**A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, May 8, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.**

**PRESENT:** John D. Moffitt, *Supervisor*

 Cynthia M. Carroll*}*

#  Thomas G. Dubois *}* *Town Board*

#  Karen R. Jenkins *} Members*

 Brent Rosiek

#

**TOWN CLERK:** Michelle Booth

**HIGHWAY SUPERINTENDENT:** Andrew Caschetta

**OTHERS PRESENT:** Danny Bassette, *Zoning Board Chair,* Kim Roberts, and 21 others.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

# AGENDA

## (Resolution 23-158)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adopt the agenda as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

# PUBLIC COMMENT

1. Alicia Stoklosa, 1600 Bausch & Lomb Place, Attorney representing Mrs. Fiore, spoke out against the proposed laws.
2. Tom Gift, 670 Cheese Factory Rd, supports the proposed laws.
3. Angela Hollick, 15 Hiram Way, only spoke about the regulations on the Short-Term Rentals in the Business district. She would like to see requirements looked at closer. She thinks the occupancy limit is too strict and should be based on what the septic is approved for.
4. Web Pilcher, 495 Pond Rd, supports the proposed laws.
5. Peggy Ooi, 494 Main St Fishers, supports the proposed laws.
6. Wayne Prentice, 28 Parkview Manor Circle, supports the proposed laws.

**COMMUNICATIONS**

**HIGHWAY SUPERINTENDENT, Andrew Caschetta,** reported on Town and County highway business.

**TOWN CLERK, Michelle Booth,** reported that approx. 96% of the taxes have been collected.

**TOWN BOARD**

**Brent Rosiek,** reported on Planning Board business, Building Dept. business, and the Spray Park. He has met with the Highway Department and is still working to complete the fuel audit. He is attending Finance School Monday and Tuesday this week.

**Karen Jenkins,** reported on the Historic Preservation Committee meeting and confirmed that she and Mr. Dubois finished the Court Audit.

**Cynthia Carroll,** reported on the library meeting and upcoming events.

**Tom Dubois,** reported on the Environmental Conservation Board and the Mendon Youth Center. The final day for the Youth Center will be May 25th and it will reopen in September, at which time, he hopes to have an open house for the children entering 6th grade.

**SUPERVISOR, John Moffitt,** reported that James Merzke will be unavailable from June 12 thru July 31, so he is appointing Brent Rosiek as the Deputy Town Supervisor during that time. He attended Finance school today and will be there tomorrow also.

**SUPERVISOR’S MONTHLY REPORT**

***(Resolution 23-159)***

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor’s Monthly Report for April 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**TOWN CLERK’S MONTHLY REPORT**

***(Resolution 23-160)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk’s Monthly Report for April 2023, showing receipts and disbursements in the amount of $8,473.53.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**MINUTES**

***(Resolution 23-161)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the minutes of the Town Board Meetings as presented for the April 10 and 24, 2023 meetings.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**BUDGET TRANSFERS**

***(Resolution 23-162)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the following budget transfers for the 2023 budget:

Fr:  A1620.412M 15 Monroe St. Improvements $2,000.00

To: A1620.418 15 Monroe St. Utilities $2,000.00

Fr: B2770 Engineering Fee’s $10,000.00

To: B8020.41 Planning- Engineering $10,000.00

Fr: A1620.113 15 Monroe St. Staffing $3,000.00

To: A3310.100 Traffic Control $3,000.00

Fr: A1620.112 Youth Center Director $3,000.00

To: A5132.1 Garage Personnel $3,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**VOUCHERS**

**General Abstract**

***(Resolution 23-163)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve all claims on vouchers numbered 23-290 to 23-381, on General Abstract 23-05, in the amount of $138,806.14.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Library vouchers numbered 23-057 to 23-068, on Library Abstract 23-05, in the amount of

$5,716.41 were presented to the Town Board for payment.

**PUBLIC HEARING - LOCAL LAW #3-2023: Chapter 260-61 (A) - OMITTING**

***(Resolution 23-164)***

Deleting a sentence from Mendon Town code 260-61(A). “If no decision is made within said sixty-two-day period, the preliminary site plan shall be considered approved and the applicant so notified.”

The Public Hearing for Local Law #3-2023.

The Supervisor opened the Public Hearing at 7:28pm.

