

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, June 12, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board Chair*, Lauren Smith, *Planning Board Chair*, Kim Roberts, Katrina Allen, and 17 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 23-179)

A motion was made by Mrs. Carroll, seconded by Mrs. Dubois, to adopt the amended agenda. Agenda #26 will be to enter into a contract with Allan Reeve, Attorney, and then renumber the remaining items. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Joan Carr, 1160 Mile Square Rd., does not want pickle ball lines to be painted on the Semmel Rd. tennis courts; stating that it makes it hard to decipher the boundaries while playing tennis.
2. P. West, Barben Circle, "ditto" to the previous comment.
3. David Carr, 1160 Mile Square Rd., does not want pickle ball lines to be painted on the Semmel Rd. tennis courts.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business.

TOWN CLERK, Michelle Booth, reported that tax collection is finished and all reports have been filed with the County Treasury. She will finish up with the Town in the next few weeks, she is waiting on the interest collected to come from the County. Marriage license sales have increased this month along with fishing licenses.

TOWN BOARD

Brent Rosiek, reported there is a local Flag Day ceremony on June 14th that he will be attending. He gave an update on Planning Board, Zoning Board, and Mendon Community Business Association business. Mr. Rosiek stated he has continued his workshops with the building department and the Supervisor. He will continue to meet with the Highway Department on the 4th Tuesday of each month.

Cynthia Carroll, reported on the library meeting and upcoming events.

Tom Dubois, reported on the Environmental Conservation Board and the Zoning Board of Appeals. He stated the Mendon Youth Center has closed for the summer; he would like to do an open house in the fall before reopening to welcome the new students that have aged up.

SUPERVISOR, John Moffitt, reported buying a new ping pong table, from Dick's Sporting Goods at a very good price, for the Mendon Youth Center. He has attended some meetings with the County, Village and Rush regarding emergency planning. Mr. Moffitt stated he would be on vacation from June 14 to June 23 and Brent Rosiek will be the Deputy Supervisor while he is away. He will have access to his cell phone and emails while he's gone. The Supervisor expressed how pleased he was with the Military Memorial Dedication and gave a special thanks to Jonathan Stills, for the National Anthem, the families and everyone who attended. Mr. Moffitt received a report from the Mendon Foundation stating the PGA was a great success and was the biggest fundraiser they have had and he was glad he was able to volunteer with them. The Supervisor reported on a letter received regarding the speed study on Parrish Rd.; he attended a webinar with the Association of Towns regarding the NYS budget; reported the flowers had been planted from the Flowers in Bloom program; the Lutheran Church in Mendon reached out and would like to help the Town if needed; he worked a couple nights at the Mendon Carnival; and attended the Anthony Noto celebration. Mr. Moffitt reported that the Town is responsible for half of the cost of the new ambulance roof and we have money in reserves for it. The Spray Park has issues that need to be fixed, he has spoke with Attorney Allan Reeves about this. He reported that Kevin will be fixing the stone wall at the library very soon and they have started looking into the summer rec equipment that we provide.

SUPERVISOR'S MONTHLY REPORT

(Resolution 23-180)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for May 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 23-181)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for May 2023, showing receipts and disbursements in the amount of \$5,825.28.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-182)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to approve the minutes of the regular Town Board Meeting as presented for the May 8, 2023 meeting.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-183)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to approve the following budget transfers for the 2023 budget:

| | | |
|---------------|-----------------------------|------------|
| Fr: A1110.410 | Justice Travel/Dues | \$500.00 |
| To: A1110.420 | Reference Materials | \$500.00 |
| Fr: A1010.410 | Town Board – Travel/Dues | \$1,000.00 |
| To: A1620.404 | Security | \$1,000.00 |
| Fr: B2770 | Engineering Fees | \$4,000.00 |
| To: B8020.41 | Engineering | \$4,000.00 |
| Fr: B2265 | Sale of Equipment | \$3,200.00 |
| To: B3620.11 | Building Inspection - Staff | \$3,200.00 |

| | | |
|--------------|----------------------------|-------------|
| Fr: DA2417 | Equipment Rental – NY Snow | \$35,000.00 |
| To: DA5130.2 | Equipment | \$35,000.00 |

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-184)

A motion was made by Mrs. Dubois, seconded by Mrs. Jenkins, to approve all claims on vouchers numbered 23-382 to 23-485, on General Abstract 23-06, in the amount of \$187,618.43.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-069 to 23-093, on Library Abstract 23-06, in the amount of \$18,371.34 were presented to the Town Board for payment.

