 SIBLEY	INTERGRATED POWER	1	30.00
25.BLDG	07/26/2023	484 SMITH RD TANK REMOVAL	PIEDMONT EQUIPMENT	1	30.00
				18	5,161.20
B2590					
26.BURN	07/01/2023	1357 W BLOOMFIELD	BERARDI, LAUREN	1	25.00
27.BURN	07/31/2023	50 BUGGYWHIP TRAIL	SCHOFF	1	25.00
				2	50.00
B2770					
28.EASL	07/10/2023	PITTSFORD MENDON RD	MILLER SUBD AND SITE PLAN	1	200.00

Type	Date	Comment	Name	Quantity	Fee
				1	200.00
29.EASP	07/10/2023	PITTSFORD MENDON RD	MILLER SUBD AND SITE PLAN	1	700.00
30.EASP	07/13/2023	CHEESE FACTORY RD	KAILBOURNE SITE PLAN	1	700.00
				2	1,400.00
31.ENGF	07/17/2023	INV#195326	CAWLEY	1	110.00
32.ENGF	07/18/2023	INV#198049	RIEDMAN ACQUISITIONS	1	34,127.19
				2	34,237.19
B2771				1	20.00
33.MDHF	07/13/2023			1	20.00
			Total for B Fund:	33	42,418.39
			Total Sales	33	42,418.39

8/01/2023
0:45:31

TOWN OF MENDON

J2089 - T670.1 Transaction Report For the period 07/01/2023 through 07/31/2023

Type	Date	Comment	Name	Quantity	Fee
L2770					
1.L277	07/24/2023	EV SITE REIMBURSEMENT	TOWN OF MENDON	1	13.56
				1	13.56
			Total for L Fund:	1	13.56
			Total Sales	1	13.56

7/17/2023

TOWN OF MENDON

REGULAR MEETING

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, July 17, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Karen R. Jenkins } *Town Board*
Brent Rosiek } *Members*

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Katrina Allen, *Planning and Zoning Board Secretary* (via Zoom), Kim Roberts, and 1 other person.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 23-203)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to adopt the amended agenda. Agenda #18 will be to pay Zuber Construction; item #19 will be to pay HFL School for Summer Rec campers and then renumber the remaining items.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. John Fiore, 383 Pond Rd spoke about negative incidents with the local community while visiting the area with his wife and daughter. He expressed his displeasure with the Town Board and Town Attorney regarding the short term rental laws.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business. He attended Highway school and started the 2024 budgeting.

TOWN CLERK, Michelle Booth, happily reported that Bonnie Toomey is back to work and is doing great and there has been an uptick in Marriage Licenses this month.

TOWN BOARD

Brent Rosiek, reported on the local Flag Day ceremony held June 14th; gave an update on the Planning Board, Mendon Business Association, Building Dept. and Highway Dept. meetings. Mr. Rosiek thinks that the Mendon Station festival might be coming back to the Hamlet in September. He also has received some complaints in regards to pot holes on the State Roads. The Highway Superintendent, Andrew Caschetta, said if the complaints come to the Highway Dept, he would fix them, so forward the calls to them.

Karen Jenkins, reported on the HPC meeting and on the land conference that Ms. Bush attended. Ms. Jenkins also reported that Lynn Menz will be moving and will no longer be able to fill the position. The HPC Board would like to see an architect or realtor on the board as it would be helpful to them.

Cynthia Carroll, reported on the library meeting, news, and upcoming events. She reported the Highway Superintendent received the Road Master II Certification recently.

SUPERVISOR, John Moffitt, reported that the outside portion of the sewer lateral at the Community Center has been replaced and that Kevin will take care of the cosmetics soon. Mr. Moffitt stated that about 90% of the sealer has now been removed from the Spray Park and hopes it will be finished soon. He will have to wait for Labella's stamp of approval before the new surface is applied. Kevin will cut the grass after the work is done, as it will help contain the removed sealer. Mr. Moffitt spoke with Mr. Wilsey about the reorganizational meetings; he will attend a Regional FD meeting in August. The Supervisor participated in the library's story time last week. He reported handing out the 2024 budgets to all of the department heads; received notification of the stripping to be done on Rte. 64; and will look into the Anvil ownership on Hopper Hills.

