

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, December 12, 2022 – 7:00PM
167 North Main Street
Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Report
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Transfers/Adjustments
10. Abstract of Audited Vouchers
11. Change Order #1- Whitney East
12. Change Order #2- Whitney East
13. Resolution to Accept Ambulance Contract
14. Additional Fire Protection Committee Meetings
15. Equipment Inventory Minimum Amount
16. Fuel Inventory Audit
17. Highway Equipment Purchase- Snowblower
18. Monroe County Assoc. of Town Superintendents of Highway
19. Public Comment
20. Adjournment

TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:

December 12, 2022, Regular Town Board Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Highway Superintendent

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for November 2022.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for November 2022, showing receipts and disbursements in the amount of \$5,885.57

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

8. MINUTES

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular and Special Town Board Meetings held on November 15, 2021, December 13, 2021, December 29, 2021 and November 14, 2022 as presented OR with the following amendments: *(amendments, if any, go here)*.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

9. BUDGET TRANSFERS/ADJUSTMENTS

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following budget adjustments:

Fr: A1355.31R	Assessor -Reserves	\$10,000.00
To: NY-01-1255-004	Reserves- Assessor	\$10,000.00
Fr: A3510.430	Veterinarian Charges	\$100.00
To: A3510.440	Dog Control- Equipment	\$100.00
Fr: A5010.44	Highway Equip. Maintenance	\$200.00
To: A5010.47	Highway Advertisement	\$200.00
Fr: B9950.2	Hamlet Sidewalks	\$50,000.00
To: NY-01-1255-0008	Sidewalks Reserves	\$50,000.00
Fr: A1620.200	Town Hall Equipment	\$1,200.00
To: A1670.401	Office Supplies	\$1,200.00
Fr: A1620.200	Town Hall Equipment	\$500.00
To: A1670.403	Copier Maintenance	\$500.00
Fr: B7560.46	Hamlet Beautification	\$500.00
To: B1900.400	Special Item – Copier	\$500.00
Fr: B1170	Sales Tax- revenue	\$1,800.00
To: B3410.1	Fire Marshall	\$1,800.00
Fr: A1355.480	Assessor-Small Claims Refunds	\$500.00
To: A1355.410	Assessor Travel/Dues	\$500.00
Fr: DA5130.1	Machinery- Personnel	\$5,000.00
To: DA5130.4	Transportation Contractual	\$5,000.00

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. VOUCHERS

General Abstract

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 22-830 to 22-906, on General Abstract 22-12, in the amount of \$73,227.88

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract

Library vouchers numbered 22-165 to 22-182, on Library Abstract 22-12, in the amount of \$12,984.55 were presented to the Town Board for payment.

11. Change Order #1- Whitney East- Splash Park

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to accept change order #1 for the amount \$583.00 for fabrication of grate and shelf angles.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

12. Change Order #2- Whitney East- Splash Park

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to accept change order #2 for the amount \$8,514.55 for water line winterization and drain.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. AMBULANCE CONTRACT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to enter into a contract for ambulance service with the Village of Honeoye Falls, not to exceed \$131,701.00 from account B4540.4

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

14. ADDITIONAL MEETINGS FOR FIRE PROTECTION COMMITTEE

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to schedule additional meeting for the Fire Protection Committee on February 8&22, 2023, at the Mendon Community Center.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

15. EQUIPMENT INVENTORY- MINIMUM AMOUNT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to set the minimum amount for the Highway Equipment Inventory, as per GML 142-3.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. FUEL INVENTORY- AUDIT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to establish a Town Board Subcommittee to audit the fuel at the Highway Department quarterly. The Following Board members will conduct the audit.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. HIGHWAY EQUIPMENT PURCHASE- SNOWBLOWER

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to purchase, off State Bid, M7046 Snowblower, 32/60. From Clark Equipment, account number DB5110.2- not to exceed \$4,772.04

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. MONROE COUNTY ASSOC. OF TOWN SUPERINTENDENTS OF HIGHWAYS

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to fund \$295.00 for the Mendon Highway Superintendent for annual dues, from account A5010.41

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

19. PUBLIC COMMENT

20. ADJOURNMENT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

Town of Mendon
Supervisor's Report
November 2022

Fund	Revenues		Expenditures		Appropriated Fund Balance		Year to Date	Balance	% Expensed	Budget	Budget as Amended	Year to Date
	Budget	Budget as Amended	Budget	Budget as Amended	Budget	Budget as Amended						
A-General Townwide	\$1,562,050	\$1,562,050	\$1,752,931	112%	\$1,857,050	\$1,862,254	\$1,832,106	\$30,148	98%	\$245,000	\$300,204	-\$79,174
B-General Parttown	\$504,075	\$504,075	\$555,553	110%	\$604,075	\$604,788	\$461,665	\$143,123	76%	\$100,000	\$100,713	\$93,887
DA-Highway Townwide	\$507,800	\$507,800	\$405,937	80%	\$655,800	\$664,300	\$533,513	\$130,787	80%	\$148,000	\$156,500	-\$127,576
DB-Highway Parttown	\$1,384,018	\$1,384,018	\$1,190,578	86%	\$1,784,018	\$1,790,764	\$1,225,412	\$565,352	68%	\$400,000	\$406,746	-\$34,835
L-Library Townwide	\$361,200	\$361,200	\$366,826	102%	\$361,200	\$361,200	\$300,504	\$60,696	83%	\$0	\$0	\$66,322
SD-Special Districts	\$234,304	\$234,304	\$237,325	101%	\$237,304	\$237,304	\$186,732	\$50,572	79%	\$3,000	\$3,000	\$50,593
	\$4,553,447	\$4,553,447	\$4,509,150	99%	\$5,439,447	\$5,620,610	\$4,539,933	\$890,678	82%	\$696,000	\$967,163	-\$30,782
Calculation of Surplus Funds												
A-General Townwide			DA-Highway Parttown									
			DB-Highway Parttown									
			L-Library Townwide									
			SD-Special Districts									
Assigned Fund Balance 1/1/22	\$825,000	\$100,000	\$148,000	\$400,000	\$0	\$3,000						
Committed 12/31/21	\$5,204	\$713	\$8,500	\$6,746	\$0	\$0						
Restricted 12/31/21	\$68,194	\$0	\$455,469	\$861,399	\$0	\$0						
Actual Fund Balance 12/31/21	\$1,501,223	\$1,235,350	\$690,859	\$1,681,473	\$17,081	\$31,670						
Unassigned Fund Balance 12/31/21	\$602,826	\$1,134,637	\$78,890	\$413,328	\$17,081	\$28,670						
11/1-11/31/22 Change in Fund Balance	-\$79,174	\$93,887	-\$127,576	-\$34,835	\$66,322	\$50,593						
In A Fund- includes allocating \$530,000 of New Town Hall, Parks and Building Reserves for Splash Park (per TB 6/13/22)												

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

NOVEMBER, 2022

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
	<u>15</u>	DECALS	<u>121.97</u>
	<u>1</u>	MARRIAGE LICENSES NO. 22048 TO 22048	<u>17.50</u>
	<u>3</u>	MARRIAGE TRANSCRIPT	<u>30.00</u>
		TOTAL TOWN CLERK FEES	169.47
A2544			
	<u>17</u>	DOG LICENSES	<u>99.00</u>
		TOTAL A2544	99.00
A2655			
	<u>178</u>	COPIES	<u>44.50</u>
	<u>1</u>	POSTAGE	<u>9.55</u>
		TOTAL A2655	54.05
B2110			
	<u>1</u>	ZONING COMPL LTR RES	<u>30.00</u>
		TOTAL B2110	30.00
B2115			
	<u>1</u>	P B APP SITE PLAN	<u>350.00</u>
	<u>2</u>	P B PUBLIC HEARING	<u>200.00</u>
	<u>2</u>	P B SPECIAL USE	<u>500.00</u>
		TOTAL B2115	1,050.00
B2555			
	<u>14</u>	BUILDING PERMIT	<u>2,696.80</u>
		TOTAL B2555	2,696.80
B2590			
	<u>1</u>	DRIVEWAY PERMIT	<u>175.00</u>
	<u>2</u>	BURN PERMIT	<u>50.00</u>
		TOTAL B2590	225.00
B2770			
	<u>1</u>	ENGINEERING FEE	<u>841.25</u>
	<u>1</u>	ENG REV ADV SITE PLN	<u>700.00</u>
		TOTAL B2770	1,541.25
B2771			
	<u>1</u>	MURDER AND MAYHEM	<u>20.00</u>
		TOTAL B2771	20.00

