

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, May 8, 2023 – 7:00PM
16 West Main Street
Honeoye Falls, NY

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Report
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Transfers
10. Abstract of Audited Vouchers
11. Public Hearing - Local Law #3
12. Public Hearing - Local Law #4
13. Short Term Rental and Bed & Breakfast - Local Laws #1
14. Spray Park - Opening, Signage, Rules
15. Spray Park/Military Memorial Budget Amendment
16. Spray Park - Furniture Order
17. Military Memorial - Dedication
18. Monroe County Human Resource Meeting Attendance
19. Dave Lochner Softball League - Field Request
20. Letter of Credit Partial Release - Mendon Green
21. USDA- New York European Cherry Fruit Fly Program
22. Associates in Employee Assistance - Contract
23. Tennis Courts on Semmel Road
24. Property Maintenance - 19 Windham Hill and 424 Cheese Factory Rd
25. Town Board Meeting Schedule - Date Change
26. Public Comment
27. Adjournment

TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:

May 8, 2023, Regular Town Board Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Highway Superintendent

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for April 2023.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for April 2023, showing receipts and disbursements in the amount of \$8,473.53

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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8. MINUTES

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular Town Board Meeting as presented OR with the following amendments: *(amendments, if any, go here)*. April 10 & 24, 2023

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

9. BUDGET TRANSFERS

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following budget transfers for the 2023 budget:

Fr: A1620.412M	15 Monroe St. Improvements	\$2,000.00
To: A1620.418	15 Monroe St. Utilities	\$2,000.00
Fr: B2770	Engineering Fee's	\$10,000.00
To: B8020.41	Planning- Engineering	\$10,000.00
Fr: A1620.113	15 Monroe St. Staffing	\$3,000.00
To: A3310.100	Traffic Control	\$3,000.00
Fr: A1620.112	Youth Center Director	\$3,000.00
To: A5132.1	Garage Personnel	\$3,000.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. VOUCHERS

General Abstract

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 23-290 to 23-381, on General Abstract 23-05, in the amount of \$138,806.14

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract

Library vouchers numbered 23-057 to 23-068, on Library Abstract 23-05, in the amount of \$5,716.41 were presented to the Town Board for payment.

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**11. PUBLIC HEARING - LOCAL LAW #3 260-61 (A) OMITTING
(Resolution 23-___)**

Deleting a sentence from Mendon Town code 260-61(A). “If no decision is made within said sixty-two-day period, the preliminary site plan shall be considered approved and the applicant so notified.”

The Public Hearing for Local Law #3 2023

The Supervisor opened the Public Hearing at ____ pm.

PUBLIC COMMENT

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to close the Public Hearing.

**12. PUBLIC HEARING - LOCAL LAW #4 260-24 INSERTION B. (3)
(Resolution 23-___)**

Insertion Mendon Town Code 260-24 B. (3) “A special use permit is not transferable to a new owner or a new person having interest in the land. The new owner or new person having interest in the land shall be required to reapply to the Planning Board for a new special use permit.”

The Public Hearing for Local Law #4 2023

The Supervisor opened the Public Hearing at ____ pm.

PUBLIC COMMENT

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to close the Public Hearing.

13. SHORT TERM RENTAL AND BED & BREAKFAST - LOCAL LAWS #1&2 - 2023

Board Discussion

**14. SPRAY PARK - OPENING, SIGNAGE, RULES
(Resolution 23-___)**

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the opening date of May 31, 2023 - 2:00 p.m., Rules and Signage.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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15. SPRAY PARK/MILITARY MEMORIAL - BUDGET AMENDMENT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to modify the budget for the Spray Park and Military Memorial.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. SPRAY PARK - FURNITURE ORDER

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to purchase (6) picnic table and (6) chairs from account A1620.411, not to exceed \$5,039.10

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. MILITARY MEMORIAL DEDICATION - DUST OFF

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to schedule the Military Memorial Dedication - "DUST OFF" on Sunday, June 11, 2023 at 11:00 a.m. Tent and Tables from Rain or Shine, not to exceed \$340.00 from account A1010.410. By invitation only, lunch at the Mendon Community Center, immediately following, catered by HFMP, not to exceed \$1,000.00 from account A1010.410

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. MONROE COUNTY HUMAN RESOURCE MEETING ATTENDANCE

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to allow Kelli Parmelee to attend the Monroe County HR meeting on June 8, 2023 at the Irondequoit Community Center. There is no fee and mileage will be charged to A1310.410

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

19. DAVE LOCHNER SOFTBALL LEAGUE- FIELD REQUEST

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to allow the Dave Lochner Softball League to use the softball field on Semmel Road, Tuesday evenings 5:45-9:00 p.m. from May 16, 2023 until August 15, 2023. Application, fees and insurance have been provided.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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20. LETTER OF CREDIT PARTIAL RELEASE- MENDON GREEN

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to release a partial Letter of Credit (#5) for Mendon Green in the amount of \$370,018.55. Marathon Engineering and Labella recommended the release.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

21. USDA - NEW YORK EUROPEAN CHERRY FRUIT FLY PROGRAM

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to allow the USDA to proceed with the New York European Cherry Fruit Fly Program, as per the contract for property access.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

22. ASSOCIATES IN EMPLOYEE ASSISTANCE - CONTRACT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to enter a contract with Employee Assistance Program for 2023-2024. Not to exceed \$1,300.00 from account numbers A9030.8 (\$650.00) and DA9030.8 (\$650.00)

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay

23. TENNIS COURTS ON SEMMEL ROAD

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, for the Town Supervisor to receive quotes for "Pickleball Lines" to be painted on the existing Tennis Courts on Semmel Road.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay

24. PROPERTY MAINTENANCE - 19 WINDHAM HILL AND 424 CHEESE FACTORY ROAD

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to allow the Town Supervisor to receive quotes and approval for mowing and trimming at both locations in accordance with NYS Town Law 64-5a and charge the property owner for the service in their future Town tax bill.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay

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25. TOWN BOARD MEETING SCHEDULE - DATE CHANGE

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to change the date for the July Regular Town Board meeting from July 10 to July 17, 2023

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay

25. PUBLIC COMMENT

26. ADJOURNMENT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

Fund	Revenues			Expenditures			Appropriated Fund Balance			Year to Date	Budget as Amended	Year to Date	
	Budget	Budget as Amended	Year to Date	Balance	% Received	Budget	Budget as Amended	Year to Date	Balance				% Expended
A-General Townwide	\$1,494,723	\$1,494,723	\$1,050,186	\$444,537	70%	\$1,673,747	\$1,679,118	\$580,637	\$1,098,481	35%	\$179,024	\$184,395	\$469,550
B-Genera Partown	\$482,744	\$482,744	\$264,096	\$218,649	55%	\$702,474	\$703,239	\$256,542	\$446,696	36%	\$219,730	\$220,495	\$7,553
DA-Highway Townwide	\$553,326	\$553,326	\$306,486	\$246,840	55%	\$1,010,850	\$1,024,866	\$240,588	\$784,279	23%	\$7,524	\$467,865	\$65,899
DB-Highway Parttown	\$1,490,097	\$1,490,097	\$1,016,241	\$473,856	68%	\$1,710,097	\$1,716,190	\$550,183	\$1,166,007	32%	\$220,000	\$226,093	\$466,058
L-Library Townwide	\$383,800	\$383,800	\$384,213	-\$413	100%	\$383,800	\$384,150	\$125,041	\$259,109	33%	\$0	\$350	\$259,172
SD-Special Districts	\$245,720	\$245,720	\$245,827	-\$107	100%	\$237,304	\$237,304	\$175,423	\$61,881	74%	\$3,000	\$3,000	\$70,404
	\$4,650,410	\$4,650,410	\$3,267,049	\$1,383,361	70%	\$5,718,272	\$5,744,867	\$1,928,413	\$3,816,454	34%	\$629,278	\$1,102,199	\$1,338,636
Calculation of Surplus Funds													
	B-General Partown		DA-Highway Townwide	DB-Highway Parttown	L-Library Townwide	SD-Special Districts							
Assigned Fund Balance 1/1/23	\$247,024	\$219,730	\$457,524	\$220,000	\$0	\$3,000							
Committed 12/31/22	\$5,371	\$765	\$10,341	\$6,093	\$350	\$0							
Restricted 12/31/22	\$467,543	\$958,732	\$11,173	\$1,425,103	\$0	\$0							
Actual Fund Balance 12/31/22	\$1,234,837	\$1,487,016	\$640,856	\$1,866,439	\$36,737	\$33,235							
Unassigned Fund Balance 12/31/22	\$476,899	\$307,790	\$161,817	\$215,242	\$36,387	\$30,235							
Change in Fund Balance 04/01/23-04/30/23	\$469,550	\$7,553	\$65,899	\$466,058	\$259,172	\$70,404							
*** 3/27/23 TB approved use of \$38,000 in FB from the A Fund to purchase a mower.													
*** 4/10/23 TB approved use of \$30,000 in FB from the A Fund to replenish A1620,200 B&G Equipment													

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

APRIL, 2023

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>9</u>	DECALS	<u>17.04</u>
<u>1</u>	MARRIAGE LICENSES NO. 23005 TO 23005	<u>17.50</u>
<u>2</u>	MARRIAGE TRANSCRIPT	<u>20.00</u>

TOTAL TOWN CLERK FEES 54.54

A2409

<u>1</u>	ATHLETIC FLD USE MULTPL	<u>400.00</u>
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TOTAL A2409 400.00

A2530

<u>1</u>	GAMES OF CHANCE LICENSES	<u>30.00</u>
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TOTAL A2530 30.00

A2544

<u>36</u>	DOG LICENSES	<u>208.00</u>
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TOTAL A2544 208.00

A2656

<u>1</u>	HIGHWAY SCRAP	<u>737.60</u>
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TOTAL A2656 737.60

B1900

<u>1</u>	COPIER BLDG/ASS	<u>15.00</u>
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TOTAL B1900 15.00

B2110

<u>1</u>	ZBA CEO REVIEW	<u>100.00</u>
<u>1</u>	ZBA PUBLIC HEARING	<u>100.00</u>

TOTAL B2110 200.00

B2115

<u>1</u>	P B PUBLIC HEARING	<u>100.00</u>
<u>1</u>	P B APP SUB <5	<u>25.00</u>
<u>4</u>	P B APP PER LOT	<u>200.00</u>

TOTAL B2115 325.00

B2555

<u>11</u>	BUILDING PERMIT	<u>4,199.40</u>
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TOTAL B2555 4,199.40

B2590

<u>1</u>	DRIVEWAY PERMIT	<u>175.00</u>
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TOTAL B2590 175.00

TOWN CLERK'S MONTHLY REPORT

APRIL, 2023

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B2770	<u>2</u>	ENGINEERING FEE	<u>987.50</u>	
		TOTAL B2770		987.50
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B2771	<u>1</u>	RAILS TO TRAILS	<u>20.00</u>	
		TOTAL B2771		20.00
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DA2306	<u>1</u>	MFD FUEL USAGE	<u>438.66</u>	
		TOTAL DA2306		438.66
<hr/>				
DB2306	<u>1</u>	SCHOOL SALT	<u>674.03</u>	
		TOTAL DB2306		674.03
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L2770	<u>1</u>	LIBRARY L2770	<u>8.80</u>	
		TOTAL L2770		8.80

TOWN CLERK'S MONTHLY REPORT

APRIL, 2023

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>1,430.14</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>5,921.90</u>
PAID TO SUPERVISOR FOR HIGHWAY	<u>674.03</u>
PAID TO SUPERVISOR FOR FUEL	<u>438.66</u>
PAID TO SUPERVISOR FOR LIBRARY FUND	<u>8.80</u>
PAID TO NYS DEC FOR DECALS	<u>719.96</u>
PAID TO NYS ANIMAL POPULATION CONTROL FUND	<u>44.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>22.50</u>
PAID TO STATE COMPTROLLER FOR GAMES OF CHANCE LICENSES	<u>45.00</u>