SUPERVISOR'S MONTHLY REPORT

(Resolution 23-204)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for June 2023.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 23-205)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to acknowledge receipt of the Town Clerk's Monthly Report for June 2023, showing receipts and disbursements in the amount of \$6,692.86.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-206)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to approve the minutes of the regular & special Town Board Meetings as presented for the June 12 and June 26, 2023 meetings.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-207)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the following budget transfers for the 2023 budget:

Fr:	A 5132.3	Garage Improvements	\$5,000.00
To:	A 5132.413	Garage Utilities	\$5,000.00
Fr:	A 7120.41	Semmel Rd. Fields Utilities	\$1,000.00
To:	A 7120.2	Semmel Rd. Fields Equipment	\$1,000.00
Fr:	A 7120.41	Semmel Rd. Fields Utilities	\$1,000.00
To:	A 7120.42	Dreisbach Supplies	\$1,000.00
Fr:	B 2770	Engineering Review Fees	\$500.00
To:	B 8020.43	Planning Travel/Training/Dues	\$500.00
Fr:	B 2770	Engineering Review Fees	\$5,000.00
To:	B 8020.41	Planning- Engineering	\$5,000.00
Fr:	DA 2417	Equipment Rental- NY Snow	\$3,000.00
To:	DA 5140.100	Roadside Mow- Personnel	\$3,000.00
Fr:	DB 2301E	NYS Snow Labor	\$10,000.00
To:	DB 5140.1	Brush Pickup Personnel	\$10,000.00

7/17/2023

TOWN OF MENDON

REGULAR MEETING

Fr:	DB 2301E	NYS Snow Labor	\$10,000.00
To:	DB 5132.113	Dispatch- Personnel	\$10,000.00
Fr:	DB 2301E	NYS Snow Labor	\$500.00
To:	DB 5142.119	Mail Box Restoration	\$500.00

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-208)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 23-486 to 23-566, on General Abstract 23-07, in the amount of \$245,611.80.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-094 to 23-103, on Library Abstract 23-07, in the amount of \$2,912.60 were presented to the Town Board for payment.

CREDIT RELEASE- MENDON GREEN #6 & #7

(Resolution 23-209)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to release, to Riedman Companies, the sum of \$279,475.63 for credit release #6 and \$168,848.90 for credit release #7 for work received and substantiated by LaBella Associates. Earthwork, erosion control, storm sewer, water system and roadway system. This release will occur once the outstanding Engineering Fees are current. The Current outstanding amount is \$36,146.57. *(Note: this payment was made on July 18, 2023)*

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DRIVEWAY AND BASKETBALL COURT SEALING AND STRIPING

(Resolution 23-210)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, for the Supervisor to obtain quotes for driveway sealing and striping for the parking lots at the Community Center, Mendon Public Library (including the Youth Center) and the Basketball Court at Semmel Road Park.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ESTABLISHING A RESERVE FUND- LIBRARY COMPUTERS

(Resolution 23-211)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of computer equipment for the Mendon Public Library.

The Chief Fiscal Officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Town Board may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Mendon. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the

end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to establish a Reserve Fund (SPECIFIC) in the L Fund for acquisition of computer equipment for the Mendon Public Library.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AMENDING THE AGRICULTURAL DATA STATEMENT

(Resolution 23-212)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to amend the Agricultural Data Statement as it pertains to Zoning and Planning Applications and regarding the EPOD 2, Steep Slope Protection Overlay District. To reduce confusion, the application will now have the following 3 options to choose from:

1. Steep, where no development is allowed or
2. Moderate 15%-29%, where an EPOD Permit will be required or
3. Gradual 0%-14%, where the EPOD Permit is not required.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

EPOD #5- RECOMMENDATION FROM THE HISTORIC PRESERVATION COMMISSION

(Resolution 23-213)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to review the recommendation from the Historic Preservation Commission of the Town of Mendon for EPOD #5 - Historic Site Protection Overlay. There was a discussion regarding the recommended maps versus the Town Code. The two documents will need to support each other.

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to table this recommendation, to gather more information.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AUTHORIZATION TO AUCTION EXCESS HIGHWAY EQUIPMENT

(Resolution 23-214)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to Auction the following highway equipment that is in excess.