TOWN CLERK'S MONTHLY REPORT

NOVEMBER, 2022

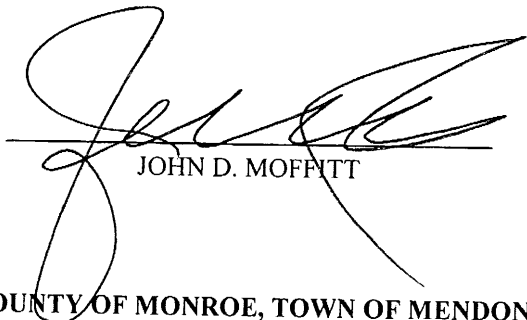
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DISBURSEMENTS

* PAID TO SUPERVISOR FOR GENERAL FUND	322.52
* PAID TO SUPERVISOR FOR PART TOWN FUND	5,563.05
PAID TO NYS DEC FOR DECALS	2,824.03
PAID TO NYS ANIMAL POPULATION CONTROL FUND	21.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	22.50
TOTAL DISBURSEMENTS	8,753.10

** Pd to Supervisor \$ 5,885.57*

DECEMBER 1, 2022


 _____, SUPERVISOR
 JOHN D. MOFFITT

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



 Town Clerk

1st day of December 2022



 Notary Public

KELLI PARMELEE
 Notary Public - State of New York
 No. 01PA6423433
 Qualified in Monroe County
 My Commission Expires October 12, 2025

12/01/22
08:59:32

TOWN OF MENDON Cash Book Transactions

For the period 11/01/22 through 11/30/22

Total: \$8,753.10

Deposited:

Date	Name	Description	DEC	DL	ML	GCL	Other
11/01/22	DECALS	DECALS DAILY TOTAL	405.00				
11/02/22	PILCHER	BUILDING PERMIT 8831 - 461 POND - SFD					1,666.80
11/02/22	HARTER SECREST & EMERY LLP	COPIES 383 POND RD FOIL REQUEST					24.75
11/02/22	HARTER SECREST & EMERY LLP	COPIES 383 POND RD FOIL REQUEST					18.75
11/02/22	DECALS	DECALS DAILY TOTAL	77.00				
11/02/22	HARTER SECREST & EMERY LLP	POSTAGE 383 POND RD - FOIL REQUEST					9.55
11/03/22	RICE, SARAH	0000821/MN RENEWAL 0007425		6.00			
11/03/22	DECALS	DECALS DAILY TOTAL	117.00				
11/03/22	HANS SITE PLAN	ENG REV ADV SITE PLN COLE RD					700.00
11/03/22	BREDESEN-COLLINS	MARRIAGE LICENSE 22048			40.00		
11/03/22		MURDER AND MAYHEM					20.00
11/03/22	HANS SITE PLAN	P B APP SITE PLAN COLE RD					350.00
11/03/22	WOODS OVIATT GILMAN	ZONING COMPL LTR RES 838 PITTSFORD MENDO					30.00
11/04/22	SISAK, CHRISTINE A	0000474/FS Dead					
11/04/22	CORNELIUS, CHARLES	0000558/MN RENEWAL 0007426		6.00			
11/04/22	ORGAN	BUILDING PERMIT 8832 - 420 BH - GENERATO					100.00
11/04/22	KARR	COPIES					1.00
11/04/22	DECALS	DECALS DAILY TOTAL	681.00				
11/07/22	HOWARD, HEATHER & STEVEN	0000591/FS RENEWAL 0007427		6.00			
11/07/22	DECALS	DECALS DAILY TOTAL	40.00				
11/07/22	STOTT - PIZZARIA	P B PUBLIC HEARING 6 VICTOR MENDON RD					100.00
11/07/22	STOTT - PIZZARIA	P B SPECIAL USE 6 VICTOR MENDON RD					250.00
11/08/22	TURNER, DAVID & LINDA	0000651/MN RENEWAL 0007430		6.00			
11/08/22	BERGREN, KRISTOFER	0000850/MU Dead					
11/08/22	BERGREN, KRISTOFER	0000851/FS RENEWAL 0007431		6.00			
11/08/22	BICKWEAT, JOAN	0000887/MN RENEWAL 0007429		6.00			
11/08/22	BERGREN, KRISTOFER	0000984/FS ORIGINAL		6.00			
11/08/22	BICKWEAT, JOAN	5210949/FS RENEWAL 0007428		6.00			
11/08/22	LYDON	BUILDING PERMIT 8833 - 5 BRAEMAR - COV P					100.00
11/08/22	DECALS	DECALS DAILY TOTAL	67.00				
11/09/22	SARELIUS, INGRID	0000657/MU RENEWAL 0007432		15.00			
11/09/22	SCOVILLE, EILEEN C	0000985/MN ORIGINAL		6.00			
11/09/22	HELLES, KAREN & MIKE	0000986/FU ORIGINAL		15.00			
11/09/22	SCOVILLE EILEEN C	3795601/MN Dead					
11/09/22	HAMLIN	BUILDING PERMIT 8834 - 1123 W BLMFLD - R					150.00
11/09/22	ROGERS	BUILDING PERMIT 8835 - 1312 PTTS MNDM -					50.00
11/09/22	ROSS	BUILDING PERMIT 8836 - 202 SCOFIELD - AD					100.00
11/09/22	MANDAK	MARRIAGE TRANSCRIPT 22022					10.00
11/10/22	CARVER, BETSY M	0000900/MN RENEWAL 0007433		6.00			
11/10/22	DECALS	DECALS DAILY TOTAL	45.00				
11/10/22	POWALL	MARRIAGE TRANSCRIPT 90034					10.00
11/14/22	ROMIG, LINDA	0000412/MN RENEWAL 0007434		6.00			
11/14/22	ROMIG, LINDA	0000413/FS RENEWAL 0007435		6.00			
11/14/22	DACK, RUSSELL	0000806/MN RENEWAL 0007437		6.00			
11/14/22	DECALS	DECALS DAILY TOTAL	32.00				
11/15/22	PARKES	BUILDING PERMIT 8837 - 7 WD SPRNG - DETC					75.00
11/15/22	BROWNSWORD	BUILDING PERMIT R8390 - 3520 RSH MNDN -					30.00
11/15/22	DECALS	DECALS DAILY TOTAL	72.00				

Date	Name	Description	DEC	DL	ML	GCL	Other
11/15/22	JUBA	MARRIAGE TRANSCRIPT 22005					10.00
11/16/22	DECALS	DECALS DAILY TOTAL	177.00				
11/17/22	DENGLER	BUILDING PERMIT 8838 - 3 SHONE - ROOF SO					75.00
11/17/22	FAUBERT	BUILDING PERMIT 8839 - 1087 CHSFCTRY - G					75.00
11/17/22	DECALS	DECALS DAILY TOTAL	139.00				
11/17/22	EQUICENTER, INC	P B PUBLIC HEARING 3247 RUSH MENDON RD					100.00
11/17/22	EQUICENTER, INC	P B SPECIAL USE 3247 RUSH MENDON RD					250.00
11/18/22	DECALS	DECALS DAILY TOTAL	331.00				
11/21/22	MASKELONY	BUILDING PERMIT 364 QMH GROUND SOLAR GRE					75.00
11/22/22	BROWN, LESLIE	BURN PERMIT 977 PITTSFORD MENDON RD					25.00
11/22/22	DECALS	DECALS DAILY TOTAL	341.00				
11/23/22	RICKER, KELLIE	0000895/MN RENEWAL 0007438		6.00			
11/23/22	RICKER, KELLIE	0000896/FS RENEWAL 0007439		6.00			
11/23/22	DECALS	DECALS DAILY TOTAL	412.00				
11/28/22	DONALDSON SUBDIVISION	ENGINEERING FEE INVOICE#177934					841.25
11/29/22	YODICE/STOTT	BUILDING PERMIT 8841 - 6 VCTRMNDN - RENO					100.00
11/29/22	DECALS	DECALS DAILY TOTAL	10.00				
11/30/22	FOOS	BUILDING PERMIT 8843 - 50 CHRLMGN - FRPL					50.00
11/30/22	DIFRANCESCA	BUILDING PERMIT 958 BOUGHTON HILL - HOT					50.00
11/30/22	MEADER	BURN PERMIT 180 SIBLEY RD					25.00
11/30/22	DONALDSON	DRIVEWAY PERMIT LANNING RD					175.00