TOTAL DISBURSEMENTS 9,304.99

** pd to Supervisor = \$ 8,473.53*

MAY 1, 2023



JOHN D. MOFFITT

, SUPERVISOR

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON


I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



Town Clerk

2 day of may 2023



Notary Public

KELLI PARMELEE
 Notary Public - State of New York
 No. 01PA6423433
 Qualified in Monroe County
 My Commission Expires October 12, 2025



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-122610

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **04/01/2023** to **04/30/2023**

Product Summary

Product Name	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
Resident Fishing	6	\$8.28	\$141.72	0	\$0.00	\$0.00	\$150.00	\$8.28	\$141.72
Resident Hunting	1	\$1.21	\$20.79	0	\$0.00	\$0.00	\$22.00	\$1.21	\$20.79
Back Tag	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Senior Fishing	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
Lifetime License (Hunt/Fish/Turkey) 5-11	1	\$5.89	\$529.11	0	\$0.00	\$0.00	\$535.00	\$5.89	\$529.11
Replacement Tag	2	\$1.10	\$18.90	0	\$0.00	\$0.00	\$20.00	\$1.10	\$18.90
Spring Turkey Tag #1	2	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Turkey Tag #2	2	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Replacement License	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
Lifetime Fishing 16-69	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	18	\$17.04	\$719.96	0	\$0.00	\$0.00	\$737.00	\$17.04	\$719.96

\$719.96 Will be swept from your bank account on **5/14/2023**



STATE OF NEW YORK
 DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 625 Broadway, Albany, NY 12233

**Department of
 Environmental
 Conservation**

Phone 1-800-962-5622

Invoice 2068-122610

TOWN OF MENDON
 16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **04/01/2023** to **04/30/2023**

Daily Summary

Date	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
04/05/2023	3	\$2.59	\$44.41	0	\$0.00	\$0.00	\$47.00	\$2.59	\$44.41
04/06/2023	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
04/07/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/08/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/09/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/10/2023	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
04/11/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/12/2023	2	\$6.17	\$533.83	0	\$0.00	\$0.00	\$540.00	\$6.17	\$533.83
04/13/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/14/2023	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
04/15/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/16/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/17/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/18/2023	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
04/19/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/20/2023	5	\$0.83	\$14.17	0	\$0.00	\$0.00	\$15.00	\$0.83	\$14.17
04/21/2023	3	\$0.55	\$9.45	0	\$0.00	\$0.00	\$10.00	\$0.55	\$9.45
04/22/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/23/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/24/2023	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
04/25/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/26/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/27/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/28/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/29/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/30/2023	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	18	\$17.04	\$719.96	0	\$0.00	\$0.00	\$737.00	\$17.04	\$719.96

\$719.96 Will be swept from your bank account on **5/14/2023**

TOWN OF MENDON

05/01/2023

12:42:49

Detail of Decals Transactions
For the period 04/01/2023 through 04/30/2023

Date	Gross Sales	Commission	Net Sales
04/05/2023	47.00	2.59	44.41
04/06/2023	25.00	1.38	23.62
04/10/2023	25.00	1.38	23.62
04/12/2023	540.00	6.17	533.83
04/14/2023	25.00	1.38	23.62
04/18/2023	25.00	1.38	23.62
04/20/2023	15.00	0.83	14.17
04/21/2023	10.00	0.55	9.45
04/24/2023	25.00	1.38	23.62
Grand Total:	737.00	17.04	719.96

Month Reported: APRIL, 2023

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: MAY 1, 2023

Dog License Monthly Report

Original ID Dog Licenses sold	<u>7</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>31</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>38</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>		<u>Local Fees</u>		<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>32</u>	\$5.00 ea	<u>160.00</u>	\$1.00 ea	<u>32.00</u>
Unspayed and Unneutered Dogs	<u>4</u>	\$12.00 ea	<u>48.00</u>	\$3.00 ea	<u>12.00</u>
Exempt - Seeing Eye, War, Police	<u>2</u>		<u>No Fee</u>		<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$25.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$50.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Total licenses sold	<u>38</u>		<u>208.00</u>		<u>44.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$208.00</u>
Paid to NYS Animal Population Control Program	<u>\$44.00</u>

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of
APRIL 2023

City or Town of MENDON

County of MONROE

DEP. NO. _____
 \$ _____
 CHECK # _____

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses were numbered from 005 to _____ inclusive. (Total Active Military: 0)
 (if ONE license was issued place number in first space only!) (if NO licenses were issued write "NONE" in above space)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>22.50</u>	Name of City or Town Clerk (Please Print) <u>Michelle Booth</u>	
	Signature of City or Town Clerk <u>Michelle Booth</u>	Date <u>05/01/2023</u>
	Mailing Address <u>16 WEST MAIN STREET</u>	
	<u>HONEOYE FALLS NY</u>	Zip <u>14472</u>
	E-mail Address	Phone <u>(585) 624-6060</u>

INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

STATE OF NEW YORK

AC 1810 (REV. 1/84)

REPORT OF GAME OF CHANCE FEES COLLECTED

PURSUANT TO CHAPTER 960, LAWS OF 1976

DO NOT WRITE IN THIS SPACE

AMOUNT REC'D _____ ENT. BY _____
 REFUND _____ CHECKED BY _____
 DEPOSITED _____ CODE _____

SHEET NO. 1 OF 1 SHEETS

MONTH OF APRIL YEAR 2023

NAME OF MUNICIPALITY CITY TOWN VILLAGE
TOWN OF MENDON COUNTY MONROE
 P.O. ADDRESS 16 WEST MAIN STREET, HONEOYE FALLS NY 14472
 NOTE: REFER TO INSTRUCTIONS ON BACK. CODE NUMBER GC26-209

(1) Name of Organization	(2) License No.	(3) Num. of Occasions	(4) Amount
MENDON FIRE DEPT	30006	3	75.00

CERTIFICATION OF ISSUING OFFICER:
Michelle Booth, hereby certifies that ~~he~~she is the
Clerk of the TOWN
 of MENDON, State of New York; that ~~he~~she has pre-
 pared the annexed report, issued the licenses listed therein and that such report is
 a true and correct statement of operations for the period which it covers.
Michelle Booth
 Issuing officer

A.) TOTAL FEES COLLECTED	75.00
B.) DELIVERED TO MUNICIPAL TREASURY	30.00
C.) TRANSMITTED HERewith TO STATE COMPTROLLER (CHECKS SHOULD BE MADE PAYABLE TO "STATE COMPTROLLER")	45.00
TOTALS	

CERTIFICATION OF REMITTING OFFICER:
Michelle Booth, hereby certifies that ~~he~~she
 is the Town Clerk of the TOWN of MENDON
 State of New York, that ~~he~~she has examined the annexed report, that ~~he~~she knows such report to be a true and correct statement of operations for the period
 which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to Chapter 960 of the Laws of 1976,
 as amended.
Michelle Booth
 Remitting officer

05/01/2023
13:07:02

TOWN OF MENDON
Detail of Other Revenue Transactions
For the period 04/01/2023 through 04/30/2023

Type	Date	Comment	Name	Quantity	Fee
AFUM ATHLETIC FLD USE					
 MULTPL					
1.AFUM	04/12/2023	5/16/23 - 7/28/23	HF TRAVEL SOCCER CLUB	1	400.00
				1	400.00
BLDG BUILDING PERMIT					
2.BLDG	04/04/2023	55 COLE RD, SFD	HAHS, JUSTIN & ASHLEY	1	1,089.20
3.BLDG	04/06/2023	325 MENDON IONIA - SFD	GILES, KEVIN	1	1,252.40
4.BLDG	04/11/2023	529 BH RD, HAY STORAGE BUILD	HASTINGS, CHARLES	1	100.00
5.BLDG	04/11/2023	INGROUND POOL, 18 HUNTINGTON	CONNOR, BREANDAN	1	125.00
6.BLDG	04/12/2023	105 HARLOFF RD, SFD	ALEXANDER	1	1,182.80
7.BLDG	04/14/2023	DECK - 96 MENDON IONIA RD	MURCH	1	50.00
8.BLDG	04/18/2023	11 OLD FRENCH SOLAR	ALLMENDINGER	1	75.00
9.BLDG	04/19/2023	ADDITION RENEWAL #8354	TIBERIO, JOSEPH	1	100.00
10.BLDG	04/20/2023	404 TAYLOR RD, GENERATOR	BRONGO, DONNA	1	100.00
11.BLDG	04/26/2023	OBRIEN 56 PARTRIDGE HL SOLAR	CALI ELECTRIC	1	75.00
12.BLDG	04/27/2023	1642 W BLOOM STORAGE BLDG	SEDLACEK	1	50.00
				11	4,199.40
CPYB COPIER BLDG/ASS					
13.CPYB	04/17/2023	MAIOLA, A 14 HOLLY HL, 3 PERMT	PRIORITY DATA RESEARCH	1	15.00
				1	15.00
DRIV DRIVEWAY PERMIT					
14.DRIV	04/12/2023	105 HARLOFF RD	HAMPSON	1	175.00
				1	175.00
ENGF ENGINEERING FEE					
15.ENGF	04/24/2023	1100 PIT MEND CTR INV#185346	CAWLEY, JOSHUA	1	287.50
16.ENGF	04/27/2023		CAWLEY	1	700.00
				2	987.50
FUEL MFD FUEL USAGE					
17.FUEL	04/17/2023	FUEL USAGE	MENDON FIRE DISTRICT	1	438.66
				1	438.66

Type	Date	Comment	Name	Quantity	Fee
L277	LIBRARY L2770				
18.L277	04/03/2023		EV CHARGING STATION	1	8.80
				1	8.80
MT	MARRIAGE TRANSCRIPT				
19.MT	04/03/2023	23001	WHITEHEAD	2	20.00
				2	20.00
PAPL	P B APP PER LOT				
20.PAPL	04/27/2023		CAWLEY	4	200.00
				4	200.00
PASL	P B APP SUB <5				
21.PASL	04/27/2023	PREV PAYMENT APPLIED	CAWLEY	1	25.00
				1	25.00
PBPH	P B PUBLIC HEARING				
22.PBPH	04/27/2023		CAWLEY	1	100.00
				1	100.00
RALS	RAILS TO TRAILS				
23.RALS	04/05/2023			1	20.00
				1	20.00
SCHS	SCHOOL SALT				
24.SCHS	04/20/2023	MARCH 2023	HFL SCHOOL	1	674.03
				1	674.03
SCRA	HIGHWAY SCRAP				
25.SCRA	04/11/2023	SHEARING STEEL - 9220 LBS	ALPCO RECYCLING INC	1	737.60
				1	737.60
ZBCR	ZBA CEO REVIEW				
26.ZBCR	04/05/2023		FLOWERS BY STEVE	1	100.00
				1	100.00
ZBPH	ZBA PUBLIC HEARING				
27.ZBPH	04/05/2023	977 MILE SQUARE	FLOWERS BY STEVE	1	100.00
				1	100.00
Total Sales				31	8,200.99

4/10/2023

TOWN OF MENDON

REGULAR MEETING

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, April 10, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Thomas G. Dubois } *Town Board*
Karen R. Jenkins } *Members*
Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board Chair*, Katrina Allen, *Planning Board/ZBA Secretary*, Lauren Smith, *Planning Board Chair*, Kim Roberts, Muffy Meisenzahl, and 3 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 23-123)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda as amended to remove agenda item #17.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

David Gascon, 20 Courtney Circle, Pittsford, is the owner of 20 Deep Winery and feels the proposed Short Term Rental law and parking restrictions are too restrictive.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business.

TOWN CLERK, Michelle Booth, gave an update on the tax collection; it is about 94% collected. She scheduled the Mobile Mammogram Unit for September 30th, it will be held at the Mendon Community Center. Ms. Booth acknowledged the new One-Day Marriage Officiant License that the Governor signed into law, effective on March 28, the fee will be \$25. Notification was received in regards to a road closure in the Town, all interested parties have been notified.

