

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, January 23, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board Chair*, Bonnie Toomey, *Deputy Town Clerk*, Kim Roberts, Margaret Fiore, and Mary Hastings.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 23-067)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Mary Hastings, 5 Old French, reported the neighbors lighting is obtrusive and shines right in her windows. She has asked them to fix it, however, they do not want to. She has been in to speak with the Code Enforcement Officer; she understands he has a broken leg, but it has been months and she wanted to know if anyone else can help her get this taken care of.

Margaret Fiore, 383 Pond Rd, reported her concern to extend the moratorium, especially when there is a short-term rental being illegally operated on Mile Square Rd. She was really hoping for a decision soon.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported the spray park parking lot is finished, catch basins are cleaned out, Christmas trees have been picked up, and patching was done. He reported the State has not paid the 2021-2022 payments, which is holding him up. The lane certification miles were recorded wrong, so the SALT money will be help up, and he proposed a logo for the Code Enforcement Officer’s truck.

TOWN CLERK, Michelle Booth, reported on tax collection; the Town should be paid in full by Friday. She also stated there is a new Mendon Youth Center tab available on the Town of Mendon website; she will continue to update.

TOWN BOARD

Brent Rosiek, reported on the upcoming Planning Board meeting; discussions in regards to the Spray Park septic; and the Mendon Community Business Association’s list of events in 2023. Mr. Rosiek says the owner of the Mendon Wok building is considering something other than an apartment, that might fit into the Code. He also stated that the comprehensive plan may need some minor updates due to the Spray Park; he received an email in regards to Accessory Dwelling Units and has reviewed the code. In regards to the letter received by the Town Board, from the County Legislator, Mr. Rosiek would like to see residents referred to the Town Board for any concerns.

Karen Jenkins, continues to attend the Fire Protection Committee meetings and the Historic Preservation Committee meetings.

Cynthia Carroll, reported there have been no library meetings since the last Town Board meeting.

Thomas Dubois, reported there have not been any Zoning Board of Appeals meetings, but believes there is one coming up in February. He has been trying to spread the word about the Mendon Youth Center, he will attempt to use the Newsletters from the PTA and the School District.

SUPERVISOR, John Moffitt, reported that, with Town Attorney approval, the Semmel Rd farming lease will be sublet out; He is looking to hire a part-time Building and Grounds employee; and attended a meeting with the Town Engineer in regards to more sidewalks in the Hamlet. Mr. Moffitt has taken part in the County salary survey and will provide results to the Board when they are available. He has attended meetings regarding the Mendon Community Business Association, Spray Park septic, Short Term Rentals, and Blaze Soccer; they would like to add more fields. The supervisor has spoken to RG&E to update the street lighting to LED. He attended a webinar on Public Funds. The Monroe County Water Authority collects water samples from Critics Restaurant, with the closing coming up, they have requested taking samples from the library. Mr. Moffitt will find out more information for the Town Board to consider. He reported that the Kuhn Court case is ongoing; he met with Ms. Song from the hamlet; and had a phone consultation with the insurance company in regard to the sidewalk injury reported.

SUPERVISOR’S MONTHLY REPORT

(Resolution 23-068)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins to acknowledge receipt of the Supervisor’s Monthly Report for December 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK’S MONTHLY REPORT

(Resolution 23-069)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk’s Monthly Report for December 2022, showing receipts and disbursements in the amount of \$4,981.29.

MINUTES

(Resolution 23-070)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve the minutes of the January 2, 2023 Town Board Meeting as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-071)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to approve the following budget transfers for the 2022 final budget:

Fr: A1620.200	Central Computers- Equipment	\$444.38
To: A1610.41	Central Computers Contractual	\$444.38
Fr: A1090	Interest and Penalties	\$6,000.00
To: NY-01-1255-0001	Parks Reserves	\$6,000.00
Fr: A3005	Mortgage Tax	\$42,000.00
To: NY-01-1255-0001	Parks Reserves	\$42,000.00

01/23/2023

TOWN OF MENDON

REGULAR MEETING

Fr: A1620.402 To: NY-01-1255-0002	Town Hall Maintenance Building Reserves	\$11,000.00 \$11,000.00
Fr: A1620.411 To: NY-01-1255-0002	Town Hall Improvements Building Reserves	\$69,000.00 \$69,000.00
Fr: A1620.412 To: NY-01-1255-0002	Community Center Improvements Building Reserves	\$10,000.00 \$10,000.00
Fr: A5132.3 To: NY-01-1255-0002	Garage Improvements Building Reserves	\$10,000.00 \$10,000.00
Fr: A7110.2 To: NY-01-1255-0001	Semmel Rd. Sports- Equip. Parks Reserves	\$4,000.00 \$4,000.00
Fr: A7140.4 To: NY-01-1255-0001	Mendon Ctr. Sports Contractual Parks Reserves	\$5,000.00 \$5,000.00
Fr: B1170 To: NY-01-1255-0008	Sales Tax Sidewalk Reserves	\$179,000.00 \$179,000.00
Fr: B7550.46 To: B5182.4	Hamlet Beautification Street Light- Utilities	\$991.68 \$991.68
Fr: B7550.45 To: NY-01-1255-0008	Celebrations- Holidays Sidewalk Reserves	\$4,900.00 \$4,900.00
Fr: B7550.46 To: NY-01-1255-0008	Hamlet Beautification Sidewalk Reserves	\$8,000.00 \$8,000.00
Fr: B8010.111 To: NY-01-1255-0008	Zoning Attorney Sidewalk Reserves	\$3,900.00 \$3,900.00
Fr: B8020.1 To: NY-01-1255-0008	Planning Board Sidewalk Reserves	\$3,800.00 \$3,800.00
Fr: B8021.4 To: NY-01-1255-0008	Hamlet Sidewalks Sidewalk Reserves	\$50,000.00 \$50,000.00
Fr: B8023.4 To: NY-01-1255-0008	Planning Projects- Contracted Svs. Sidewalk Reserves	\$5,400.00 \$5,400.00
Fr: B8023.410 To: NY-01-1255-0008	Zoning Updates Sidewalk Reserves	\$2,000.00 \$2,000.00
Fr: DB1170 To: NY-01-1255-0010	Sales Tax Equipment Reserves	\$184,000.00 \$184,000.00
Fr: DB 5110.2 To: NY-01-1255-0010	General repairs- Equip. Equipment Reserves	\$327,000.00 \$327,000.00