Total:	\$8,753.10	2,946.00	120.00	40.00	0.00	5,647.10
Deposit Amount:	\$6,837.85					
<i>Cash:</i>	<i>\$2,331.00</i>					
<i>Checks:</i>	<i>\$4,506.85</i>					
Credit Card Amount:	\$1,915.25					



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-99617

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: 11/01/2022 to 11/30/2022

Invoice Summary

Sales Summary				
	Items Sold	Sales Total	Vendor Commission	Sweep Amount
	454	\$2,956.00	\$122.53	\$2,833.47
Reversals / Voids Summary				
	Items Reversed / Voided	Reversal / Void Total	Vendor Commission	Sweep Amount
	2	(\$10.00)	(\$0.56)	(\$9.44)
Manual Adjustment Summary				
	Adjustment Note	Adjustment Type	Adjustment Amount	
Invoice Totals				Sweep
				\$2,824.03

\$2,824.03 Will be swept from your bank account on **12/14/2022**

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of
NOVEMBER 2022

City or Town of MENDON

County of MONROE

DEP. NO. _____

\$ _____

CHECK # _____

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses were numbered from 048 to _____ inclusive. (Total Active Military: 0)
 (if ONE license was issued place number in first space only!) (if NO licenses were issued write "NONE" in above space)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>22.50</u>	Name of City or Town Clerk (Please Print) <u>Michelle Booth</u>	
	Signature of City or Town Clerk <u>Michelle Booth</u>	Date <u>12/01/2022</u>
	Mailing Address <u>16 WEST MAIN STREET</u>	
	HONEOYE FALLS NY E-mail Address	Zip <u>14472</u> Phone <u>(585) 624-6060</u>

INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

Dog License Monthly Report

Month Reported: NOVEMBER, 2022
 County: MONROE Code: 26
 TOWN OF MENDON Code: 09
 Prepared by: Michelle Booth, TOWN CLERK
 Date Prepared: DECEMBER 1, 2022

	<u>3</u>
Original ID Dog Licenses sold	<u>0</u>
Original Purebred License sold	<u>14</u>
Dog License Renewals sold	<u>0</u>
Purebred License Renewals sold	<u>17</u>
Total sold	<u>17</u>

LICENSE TYPES AND FEES COLLECTED	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>15</u>	\$5.00 ea <u>75.00</u>	\$1.00 ea <u>15.00</u>
Unspayed and Unneutered Dogs	<u>2</u>	\$12.00 ea <u>24.00</u>	\$3.00 ea <u>6.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$25.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$50.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>17</u>	<u>99.00</u>	<u>21.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$99.00</u>
Paid to NYS Animal Population Control Program	<u>\$21.00</u>

NYS Department of Agriculture and Markets
Spay and Neuter
PO Box 975
Albany, NY 12201-0975

Month of Submission: NOVEMBER, 2022
County: MONROE Town of Mendon
TCV Code: 2609 Monroe Mendon
Prepared by: Michelle Booth, Town Clerk
Date Prepared: DECEMBER 1, 2022

State of New York
Department of Agriculture and Markets
Spay and Neuter
PO Box 975, Albany, NY 12201-0975

ANIMAL POPULATION CONTROL PROGRAM SUBMISSION

Submit by the 5th of the month covering activities
of the preceding month.

LICENSE TYPES AND FEES COLLECTED	Unspayed/Unneutered - Four months of age or older
Spayed and Neutered Dogs	\$1.00 ea = \$15.00
Unspayed and Unneutered Dogs	\$3.00 ea = \$6.00
TOTAL AMOUNT REMITTED	\$21.00
Check Number:	

TOWN OF MENDON

B1900 - DB5142 Transaction Report For the period 11/01/2022 through 11/30/2022

Type	Date	Comment	Name	Quantity	Fee
B2110					
1.ZCLR	11/03/2022	838 PITTSFORD MENDON RD	WOODS OVIATT GILMAN	1	30.00
				1	30.00
B2115					
2.PASP	11/03/2022	COLE RD	HANS SITE PLAN	1	350.00
				1	350.00
3.PBPH	11/07/2022	6 VICTOR MENDON RD	STOTT - PIZZARIA	1	100.00
4.PBPH	11/17/2022	3247 RUSH MENDON RD	EQUICENTER, INC	1	100.00
				2	200.00
5.PBSU	11/07/2022	6 VICTOR MENDON RD	STOTT - PIZZARIA	1	250.00
6.PBSU	11/17/2022	3247 RUSH MENDON RD	EQUICENTER, INC	1	250.00
				2	500.00
B2555					
7.BLDG	11/02/2022	8831 - 461 POND - SFD	PILCHER	1	1,666.80
8.BLDG	11/04/2022	8832 - 420 BH - GENERATOR	ORGAN	1	100.00
9.BLDG	11/08/2022	8833 - 5 BRAEMAR - COV PATIO	LYDON	1	100.00
10.BLDG	11/09/2022	8834 - 1123 W BLMFLD - REMODEL	HAMLIN	1	150.00
11.BLDG	11/09/2022	8835 - 1312 PTTS MNDM - RUN IN	ROGERS	1	50.00
12.BLDG	11/09/2022	8836 - 202 SCOFIELD - ADTN	ROSS	1	100.00
13.BLDG	11/15/2022	R8390 - 3520 RSH MNDN - ABVPL	BROWNSWORD	1	30.00
14.BLDG	11/15/2022	8837 - 7 WD SPRNG - DETCH GRG	PARKES	1	75.00
15.BLDG	11/17/2022	8838 - 3 SHONE - ROOF SOLAR	DENGLER	1	75.00
16.BLDG	11/17/2022	8839 - 1087 CHSFCTRY - GRNDSL R	FAUBERT	1	75.00
17.BLDG	11/21/2022	364 QMH GROUND SOLAR GREENSPAR	MASKELONY	1	75.00
18.BLDG	11/29/2022	8841 - 6 VCTRMNDN - RENO UPR	YODICE/STOTT	1	100.00
19.BLDG	11/30/2022	958 BOUGHTON HILL - HOT TUB	DIFRANCESCA	1	50.00
20.BLDG	11/30/2022	8843 - 50 CHRMLMGN - FRPL INSRT	FOOS	1	50.00
				14	2,696.80
B2590					
21.BURN	11/22/2022	977 PITTSFORD MENDON RD	BROWN, LESLIE	1	25.00
22.BURN	11/30/2022	180 SIBLEY RD	MEADER	1	25.00
				2	50.00
23.DRIV	11/30/2022	LANNING RD	DONALDSON	1	175.00
				1	175.00
B2770					
24.EASP	11/03/2022	COLE RD	HANS SITE PLAN	1	700.00
				1	700.00
25.ENGF	11/28/2022	INVOICE#177934	DONALDSON SUBDIVISION	1	841.25
				1	841.25
B2771					
26.MRDR	11/03/2022			1	20.00
				1	20.00
Total for B Fund:				26	5,563.05
Total Sales				26	5,563.05

11/15/21

TOWN OF MENDON

REGULAR MEETING

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, November 15, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Karen R. Jenkins	}	

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey

OTHERS PRESENT: Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 21-229)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gerard P. Bennett, 101 Rodney Drive, commented on a proposed cannabis local law.

Garry Loope, 21 Semmel Road, commented on the Semmel Road Splash Park, the proposed Fire Protection District contract, Town Board meetings on YouTube, and posting agendas and minutes on the website.

COMMUNICATIONS

Town Clerk

Mrs. Toomey notified the Board that Town Clerk Merzke has appointed Michelle Booth as a non-compensated Deputy Town Clerk.

Town Board

Mrs. Jenkins reported on the Historic Preservation Commission and the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported on the Environmental Conservation Board.