TOWN BOARD

Brent Rosiek, updated on Zoning and Planning Board business; gave an update on the Spray Park construction; attended the Mendon Community Business Association meeting; will continue to have workshops with the Supervisor and Building Department; will meet quarterly with the Highway Department; and has started reviewing the Town Procedure Manual. He received a complaint regarding the volume of the TVs at the gas station in the Hamlet. Mr. Rosiek will be attending finance school and is working on the Highway Department Fuel Audit.

Karen Jenkins, communicated on the Environmental Conservation Board and the Historic Preservation Committee meetings that she attended.

Cynthia Carroll, reported on the library meeting and upcoming events.

SUPERVISOR, John Moffitt, attended webinars on capital planning and the state budget; attended the Mendon Community Business Association meeting; shared the annual salaries/benefits with other Monroe

County towns; received the response from Monroe County Planning regarding the Comprehensive Plan update; anticipates the sidewalk surveys to begin in the Hamlet; updated the Board on the staffing at the Mendon Youth Center; stated the Comprehensive Plan update will be added to the website; gave an update on the Splash Park and is tentatively planning to do the opening ceremony on June 11; he explained how Monroe County makes all Towns whole in regards to the tax collection, they are the ones that collect the delinquent money; and spoke with general code, they will merge any new laws into the code in September.

SUPERVISOR'S MONTHLY REPORT

(Resolution 23-124)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to acknowledge receipt of the Supervisor's Monthly Report for March 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 23-125)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to acknowledge receipt of the Town Clerk's Monthly Report for March 2023, showing receipts and disbursements in the amount of \$102,875.49.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-126)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the minutes of the regular Town Board Meeting as presented for the March 13, 27, 29 – 2023 meetings.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-127)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the following budget transfers for the 2023 budget:

Fr: A Fund	Fund Balance	\$30,000.00
To: A1620.200	Building & Grounds Equip.	\$30,000.00
Fr. A9010.8	State Retirement	\$5,000.00
To: A5132.4	Garage Contractual	\$5,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-128)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to approve all claims on vouchers numbered 23-214 to 23-289, on General Abstract 23-04, in the amount of \$553,372.13.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-035 to 23-056, on Library Abstract 23-04, in the amount of \$6,199.83 were presented to the Town Board for payment.

TOWN OF MENDON- REPORT FROM THE FIRE SERVICE COMMITTEE

There was a discussion about the report and Muffy Meisenzahl was present to answer any questions from the Board.

LETTER OF SUPPORT – FIRE SERVICE COMMITTEE***(Resolution 23-129)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to authorize the Supervisor to write a letter to both the Mendon Fire Department and the Village of Honeoye Falls Fire Department, in support of moving forward with the Fire Service Committee's recommendation.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

CONTRACT FOR SHREDDING MATERIALS FOR RESIDENTS***(Resolution 23-130)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve the contract with Shred-It to shred paper for residents at the Recycle Event on October 14, 2023. Not to exceed \$810.90 from account A1010.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

RG&E CONTRACT FOR STREET LIGHTING***(Resolution 23-131)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to approve the contract with Rochester Gas and Electric Corporation for street light replacement with LED bulbs. From account B5182.4, not to exceed \$1,307.20.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SPECIAL MEETING- TOWN BOARD- APRIL 24, 2023***(Resolution 23-132)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to schedule a Public Hearing on Monday, April 24, 2023 at the Mendon Community Center, 167 North Main St. Honeoye Falls, NY at 7:00pm, regarding revisions to the Mendon Town Code. Specifically, adding the proposed Chapter 236 from the amended Short-Term Rentals and Bed and Breakfast Establishments in Chapter 260-52.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FEE SCHEDULE- BUILDING DEPT. & TOWN CLERK***(Resolution 23-133)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois to modify the Town of Mendon Fee Schedule, to add the following: EV Charger Inspection \$30.00, Burn Permits \$25.00 and One-day Marriage Officiant Licenses \$25.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BLAZE SOCCER- DREISBACH FIELDS***(Resolution 23-134)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to allow Blaze Soccer to use Dreisbach Fields for ages 10-12, May 16- July 28, 2023. Payment has been received of \$400.00 and proper insurance provided.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

COMPREHENSIVE PLAN AMENDMENT- FOR APPROVAL***(Resolution 23-135)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to amend the Comprehensive Plan of the Town of Mendon, originally adopted on February 8, 2021, regarding Short Term Property Rental. Monroe County Planning has reviewed and replied "this is a local matter."

Short-Term Property Rental**Background**

At their Regular Meeting on August 22, 2022, the Mendon Town Board proposed Local Law #2 to impose a moratorium on short-term property rental. They scheduled August 29, 2022 for a Special Meeting and

Public Hearing on this proposal. Following the Public Hearing, the Board adopted *Resolution 22-184*, establishing a 6-month moratorium on the practice of short-term rentals.

At their Regular Meeting on September 26, 2022 the Board scheduled a Special Meeting on October 24, 2022 as a “Public Workshop” to gather additional information from the public to fully vet continuing interest and concern about the practical use of private property as short-term rentals.

At their Regular Meeting on January 23, 2023, the Board adopted *Resolution 23-079*, to extend the moratorium for 180 days as stipulated and allowed in the Resolution that established the moratorium.

Land Use Definition

The practice of “short-term rental” in the Town outside the Village of Honeoye Falls emerged in 2021. Its purpose, for what are previously owner-occupied private homes, is defined and advertised as, “vacation rentals or temporary lodging for transient guests without the property owner on-site during the rental period.”

This form of rental is not comparable to a “hosted” Bed and Breakfast rental where the property owner or a permanent resident is on-site during the rental period.

Land Use Determination

The purchase of private, residential property for conversion to “Short-Term Rental” (as defined above), is considered a business. Business/Commercial land use is regulated in the Town Zoning Code.

Commercial Land Use and the Town Comprehensive Plan

Aside from the public comments received by the Board across the span of the moratorium, public sentiment about land use is on-record in the latest version of the *Town of Mendon Comprehensive Plan*, Adopted by the Board on February 8, 2021. By its nature, this plan addresses all aspects of the community as assessed by residents and considered by the citizen’s Advisory Committee. The *Plan* expresses public views about Business/Commercial land use and is meaningful to the Town’s discussion and deliberation about Short-Term Rental uses.

Consider these references from the *Plan*:

1. SWOT (strengths, weaknesses, opportunities and threats) Analysis...Appendix A

Strengths (to preserve):

- Rural Character
- Strong commercial/business base within the Hamlet and the Village
- Natural Resources
- Property value retention

Weaknesses:

- Housing affordability
- Lack of sewer infrastructure, sidewalks and parking in the Hamlet

Opportunities:

- Strengthen Village and Hamlet as business centers
- Look at opportunities for different sized businesses

2. Guiding Principles and Implementation of these principles...Tables

- “Revise the Town Zoning Map and regulations” (p. 63): “Prepare updated Zoning Map and necessary regulatory language” (p. 74).
- “Support the development of the Hamlet of Mendon including maintaining mixed use zoning” (p. 66): “Establish a detailed vision for the Hamlet core area and Hamlet transition

area to aid in enhancement, redevelopment and preservation of the neighborhood. Update, or develop a new Hamlet Master Plan” (p. 83).

- “Promote mixed-use development and redevelopment in the Hamlet of Mendon” (p. 68): “Permit residential uses on the upper floors of commercial buildings and update Zoning to encourage building development or redevelopment with a mix of uses instead of single uses” (p. 85).

Conclusion

As already defined, “Short-Term Rental” is a business/commercial enterprise. As such, its practice should be considered and regulated within the Business/Commercial section of the Town’s Zoning Code. This approach serves resident concerns expressed by participants at Town meetings and is consistent with the general public’s intent for land use and economic development as expressed in the Town’s *Comprehensive Plan*. This approach is sensitive to current and future neighboring property owners and their property rights. And, viewed as business/commerce, there may be viable economic development opportunities.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

REPLACEMENT SIGN- MENDON HIGHWAY DEPARTMENT

(Resolution 23-136)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to place a scrap snowplow with the Town of Mendon name attached at 101 Semmel Road at a cost of \$485.47 from account number A5132.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 1-2023

(Resolution 23-137)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to schedule a Public Hearing at a Special Meeting on Monday, April 24, 2023 at the **Mendon Community Center**, 167 North Main St. Honeoye Falls, NY at 7:00pm, regarding revisions to the Mendon Town Code, proposed Chapter 236 - Short- Term Rentals.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2-2023

(Resolution 23-138)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to schedule a Public Hearing at a Special Meeting on Monday, April 24, 2023 at the **Mendon Community Center**, 167 North Main St. Honeoye Falls, NY at 7:00pm, regarding revisions to the Mendon Town Code, Chapter 260.52 – Bed and Breakfast Establishments.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 3-2023 - DELETING SENTENCE TOWN CODE 260-61(A)

(Resolution 23-139)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to schedule a Public Hearing on May 8, 2023 at the Mendon Town Hall, 16 West Main St. Honeoye Falls at 7:00PM, to delete a sentence from the Mendon Town code 260.61(a) stating, “If no decision is made within said sixty-two-day period, the preliminary site plan shall be considered approved and the applicant so notified.”

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW #4 2023- CHAPTER 260-24 (B) INSERTION OF (3)- SCHEDULE A

PUBLIC HEARING

(Resolution 23-140)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to schedule a Public Hearing on May 8, 2023 at the Mendon Town Hall, 16 West Main St. Honeoye Falls, 7:00pm, to add the following paragraph as Chapter 260.24B(3)(i):

4/10/2023

TOWN OF MENDON

REGULAR MEETING

A Special Use Permit is not transferable to a new owner or a new person having interest in the land. The new owner or person having interest in the land shall be required to reapply to the planning Board for a new Special Use Permit.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SPEED REDUCTION REQUEST

(Resolution 23-141)

A motion was made by Mr. Rosiek seconded by Mr. Dubois, to authorize the Supervisor to write a letter, to the appropriate agencies, in support of a Speed Limit reduction on Parrish Road, in the Town of Mendon.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MONROE COUNTY HAZARD MITIGATION PLAN 2023 UPDATE

(Resolution 23-142)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois,

A RESOLUTION OF THE TOWN OF MENDON ADOPTING THE MONROE COUNTY HAZARD MITIGATION PLAN 2023 UPDATE.

WHEREAS the Town of Mendon recognizes the threat that natural hazards pose to people and property within Town of Mendon; and

WHEREAS the Town of Mendon has prepared a multi-hazard mitigation plan, hereby known as the Monroe County Hazard Mitigation Plan 2023 Update in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Monroe County Hazard Mitigation Plan 2023 Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Town of Mendon from the impacts of future hazards and disasters; and

WHEREAS adoption by the Town of Mendon demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Monroe County Hazard Mitigation Plan 2023 Update.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF MENDON NEW YORK, THAT:

Section 1. In accordance with Home Rule, the Town of Mendon adopts the 2023 Monroe County Hazard Mitigation Plan for 2023. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FINANCE SCHOOL ATTENDANCE

(Resolution 23-143)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to authorize John Moffitt and Brent Rosiek to attend Finance School, Geneva NY May 8-9, 2023. Not to exceed \$200 each registration plus mileage from account A1220.410 and A1010.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

HIGHWAY SCHOOL ATTENDANCE

(Resolution 23-144)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to authorize Andrew Caschetta, Highway Superintendent, to attend Highway School in Ithaca, NY June 5-7, 2023. Not to exceed \$600, including hotel and registration from account A5010.46.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

NYS RETIREMENT SEMINAR- ATTENDANCE

(Resolution 23-145)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to authorize Kelli Parmelee, Finance Director, to attend the NYS Retirement Seminar April 21, 2023 in Brighton, NY. There is no cost for the seminar and mileage will be charged to account A1310.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFER RESERVE FUND

(Resolution 23-146)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to transfer \$360,000.00 from the DA Equipment Fund Reserves Account NY-01-1255-0011, to DA 5130.2 Equipment.