- 2010 Volvo VHD Dump Truck
- 1997 Rogers Equipment Trailer

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SHORT TERM RENTAL APPLICATION & FEES, STANDARDS AND INSPECTION FORMS

(Resolution 23-215)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve the following forms regarding the implementation of the recent Short Term Rental Law.

APPLICATION

STANDARDS

INSPECTION

The application fees will be as follows:

- Application Fee: \$250.00
- Public Hearing: \$100.00
- Inspection Fee: \$100.00

7/17/2023

TOWN OF MENDON

REGULAR MEETING

- Renewal Application Fee: \$100.00
- Renewal Inspection: \$25.00

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ZUBER CONSTRUCTION INC – PAYMENT

(Resolution 23-216)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to pay Zuber Construction (Invoice #2126) in the amount of \$2,945.00. This will be paid from account A1620.412 – Community Center Improvements.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

HONEOYE FALLS – LIMA CENTRAL SCHOOL – SUMMER RECREATION PAYMENT

(Resolution 23-217)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to pay the HF-L 2023 Summer Recreation invoice in the amount of \$17,670.00. This will be paid from account B7320.4.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

(Resolution 23-218)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to adjourn the meeting at 8:07 PM.

Adopted: Mrs. Carroll, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel:

<https://www.youtube.com/@townofmendonny9281>

2023-8

GENERAL ABSTRACT
No. 23-568 to No. 23-637

TOTAL **\$134,553.17**

LIBRARY ABSTRACT
No. 23-104 to No. 23-120

TOTAL **\$6,273.94**

Prepared by *Daniel P. Toomey*

Abstract of General Vouchers 23-8

568	Arrow Contracting	A5132.410		\$ 277.02
569	B&L Wholesale Supply	A1620.421		\$ 112.00
570	Benefit Resource	A9060.8	\$ 50.00	
		B9060.8	\$ 15.00	
		DA9060.8	\$ 50.00	
		DB9060.8	\$ 52.50	
		L9060.8	\$ 7.50	\$ 175.00
571	Booth, Michelle	A1410.410		\$ 60.00
572	Boylan Code	B8010.111		\$ 1,147.50
573	Caledonia Diesel	DA5130.4		\$ 164.00
574	Capital One Trade Credit	A1620.402	\$ 18.05	
		A1620.413C	\$ 135.81	
		A7110.42	\$ 40.76	\$ 194.62
575	Capital One Trade Credit	A1620.401	\$ 8.48	
		DA5130.4	\$ 12.04	\$ 20.52
576	Charter Communications	A1610.41	\$ 249.99	
		A1620.405	\$ 487.03	
		A5132.413	\$ 99.99	\$ 837.01
577	Charter Communications	A1620.414		\$ 89.99
578	Crane's Automotive	DA5130.4		\$ 18.00
579	Crystal Rock	A1670.401		\$ 63.45
580	Cylinder Services	DA5130.4		\$ 982.12
581	D. Clark Distributors, LLC	DB5112.4		\$ 4,676.97
582	D&W Diesel	DA5130.4		\$ 379.63
583	Deckman Oil Co.	DA5130.4		\$ 350.76
584	Excellus BCBS-Direct	L9060.8		\$ 208.00
585	Excellus Health Plan-Group	A9060.8	\$ 1,924.44	
		B9060.8	\$ 1,741.17	
		DA9060.8	\$ 5,539.66	
		DB9060.8	\$ 5,742.43	
		L9060.8	\$ 610.94	\$ 15,558.64
586	Excellus Health Plan-Group	TA20		\$ 5,779.42
587	FMP	DA5130.4		\$ 6.10
588	FNBO	A1610.41	\$ 176.79	
		A1620.413C	\$ 24.29	
		A1670.401	\$ 52.17	\$ 253.25
589	Falls Post 664	B7550.43		\$ 500.00
590	Frontier Communications	A1620.405		\$ 59.43
591	Frontier Communications	A5132.413		\$ 273.67
592	Grainger, W. W.	DA5130.4		\$ 374.20
593	Group Tours, Inc.	B7610.404		\$ 365.00
594	HFL Community Programs	B7320.4		\$ 17,670.00
595	Higher Information Group	B1900.400		\$ 54.60
596	Home Depot Credit Services	A1620.421	\$ 111.67	
		A5132.410	\$ 190.00	\$ 301.67
597	Honeoye Falls Marketplace	A1670.401		\$ 148.22
598	Interstate Battery	DA5130.4		\$ 18.99
599	JC Smith Inc.	DB5112.4		\$ 1,610.00
600	JGF Funding	A1670.403	\$ 106.75	
		A5010.44	\$ 106.75	
		B1900.400	\$ 163.96	\$ 377.46
601	Jackson Welding & Gas Products	DA5130.4		\$ 10.24