Mr. Hagreen reported on the splash park and Military Memorial, and the Zoning Board of Appeals.

Supervisor

Supervisor Moffitt reported on a meeting with the Senior Citizens Club; Scout Pack 10; the Community Band Concert; a meeting with a rabbi from Pittsford and Mayor Milne about a menorah placement; a meeting with Reidman concerning Mendon Green; a meeting regarding vacancies on the Planning Board; resident concerns over mowing at Great Bend Park; the library building sprinkler system; a meeting with the Village regarding ambulance service; Worker’s Compensation; and a meeting with the County regarding the County’s Comprehensive Plan.

SUPERVISOR'S MONTHLY REPORT***(Resolution 21-230)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for October 2021.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 21-231)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for October 2021, showing receipts and disbursements in the amount of \$3,950.40

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MINUTES

No minutes were presented for consideration by the Board.

BUDGET TRANSFERS/ADJUSTMENTS***(Resolution 21-232)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the following budget

adjustments:	From: A7120.3	Semmel Road Fields	\$2,000.00
	To: A8511.4	Veterans Day Lunch	\$2,000.00
	From: A1620.411	Town Hall Improvements	\$3,000.00
	To: A1620.402	Town Hall Maintenance	\$3,000.00
	From: A9950.2R	Building Reserves	\$20,000.00
	To:	Building Reserves	\$20,000.00
	From: A5132.300	Garage Improvements	\$250,000.00
	To:	Parks Reserves	\$250,000.00
	From: A7120.100	Semmel Road Fields	\$80,000.00
	To:	Parks Reserves	\$80,000.00
	From: A1355.320	Assessor- Reassessment	\$2,500.00
	From: A1355.410	Assessor- Travel, Dues	\$500.00
	To: A1355.110	Assessor- Personnel	\$3,000.00
	From: B1910.110	Special Items Website	\$1,500.00
	To: B1910.400	Special Item Insurance	\$1,500.00
	From: B2771	Misc. Insurance	\$225.00
	To: B7510.400	Historian	\$225.00
	From: B8020.450	Planning Office Supplies	\$100.00
	To: B8020.401	Planning Advertising	\$100.00
	From: B7320.400	Summer Recreation	\$1,000.00
	To:	Sidewalk Reserves	\$1,000.00
	From: B1170	Sales Tax	\$200,000.00
	To:	Sidewalk Reserves	\$200,000.00
	From: B9950.1R	Sidewalk Reserves	\$47,000.00
	To:	Sidewalk Reserves	\$47,000.00

From: B8010.111	Zoning Attorney	\$2,000.00
To: B8021.100	Hamlet Sidewalks	\$2,000.00
From: B1170	Sales Tax	\$500.00
To: B8021.400	Sidewalk Contractual	\$500.00
From: DB5130.2R	Equipment Reserves	\$15,000.00
To:	Equipment Reserves	\$15,000.00

The Board discussed the transfers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 21-233)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve all claims on vouchers numbered 21-740 to 21-801, on General Abstract 21-11, in the amount of \$62,723.70.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 21-133 to 21-148, on Library Abstract 21-11, in the amount of \$9,202.05 were presented to the Town Board for payment.

SPLASH PARK – SEQRA DECLARATION

(Resolution 21-234)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adopt the following:

TOWN OF MENDON TOWN BOARD ISSUING NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE FOR MENDON SPRAY PARK PROJECT

WHEREAS, in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Town Board of the Town of Mendon conducted an environmental review of the Mendon Spray Park Project (the "Project") consisting of the following: The construction of a spray park at an existing park area, Driesbach Field, located on Semmel Road in the Town of Mendon, Monroe County, NY. The project would include the construction of new bathroom facilities and a septic system to accommodate visitors at the proposed spray park facility. A new water main is proposed to be constructed as part of this project to service the spray park and bathroom facilities. The project also includes additional parking, a pavilion area, and playground. Overall, the project would involve less than one (1) acre of ground disturbance; and WHEREAS, the Town Board has determined that the proposed action is an "Unlisted Action" under SEQR, and

WHEREAS, the Town Board has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above, and

WHEREAS, the Town Board now desires to make its determination of significance in accordance with the SEQRA regulations at 6 NYCRR §617.7.

NOW, THEREFORE, BE IT RESOLVED,

1. The Town Board declares that, based on the Environmental Record which has been prepared, the Project will not result in any large and important impacts, and therefore, will not have a significant adverse impact on the environment. A Negative Declaration under SEQR is therefore issued for this project, and the Town Clerk is hereby authorized and directed to prepare and issue, on behalf of the Town, the Negative Declaration in the Part 3 of the Environmental Assessment Form.

- 2. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

A public hearing of the Mendon Town Board was held at 7:39PM, Monday, November 15, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Karen R. Jenkins }

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey

OTHERS PRESENT: Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

Supervisor Moffitt opened the public hearing at 7:39PM.

The public hearing was held for the purpose of considering renewing the contract with the Village of Honeoye Falls to provide fire protection in 2022 for the Mendon Fire Protection District #1. The cost of the proposed contract is \$159,396.82.

The Board discussed the contract.

PUBLIC COMMENT

Garry Loope, 21 Semmel Road, asked a question about future Village building plans for a new fire hall.

(Resolution 21-235)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to close the public hearing at 7:53PM. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MENDON FIRE PROTECTION #1 – CONTRACT APPROVAL

(Resolution 21-236)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to approve the contract with the Village of Honeoye Falls and the Honeoye Falls Fire Department for the Mendon Fire Protection District #1 from January 1, 2022, to December 31, 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

CANNABIS RETAIL AND ON-SITE CONSUMPTION – PROPOSED LOCAL LAW – SCHEDULE PUBLIC HEARING

(Resolution 21-237)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to schedule a public hearing to consider a proposed local law concerning cannabis retail sales and on-site consumption, 7:00PM or as soon thereafter as said hearing can be convened, Monday, December 13, 2021, at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOURIST HOMES AND BED AND BREAKFAST ESTABLISHMENTS – PROPOSED LOCAL LAW – SCHEDULE PUBLIC HEARING***(Resolution 21-238)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to schedule a public hearing to consider a proposed local law to amend Section 52 “Tourist homes and bed-and-breakfast establishments” of Chapter 260 “Zoning,” of the Town Code, 7:00PM or as soon thereafter as said hearing can be convened, Monday, December 13, 2021, at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

SPECIAL TOWN BOARD MEETING***(Resolution 21-239)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to schedule a Special Town Board Meeting 4:00PM, Wednesday, December 29, 2021, the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY, for the purpose of paying end of year bills and anything else that may come before the Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MONROE COUNTY AGREEMENT REGARDING SHARED RECREATION AND PARK SERVICES***(Resolution 21-240)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the Intermunicipal Agreement with Monroe County, dated September 1, 2021, and expiring on September 1, 2026.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TAX RECIEVER’S 2022 BOND – APPROVAL***(Resolution 21-241)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, by the Board of the Town of Mendon as follows:

Section 1. The Town Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments, as follows:

Type of undertaking: Public Employee Dishonesty

Insurance Company: Trident-Argonaut Group

Policy Number: PE-4627462-09

1/1/22 – 1/1/23

Amount: \$500,000.00 excess limits on Town Clerk & Tax Receiver

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board’s approval thereon in accordance with Town Law §25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

YOUTH CENTER DISCUSSION

The Board briefly discussed the Youth Center. Re-opening was thought possible but they are not optimistic at this point.

EXECUTIVE SESSION***(Resolution 21-242)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to enter into an executive session for the purpose of discussing the proposed acquisition of Real Property at 8:07PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Supervisor Moffitt invited Mr. Rosiek and Mr. Bassette to stay for the executive session.

11/15/21

TOWN OF MENDON

REGULAR MEETING

(Resolution 21-243)

A motion was made by Mr. Hagree, seconded by Mrs. Jenkins, to exit the executive session at 8:16PM.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagree, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

1383 PITTSFORD-MENDON ROAD – AUTHORIZATION TO SUBMIT PURCHASE OFFER

(Resolution 21-244)

A motion was made by Mr. Dubois, seconded by Mr. Hagree, to authorize the Supervisor to submit a purchase offer on 1383 Pittsford Mendon Road, not to exceed the Market Value on the Appraisal Report secured from Kevin Bruckner, Appraiser.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagree, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Garry Loope, 21 Semmel Road, commented on the rural roundabout and employee health insurance costs.