This resolution is subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AUTHORIZATION TO PURCHASE- FELLING TAG TRAILER

(Resolution 23-147)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to purchase a Felling Tag Trailer, from Tracy Road Equipment not to exceed \$39,174.00 based on the Highway Superintendents recommendation from account DA5130.2 In accordance with the Capital Improvement Plan and the Town of Mendon Procurement Policy.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AUTHORIZATION TO PURCHASE- TORO MOWER

(Resolution 23-148)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to purchase a Toro Mower, from Grassland not to exceed \$67,888.24 based on the Highway Superintendents recommendation, from account A1620.200 In accordance with the Capital Improvement Plan and the Town of Mendon Procurement Policy.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AUTHORIZATION TO PURCHASE- INTERNATIONAL CAB AND CHASSIS WITH PLOW EQUIPMENT

(Resolution 23-149)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to purchase an International Cab and Chassis, not to exceed \$312,452.64 from International and Henderson Products, based on the Highway Superintendents recommendation, from account DA5130.2 In accordance with the Capital Improvement Plan and the Town of Mendon Procurement Policy.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPT. ITEMS FOR AUCTION

(Resolution 23-150)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to send the following items for auction.

Harder Salt Spreader- Model ES160, Serial #29602, 2010 Model
and two John Deere tractor wheels (size 34TW15L)

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

4/10/2023

TOWN OF MENDON

REGULAR MEETING

MENDON GREEN LETTER OF CREDIT RELEASE

(Resolution 23-151)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to release \$127,834.30 to Riedman Assoc. as proposed by Marathon Engineering and LaBella Engineers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

NATIONAL LIBRARY WEEK 2023

(Resolution 23-152)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to proclaim National Library Week April 23-29, 2023.

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life;

WHEREAS, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;

WHEREAS, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships;

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs;

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connections, advancing understanding, civic engagement, and shared community goals;

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that the Town of Mendon, proclaim National Library Week, April 23-29, 2023. During this week, I encourage all residents to visit their library to explore the wealth of resources available.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Danny Bassette – 19 W Main St, Honeoye Falls, inquired about the balance transfers that are on the agenda.

David Gascon – 20 Courtney Circle, Pittsford, NY, voiced concern over the amendment to the Special Use Permits, he believes this could hinder his business.

ADJOURNMENT

(Resolution 23-153)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adjourn the meeting at 8:20 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel: <https://www.youtube.com/@townofmendonny9281>

A special meeting of the Mendon Town Board was held at 7:00 PM, Monday, April 24, 2023, at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board Chair*, Katrina Allen, *Planning Board/ZBA Secretary*, Lauren Smith, *Planning Board Chair*

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 23-154)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Christine Brush, Business Owner of 16 Mendon Ionia Rd, read a letter that was written and signed by some members of the Mendon Business Association.
2. Hilary Stott, 75 Langpap Rd, spoke out against the new laws. She would like to be able to rent her home if she wants. She wouldn't want a short-term rental next door to her.
3. Roberta Rink, 987 Mile Square Rd, is in favor of the laws. There is a short-term rental next door to her. She was concerned with the traffic, septic and character of the Town.
4. Tom Gift, 670 Cheese Factory Rd, spoke about the documents he read online before the meeting.
5. Sheila Keyes, 296 Taylor Rd, says she would like the opportunity to rent her home, but she wouldn't like a short-term rental next door.
6. Peggy Ooi, 494 Main St Fishers, she is in favor of the new laws. She moved to Mendon, in a RA-5 area for a reason; she likes the quiet residential character without a business next door.
7. Margaret Fiore, 383 Pond Rd, Spoke out against these new laws.
8. Claiborn Kuhn, 1387 W Bloomfield Rd, spoke out against the new laws.
9. Louis Landt, 135 Pond Rd, he appreciates what Ms. Fiore has done to her property. They haven't had any issues with noise.
10. Renee Williams, 12 Chambord Dr, has had first hand negative experience with a neighborhood short-term rental. She agrees with these laws.
11. Molly Storke, 479 Cheese Factory Rd, stays in short-term rentals frequently. She believes the Town needs more affordable housing and the short-term rentals could help.
12. Cory Trewer, 76 Monroe St., stated he had a full-time job in the Town, now he works out of Town, because of these proposed laws; working out of Town effects his ability to volunteer in the Fire Department.
13. David Stott, 75 Langpap Rd, would like to see more options, other than an outright ban on these rentals.
14. Molly Storke, 479 Cheese Factory Rd, said the taxes are too high in Mendon; having the option to rent an accessory dwelling unit could help people financially.

15. Tom Gift, 670 Cheese Factory Rd, stated that affordable housing is generally hurt by the short-term rentals.

PUBLIC HEARING- LOCAL LAW #1-2023 SHORT TERM RENTAL***(Resolution 23-155)***

The Public Hearing for Local Law #1-2023 Short Term Rental.

The Supervisor opened the Public Hearing at 7:28pm.

PUBLIC COMMENT

1. Sandra Finn, 1525 W. Bloomfield Rd., would like to see some short-term rentals in the area for her family to use.
2. Christine Brush, Business Owner of 16 Mendon Ionia Rd, would like to see the short-term rentals aloud in Mendon with some respectful regulations.
3. Sheila Keyes, 296 Taylor Rd, owns a syrup farm, she would like the option to have someone park their camper for a weekend if she wanted to.
4. Hilary Stott, 75 Langpap Rd, rents a home on a lake and has only had to leave one negative review. She states that the platforms used for these will not allow you to rent again if you abuse the rules. She says people like to walk places when they stay, not drive. She believes there must be a way to allow these short-term rentals respectfully.
5. Dan Balistere, 2 Kingsbridge Ln, owns a property in another Town, the neighboring property is a short-term rental, and he says the renters have no respect for other peoples' property.
6. Roberta Rink, 987 Mile Square Rd, says there has been a short-term rental operating next to her home. The traffic and large quantities of people make her feel like there is a hotel and it doesn't belong in a residential area.
7. Wendy Greer, 175 Drumlin View, believes the short-term rentals would diminish the social aspect of a neighborhood. She actively watches out for her elderly neighbors and helps them when needed; a short-term renter would not do that.
8. Margaret Fiore, 383 Pond Rd, read a text aloud from her husband John Fiore. He is against these laws and has 300 signatures on a Change.org petitions.
9. Mike McRae, 3021 Rush Mendon Rd., believes that there has to be a balance in these laws, there shouldn't be extremes on either side of this issue.
10. Tim Schiefen, Business Owner of 1350 Pittsford Mendon Rd, vibrantly stated that this is the start to a good law, the Board has many things to consider. He wants to see Mendon be a nice place and there has to be a happy medium that will make everyone happy. He is neither for nor against these laws, but who polices these places in the middle of the night, or comes on a weekend when something is going wrong?
11. Chelsea Thompson, 59 Ontario St, stated that she feels like the Town is trying to control her village property. She worries that will tell her what to grow in her garden or that she can't have a large barking dog. She doesn't feel like it is the Town that should decide.
12. Molly Storke, 479 Cheese Factory Rd, suggested that instead of a ban on all short-term rentals, they could allow people to do a trial time and see how it goes.

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC HEARING- LOCAL LAW #2-2023 BED AND BREAKFAST ESTABLISHMENTS***(Resolution 23-156)***

The Public Hearing for Local Law #2-2023 Bed and Breakfast Establishments.

The Supervisor opened the Public Hearing at 7:49pm.

PUBLIC COMMENT

1. Tom Gift, 670 Cheese Factory Rd, spoke about compromising with the proposed laws.

Supervisor Moffitt stated that he did receive emails from John Fiore, David Gascon, and the Mendon Business Association.

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to close the Public Hearing.

PUBLIC COMMENT

1. Tim Schiefen, Business Owner of 1350 Pittsford Mendon Rd, did have a complaint about the refuse removal in the Town. He says the new way they pick up garbage is causing trash to go everywhere. The residents and business owners are out cleaning it up after.

ADJOURNMENT

(Resolution 23-157)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adjourn the meeting at 7:52 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel: <https://www.youtube.com/@townofmendonly9281>

2023-5

GENERAL ABSTRACT
No. 23-290 to No. 23-381

TOTAL \$138,806.14

LIBRARY ABSTRACT
No. 23-057 to No. 23-068

TOTAL \$5,716.41

Prepared by: Michelle Booth
Michelle Booth, Town Clerk

Abstract of General Vouchers 23-5				
290	Alro	DA5130.4		\$ 140.00
291	Associates in Employee Assist	A9030.8	\$ 650.00	
		DA9030.8	\$ 650.00	\$ 1,300.00
292	Association of Towns	A1010.410	\$ 200.00	
		A1220.410	\$ 200.00	\$ 400.00
293	Bassette, Daniel	A1610.41		\$ 570.00
294	Beam Mack	DA5130.4		\$ 120.63
295	Benefit Resource	A9060.8	\$ 50.00	
		B9060.8	\$ 15.00	
		DA9060.8	\$ 50.00	
		DB9060.8	\$ 52.50	
		L9060.8	\$ 7.50	\$ 175.00
296	Blair Supply	DB5115.40		\$ 403.20
297	Bonadio & Co. LLP	A1310.401		\$ 3,231.25
298	Booth, Michelle	A1410.410		\$ 123.66
299	Boylan Code	B8010.111		\$ 967.50
300	Caledonia Diesel	DA5130.4		\$ 3,367.26
301	Capital One Trade Credit	A1620.417	\$ 5.94	
		A1620.421	\$ 23.51	\$ 29.45
302	Capital One Trade Credit	A5010.41	\$ 12.74	
		DA5130.4	\$ 57.23	
		DB5115.40	\$ 48.76	\$ 118.73
303	Charter Communications	A1610.41		\$ 249.99
304	Charter Communications	A1620.405	\$ 486.87	
		A5132.413	\$ 99.99	\$ 586.86
305	Charter Communications	A1620.414		\$ 89.99
306	City of Canandaigua	A5132.410		\$ 272.60
307	Colony Hardware Corporation	DB5110.4		\$ 416.71
308	Crane's Automotive	DA5130.4		\$ 26.00
309	Criddle, Robert A, IAO	A1355.410		\$ 700.00
310	Crystal Rock	A1670.401		\$ 74.94
311	Davis Trailer World	DA5130.4		\$ 196.00
312	Deckman Oil Co.	DA5130.4		\$ 1,800.16
313	Dolomite Products	DB5113.4		\$ 5,267.18
314	Excellus BCBS-Direct	L9060.8		\$ 208.00
315	Excellus BCBS	A9060.8	\$ 1,924.44	
		B9060.8	\$ 1,741.17	
		DA9060.8	\$ 5,539.66	
		DB9060.8	\$ 5,742.43	
		L9060.8	\$ 610.94	\$ 15,558.64
316	Excellus BCBS	TA20		\$ 5,779.42
317	Excellus BCBS	A9060.8	\$ 326.48	
		B9060.8	\$ 114.94	
		DA9060.8	\$ 374.30	
		DB9060.8	\$ 417.59	
		L9060.8	\$ 31.80	\$ 1,265.11
318	Excellus BCBS	TA20		\$ 917.36
319	Finger Lakes/Castle	DA5130.4		\$ 167.60
320	Fire Alarm Service Technology	A1620.426		\$ 330.00
321	First National Bank fo Omaha	A1610.41	\$ 138.48	
		A1620.402	\$ 120.00	
		A1670.409	\$ 25.00	
		A5010.41	\$ 97.00	