602	Kenworth Northeast Group Inc.	DA5130.4		\$ 624.79
603	Labella Associates	B8020.41	\$ 37,466.57	
		B8021.4	\$ 14,995.00	\$ 52,461.57
604	Landpro Equipment LLC	A7110.42		\$ 96.98
605	Lawson Products	DA5130.4		\$ 405.85
606	Lewis General Tire	DA5130.4		\$ 765.78
607	M.C.W.A.	A7120.41		\$ 419.24
608	MVP	A9060.8	\$ 1,126.66	
		B9060.8	\$ 292.64	
		DA9060.8	\$ 1,170.56	\$ 2,589.86
609	MVP	TA20		\$ 302.64
610	Monroe Co. Court Clerks Assoc.	A1110.410		\$ 50.00
611	NOCO Engery Corp.	DB5110.4		\$ 3,718.67
612	National Fuel	A1620.407	\$ 42.91	
		A1620.418	\$ 23.77	\$ 66.68
613	National Grid	B5182.4		\$ 170.67
614	National Grid	A1620.408	\$ 732.46	
		A1620.414	\$ 186.66	
		A1620.418	\$ 113.13	
		A5132.413	\$ 599.99	
		A7120.41	\$ 105.27	
		B5182.4	\$ 58.36	\$ 1,795.87
615	New York State Insurance Fund	DB9055.8		\$ 59.27
616	Oil Filter Service	DA5130.4		\$ 284.87
617	Parmelee, Kelli	A1310.410		\$ 49.33
618	Power Drives, Inc.	DA5130.4		\$ 49.47
619	Quadient Leasing, Inc.	A1670.402		\$ 374.97
620	R.G. & E.	B5182.4	\$ 157.02	
		SL5182.403	\$ 665.30	\$ 822.32
621	R.G. & E.	A7140.41		\$ 24.76
622	Radiomax	A5132.413		\$ 440.00
623	Reeve Brown, LLC	H7150.4		\$ 1,800.00
624	Rochester Paint Center, Inc.	DB5112.4		\$ 158.40
625	Saxby Implement Corp.	A1620.402		\$ 115.58
626	Sedam Farm & Commercial	DA5130.4		\$ 1,648.28
627	Sentinel Publications	A1355.410	\$ 24.00	
		A1670.409	\$ 10.50	
		B8010.401	\$ 60.75	
		B8020.401	\$ 59.25	\$ 154.50
628	Spok, Inc.	A5132.413		\$ 3.62
629	Staples	A1620.401	\$ 131.47	
		A5010.41	\$ 57.88	
		A7120.42	\$ 62.72	\$ 252.07
630	Sunoco LP	A1620.407	\$ 227.97	
		B3620.44	\$ 117.00	
		DB5110.4	\$ 911.15	\$ 1,256.12
631	Top Notch Monogramming	A1010.410	\$ 348.88	
		A1220.410	\$ 123.24	
		A1310.410	\$ 91.96	
		A1355.410	\$ 62.36	
		A1410.410	\$ 90.00	
		A1620.200	\$ 151.92	
		A1620.401	\$ 475.30	
		B3620.43	\$ 244.38	\$ 1,588.04
632	Unifirst Corporation	DA9056.8		\$ 132.06

633	Verizon Wireless	A1220.410	\$ 38.01	
		A1620.418	\$ 18.01	
		A3510.440	\$ 18.01	
		B362045	\$ 32.40	\$ 106.43
634	Vern Vallance Septic	A5132.4		\$ 640.00
635	Villager Construction	DB5112.4		\$ 4,812.00
636	Young, Don	B8020.111		\$ 1,250.00
637	Zuber Construction, Inc.	A1620.412		\$ 2,945.00
	TOTAL			\$ 135,553.17