ADJOURNMENT

(Resolution 21-245)

A motion was made by Mrs. Jenkins, seconded by Mr. Hagree, to adjourn the meeting at 8:21PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagree, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

12/13/21

TOWN OF MENDON

REGULAR MEETING

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, December 13, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Karen R. Jenkins	}	

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 21-246)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported that school tax collection is complete, and Mrs. Booth, Town Clerk-Elect, has been working in his office and receiving training for the transition.

Town Board

Mrs. Jenkins reported on the Historic Preservation Commission.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported on the Planning Board and the Environmental Conservation Board.

Supervisor

Supervisor Moffitt reported on the Mendon Business Association meeting; a Comptroller’s webinar concerning fund balance; the menorah lighting in the Village; Covid test distribution on Saturday; conference calls with the utility companies; information from the Town’s insurance carrier regarding cyber insurance; communications regarding Summer Recreation fees for next years; the purchase offer on 3808 Pittsford Mendon Road being rejected; a meeting with the Village ambulance; receipt of the AIM payment; the Fire Protection District Contract; and the upcoming review of the Ambulance Contract in January.

SUPERVISOR'S MONTHLY REPORT***(Resolution 21-247)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for November 2021.

Supervisor Moffitt reported that the Town has received 100% of its revenue and expenditures were at 68%.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 21-248)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk's Monthly Report for November 2021, showing receipts and disbursements in the amount of \$7,296.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 21-249)***

A motion was made by Mrs. Jenkins, seconded by Mr. Hagreen, to approve the minutes of the regular Town Board Meetings held on September 13, 2021, September 27, 2021, and October 18, 2021, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/ADJUSTMENTS***(Resolution 21-250)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the following budget adjustments:

From: A1620.407	Town Hall Gas	\$600.00
To: A1620.408	Town Hall Electric	\$600.00
From: A1310.401	Purchased Services	\$600.00
To: A1310.100	Director of Finance	\$600.00
From: A1620.407	Town Hall Gas	\$100.00
To: A1620.406	Town Hall Water	\$100.00
From: A1620.422 22	North Insurance	\$1000.00
To: A1620.421 22	North Building Maint.	\$1000.00
From: A5020.420	Safety Personal Physicals	\$1000.00
To: A5020.400	Safety Supplies	\$1000.00
From: B8020.42	Planning Stormwater	\$149.00
To: B8020.111	Planning Attorney	\$149.00
From: DB5112.4	Contracted Improvements	\$15,000.00
To:	Equipment Reserves	\$15,000.00
From: A1620.113	15 Monroe Staffing	\$8,000.00
To: A7110.4	Semmel Rd. Contractual	\$8,000.00
From: DB5130.2R	Equipment Reserves	\$15,000.00
To:	Equipment Reserves	\$15,000.00

TRANSACTION VOIDED FROM NOVEMBER 2021

The Board discussed the transfers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 21-251)

A motion was made by Mrs. Jenkins, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 21-802 to 21-872, on General Abstract 21-12A, in the amount of \$59,946.74.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 21-149 to 21-175, on Library Abstract 21-12A, in the amount of \$28,305.88 were presented to the Town Board for payment.

JANUARY 2022 CONSULTANT FINANCE DEPT.

(Resolution 21-252)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to contract with Mary Fletcher for service related to the Finance Dept. for the month of January 2022. Amount not to exceed \$ from account 2022 budget.

Supervisor Moffitt explained Finance Director Parmelee’s request. Mrs. Carroll agreed it made sense.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MCATSH MEMBERSHIP AND DUES

(Resolution 21-253)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to allow membership for Andrew Caschetta, Mendon Highway Superintendent, 2022 dues for the Monroe County Association of Town Superintendents of Highway. Not to exceed \$295.00 in the 2022 Budget, A5010.46

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

2022 NEWLY ELECTED SCHOOL TRAINING

(Resolution 21-254)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to allow Brent Rosiek to attend virtual training for newly Elected Officials 2022. Not to exceed \$75.00, from account A1110.410 in the 2021 budget.

Supervisor Moffitt offered an amendment to include Michelle Booth. Mr. Hagreen and Mrs. Jenkins agreed.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

A public hearing of the Mendon Town Board was held at 7:16PM, Monday, December 13, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Karen R. Jenkins	}	

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

Supervisor Moffitt opened the public hearing at 7:16PM.

The public hearing was held to consider a proposed local law concerning cannabis retail sales and on-site consumption.

PUBLIC COMMENT

Wy McBain, a Village of Honeoye Falls resident, spoke against the proposed opt-out legislation.

Brent Rosiek, 987 Mile Square Road, spoke in favor of the proposed opt-out legislation.

Supervisor Moffitt received correspondence from the following: Jane and Roger Greiten, in favor of opting out; Amy Bartell, in favor of opting out; Danny Bassette, in favor of opting out; and Jane and Jayme Towner, in favor of opting out.

(Resolution 21-255)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to close the public hearing at 7:25PM. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

LOCAL LAW 21-04 – CANNABIS RETAIL AND ON-SITE CONSUMPTION

The Board discussed the proposed legislation and the comments received from the public. Mrs. Carroll stated that she has spoken to her neighbors, and no one was in favor of opting in. Mr. Dubois stated that this was not a moratorium on legal consumption. He does feel that he is not comfortable opting in until the state clarifies things. Supervisor Moffitt explained that the Town has no jurisdiction over the Village of Honeoye Falls in this matter. This only would pertain to the Town outside the Village limits.

(Resolution 21-256)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the following:

A local law to opt out of allowing cannabis retail dispensaries and on-site consumption sites as authorized under Cannabis Law Article 4.

Section I. Legislative Intent

It is the intent of this local law to opt out of allowing cannabis retail dispensaries and on-site cannabis consumption sites in the Town of Mendon that would otherwise be allowed under Cannabis Law Article 4.

Section II. Authority

This local law is adopted pursuant to Cannabis Law § 131 which expressly authorizes the town board to adopt a local law requesting the Cannabis Control Board to prohibit the establishment of cannabis retail dispensary licenses and/or on-site consumption licenses within the jurisdiction of the town and is subject to a permissive referendum, the procedure of which is governed by Municipal Home Rule Law § 24.

Section III. Local Opt-Out

The Town Board of the Town of Mendon hereby opts out of allowing cannabis retail dispensaries and on-site cannabis consumption sites from being established and operated within the town’s jurisdiction.

Section IV. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be

invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section V. Permissive Referendum/Referendum on Petition

This local law is subject to a referendum on petition in accordance with Cannabis Law §131 and the procedure outlined in Municipal Home Rule Law §24.

Section VI. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

A public hearing of the Mendon Town Board was held at 7:29PM, Monday, December 13, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Karen R. Jenkins	}	

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

Supervisor Moffitt opened the public hearing at 7:29PM.

The public hearing was held to consider a proposed local law to amend Section 52 "Tourist homes and bed-and-breakfast establishments" of Chapter 260 "Zoning," of the Town Code.

PUBLIC COMMENT

Mary Fiore, owner of 383 Pond Road, spoke against the proposed legislation.

Andrew Conroy, 603 West Bloomfield Road, spoke in favor of the proposed legislation.

(Resolution 21-257)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to close the public hearing at 7:38PM. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

LOCAL LAW 21-05 – AMEND SECTION 52 “TOURIST HOMES AND BED-AND-BREAKFAST ESTABLISHMENTS” OF CHAPTER 260 “ZONING”

(Resolution 21-258)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to adopt the following:

The following conditions and criteria must be met for tourist homes and bed-and-breakfast establishments:

- A. The building proposed for occupancy as a tourist home/bed-and-breakfast shall contain no more than four lodging rooms for hire.