		B7550.46	\$ 102.30	
		B8010.420	\$ 179.00	
		B8020.43	\$ 179.00	\$ 840.78
322	Four Seasons	B7610.404		\$ 145.00
323	Frontier Communications	A5132.413		\$ 295.97
324	Frontier Communications	A1620.405		\$ 59.23
325	Grainger	A5010.41	\$ 73.81	
		DA5130.4	\$ 490.03	\$ 563.84
326	Group Tours, Inc.	B7610.404		\$ 200.00
327	Hadlock's Paint	DA5130.4		\$ 158.10
328	Ham, Diane	B7510.4		\$ 150.00
329	Healthworks	A5020.410		\$ 140.00
330	Heidelberg Materials Northeast	DB5115.4		\$ 163.60
331	Higher Information Group	B1900.400		\$ 271.88
332	Higher Information Group	B1900.400		\$ 347.78
333	Home Depot Credit Services	A1620.417	\$ 15.65	
		A1620.421	\$ 102.65	\$ 118.30
334	Honeoye Falls Marketplace	A1670.401		\$ 113.43
335	IEH Auto Parts LLC	DA5130.4		\$ 678.05
336	Interstate Battery	DA5130.4		\$ 48.95
337	JC Smith Inc.	A5020.400		\$ 214.56
338	JGF Funding	A1670.403	\$ 106.75	
		A5010.44	\$ 111.89	
		B1900.400	\$ 136.75	\$ 355.39
339	JGF Funding	A1670.403	\$ 106.75	
		A5010.44	\$ 111.89	
		B1900.400	\$ 158.82	\$ 377.46
340	Jackson Welding & Gas Products	DA5130.4		\$ 10.24
341	Kenworth Northeast Group Inc.	DA5130.4		\$ 2,618.10
342	Labella Associates	B8020.41		\$ 1,147.50
343	Landpro Equipment LLC	DA5130.4		\$ 541.97
344	Lewis General Tire	DA5130.4		\$ 825.68
345	MVP	A9060.8	\$ 1,126.66	
		B9060.8	\$ 292.64	
		DA9060.8	\$ 1,170.56	\$ 2,589.86
346	MVP	TA20		\$ 302.64
347	Matthew Bender & Co, Inc	A1110.420		\$ 70.00
348	Monroe Tractor	DA5130.4		\$ 628.31
349	Morgan Rubbish Removal Inc	A5132.413		\$ 136.70
350	NOCO Engery Corp.	DB5110.4		\$ 2,015.53
351	Napa - Honeoye Falls	DA5130.4		\$ 8.30
352	National Fuel	A1620.414		\$ 153.76
353	National Fuel	A1620.418		\$ 389.25
354	National Grange Mutual Ins.	A1910.410		\$ 6,261.00
355	National Grid	A1620.408	\$ 395.91	
		A1620.414	\$ 119.42	
		A1620.418	\$ 121.64	
		A5132.413	\$ 1,112.34	
		B5182.4	\$ 272.43	\$ 2,021.74
356	Oil Filter Service	DA5130.4		\$ 161.80
357	Parmelee, Kelli	A1310.410		\$ 19.78
358	Power Drives Inc	DA5130.4		\$ 203.88
359	Quadient Leasing, Inc	A1670.402		\$ 374.97
360	R.G. & E.	B5182.4	\$ 210.40	
		SL5182.403	\$ 757.08	\$ 967.48
361	R.G. & E.	A7140.41		\$ 24.76

362	Radiomax	A5132.413		\$	175.06
363	Radiomax	A5132.413		\$	465.00
364	Sayers, Nicole	B8020.43		\$	99.00
365	Sentinel	A1355.410	\$	72.00	
		A1670.409	\$	151.25	
		A5010.47	\$	224.00	
		B8010.410	\$	28.50	\$ 475.75
366	Sentinel	A1620.401	\$	50.00	
		A1670.409	\$	107.75	
		A5010.41	\$	50.00	
		B8010.401	\$	27.75	
		B8020.401	\$	57.00	\$ 292.50
367	Slattery, Caleb	A5020.400		\$	218.32
368	SPOK, INC.	A5132.413		\$	3.62
369	Stahl, Kevin	A1620.412M		\$	100.00
370	Staples	A1620.401	\$	73.41	
		A1670.401	\$	312.42	
		A5010.41	\$	20.84	
		A5010.44	\$	21.69	\$ 428.36
371	Sunoco LP	A1620.407	\$	69.78	
		B3620.44	\$	122.17	
		DB5110.4	\$	4,333.55	\$ 4,525.50
372	Taylor, Joel	B8010.110		\$	75.00
373	Thru way Spring	DA5130.4		\$	1,928.72
374	Tolls by Mail	A5010.46		\$	18.12
375	Unifirst Corporation	DA9056.8		\$	176.08
376	Verizon Wireless	A1220.410	\$	38.07	
		A1620.418	\$	17.98	
		A3510.440	\$	17.98	
		B3620.45	\$	32.40	\$ 106.43
377	Victor Power	DA5130.4		\$	90.16
378	VP Supply	A1620.417		\$	259.63
379	Whitney East, Inc.	H7150.4		\$	55,639.08
380	Williamson Law Book	A1410.450		\$	911.00
381	Young, Don	B8020.111		\$	1,250.00
	TOTAL			\$	138,806.14

ABSTRACT OF LIBRARY VOUCHERS 2023-05

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
57	Amazon Capital Services	7410.400	\$ 43.94	\$ 559.31
		7410.410	\$ 258.02	
		7410.426	\$ 257.35	
58	Baker & Taylor	7410.400		\$ 1,677.77
59	Brodart Co.	7410.401	\$ 821.09	\$ 1,050.77
		7410.410	\$ 229.68	
60	Casella Waste Services	7410.450		\$ 118.11
61	Casella Waste Services	7410.450		\$ 90.93
62	Ferrigno, Michelle	7410.427		\$ 73.36
63	Frontier	7410.420		\$ 360.79
64	Midwest Tape	7410.407		\$ 262.65
65	National Fuel	7410.450		\$ 552.94
66	National Grid	7410.450		\$ 724.00
67	Simple Tech Innovations	7410.210		\$ 35.00
68	W.B.Mason Co.	7410.410	\$ 34.71	\$ 210.78
		7410.455	\$ 176.07	
			Total	\$ 5,716.41

*Town of Mendon, NY
Friday, May 5, 2023*

Chapter 260. Zoning

Article VIII. Site Plan Regulations

§ 260-61. Action on preliminary site plan.

- A. Within 62 days of the Planning Board's publication of a complete application for preliminary site plan approval, the Planning Board shall act on it. If no decision is made within said sixty-two-day period, the preliminary site plan shall be considered approved and the applicant so notified. The Planning Board's action shall be in the form of a written statement to the applicant stating whether or not the preliminary site plan is approved, disapproved, approved with modifications or approved by default when not reaching a timely decision within the time period specified.
[Amended 10-15-2018 by L.L. No. 3-2018]
- B. The Planning Board's statement may include recommendations or modifications to be incorporated in the final site plan, and conformance with said modifications shall be considered a condition of approval. If the preliminary site plan is disapproved, the Planning Board's statement shall contain the reasons for such findings. In such a case, the Planning Board may recommend further study of the site plan and resubmission to the Planning Board after it has been revised or redesigned.
- C. If the preliminary site plan identifies the need for dimensional variances, then the Planning Board shall notify the Zoning Board of Appeals and the applicant of what variance(s) the Board believes would be appropriate based on its review of the preliminary site plan. The Planning Board's report shall be considered by the Zoning Board of Appeals in its deliberation on any variance request(s).
- D. No modifications of existing stream channels, filling of lands, grading or removal of vegetation in areas with a moderate to high susceptibility to erosion or excavation for construction of site improvements shall begin

until the applicant has received final site plan approval. Failure to comply shall be construed as a violation of this chapter, and where necessary, final site plan approval may require the modification, restoration or removal of unapproved site changes.

§ 260-24 **General provisions.**

A.

Intent. The Planning Board is hereby empowered under § 274-b of the New York State Town Law to issue special use permits for those uses listed in the respective zoning districts as special permitted uses upon a finding that the criteria for issuing special use permits set forth in § **260-25** et seq. have been shown. All uses listed as subject to a special use permit are declared to possess characteristics of such unique and special form that each use shall be considered as an individual case in accordance with the standards and procedures of this chapter. Site plan approval by the Planning Board is an essential element of a special use permit.

B.

Procedures.

(1)

An application for the approval of a special use permit shall be made, by an owner of or a person having an interest in the land on which the special use is to be located, to the Planning Board Clerk. The application shall be accompanied by the necessary fees and documents, including the environmental assessment form and a site plan, containing all of the data required in this chapter for site plan approval.

(2)

A special use permit shall authorize only one special use. More than one special use permit may be allowed per parcel. A time period may be established by the designated board for each special use permit. At the end of this specified time period, the special use permit shall expire unless renewed. In addition, the special use permit shall expire if the use shall cease for more than one year for any reason.

*****INSERT*** (3) A special use permit is not transferable to a new owner or a new person having interest in the land. The new owner or new person having interest in the land shall be required to reapply to the Planning Board for a new special use permit.**

Update following subsection numbers of B accordingly.

Welcome to the Town of Mendon Splash Pad

DRAFT

In the event of an emergency, Call 911

For maintenance issues or other concerns, call 585-624-6061

For your safety and enjoyment, please observe the following rules:

- ✓ The Splash Pad is unsupervised; use at your own risk
- ✓ Splash Pad must be vacated when there are any signs of thunder, lightning, or severe weather
- ✓ Children under 12 must be accompanied by an adult (over age 16)
- ✓ Persons over the age of 16 must be in the company of children
- ✓ Swimsuits and/or appropriate attire must be worn at all times. Swim diapers are required for children not potty-trained. Swim shoes are recommended
- ✓ Do not drink the Splash Pad water. Please use the water fountain
- ✓ NO tobacco products or alcohol
- ✓ NO food, candy, gum, beverages, or glass containers are allowed on Splash Pad
- ✓ NO running, pushing, or horseplay
- ✓ NO climbing, hanging, swinging, sitting on Splash Pad apparatus
- ✓ NO bubbles, detergents, soaps, shampoos, or foreign substances
- ✓ NO skateboards, scooters, rollerblades, roller skates, and other riding toys. Wheelchairs are permitted.
- ✓ NO loud, inappropriate or vulgar behavior or music
- ✓ NO pets, with the exception of service animals
- ✓ Any persons with open sores, known infection, inflamed eyes, colds, nasal or ear discharge, boils, or other acute or obvious skin or body infections, or cuts shall NOT use the Splash Pad

**Open Memorial Day to Labor Day
10am to 8pm**

Subject to change due to weather, maintenance, or other issues

SPLASH PARK - MILITARY MEMORIAL BUDGET

5/4/2023

Budget Expenses

Soft Costs	LaBella- contract	\$130,920.00
Contract #1	Whitney East-contract	\$1,158,800.00
Contract #1 Alt.	Metal roof-contract	\$41,000.00
Contract #4	CP Ward- M/M- contract	\$120,000.00
Snow Geese	Mary Taylor-contract	\$60,000.00
Snow Geese Base	John Grieco- contract	\$22,925.00
Septic	Whitney East- change order #3	\$80,500.00
Material testing	Paid to LaBella-contract	\$9,848.60
Legal	Allan Reeve-contract	\$30,000.00
Contingency(\$100k)	Minus C.O.#1&2&3&Flags,Sentinel	\$0.00
Change Order #1	Whitney East	\$583.00
Change Order #2	Whitney East	\$8,514.55
	Fred's Flags	\$107.50
	Sentinel	\$359.25
Parking Lot	Mendon HW	\$7,998.55
Signage	Additional to Bid	\$5,525.00
TOTAL		\$1,677,081.45

BUDGET EXPENSE	\$1,671,556.45
AMOUNT PAID 5/4/23	\$1,437,328.07
OUTSTANDING	\$234,228.38

BUDGET (funding sources)

Capital Project	\$1,216,000.00
Parks Reserves	\$131,500.00
Fund Balance (23)	\$210,000.00
Fund Raising	\$37,100.00
Additional ARPA	\$83,000.00
TOTAL	\$1,677,600.00