ABSTRACT OF LIBRARY VOUCHERS 2023-08

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
✓ 104	Amazon Capital Services	7410.426	\$ 55.63	\$ 134.56
		7410.455	\$ 78.93	
✓ 105	Baker & Taylor	7410.400		\$ 1,903.82
✓ 106	Brodart Co.	7410.401		\$ 698.02
✓ 107	BXI Consultants	7410.440		\$ 131.66
✓ 108	BXI Consultants	7410.440		\$ 175.63
✓ 109	Casella Waste Services	7410.450		\$ 118.11
✓ 110	DeLage Landen Financial Services	7410.440		\$ 129.59
✓ 111	Frontier	7410.420		\$ 358.15
✓ 112	Grills, Lyla	7410.428		\$ 35.00
✓ 113	Midwest Tape	7410.406	\$ 252.94	\$ 596.28
		7410.407	\$ 343.34	
✓ 114	Monroe County Library System	7410.400		\$ 67.14
✓ 115	National Grid	7410.450		\$ 724.00
✓ 116	New York Library Association	7410.427		\$ 190.00
✓ 117	Overdrive, Inc.	7410.405	\$ 688.76	\$ 716.26
		7410.408	\$ 27.50	
✓ 118	Rochester Public Library	7410.410		\$ 39.90
✓ 119	Simple Tech Innovations, Inc.	7410.210		\$ 88.73
✓ 120	W.B.Mason Co.	7410.410	\$ 41.78	\$ 167.09
		7410.455	\$ 125.31	
			Total	\$ 6,273.94



Department of Transportation

Monroe County, New York

Adam J. Bello
County Executive

Thomas J. Frys, P.E.
Director

August 8, 2023

Michelle Booth, Town Clerk
Town of Mendon
16 West Main Street
Honeoye Falls, NY 14472

RE: TRAFFIC CONTROL DEVICE ABOLISHMENT ORDINANCE

Dear Ms. Booth:

The County of Monroe Department of Transportation, pursuant to authority granted by Sections 1651 and 1652-A of the New York State Vehicle and Traffic Law, does hereby request the abolishment of the following traffic controls.

SIGN TYPE/DIRECTION	LOCATION
Stop / Northbound	Pittsford Mendon Center Road @ Bull Saw Mill Road

Please have your Town Board pass an appropriate ordinance for this regulation at your earliest convenience. The Monroe County Department of Transportation is removing the above traffic control devices in accordance with the National Manual of Uniform Traffic Control Devices.

Thomas J Frys, P.E.
Director of Transportation

Michelle Booth, Town Clerk Date
Town of Mendon

Please sign, date and return this form and a copy of the ordinance to the Monroe County Department of Transportation as soon as possible.

TJF:jed

cc: D. Wiegand
File H:\Sub\T\TRAFFIC CONTROL ORDINANCE\Pitts Mendon Ctr Rd abolishment .docx



Department of Transportation

Monroe County, New York

Adam J. Bello
County Executive

Thomas J. Frys, P.E.
Director of Transportation

August 8, 2023

Michelle Booth, Town Clerk
Town of Mendon
16 West Main Street
Honeoye Falls, NY 14472

RE: TRAFFIC CONTROL DEVICE ESTABLISHMENT ORDINANCE

Dear Ms. Booth,

The County of Monroe Department of Transportation, pursuant to authority granted by Sections 1651 and 1652-a, of the New York State Vehicle and Traffic Law, does hereby request the establishment of the following traffic controls.

SIGN TYPE/DIRECTION	LOCATION
Stop /Northbound	Bull Saw Mill Road @ Pittsford Mendon Center Road

Please have your Town Board pass an appropriate ordinance for this regulation at your earliest convenience. The Monroe County Department of Transportation is installing the above-mentioned traffic control devices in accordance with the National Manual of Uniform Traffic Control Devices and New York State Supplement to establish the above regulation.

Thomas J. Frys, P.E.
Director of Transportation

Michelle Booth
Town of Mendon

Date

Please sign, date and return this form and a copy of the ordinance to the Monroe County Department of Transportation as soon as possible.