- B. The subject premises shall be owner occupied, such that the premises is the owner's primary residence. If the owner is not a natural person, then owner occupancy shall be satisfied so long as a natural person owning at least a 50% interest in the corporate owner occupies the residence as his/her primary residence.
- C. No tourist home/bed-and-breakfast use shall be established on a lot that is within 500 feet of another lot measured along the same street frontage on which there is an existing tourist home/bed-and-breakfast establishment.
- D. The exterior of the building shall be maintained consistent with the character of the area.
- E. All parking shall be located outside of the highway right-of-way.
- F. Use/occupancy of the premises (including the lands on which the building sits) as a tourist home / bed and breakfast shall be limited to those persons occupying the lodging rooms for hire. Additional invitees/guests of the persons occupying the lodging rooms for hire shall not be permitted.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

2022 TOWN BOARD MEETING SCHEDULE AND LOCATION

(Resolution 21-259)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to schedule the following Town Board Meetings in 2022. January 3 (Organizational Meeting), January 24, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12 & 26, October 17, November 14, December 12 & 28. All meetings held at the Mendon Town Hall or Community Center.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

2022 PAY SCHEDULE FOR TOWN EMPLOYEES

(Resolution 21-260)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to schedule bi-weekly payroll beginning January 6, 2022.

Mrs. Jenkins asked if this was different than the current schedule. Supervisor Moffitt replied it was not.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

2022 HOLIDAY SCHEDULE TOWN HALL

Supervisor Moffitt reported that Juneteenth was added, but it did not increase the number of paid holidays.

(Resolution 21-261)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, for the following Holiday schedule for Town Hall:

Monday, January 17, 2022
Monday, February 21, 2022
Monday, May 30, 2022
Monday, June 20, 2022
Friday, July 1, 2022
Monday, July 4, 2022
Monday, September 5, 2022
Monday, October 10, 2022
Friday, November 11, 2022
Thursday, November 24, 2022
Friday, November 25, 2022
Friday, December 23, 2022
Monday, December 26, 2022

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

2022 HOLIDAY SCHEDULE HIGHWAY DEPARTMENT

(Resolution 21-262)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, for the following Holiday schedule for the Highway Dept.

- Monday, May 30, 2022
- Monday, June 20, 2022
- Monday, July 4, 2022
- Tuesday, July 5, 2022
- Wednesday, July 6, 2022
- Thursday, July 7, 2022
- Friday, July 8, 2022
- Monday, September 5, 2022
- Monday, October 10, 2022
- Friday, November 11, 2022
- Thursday, November 24, 2022
- Friday, November 25, 2022
- Friday, December 23, 2022

The Board discussed two versions of the schedule submitted.

Adopted: Mrs. Carroll, Nay; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Nay; Mr. Moffitt, Aye.

PURCHASE GAS POWERED HOT WATER PRESSURE WASHER

(Resolution 21-263)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, for the purchase of a hot water pressure washer, not to exceed \$4,349.99 from account number DA5130.400 in accordance with the Town of Mendon Procurement Policy, after receiving three quotes.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

AUTHORIZE THE SUPERVISOR TO ENTER INTO A CONTACT WITH LABELLA FOR THE NATIONAL GUARD MEMORIAL PROPOSAL

(Resolution 21-264)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to authorize the Supervisor to enter into a contract with LaBella for the Military Memorial, not to exceed \$12,900.00 from account A7110.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

APPOINT JOHN HAGREEN AS LIAISON TO THE TOWN BOARD FOR THE COMPLETION OF THE SPLASH PARK AND MILITARY MEMORIAL

(Resolution 21-265)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to appoint John Hagreen as Liaison to the Town Board for the Completion of the Splash Park and Military Memorial. This is a non-compensated position.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

LAPTOP COMPUTER PURCHASE

(Resolution 21-266)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to purchase one laptop for the Town Clerk's Office, not to exceed \$1,666.27, from account A1620.200.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

AUTHORIZE THE SUPERVISOR TO MAKE ALL NECESSARY ARRANGMENTS TO SOLICIT PROPOSALS FOR THE SPLASH PARK AND MILITARY MEMORIAL

(Resolution 21-267)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to authorize the Supervisor to make all necessary arrangements for soliciting proposals for the Splash Park and Military Memorial, in accordance with the Town of Mendon Procurement Policy.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

CONTRACT WITH BONADIO & CO. LLP

(Resolution 21-268)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to contract with Bonadio and Co. LLP, Certified Public Accountants, to prepare the Town of Mendon Annual Update Document (AUD) not to exceed \$2,800.00 from account A1310.401.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

EXECUTIVE SESSION – REGARDING PROPOSED ACQUISITION OF REAL PROPERTY

(Resolution 21-269)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to enter into executive session for the Proposed Acquisition of Real Property at 7:57PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

(Resolution 21-270)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to exit the executive session at 8:06PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

AUTHORIZE THE SUPERVISOR TO PLACE A BID ON 3808 RUSH-MENDON ROAD

(Resolution 21-271)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to authorize the Supervisor to place an offer on 3808 Rush Mendon Road, not to exceed the Market Value on the Appraisal Report secured from Kevin Bruckner, Appraiser.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment. The Board discussed the departure of Mr. Hagreen and Mr. Merzke, and some nice things were said.

ADJOURNMENT

(Resolution 21-272)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adjourn the meeting at 8:09PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Town Clerk

12/29/21

TOWN OF MENDON

SPECIAL MEETING

The regular meeting of the Mendon Town Board was held at 4:00PM, Wednesday, December 29, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, Supervisor
Cynthia M. Carroll }
Thomas G. Dubois } Town Board Members
Karen R. Jenkins }

ABSENT: John L. Hagreen

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Michelle Booth, Court Clerk, Danny Bassette, Zoning Board Chair.

Supervisor Moffitt called the meeting to order at 4:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 21-273)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

BUDGET TRANSFERS/ADJUSTMENTS

(Resolution 21-274)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the following budget adjustments:

Table with 4 columns: From, To, Description, Amount. Rows include transfers for Planning Engineering, Planning Advertising, Community Beautification, Personnel Comm. Beauty, Hamlet Beautification, Historian, Training Zoning, Zoning Advertising, Fund Balance, County Snow, CHIPS Highway Aid, Improvements CHIPS, and Improvements Contractual/Equipment Reserves.

The Board discussed the transfers. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

12/29/21

TOWN OF MENDON

SPECIAL MEETING

VOUCHERS

General Abstract

(Resolution 21-275)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve all claims on vouchers numbered 21-873 to 21-896, on General Abstract 21-12B, in the amount of \$61,710.08.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 21-176 to 21-185, on Library Abstract 21-12B, in the amount of \$4,247.08 were presented to the Town Board for payment.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT

(Resolution 21-276)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 4:04PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Town Clerk

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, November 14, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board of Appeals Chair* and 2 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 22-226)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda with the following amendments:

- 2023 Holiday Schedule approval will only be for the Town Hall.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Wayne Menz, 90 Ontario Street, Honeoye Falls, thanked the Town Board for the Veteran’s Day luncheon and was very happy with the special tribute to Mr. Wally Anderson. He also wanted to thank the Town for sponsoring the senior citizens holiday luncheons, they really enjoy these gatherings.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, stated the Highway Department is getting ready for snow and ice; they had their first salt run Monday night. They are working on installing the delineators and snow fencing. He reported that salt prices are up from \$55.59 to \$62.48 and anticipates a fuel surcharge to be added on top of that. Mr. Caschetta received an email from Joan, a town resident, who visited the tennis courts, playground and walking trails recently and thought they looked great and well maintained. Another email was received from Larry Roth; he donated some soccer nets and goals to the soccer fields. He also reported that the department started on the tree survey in the right of way. They have removed two large dead ash trees; one from Chamberlain Rd and the other from Harloff Rd. Mr. Caschetta received a complaint, from a resident, about dirt left all over Semmel Rd, by the farmer that leases the Town’s land. The highway department scraped it with the backhoe and cleaned up the area. The NYS Dept. of Transportation has not paid last year’s snow and ice payment yet. Mr. Caschetta said the State representative said they are short staffed and are working on getting the payments out. He said this will hold up NY State’s 31% increase in equipment rental rates, which in turn, the County will not increase their rates until the State does. Mr. Caschetta reports that Spectrum would like to add service to Mendon Center Rd, West of Clover St. The service will be run underground because National Grid owns the poles and Spectrum says it’s too expensive to rent the space from them. He reported that the new turnaround on Amann Rd will cost about \$1400.00, so they will be going ahead with that. Mr. Caschetta also asked the Town Board for guidance on COVID sick time. Is the Town still paying that or should the employees be using sick time for this? He wasn’t sure if any protocols have changed regarding this.