Amount Paid to Date

\$123,389.28		TOTAL	\$123,389.28
\$1,056,432.34	\$58,530.08		\$1,114,962.42
\$41,000.00			\$41,000.00
\$109,772.50	\$5,777.50		\$115,550.00
\$40,000.00			\$60,000.00
\$11,462.50			\$22,925.00
\$9,848.60			\$9,848.60
\$27,860.00			\$27,860.00
\$0.00			\$0.00
\$583.00			\$583.00
\$8,514.55			\$8,514.55
\$107.50			\$107.50
\$359.25			\$359.25
\$7,998.55			\$7,998.55
\$1,437,328.07	\$64,307.58		\$1,533,098.15

*** Capital Project include**

ARPA		\$300,000.00
Developers Fund (PR)		\$42,000.00
A7120.2 (2022 Budget)		\$300,000.00
Parks Reserve (PR)		\$380,000.00
Transfer Reserves fr. new town hall (PR)		\$100,000.00
Transfer Reserves fr. Building reserves (PR)		\$50,000.00
A1620.113 Transfer Youth Ctr. Personnel(22)		\$15,000.00
A1010.410 Town Board Travel/Dues(22)		\$4,000.00
A1620.112 Transfer Youth Director(22)		\$5,000.00
A1990.470 Contingent Account(22)		20,000.00
TOTAL		\$1,216,000.00

(22)- year 2022 Budget

(PR)- Permissive Referendum completed

WHITNEY EAST	TOTAL	RETAINAGE	AMOUNT PAID	PAID SUB-TOTAL
8.16.22	\$92,106.00	\$4,605.30	\$87,500.70	
9.13.22	\$182,167.85	\$9,108.41	\$173,059.44	
10.18.22	\$216,780.15	\$10,839.01	\$205,941.14	
11.15.22	\$133,228.85	\$6,661.44	\$126,567.41	
12.29.22	\$269,361.70	\$13,468.09	\$255,893.61	
1.24.23	\$75,374.15	\$3,768.70	\$71,605.45	
4.11.23	\$143,015.35	\$7,150.76	\$135,864.59	\$1,056,432.34
5.8.23	\$58,567.45	\$2,928.37	\$55,639.08	PENDING
TOTAL	\$1,170,601.50	\$58,530.08	\$1,112,071.42	

CP WARD	TOTAL	RETAINAGE	AMOUNT PAID	SUB-TOTAL
11.15.22	\$86,350.00	\$4,317.50	\$82,032.50	
1.24.23	\$29,200.00	\$1,460.00	\$27,740.00	
TOTAL	\$115,550.00	\$5,777.50	\$109,772.50	

MARY TAYLOR	PAYMENT	SUBTOTAL
3.15.22	\$10,000.00	
8.16.22	\$10,000.00	
10.18.22	\$10,000.00	
4.10.23	\$10,000.00	\$40,000.00
TOTAL	\$60,000.00	

LABELLA	PAYMENT
12.30.21	\$31,669.91
2.15.22	\$11,331.83
3.15.22	\$31,640.26
4.12.22	\$18,258.00
1.24.23	\$30,489.28
TOTAL	\$123,389.28

JOHN GRIECO	PAYMENT
	\$11,462.50
TOTAL	\$22,925.00

HR Group Meeting Update: Foundations of Cultural Humility External Inbox

Jason Vinette
to Alicia, Andrea, Brayton, Brian, Cheri, Dan, Dan, Diana, Erica, Kari, Keith, me, kfeeney@d.webster.ny.us, Leisa, Linda, Linda, Megan, Nicole, Nina, Patty, Paul, Renee, Rose, Ruth, Sandi, Sha

Jun
8
Thu

HR Group Meeting Update: Foundations ...
View on Google Calendar

When Thu Jun 8, 2023 2:30pm – 4:30pm (EDT)
Where Irondequoit Community Center, 450 Skyview Centre Pkwy Suite 200, Rochester, NY 14622
Who Brayton Connard, Brian Dick, Dan Hendricks, Erica Linden, Diana Christodaro, Kari Pardun...

More options

Agenda
Thu Jun 8, 2
No earlier e
2:30pm HR
No later eve

I am pleased to announce the speaker details for our June meeting.

Guest Speaker: Sara Taylor

Topic: Foundations of Cultural Humility

This session will give participants a basic understanding of Cultural Humility and how to use it as a lens for diversity and inclusion initiatives.

Please let me know if you wish to bring additional staff to this session. We can accommodate additional guests, but space is limited. Sara will be speaking for the first half of our me regular members.

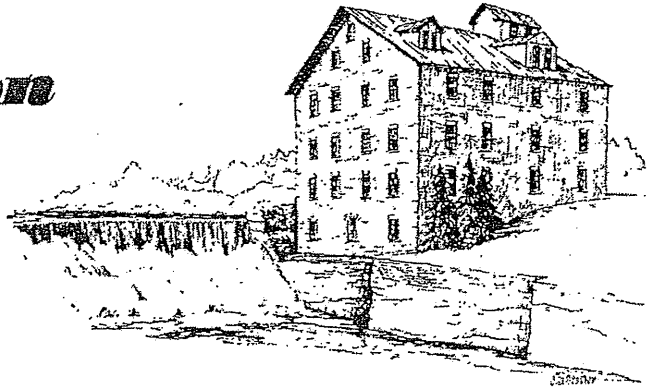


Sara Taylor
COMMUNITY LIAISON AND TRAINING SPECIALIST

Sara Taylor is a Community Liaison and Training Specialist focused on corporate and organizational training and social justice issues. Taylor's 25-year career in nonprofit services ranges from direct care front line social worker to senior level administrator. In addition to her job at HCS, she has managed a consulting business for more than 20 years, providing leadership development training and capacity building services to small nonprofit and faith-based organizations as well as managing professional conferences throughout North America. Sara obtained her master's degree in Human Service Administration from St. John Fisher College. She has received certificates in leadership development, completed several ministry and theology training courses and holds ministerial licenses. Sara also serves on numerous advisory boards and steering committees at the local, state and national levels.

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



FACILITIES USE PERMIT APPLICATION ATHLETIC FIELDS

NAME OF ORGANIZATION: Dave Lochner Memorial Softball League
ORGANIZATION ADDRESS: 3236 East Henrietta Rd
Henrietta NY 14467

TYPE OF SPORT: Softball
NUMBER OF PARTICIPANTS: 26
AGE RANGE OF PARTICIPANTS: 16-60

REPRESENTATIVE COMPLETING THIS APPLICATION: Don Maslowe
CONTACT PHONE NUMBER (CELL): 585-683-6357
CONTACT EMAIL ADDRESS: dmaslowe@sichlercorp.com

DATES AND TIMES REQUESTED (ATTACH ADDITIONAL SHEETS AS NECESSARY):
THERE IS NO ORGANIZATIONAL USE ON SUNDAYS OR MONDAYS.

Tuesday evenings 5:45 - 9
May thru August ?

The undersigned states that they are a duly authorized representative of the organization named above and they take full responsibility for the adherence of their organization to the policies for the use of these fields as adopted by the Mendon Town Board.



For Official Use Only:

Fee Received _____

Insurance Forms Received _____





April 25, 2023

Mr. Corey Gates
Town of Mendon
16 W Main St
Honeoye Falls, NY 14472

**RE: Mendon Green Subdivision
Letter of Credit Release #5**

Dear Mr. Gates,

We have reviewed the proposed Letter of Credit Release #5 dated April 24, 2023, prepared by Marathon Engineering. We recommend a release from the Letter of Credit as follows:

Current Letter of Credit Value	\$1,158,236.70
Recommended Release	\$370,018.55
Letter of Credit Balance	\$788,218.15

The release includes work completed relating to earthwork, erosion control, the storm system, water system, and roadway system.

If there are questions regarding the above comments, please do not hesitate to contact me.

Respectfully submitted,

LaBella Associates

Michael A. Simon
Sr. Project Manager

CC: Andrew Caschetta, Town of Mendon (via email)
Jerold Watkins, Riedman Companies (via email)
Richard Tiede, Marathon Engineering (via email)

Town Of Mendon Letter Of Credit Release

Letter of Credit Reduction

Reduction #5

Project: Mendon Green

4/24/2023

Prepared For:

Riedman Construction, LLC

45 East Avenue

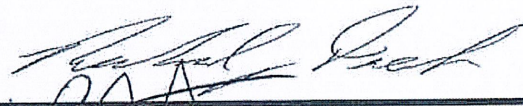
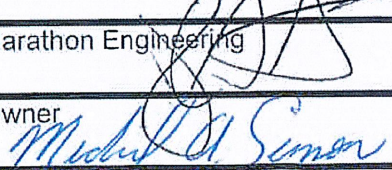

Rochester, NY 14604

Total Construction To Date	829,256.00
Less Retainage	82,925.60
A. Construction Value to be Released	746,330.40
B. Engineering Costs	-
C. Construction Observation Costs (10%)	82,925.60
D. 10% Contingency	82,925.60
E. Other Costs	-
Amount Previously Released Through Estimate No. -2	492,875.50
Amount Authorized For Release	370,018.55

Letter Of Credit information:

Original Amount	1,700,399.75
Authorized for Release Per Estimate No. 1	53,394.00
Authorized for Release Per Estimate No. 2	299,231.65
Authorized for Release Per Estimate No. 3	61,703.10
Authorized for Release Per Estimate No. 4	127,834.30
Authorized for Release Per Estimate No. 5	370,018.55
Authorized for Release Per Estimate No. 6	-
Authorized for Release Per Estimate No. 7	-
Authorized for Release Per Estimate No. 8	-
Authorized for Release Per Estimate No. 9	-
Authorized for Release Per Estimate No. 10	-
Subtotal	912,181.60
Balance Remaining In Letter Of Credit Through This Stater	788,218.15

APPROVALS

	4/24/2023
Marathon Engineering	Date
	4-24-23
Owner	Date
	4/25/2023
Town Engineer	Date
Town of Mendon	Date



39 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770

Letter of Credit Reduction

Riedman Construction, LLC
 45 East Avenue
 Rochester, NY 14604

APPROVALS:

[Signature]

 Marathon Engineering
[Signature]

 Town Engineer

4/24/2023
 Date
 4-21-23
 Date
 4/25/2023
 Date

Date: 4/24/2023

Reduction # 5

Summary

Town of Mendon

Date

Section No.	Section Description	Original Amount (\$)	Completed This Release	Retainage This Release	Authrzd This Release	Tot \$ Prvsly Authrzd	Tot Prvs Retainage \$	Tot Remng LOC \$
2	EARTHWORK	\$252,900.00	\$ 42,691.00	\$ 4,269.10	\$ 38,421.90	\$ 141,007.50	\$ 15,667.50	\$73,470.60
3	EROSION CONTROL	\$83,686.75	\$ 12,154.00	\$ 1,215.40	\$ 10,938.60	\$ 13,936.05	\$ 1,548.45	\$58,812.10
6	STORM SYSTEM	\$445,735.50	\$ 57,263.00	\$ 5,726.30	\$ 51,536.70	\$ 237,798.45	\$ 26,422.05	\$156,400.35
7	WATER SYSTEM	\$211,505.00	\$ 162,115.00	\$ 16,211.50	\$ 145,903.50	\$ 43,686.00	\$ 4,854.00	\$21,915.50
9	ROADWAY SYSTEM	\$313,937.50	\$ 62,157.50	\$ 6,215.75	\$ 55,941.75	\$ 7,159.95	\$ 795.55	\$250,835.80
11	LANDSCAPING & MISCELLANEOUS	\$52,555.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,555.00
	SUB-TOTAL	\$1,360,319.75	\$ 336,380.50	\$ 33,638.05	\$ 302,742.45	\$ 443,587.95	\$ 49,287.55	\$613,989.35
	10% Contingency	\$136,032.00	\$ 33,638.05	\$ -	\$ 33,638.05	\$ 49,287.55	\$ -	\$53,106.40
	OWNERS GUARANTEE 5%	\$68,016.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$68,016.00
	MUNICIPAL OBSERVATION 10%	\$136,032.00	\$ 33,638.05	\$ -	\$ 33,638.05	\$ 49,287.55	\$ -	\$53,106.40
	OVERALL TOTAL LOC	\$1,700,399.75	\$ 403,656.60	\$ 33,638.05	\$ 370,018.55	\$ 542,163.05	\$ 49,287.55	\$788,218.15