TJF:jed

cc: D. Wiegand
File H:\Sub\T\TRAFFIC CONTROL ORDINANCE\Traffic Control Device Bull Saw Mill Road.docx

SEALING & PAVING

Western NY

office: 585.247.8466
email: jay@wnysealers.com

955 Buffalo Rd. • Rochester, NY 14624

Submitted To: Town of Mendon Phone: 624-6061 Date: 7/27/23
Street _____ Job Name John 582-6338
City/State/Zip HFL 14472 email Jmoffitt@townofmendon.org

SEALING ESTIMATE	COMMENTS
Seal Coat Parking lot with coal tar sealer, applied by hand for maximum protection and coverage.	
All Prepwork Includes:	
TOTAL SQ. FT.: _____	<u>167 North main st</u>
SEALCOAT: \$ _____	<u>Seal \$3,599</u>
CRACKFILL: \$ _____	<u>Parking lines \$599</u>
PARKING LINES: \$ _____	<u>22 North main st</u>
ASPHALT REPAIRS: \$ _____	<u>Seal \$3,599</u>
TOTAL: \$ _____	<u>Parking lines \$599</u>

Description: _____

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per a specification or deviation from above specifications.



Tri-County Asphalt Maintenance Inc.



PO Box 67432
Rochester, NY 14617
Phone: (585) 266-3693
FAX: (585) 342-5188

SEALCOATING PROPOSAL

Name: Town of Mendon	Phone:
Address: 18 W. Main St.	Fax:
Honeoye Falls, NY 14472	E-Mail:
ATTN: John Moffitt	Date: 8/9/23

JOB LOCATION: Mendon Youth Center 15 Monroe St.

Durafill, a rubberized hot pour crack and joint filler, applied to <u>major</u> (under contractor's discretion) cracks prior to sealing.	n/a
Cleaning of the entire area. Apply <i>One Step</i> , an oil spot treatment, applied to all gasoline and oil spots prior to sealing.	
Application of 2 heavy coats of coal tar emulsion sealer which meets federal government specification RP-355e. Additions of silica sand (providing an anti-skid surface and acting as a filler coat) and latex additive that provides the sealant with extra flexibility and greater wear.	\$750.00
Layout and re-stripe parking lot.	n/a
We hereby propose to furnish material and labor completely in accordance with the above specifications for the sum of:	\$750.00
	+ TAX \$ 60.00
	TOTAL: \$810.00

Payment to be made upon completion.

All material is guaranteed to be as specified. All work will be completed in a workman-like manner according to standard practice. Guarantee includes workmanship and material except cracks, oil spots, and wear from plowing/sanding/salting. Our workers are covered by workmen's compensation. Any alteration or deviation necessary from the above specifications involving extra costs will become an extra charge over and above the estimate.

✓ Authorized Signature: *Richard Cooper*

Cell (585) 224-6278

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. Tri-County Asphalt Maintenance Inc. is authorized to do the work as specified. Payment will be made as outlined above.

✓ Authorized Signature:

Tri-County Asphalt Maintenance Inc.



PO Box 67432
Rochester, NY 14617
Phone: (585) 266-3693
FAX: (585) 342-5188

SEALCOATING PROPOSAL

Name: Town of Mendon	Phone:
Address: 18 W. Main St.	Fax:
Honeoye Falls, NY 14472	E-Mail:
ATTN: John Moffitt	Date: 8/9/23

JOB LOCATION: Mendon Public Library 22 N. Main St.

Durafill, a rubberized hot pour crack and joint filler, applied to <u>major</u> (under contractor's discretion) cracks prior to sealing.	n/a
Cleaning of the entire area. Apply <i>One Step</i> , an oil spot treatment, applied to all gasoline and oil spots prior to sealing.	
Application of 2 heavy coats of coal tar emulsion sealer which meets federal government specification RP-355e. Additions of silica sand (providing an anti-skid surface and acting as a filler coat) and latex additive that provides the sealant with extra flexibility and greater wear.	\$7,000
Layout and re-stripe parking lot.	\$950
We hereby propose to furnish material and labor completely in accordance with the above specifications for the sum of:	\$7,950
	+ TAX \$ 636
	TOTAL: \$8,586

Payment to be made upon completion.

All material is guaranteed to be as specified. All work will be completed in a workman-like manner according to standard practice. Guarantee includes workmanship and material except cracks, oil spots, and wear from plowing/sanding/salting. Our workers are covered by workmen's compensation. Any alteration or deviation necessary from the above specifications involving extra costs will become an extra charge over and above the estimate.