ARPA FUNDING

The Board reviewed the distribution chart provided by Supervisor Moffitt. There was some discussion about where to spend the balance of the money. Mr. Moffitt provided several options and asked the Board provide any alternatives and their thoughts; he would like to make a decision before the end of the year.

KENNEL CONTRACT

(Resolution 23-185)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the contract with Howlywood Kennels for stray dogs to be leased for space, not to exceed \$25.00 per day, per dog.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

NYGFOA- SEMINAR ATTENDANCE

(Resolution 23-186)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve Kelli Parmelee, Finance Director, to attend a one-day seminar, July 20, 2023 in Batavia, NY. Not to exceed \$80.00 plus mileage from account A1310.410

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DONATION ACCEPTANCE

(Resolution 23-187)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to accept the donation from the American Legion Falls, Post 664 for \$36,150.00 for the “Dust Off” Military Memorial.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FEE SCHEDULE - MENDON GREEN- SEWER FEE

(Resolution 23-188)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to modify the Town of Mendon Fee schedule to include \$25.00 annual fee for each property in the Mendon Green Subdivision due to the sewer connection with the Town of Pittsford.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ANTHONY NOTO - RESOLUTION OF ACOMPLISHMENT

(Resolution 23-189)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to recognize Anthony Noto, four-time sectional champion and four-time all Greater Rochester wrestler and herby proclaim June 9, 2023 as Anthony Noto Day.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SEMMELE ROAD – COURTS

There was a discussion about adding pickle ball lines to the Semmel Rd tennis courts. The Board received emails, calls, and comments regarding this. The decision was made to leave the Tennis Courts as they are.

BUDGET TRANSFER RESERVE FUND***(Resolution 23-190)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to transfer \$35,000.00 from the DA Equipment Fund Reserves Account NY-01-1255-0011, to DA 5130.2 Equipment.

This resolution is subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

EQUIPMENT PURCHASE - CATERPILLAR- 420XE***(Resolution 23-191)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to purchase a Caterpillar 420 XE from Milton. Purchased thru NYS/OGS/NJPA Heavy Equipment Contract #PC69406. At the request of the Highway Superintendent; not to exceed \$117,000.00 after trade.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2023-1 – ENACTING CHAPTER 236 OF THE MENDON TOWN CODE REGARDING SHORT TERM RENTAL***(Resolution 23-192)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt Local Law 2023-1. Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Enacting Chapter 236 of the Mendon Town Code

Section 236 “Short Term Rental”

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Nay; Mrs. Jenkins, Nay; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2023-2 CHAPTER 260-52 BED AND BREAKFAST- REVISION***(Resolution 23-193)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to adopt Local Law 2023-2.

Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Revising Section 260-52 of the Mendon Town Code

Section 260-52 “Bed and Breakfast”

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2023-3 CHAPTER 260-61(A)- DELETING A SENTENCE***(Resolution 23-194)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt Local Law #3.

Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Revising Section 260-61(A) of the Mendon Town Code

Section 260-61(A) “Action on Preliminary Site Plan”.

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**LOCAL LAW 2023-4 CHAPTER 260-24 (B) - INSERTION OF NEW (3) & AMENDMENT
(Resolution 23-195)**

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to adopt Local Law #4.

Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Revising Section 260-24(B) of the Mendon Town Code, insertion of (3)

Section 260-24(B) (3) "General Provisions". A Special Use Permit is not Transferable.

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PLUMBING ISSUE - 101 SEMMEL RD.**(Resolution 23-196)**

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to contract with Penfield Plumbing for Descaling Lateral at the Town of Mendon, Highway Department Building. Not to exceed \$1,110.00 from account A5132.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SEASONAL GREY WATER DISPOSAL**(Resolution 23-197)**

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to enter into a contract with Vern Vallance. The price will be \$.20 per gallon up to 4,500 gallons, from account A5132.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

CONTRACT WITH ALLAN REEVE, ATTORNEY AT LAW**(Resolution 23-198)**

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to allow the Supervisor, John Moffitt, to enter into an engagement agreement with Allan Reeve regarding the issues with the Spray Park.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC COMMENT

There were no comments.

ADJOURNMENT**(Resolution 23-199)**

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adjourn the meeting at 8:00 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel: <https://www.youtube.com/@townofmendonny9281>