Section 2 EARTHWORK

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpld Previously	\$ Cmpld Previously	Remaining Quantity	Remaining \$
2.1	TOPSOIL STRIPPING AND STOCKPILE (ONLY AS REQUIRED FOR RESTORATION)	10,000	CY	5.00	50,000.00	2,500	\$ 12,500.00	7,500.00	\$ 37,500.00	-	\$0.00
2.2	SITE MASS EARTHWORK (INCLUDES SWMIF)	45,400	CY	3.50	158,900.00	8,626	\$ 30,191.00	34,050.00	\$ 119,175.00	2,724	\$9,534.00
2.3	TOPSOIL PLACEMENT IN R.O.W. & OPEN SPACE AREAS	6,000	CY	4.00	24,000.00	-	\$ -	-	\$ -	6,000	\$24,000.00
2.4	TOPSOIL PLACEMENT - LOT RESTORATION	4,000	CY	5.00	20,000.00	-	\$ -	-	\$ -	4,000	\$20,000.00
					TOTAL EARTHWORK AND EROSION CONTROL		\$42,691.00		\$156,675.00		\$53,534.00

Section 3 EROSION CONTROL

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpld Previously	\$ Cmpld Previously	Remaining Quantity	Remaining \$
3.1	SILT FENCE INCLUDES INSTALLATION, MAINTENANCE, AND REMOVAL	3,007	LF	4.00	12,028.00	601	\$ 2,404.00	1,805.00	\$ 7,220.00	601	\$2,404.00
3.2	TEMPORARY SEDIMENTATION TRAP/BASIN	3	EA	250.00	750.00	-	\$ -	2.70	\$ 675.00	0.3	\$75.00
3.3	TEMPORARY DIVERSION SWALE	1,295	LF	3.25	4,208.75	-	\$ -	1,166.00	\$ 3,789.50	129	\$419.25
3.4	PAVEMENT INLET PROTECTION	14	EA	200.00	2,800.00	-	\$ -	-	\$ -	14	\$2,800.00
3.5	CHECK DAMS	4	EA	300.00	1,200.00	-	\$ -	4.00	\$ 1,200.00	0	\$0.00
3.6	PLUNGE POOL	1	EA	200.00	200.00	-	\$ -	0.50	\$ 100.00	0.5	\$100.00
3.6.1	OUTLET CONTROL PROTECTION CHECK DAM	1	EA	1,500.00	1,500.00	-	\$ -	-	\$ -	1	\$1,500.00
3.7	CONCRETE WASHOUT AREA	1	EA	2,000.00	2,000.00	-	\$ -	-	\$ -	1	\$2,000.00
3.8	CONSTRUCTION ENTRANCE	1	EA	2,500.00	2,500.00	-	\$ -	1.00	\$ 2,500.00	0	\$0.00
3.9	TEMPORARY RESTORATION OF HOUSE PADS DRIVEWAYS AND STOCKPILES	6	AC	4,000.00	24,000.00	-	\$ -	-	\$ -	6	\$24,000.00
3.10	PERMANENT RESTORATION	13	AC	2,500.00	32,500.00	3.90	\$ 9,750.00	-	\$ -	9.1	\$22,750.00
					TOTAL WATER MAIN SYSTEM		\$12,154.00		\$15,484.50		\$56,048.25
					TOTAL EARTHWORK AND EROSION CONTROL		\$42,691.00		\$156,675.00		\$53,534.00

Section 6 STORM SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
6.1	12" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	1,109	LF	40.00	44360.00	332.00	\$ 13,280.00	666.00	\$ 26,640.00	111	\$4,440.00
6.2	15" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	912	LF	43.50	39672.00	91.00	\$ 3,958.50	821.00	\$ 35,713.50	-	\$0.00
6.3	18" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	192	LF	55.50	10656.00	19.00	\$ 1,054.50	173.00	\$ 9,601.50	-	\$0.00
6.4	24" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	443	LF	67.50	29902.50	44.00	\$ 2,970.00	399.00	\$ 26,932.50	-	\$0.00
6.5	4'-0" DIA. MANHOLE,COMPLETE	9	EA	7,000.00	63000.00		\$ -	8.00	\$ 56,000.00	1	\$7,000.00
6.6	6'-0" DIA. MANHOLE,COMPLETE	1	EA	12,000.00	12000.00		\$ -	0.90	\$ 10,800.00	0	\$1,200.00
6.7	6" PVC STORM LATERAL WITH CLEANOUTS, COMPLETE	1,530	LF	35.00	53550.00		\$ -	1,530.00	\$ 53,550.00	-	\$0.00
6.9	18" METAL END SECTION	1	EA	425.00	425.00		\$ -	1.00	\$ 425.00	-	\$0.00
6.1	24" METAL END SECTION	1	EA	525.00	525.00		\$ -	1.00	\$ 525.00	-	\$0.00
6.11	BIO RETENTION (COMPLETE, INCL. UNDERDRAIN & OUTLET)	11,235	SF	12.00	134820.00		\$ -	2,809.00	\$ 33,708.00	8,426	\$101,112.00
6.12	OUTLET CONTROL STRUCTURE	1	EA	5,000.00	5000.00		\$ -	1.00	\$ 5,000.00	-	\$0.00
6.13	MEDIUM STONE (1" THICKNESS)	147	CY	75.00	11025.00		\$ -	71.00	\$ 5,325.00	76	\$5,700.00
6.14	24" X 24" DROP INLET,COMPLETE	17	EA	2,400.00	40800.00	15.00	\$ 36,000.00	-	\$ -	2	\$4,800.00
TOTAL STORM DRAINAGE SYSTEM					\$445,735.50		\$ 57,263.00		\$ 264,220.50		\$124,252.00

Section 7 WATER SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
7.1	CONNECT INTO EXISTING MAIN	1	LS	1,500.00	1,500.00	1.00	\$ 1,500.00	-	\$ -	-	\$0.00
7.2	8" DIP WATERMAIN INCLUDING, BEDDING, BACKFILL, TESTING, COMPLETE	1,618	LF	60.00	97,080.00	809.00	\$ 48,540.00	809.00	\$ 48,540.00	-	\$0.00
7.3	HYDRANT AND GUARD VALVE ASSEMBLY, COMPLETE	4	EA	8,500.00	34,000.00	4.00	\$ 34,000.00	-	\$ -	-	\$0.00
7.4	1"TYPE K WATER SERVICE,COMPLETE	1,041	LF	75.00	78,075.00	1,041.00	\$ 78,075.00	-	\$ -	-	\$0.00
7.5	DISINFECTION/BLOWOFF/SAMPLING TAP	1	EA	850.00	850.00	-	\$ -	-	\$ -	1	\$850.00
TOTAL ROADWAY SYSTEM					\$211,505.00		\$162,115.00		\$48,540.00		\$850.00

Section 9 ROADWAY SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
9.1	ROAD BOXOUT INCLUDING EXCAVATION, SHAPING, ROLLING, AND PROOF ROLLING (41,700 SF)	2,834	CY	4.00	11,336.00	680.00	\$ 2,720.00	737.00	\$ 2,948.00	1,417	\$5,668.00
9.2	GEOTEXTILE FABRIC	4,630	SY	1.25	5,787.50	1,158.00	\$ 1,447.50	1,158.00	\$ 1,447.50	2,314	\$2,892.50
9.3	(2) 6" LIFT TYPE 1 CRUSHER RUN STONE (NYS DOT ITEM NO. 304.11)	1,544	CY	40.00	61,760.00	772.00	\$ 30,880.00	-	\$ -	772	\$30,880.00
9.4	3" LIFT TYPE 2 CRUSHER RUN STONE (NYS DOT ITEM NO. 304.12)	370	CY	40.00	14,800.00	-	\$ -	89.00	\$ 3,560.00	281	\$11,240.00
9.5	3" TYPE 3 BINDER (NYS DOT ITEM NO. 403.138902)	4,631	SY	19.00	87,989.00	-	\$ -	-	\$ -	4,631	\$87,989.00
9.6	1.5" TYPE 7F2 TOP (NYS DOT ITEM NO. 403.198202)	4,631	SY	11.00	50,941.00	-	\$ -	-	\$ -	4,631	\$50,941.00
9.7	4" WEEP PIPE, COMPLETE	3,012	LF	10.00	30,120.00	2,711.00	\$ 27,110.00	-	\$ -	301	\$3,010.00
9.8	30' WIDE CONCRETE GUTTER, COMPLETE	3,012	LF	17.00	51,204.00	-	\$ -	-	\$ -	3,012	\$51,204.00
TOTAL ROADWAY SYSTEM					\$313,937.50		\$62,157.50		\$7,955.50		\$243,824.50

Section 1 LANDSCAPING & MISCELLANEOUS



United States Department of Agriculture

Year: 2023
Grid #: _____

New York European Cherry Fruit Fly Program
Property Access Request

United States Department of Agriculture is requesting permission to trap for an invasive pest, the European Cherry Fruit Fly (ECFF) on your property.

- USDA has my permission to place an ECFF trap(s) on my property. I understand that the trap(s) will be serviced at least every two weeks and will be removed on or before September 30th
- I would like to be notified each time trap service is performed.
- Trap service notification is not necessary
- USDA does not have permission to place an ECFF trap(s) on my property

Property Location(s): Town of Mendon

Authority Granted By: X
Printed Name

X X
Signature Date

Phone Number: X

email to - stephen.p.schilling@usda.gov



Animal Plant Health
Inspection Service

Emergency & Regulatory
Compliance Services

Investigative & Enforcement Service
Animal Health Enforcement & Tort Claim Branch
250 Marquette Ave Suite 410
Minneapolis, MN 55401

To Whom It May Concern:

The United States Department of Agriculture (USDA) as an agency of the Federal government is a self-insured entity.

The Federal Tort Claims Act (28 U.S. C. 1346(b), 2671 et seq) is the legal mechanism for compensating persons injured or property damaged by a negligent or wrongful act of a Federal employee, when committed within the scope of their employment.

Employees of the USDA are Federal employees and would be covered by Federal workers' compensation insurance if injured while in the performance of their duties.

I hope this information is satisfactory and meets your requirements for proof of insurance. If you have any questions or concerns, you may contact me at Area Code (612) 336-3269.

Sincerely,

ELIZABETH
JOHNSON
GROTH

Digitally signed by
ELIZABETH JOHNSON
GROTH
Date: 2022.08.31 07:53:40
-05'00'

Elizabeth Groth
Legal Administrative Specialist



Pest Alert

Animal and Plant Health Inspection Service
Plant Protection and Quarantine

European Cherry Fruit Fly (*Rhagoletis cerasi*)



Adult European cherry fruit fly (Biopix, S.D. Lund, www.biopix.com)

European cherry fruit fly is the most serious pest of cherries in Europe. The fly attacks ripening fruit, causing it to rot and fall off the tree. In heavily infested areas, the fly can destroy up to 100 percent of cherry and other host plants if left uncontrolled.

Distribution

European cherry fruit fly is found throughout Europe and in parts of West and Central Asia. In 2016, Canada confirmed this pest on wild honeysuckle at several sites in Ontario. In 2017, the United States found European cherry fruit fly on traps hung in wild honeysuckle plants and sweet cherry trees along the Niagara River in New York. This was the first U.S. detection of European cherry fruit fly.

Damage

European cherry fruit fly attacks only the fruit of its host plants. Larvae-infested fruit may have dark soft spots or appear wilted or shriveled. As mature larvae emerge from the fruit, they may leave behind visible exit holes.

If European cherry fruit fly becomes established in the United States, it could affect U.S. access to foreign cherry markets and cause lower prices and economic losses for U.S. cherry growers.