TOWN CLERK, Michelle Booth, reported on school taxes; final reports are being prepared and the season is coming to an end. The hunters having been in getting their licenses. She also reported that the credit card terminal is up and running, they have begun using it, and the residents really appreciate it.

TOWN BOARD

Brent Rosiek, provided an update on the Planning Board meetings. He attended a webinar on Short Term Rentals recently. Mr. Rosiek will be attending the Mendon Community Business Association Meeting tomorrow and said they have a couple upcoming events scheduled. The Holiday in the Hamlet is on November 30th and the Ugly Sweater race will be held on December 3rd. Mr. Rosiek has had meetings with Labella, in regards to the building dept and the spray park. The Spray Park is moving along as expected, they will be shutting down for the winter in December. He has also met with the Building Department to discuss Short Term rentals.

Karen Jenkins, provided an update on the Historical Preservation Committee; they would like to see the Town Hall be added to the registry.

Cynthia Carroll, reported that the library has made changes to fine collection on overdue books. The children and young adult books will no longer be charged late fees. She also said they have some events coming up including an Amerk's night on November 28, an overdose crisis presentation on November 29, and a reception on Martin Luther King Day. Ms. Carroll was pleased with the Veteran's Day luncheon.

Thomas Dubois, gave an update on the Environmental Conservation Board. The Chairman, Patrick Borrelli, has decided to step down at the end of this year. Peter Carosa has agreed to take over the position at the beginning of 2023, Mr. Borrelli will help with the transition. Mr. Dubois has spoke with the HF-L Transportation Dept and they will be willing to provide a bus for students, from the Middle School to the Mendon Youth Center, provided they have a permission slip from their parent or guardian. They are working to finalize the details and will announce to the students when the option is available.

TOWN SUPERVISOR, John Moffitt, reported the lights were fixed and the drinking fountain has been installed, thanks to the Highway Department. He gave an update on the Military Memorial/Spray Park project, the Mendon Youth Center, Fire Protection Meetings, and the Environmental Conservation Board Chairman change. Mr. Moffitt said he has met with the Building Inspector and Mr. Rosiek about short term rentals and attended a webinar regarding the same topic. He was pleased to announce the new phones had been installed at the Town Hall. The town lost a small claims matter, so the budget will reflect this change. On November 10, he attended a meeting with the Legionnaires, met with M. Simon from Labella, and will attend the Mendon Community Business Assoc meeting tomorrow. Mr. Moffitt stated that he and the surrounding Town Supervisors signed a letter drafted to Governor Hochul in regards to the Bail laws and ongoing crime issues. The investment with NY Class is working out very well, the Town is now earning a return of about \$5000.00 a month versus \$200.00 in the past. Mr. Moffitt mentioned the Town v. Timothy Kuhn case is on the Town docket tomorrow night at 6:00pm. He stated the election turnout in Mendon was at 67%, we had the third highest turnout in Monroe County. The Bridges of Mendon and Benicasa, in the Hamlet, have officially closed their doors and will be selling the businesses.

HONEOYE FALLS – MENDON HISTORICAL SOCIETY - REQUEST (Resolution 22-227)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to allow the Honeoye Falls - Mendon Historical Society to provide permission for a small tasting of wines at their program "Lost Wineries of the Finger Lakes" during the 2023 scheduled event. The event is at the Mendon Community Center, 167 N. Main St. Honeoye Falls. Current Town Policy does not allow alcoholic beverages to be served at the Community Center. This permission has been given, pending Attorney and licensing approvals.

SUPERVISOR'S MONTHLY REPORT*(Resolution 22-228)*

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to acknowledge receipt of the Supervisor's Monthly Report for October 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT*(Resolution 22-229)*

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to acknowledge receipt of the Town Clerk's Monthly Report for October 2022, showing receipts and disbursements in the amount of \$4,901.83.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES*(Resolution 22-230)*

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the minutes of the regular and Special Town Board Meetings held on October 17 & 24, 2022 as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/ADJUSTMENTS*(Resolution 22-231)*

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve the following budget adjustments:

Fr: A1620.418	Utilities	\$100.00
To: A1620.425	Water	\$100.00
Fr: A9950.2R	Building Reserve	\$20,000.00
To: NY-01-1255-002	Reserves- Building	\$20,000.00
Fr: A2750	AIM Payments	\$37,558.00
To: NY-01-1255-002	Reserves- Building	\$37,558.00
Fr: B1170	Sales Tax	\$41,908.95
To: B3620.44	Building Inspection- Truck	\$41,908.95
Fr: A1010.410	Town Board Travel	\$700.00
To: A1220.410	Supervisors Travel	\$700.00
Fr: B8023.410	Planning Projects	\$2,500.00
To: B8020.11	Planning Staff	\$2,500.00
Fr: DBS112.4	Improvements Contractual	\$13,000.00
To: DB3310.4	Signs Contractual	\$13,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 22-232)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 22-749 to 22-829, on General Abstract 22-11, in the amount of \$376,850.31.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 22-140 to 22-164, on Library Abstract 22-11, in the amount of \$8,675.07 were presented to the Town Board for payment.

CAPITAL IMPROVEMENT PLAN – PUBLIC HEARING

(Resolution 22-233)

The Supervisor opened the Public Hearing at 7:46 PM.

There were no comments.

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

RESOLUTION TO ACCEPT THE 2023 CAPITAL IMPROVEMENT PLAN

(Resolution 22-234)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the Town of Mendon 2023 Capital Improvement Plan.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FIRE PROTECTION CONTRACT – PUBLIC HEARING

(Resolution 22-235)

The Supervisor opened the Public Hearing at 7:47 PM.

There were no comments.

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FIRE PROTECTION CONTRACT

(Resolution 22-236)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to accept the Fire Protection Contract for the Mendon Fire Protection District #1 with the Village of Honeoye Falls. Not to exceed \$172,311.00.

There was a discussion in regards to the amount paid last year and the approx. \$20k increase this year.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ORGANIZATIONAL MEETING – SCHEDULED

(Resolution 22-237)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to conduct the Town of Mendon Organizational Meeting, January 2, 2023 at 7:00 PM at the Mendon Town Hall, 16 West Main St. Honeoye Falls, NY 14472.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCATIONS OF TOWN MEETINGS

There was a discussion on where to hold the Town Meetings in 2023. The Board decided to move all Board Meetings back to the Mendon Town Hall starting in 2023.

2023 TOWN HALL HOLIDAY SCHEDULE***(Resolution 22-238)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following schedule of Holidays for the Town Hall.

Town Hall (13)

Monday, January 16, 2023

Monday, February 20, 2023

Friday, April 7, 2023

Monday, May 29, 2023

Monday, June 19, 2023

Monday, July 3, 2023

Tuesday, July 4, 2023

Monday, September 4, 2023

Monday, October 9, 2023

Thursday, November 23, 2023

Friday, November 24, 2023

Monday, December 25, 2023

Tuesday, December 26, 2023

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGETING AND ACCOUNTING TRAINING FOR SMALL TOWNS***(Resolution 22-239)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to allow the Supervisor to attend the conference in Altmar, New York on November 28 & 29, 2023. Not to exceed \$750.00 from account A1220.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PURCHASE PICKUP- CODE ENFORCEMENT OFFICER***(Resolution 22-240)***

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to purchase a 2023 pickup truck, for the Code Enforcement Officer, for Town use, from VanBortle Chevrolet. Purchasing (1) 2023 Chevrolet Silverado 1500. Not to exceed \$41,908.95 from account B3620.44

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TAX RECEIVER – 2023 BOND***(Resolution 22-241)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, by the Board of the Town of Mendon as follows:

Section 1. The Town Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments, as follows:

Type of undertaking: Public Employee Dishonesty Insurance Company: Trident-Argonaut Group

Policy Number: PE-4627462-09

1/1/23 - 1/1/24

Amount: \$500,000.00 excess limits on Town Clerk & Tax Receiver

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DONATION OF SOCCER GOALS

(Resolution 22-242)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to accept donation of soccer goals from Blaze Soccer.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Danny Bassette, West Main St. Honeoye Falls, pointed out that laptops can be used at the Community Center and have the capabilities to remote into the desktop computers in the office if the meeting are held at the Community Center next year. If there is a large crowd at a meeting, ZOOM is offered for any overflow. He also discussed the Organizational Meeting; he wonders why the whole document can not be approved in one resolution, versus each item approval separately. He believes this would save time if it is acceptable.