Fr: DB 5130.2R	Equipment Reserve	\$42,804.00
To: NY-01-1255-0010	Equipment Reserves	\$42,804.00

Fr: DB 3501	Chips	\$38,012.18
To: DB5113.4	Improvements- Chips	\$38,012.18

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract (Resolution 23-072)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve all claims on vouchers numbered 23-001 to 23-081, on General Abstract 23-01, in the amount of \$629,763.04.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PERSONNEL POLICY AMENDMENT (Resolution 23-073)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to amend the Town of Mendon Personnel Policy 4.01 HOLIDAYS is hereby amended as follows:

1. All full-time employees of the Town of Mendon will receive the same number of (12) paid holidays each calendar year.
2. The Town Holiday Schedule will be adopted by the Town Board at its first meeting in November of each year.

In addition to the holidays approved at the annual Organizational Meeting, the Town provides (2) floating holidays per year also determined at the annual Organizational Meeting by the Town Board.

The Town Board delegates the administrative duties of choosing paid holidays to the Supervisor for the Town Hall and the Highway Superintendent for the Highway Department.

There was a lengthy discussion in regards to this. The full discussion can be found on the Town YouTube Channel (<https://www.youtube.com/@townofmendonny9281>).

There was a motion made by Mr. Dubois, seconded by Mrs. Carroll, to table this discussion for a later time.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ENVIRONMENTAL CONSERVATION BOARD- APPOINTMENT (Resolution 23-074)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to appoint Timothy Engstrom to the Environmental Conservation Board, term to expire 12/31/2024.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

CONTRACT WITH DONALD A. YOUNG, ESQ. (Resolution 23-075)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the contract with Donald A. Young, Esq. for Scope of Services, Representation, Responsibilities, fee's disbursements and other charges, Client and Confidentiality and Records. Agreement dated December 19, 2022 for fiscal year 2023. Not to exceed \$15,000.00 from account number B8020.111

Any other legal services that may be requested by the Town, that do not include representation of the Planning Board will be billed at \$225.00 per hour, subject to the Town of Mendon Budget.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

COMMUNITY CENTER APPLICATION AND AGREEMENT PACKET

(Resolution 23-076)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to modify the Community Center Application and Agreement Packet, changes in the document effective January 23, 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

CREDIT CARD ACCEPTANCE FOR ITEMS AT CLERKS OFFICE

(Resolution 23-077)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to permit the Mendon Town Clerk to accept credit card payments for items at the Clerk's Office. This does not include property taxes.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MENDON GREEN CONSERVATION EASEMENTS

(Resolution 23-078)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, be it resolved by the Town Board of the Town of Mendon duly assembled, that the attached easements are hereby approved. Open Space Conservation Easement, Final Approval for PUD site Revised Proposal, Conservation easements Lot #1 and Lot #30. Subject to the Attorney Generals approval and by the HOA.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

EXTENDING LOCAL LAW #2, 2022- MORITORIUM SHORT TERM RENTALS

(Resolution 23-079)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to extend the moratorium on short term rentals, Local Law #2, 2022 for 180 days as prescribed by Local Law #2, 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

HIGHWAY SUPERINTENDENT- ADVOCACY DAY, ALBANY, NY

(Resolution 23-080)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to permit the Mendon Highway Superintendent to attend Advocacy Day in Albany, NY March 7 & 8, 2023. One night lodging, not to exceed \$185.00, plus mileage from account A5010.46

HISTORIC PRESERVATION COMMITTEE- APPOINTMENT

(Resolution 23-081)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to appoint Martha Bush to the Historic Preservation Committee, term to expire December 31, 2024. This is a non-compensated position.

PUBLIC COMMENT

Bonnie Toomey, 35 Chillington Lane, is a Town of Mendon employee. She said the Highway Superintendent advocated for the Town Employees, at the Mendon Highway garage, but nobody advocated for the Town hall employees. Ms. Toomey would gladly take a 40 hour pay week, to help boost her paycheck and retirement, she believes getting 40 hours is a benefit that is not extended to the Town Hall employees, added to not being given the extra day off, as other Town Employees were given at the last Town Board Meeting. She reminded the Town Board that the Town Hall employees are the face of the Town and a reflection of the Town Board. Ms. Toomey stated she feels very disrespected by the Town Board's recent actions.

ADJOURNMENT

(Resolution 23-082)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adjourn the meeting at 8:10 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.