✓ Authorized Signature: *Richard Cooper*

Cell (585) 224-6278

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. Tri-County Asphalt Maintenance Inc. is authorized to do the work as specified. Payment will be made as outlined above.

✓ Authorized Signature:

Tri-County Asphalt Maintenance Inc.



PO Box 67432
Rochester, NY 14617
Phone: (585) 266-3693
FAX: (585) 342-5188

SEALCOATING PROPOSAL

Name: Town of Mendon	Phone:
Address: 18 W. Main St.	Fax:
Honeoye Falls, NY 14472	E-Mail:
ATTN: John Moffitt	Date: 8/9/23

JOB LOCATION: Mendon Community Center 167 North Main St.

Durafill, a rubberized hot pour crack and joint filler, applied to <u>major</u> (under contractor's discretion) cracks prior to sealing.	n/a
Cleaning of the entire area. Apply <i>One Step</i> , an oil spot treatment, applied to all gasoline and oil spots prior to sealing.	
Application of 2 heavy coats of coal tar emulsion sealer which meets federal government specification RP-355e. Additions of silica sand (providing an anti-skid surface and acting as a filler coat) and latex additive that provides the sealant with extra flexibility and greater wear.	\$5,200
Layout and re-stripe parking lot.	\$1,300
We hereby propose to furnish material and labor completely in accordance with the above specifications for the sum of:	\$6,500
	+ TAX \$ 520
	TOTAL: \$7,020

Payment to be made upon completion.

All material is guaranteed to be as specified. All work will be completed in a workman-like manner according to standard practice. Guarantee includes workmanship and material except cracks, oil spots, and wear from plowing/sanding/salting. Our workers are covered by workmen's compensation. Any alteration or deviation necessary from the above specifications involving extra costs will become an extra charge over and above the estimate.

✓ Authorized Signature: *Richard Cooper*

Cell (585) 224-6278

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. Tri-County Asphalt Maintenance Inc. is authorized to do the work as specified. Payment will be made as outlined above.

✓ Authorized Signature:

Municipal Code	Municipal Name	(A) 2022 State Equalization Rate	(B) 2023 State Equalization Rate and Status	(C) Percentage Change in Estimate of Full Value
261400	City of Rochester	92.00	83.00 Final	10.84%
262000	Town of Brighton	89.00	70.00 Final	27.14%
262200	Town of Chili	91.00	80.00 Final	13.75%
262400	Town of Clarkson	85.00	100.00 Final	8.13%
262600	Town of Gates	91.00	83.00 Final	9.64%
262800	Town of Greece	86.00	No Rate Yet	
263000	Town of Hamlin	74.00	67.00 Final	10.45%
263200	Town of Henrietta	100.00	100.00 Final	16.92%
263400	Town of Irondequoit	78.00	100.00 Final	12.46%
263600	Town of Mendon	78.00	68.00 Final	14.71%
263800	Town of Ogden	82.00	69.00 Final	18.84%
264000	Town of Parma	81.00	71.00 Final	14.08%
264200	Town of Penfield	100.00	94.00 Final	6.38%
264400	Town of Perinton	80.00	71.00 Final	12.68%
264600	Town of Pittsford	82.00	72.00 Final	13.89%
264800	Town of Riga	100.00	91.00 Final	9.89%
265000	Town of Rush	94.00	85.00 Final	10.59%
265200	Town of Sweden	100.00	93.00 Final	7.53%
265400	Town of Webster	64.00	58.00 Final	10.34%
265600	Town of Wheatland	79.00	No Rate Yet	
265800	Town of East Rochester	87.00	71.00 Final	22.54%

Column C is the percentage change in the estimate of full value between the 2022 State equalization rate and the 2023 State equalization rate due to the change in full value standard.

This percentage change is important because county and school taxes are apportioned according to a municipality's share of the full value of the county or the school. A municipality will be apportioned a larger share of the tax levy if its full value increases by a larger percentage than others, or if its full value decreases less than the decrease for other municipalities in the county or school.

The information shown in columns B and C is subject to change as other rates are established in the county. You will be sent a complete report when we have established 2023 State equalization rates for all municipalities in your county.