**PUBLIC COMMENT**

There were no comments.

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to close the Public Hearing.

**PUBLIC HEARING - LOCAL LAW #4-2023: Chapter 260-24 INSERTION B(3)(i)**

***(Resolution 23-165)***

Insertion Mendon Town Code 260-24 B(3)(i) “A special use permit is not transferable to a new owner or a new person having interest in the land. The new owner or new person having interest in the land shall be required to reapply to the Planning Board for a new special use permit.”

The Public Hearing for Local Law #4-2023

The Supervisor opened the Public Hearing at 7:30 pm.

**PUBLIC COMMENT**

There were no comments.

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to close the Public Hearing.

**SHORT TERM RENTAL AND BED & BREAKFAST - LOCAL LAWS # 1-2023 & 2-2023**

There was discussion amongst the Board.

**SPRAY PARK - OPENING, SIGNAGE, RULES**

***(Resolution 23-166)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to approve the opening date of May 29, 2023 - 2:00 p.m. and the proposed rules and signage.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**SPRAY PARK/MILITARY MEMORIAL - BUDGET AMENDMENT**

***(Resolution 23-167)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to modify the budget for the Spray Park and Military Memorial.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**SPRAY PARK - FURNITURE ORDER**

***(Resolution 23-168)***

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to purchase (6) picnic table and (6) chairs from account A1620.411, not to exceed $5,039.10.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**MILITARY MEMORIAL DEDICATION - DUST OFF**

***(Resolution 23-169)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to schedule the Military Memorial Dedication - “DUST OFF” on Sunday, June 11, 2023 at 11:00 a.m. Tent and Tables from Rain or Shine, not to exceed $340.00 from account A1010.410. By invitation only, lunch at the Mendon Community Center, immediately following, catered by HFMP, not to exceed $1,000.00 from account A1010.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**MONROE COUNTY HUMAN RESOURCE MEETING ATTENDANCE**

***(Resolution 23-170)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to allow Kelli Parmelee to attend the Monroe County HR meeting on June 8, 2023 at the Irondequoit Community Center. There is no fee and mileage will be charged to A1310.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**DAVE LOCHNER SOFTBALL LEAGUE- FIELD REQUEST**

***(Resolution 23-171)***

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to allow the Dave Lochner Softball League to use the softball field on Semmel Road, Tuesday evenings 5:45-9:00 p.m. from May 16, 2023 until August 15, 2023. Application, fees and insurance have been provided.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**LETTER OF CREDIT PARTIAL RELEASE - MENDON GREEN**

***(Resolution 23-172)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to release $370,018.55 as proposed by Marathon Engineering and LaBella Engineers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**USDA - NEW YORK EUROPEAN CHERRY FRUIT FLY PROGRAM**

***(Resolution 23-173)***

A motion was made by Mrs. Rosiek, seconded by Mrs. Carroll, to allow the USDA to proceed with the New York European Cherry Fruit Fly Program, as per the contract for property access.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**ASSOCIATES IN EMPLOYEE ASSISTANCE - CONTRACT**

***(Resolution 23-174)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to enter a contract with Employee Assistance Program for 2023-2024. Not to exceed $1,300.00 from account numbers A9030.8 ($650.00) and DA9030.8 ($650.00).

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**TENNIS COURTS ON SEMMEL ROAD**

***(Resolution 23-175)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, for the Town Supervisor to receive quotes for “Pickleball Lines” to be painted on the existing Tennis Courts on Semmel Road.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**PROPERTY MAINTENANCE - 19 WINDHAM HILL AND 424 CHEESE FACTORY ROAD**

***(Resolution 23-176)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to allow the Town Supervisor to receive quotes and approval for mowing and trimming at both locations in accordance with NYS Town Law 64-5a and charge the property owner for the service in their future Town tax bill.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**TOWN BOARD MEETING SCHEDULE - DATE CHANGE**

***(Resolution 23-177)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to change the date for the July Regular Town Board meeting from July 10 to July 17, 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Danny Bassette – 19 W Main St, Honeoye Falls, asked for clarification on the Spray Park rules.

**ADJOURNMENT**

***(Resolution 23-178)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adjourn the meeting at 8:39 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel: https://www.youtube.com/@townofmendonny9281