Host Range and At-Risk Areas of the United States

European cherry fruit fly prefers sweet cherries and honeysuckle, but may also attack tart cherries. If this pest establishes itself in New York and spreads to other parts of the country, it could threaten commercial cherry production along the Pacific Coast (California, Oregon, and Washington), in the Northeast (Maryland, New York, and Pennsylvania), and in several Western and Central States (Colorado, Michigan, New Mexico, and Utah).

Appearance and Life Cycle

Adult flies range in length from 1/8 to 3/16 of an inch (3.5–4.0 millimeters). Both males and females are mostly black with yellow to orange heads. A

large yellow dot is visible on their backs. The wings are transparent with dark bands.

Adults typically emerge from May to July and have an average lifespan of 2 to 4 weeks. Females usually lay one egg beneath the skin of each piece of fruit. Once they hatch from the eggs, the larvae develop inside the fruit and feed for up to 6 weeks. As the larvae develop, they damage the fruit pulp. Mature larvae exit the fruit through emergence holes, drop to the ground, and burrow into the soil. Once in the soil, they pupate within a few days and overwinter in the soil underneath or near the host plant.

Preventing Fruit Fly Spread

When U.S. Department of Agriculture (USDA) or State agriculture officials find an infestation of invasive fruit flies that could damage crops in this country, State regulatory officials first establish an intrastate quarantine to prevent the pest's spread within that State. USDA then establishes a parallel interstate quarantine to keep the

pest from spreading to other States. Together, these quarantines allow State and Federal officials to control and suppress the outbreak locally and regulate the movement of host fruits, nursery plants, and other items that could harbor the pest. These efforts help protect growers in other vulnerable parts of the country.

What You Can Do

Please cooperate with agricultural workers who may be in your area surveying for the pest. In areas where the pest has been found, agricultural workers may request approval from the property owner to apply treatment to prevent the spread.

When traveling, declare all food, live animals, and plant or animal products to a U.S. Customs and Border Protection officer or agriculture specialist at the first port of entry. If your items are generally allowed, the inspector will check them to make sure they are free from pests and disease.

If you travel to Canada, be advised that you may not bring cherries from Ontario into the United States. Cherries from other Canadian provinces are allowed if they are accompanied by a receipt or other document that confirms the fruit's origin. For more information, view the Federal Order: www.aphis.usda.gov/import_export/plants/plant_imports/federal_order/downloads/2017/DA-2017-15.pdf.

Learn More

To learn more, visit USDA's exotic fruit fly Web site (www.aphis.usda.gov/plant-health/ff) or contact:

- **The New York State Integrated Pest Management Program**
nysipm.cornell.edu/agriculture/fruits
- **Your local Extension office**
www.nifa.usda.gov/Extension
- **Your State department of agriculture**
www.nationalplantboard.org/member
- **The nearest USDA Animal and Plant Health Inspection Service office**
www.aphis.usda.gov/planthealth/sphd



100 CrossKeys Office Park, Fairport, NY 14450, (585) 383-4478

Contract for Employee Assistance Services Town of Mendon

This contract is established between the Town of Mendon and Associates in Employee Assistance for a (check one) ___ one (1), ___ two (2) ___ three (3) year period beginning April 1, 2023 and ending March 31, 20___. The Town of Mendon will pay a rate of \$1,300 for Employee Assistance Services outlined below. The current (2023-2024) employee count is 57. The contract price is \$1,300 for 2023-2024. The Town of Mendon and Associates in Employee Assistance will review the employee count on an annual basis. The Town of Mendon agrees to give Associates in Employee Assistance written notice of cancellation 90 days prior to the end of the contract period if not renewing. In lieu of an updated contract, payment of future invoices will constitute continuation of this contract.

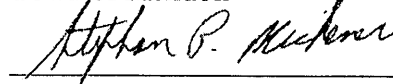
Services provided by Associates in Employee Assistance

- Up to 8 free HIPAA compliant confidential short-term counseling/assessment sessions and when indicated referral to specialized services for employees and their family members who live with them. This also includes minor children of employees who live within the same proximity.
- Up to 2 Critical Incident Stress Debriefings (CISD) per year when indicated and requested by HR staff or EAP coordinator.
- Unlimited counseling for management referred employees who are experiencing workplace performance problems. With the employee’s written consent notification will be given as to the employee’s attendance at EAP meetings and compliance with recommendations.
- Management consultations when requested.
- Training to management on how to refer employees with workplace performance problems.
- Upon the HR staff or EAP coordinator’s request, orientation to employees on the EAP benefit and how to use it.
- Promotional materials including brochures, wallet cards, and posters for HR staff or EAP coordinator to distribute.
- Annual statistical report on percentage of utilization based on employee census.

Town of Mendon will provide the following;

- Number of employees at contract start date.
- Notification if employee count increases during the first six months of the contract.
- HR staff or other suitable employee to act as EAP coordinator.
- Notification if the EAP coordinator changes.
- Timely notice of any requests for Orientations, Management Referral trainings or Critical Incident Stress Debriefings.
- Ninety (90) days written notice to Associates in Employee Assistance if not renewing this contract.

Town of Mendon



Stephan P. Michener, LCSW- EAP Director

Date

4/13/2023

Date



John Moffitt <jmoffitt@townofmendon.org>

Pickleball lines at Semmel Road

1 message

Paul Cross <paul_cross@rochester.rr.com>

Tue, Apr 18, 2023 at 6:01 PM

To: jmoffitt@townofmendon.org

Thanks for the phone call earlier.

As we discussed, I wanted to request that the town adds pickleball lines to the town tennis courts on Semmel Rd. This is a beautiful facility that's can easily be expanded for multiple uses by adding pickleball line.

As you probably know, pickleball is the fastest growing sport in the United States. The sport has grown in popularity at a rate of 153% over that last 3 years. The average age of a pickleball player has decreased to 34 yrs old and ages 18-34 make up nearly 29% of all players. Our three courts at Mendon Center are used regularly for pickleball and with the growth of the sport, the town should offer as many recreational opportunities as possible for our residents. These courts could continue to be first-come first-served.

While many towns in the area (Henrietta, Riga, Victor, Greece, Perinton) have added dedicated pickleball courts, I realize the cost would likely be prohibitive in Mendon. Painting pickball lines on an existing court is an excellent alternative.

Adding pickleball lines to the Semmel Road tennis courts would make the park a multi-use space and bring more value to the park for a reasonably low cost. Adding value to the park adds value to our town. Thanks for considering this proposal.

Respectfully,

Paul Cross
11 Dixon Woods

Subject to law and the provisions of this chapter, the town board of every town:

1. Control of town finances. Shall have the general management and control of the finances of the town and shall designate in the manner provided by [section ten of the general municipal law](#) the depositaries in which the supervisor, town clerk, tax collector, tax receiver, and trustees of the freeholders and commonalty of a town shall deposit and secure all moneys coming into their hands by virtue of their offices.

1-a. Petty cash fund. Notwithstanding the provisions of [section one hundred eighteen](#) of this chapter, may by resolution establish a petty cash fund for any town officer or head of a department or office in any town, for the payment, in advance of audit, of properly itemized and verified or certified bills for materials, supplies or services furnished to the town for the conduct of its affairs and upon terms calling for payment to the vendor upon the delivery of any such materials or supplies or the rendering of any such services, provided that moneys in any such fund also may be used for the purpose of making change when such is required in the performance of official duties. The amount of the petty cash fund established for a receiver of taxes and assessments in a town of the first class shall not exceed one thousand dollars and for any other officer or office or department head shall not exceed five hundred dollars. Prior to making his return of unpaid taxes to the county treasurer, a collector of taxes in a town of the second class shall reimburse the supervisor for the amount of the petty cash fund previously advanced to him. At the time of any payment from such fund, the officer for which the fund was established shall require delivery to him of a bill in form sufficient for audit by the town board as required by law. At each meeting of the town board a list of all expenditures made from each such fund since the last meeting of the board, together with the bills supporting such expenditures, shall be presented to the town board for audit and the town board shall direct the supervisor to reimburse each petty cash fund from the appropriate budgetary item or items, in an amount equal to the totals of such bills which it shall so audit and allow, except that, in any such town in which there is a town comptroller, such list of expenditures, together with such bills shall be presented to said town comptroller for audit no later than the last day of each month and the supervisor shall so reimburse each petty cash fund in an amount equal to the total of such bills which the town comptroller shall so audit and allow. Any of such bills or any portion of any of such bills which the town board or the town comptroller, as the case may be, shall refuse to audit and allow shall be the personal liability of the officer for which the fund was established and he shall promptly reimburse his petty cash fund in the amount of such disallowances. If such reimbursement has not been made by the time of the first payment of salary to such officer after the action of the town board or the town comptroller, as the case may be, in disallowing an amount so expended, such amount shall be withheld from his salary payment and, if necessary, subsequent salary payments and paid into the appropriate petty cash fund until an amount equal to the amount so disallowed has been repaid to such petty cash fund. Any bond or undertaking filed by any town officer or department or office head shall be available to the town for recovery of any losses incurred by reason of the operation of the petty cash fund established for him.

2. Acquisition and conveyance of real property. May acquire by lease, purchase, in the manner provided by law, or by acquisition in the manner provided by the eminent domain procedure law, any lands or rights therein, either within or outside the town boundaries, required for any public purpose, and may, upon the adoption of a resolution, convey or lease real property

in the name of the town, which resolution shall be subject to a permissive referendum. If the property or rights be acquired by acquisition, the town board may subject to the provisions of the eminent domain procedure law at once enter into possession of the real property or rights described when the judgment shall have been made and entered, and the town shall thereupon stand charged and responsible for the prompt payment of the amount which may ultimately be awarded. Lands or rights required for a district purpose shall be acquired by the town board in the name of the district, and the cost thereof shall be a charge upon and assessed against such district. Such district lands and rights may be sold or leased in the manner provided in [subdivision twelve of section one hundred ninety-eight](#) of this chapter.

2-a. Acquisition and sale of personal property. May take, purchase, lease, sell and dispose of personal property as the purposes of the town may require, except as otherwise provided by law.

3. Management, custody and control of town property. Shall have the management, custody and control of all town lands, buildings and property of the town and keep them in good repair and may cause the same to be insured against loss or damage by fire or other hazard.

4. Indemnity insurance. May contract at the expense of the town for insurance indemnifying the town against any loss arising from injuries to persons or property.

5. Vacancies. Whenever a vacancy shall occur or exist in any town office, the town board or a majority of the members thereof, may appoint a qualified person to fill the vacancy. If the appointment be made to fill a vacancy in an appointive office, the person so appointed shall hold office for the remainder of the unexpired term. If the appointment be made to fill a vacancy in an elective office, the person so appointed shall hold office until the commencement of the calendar year next succeeding the first annual election at which the vacancy may be filled. A person, otherwise qualified, who is a member of the town board at the time the vacancy occurs may be appointed to fill the vacancy provided that he shall have resigned prior to such appointment.

5-a. Removal of fire and health hazards and weeds. The town board may require the owners of land to cut, trim or remove from the land owned by them brush, grass, rubbish, or weeds, or to spray poisonous shrubs or weeds on such land, and upon default may cause such grass, brush, rubbish or weeds to be cut, trimmed or removed and such poisonous shrubs or weeds to be sprayed by the town and the total expense of such cutting, trimming, removal or spraying may be assessed by the town board on the real property on which such brush, grass, rubbish, weeds or poisonous shrubs or weeds were found, and the expense so assessed shall constitute a lien and charge on the real property on which it is levied until paid or otherwise satisfied or discharged and shall be collected in the same manner and at the same time as other town charges. If the owner of said lands is a non-resident, a notice to so cut, trim or remove such brush, grass, rubbish or weeds or to spray such poisonous shrubs or weeds mailed to such owner addressed to his last known address shall be sufficient service thereof. The provisions of this subdivision shall not apply within the property lines of any lands or highway easements owned by another municipal corporation or political subdivision of the state.