Wayne Menz, 90 Ontario St, Honeoye Falls, is personally glad to have the Board Meetings moved back to the Town Hall because some meetings have caused issues with the legion auxiliary members meetings. He also encouraged everyone to attend the upcoming Turkey Raffle, at the Honeoye Falls Fire Department, on Friday, November 18.

ADJOURNMENT

(Resolution 22-243)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adjourn the meeting at 8:14 pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

2022-12A

**GENERAL ABSTRACT
No. 22-830 to No. 22-906**

TOTAL \$73,227.88

**LIBRARY ABSTRACT
No. 22-165 to No. 22-182**

TOTAL \$12,984.55

Abstract of General Vouchers 22-12A				
830	Amazon Capital Services	A1620.401	\$ 346.28	
		A1620.413C	\$ 390.91	
		A1620.417	\$ 74.96	
		A5010.41	\$ 383.23	
		B7550.46	\$ 49.98	
		DA5130.4	\$ 154.06	\$ 1,399.42
831	Applied Business Systems, Inc.	A1670.406		\$ 1,000.00
832	Benefit Resource	A9060.8	\$ 42.50	
		B9060.8	\$ 13.20	
		DA9060.8	\$ 43.10	
		DB9060.8	\$ 46.20	
		L9060.8	\$ 5.00	\$ 150.00
833	Blue 360 Media	A1110.420		\$ 67.75
834	Capital One Trade Credit	A5132.4	\$ 8.15	
		B7550.46	\$ 54.42	
		DA5130.4	\$ 3.18	
		DB5115.4	\$ 45.77	\$ 111.52
835	Carroll, Cindy	B7550.44		\$ 179.86
836	Casco Security Systems, Inc	A5132.4		\$ 395.00
837	Charter Communications	A1610.41	\$ 249.99	
		A5132.413	\$ 89.99	\$ 339.98
838	Charter Communications	A1620.405	\$ 787.70	
		A1620.414	\$ 89.99	\$ 877.69
839	Chili, Town of	A5010.41		\$ 295.00
840	Clark Equipment Co.	DB5110.2		\$ 4,772.04
841	Crystal Rock	A1670.401		\$ 68.45
842	Cylinder Services	DA5130.4		\$ 400.55
843	D&W Diesel	DA5130.4		\$ 1,157.15
844	Deckman Oil Co	DA5130.4		\$ 1,265.08
845	Donegan, Bernard P. Inc.	A1310.401		\$ 873.75
846	Edwards Tree and Landscape Inc	DB5140.4		\$ 1,250.00
847	Excellus BCBS	L9060.8		\$ 217.00
848	Excellus BCBS	TA20		\$ 931.85
849	Excellus BCBS	A9060.8	\$ 265.52	
		B9060.8	\$ 111.59	
		DA9060.8	\$ 373.70	
		DB9060.8	\$ 405.44	
		L9060.8	\$ 30.88	\$ 1,187.13
850	Excellus BCBS	A9060.8	\$ 1,172.75	
		B9060.8	\$ 1,554.57	
		DA9060.8	\$ 4,945.97	
		DB9060.8	\$ 5,126.81	
		L9060.8	\$ 545.46	\$ 13,345.56
851	Excellus BCBS	TA20		\$ 5,341.59
852	Farrell, Dan	DA9057.8		\$ 54.00
853	First National Bank of Omaha	A1220.410	\$ 125.00	
		A1610.41	\$ 469.94	\$ 594.94
854	Flaherty's Three Flags Inn	B7610.404		\$ 1,643.40
855	Fleetpride	DA5130.4		\$ 37.99
856	Frontier Communications	A5132.413		\$ 252.33
857	Grainger	DA5130.4		\$ 404.80
858	Grainger	A5132.4	\$ 124.33	

		DA5130.4	\$ 124.26	\$ 248.59
859	H.F.M. Historical Society	A1620.413		\$ 700.00
860	Hanson Aggregates	DB5115.4		\$ 468.18
861	Heritage-Crystal Clean LLC	DA5130.4		\$ 120.00
862	Higher Information Group	A1670.403	\$ 61.20	
		B1900.400	\$ 128.78	\$ 189.98
863	Honeoye Falls Marketplace	A1670.401	\$ 97.68	
		B7550.44	\$ 1,281.98	\$ 1,379.66
864	IEH Auto Parts LLC	DA5130.4		\$ 191.92
865	Int. Assoc. of Assessing Off.	A1355.410		\$ 240.00
866	Interstate Battery	DA5130.4		\$ 281.85
867	JC Smith Inc.	H7150.4		\$ 745.00
868	JGF Funding	A1670.403	\$ 141.79	
		A5010.44	\$ 141.79	
		B1900.400	\$ 171.81	\$ 455.39
869	JGF Funding	A1670.403	\$ 106.75	
		A5010.44	\$ 111.89	
		B1900.400	\$ 136.75	\$ 355.39
870	Jackson Welding & Gas Products	DA5130.4		\$ 220.06
871	Kenworth Northeast Group Inc.	DA5130.4		\$ 1,087.38
872	Labella Associates	B8020.41		\$ 1,037.50
873	Lawson Products	DA5130.4		\$ 1,369.27
874	Lumber 84	A1620.411		\$ 1,901.35
875	M.C.W.A.	A1620.410	\$ 117.27	
		A1620.414	\$ 47.81	
		A1620.418	\$ 22.75	
		A5132.413	\$ 323.60	
		A7110.41	\$ 24.58	
		A7140.41	\$ 21.00	\$ 557.01
876	MVP	A9060.8	\$ 1,111.03	
		B9060.8	\$ 288.58	
		DA9060.8	\$ 1,154.32	\$ 2,553.93
877	MVP	TA20		\$ 299.93
878	Moffitt, John	A1220.410		\$ 372.83
879	Morgan Rubbish Removal Inc	A5132.4		\$ 157.21
880	NOCO Energy Corp	DB5110.4		\$ 5,458.72
881	N.Y.S. Assessor's Assn.	A1355.410		\$ 125.00
882	National Fuel	A1620.407	\$ 339.60	
		A1620.418	\$ 65.48	\$ 405.08
883	National Grid	A1620.408	\$ 336.00	
		A1620.414	\$ 127.58	
		A1620.418	\$ 108.38	
		A5132.413	\$ 811.76	
		B5182.4	\$ 66.01	\$ 1,449.73
884	National Grid	B5182.4		\$ 218.91
885	New York Planning Federation	B8020.43		\$ 295.00
886	Northern Supply	DB5110.2		\$ 370.00
887	Oil Filter Service	DA5130.4		\$ 85.44
888	PAD Business Forms	B7550.46		\$ 130.00
889	Parmelee, Kelli	A1310.410		\$ 30.00
890	R.G.& E.	B5182.4	\$ 736.36	
		SL5182.403	\$ 741.24	\$ 1,477.60
891	R.G.& E.	A7140.41		\$ 24.76
892	Radiomax Communications	A5132.413		\$ 406.00
893	Radiomax Communications	A5132.413		\$ 294.37

ABSTRACT OF LIBRARY VOUCHERS 2022-12a

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
165	Amazon Capital Services	7410.410	\$ 297.42	\$ 324.41
		7410.455	\$ 26.99	
166	Baker & Taylor	7410.400		\$ 107.81
167	Brodart Co.	7410.401	\$ 26.74	\$ 120.15
		7410.410	\$ 93.41	
168	BXI Consultants	7410.440		\$ 61.77
169	Cornell Cooperative Extension	7410.409		\$ 50.00
170	Ferrigno, Michelle	7410.427		\$ 52.50
171	Frontier	7410.420		\$ 247.10
172	Goldsmith, Lori	7410.427		\$ 50.00
173	MidWest Tape	7410.407		\$ 485.80
174	Monroe County Library System	7410.220	\$ 6,777.00	\$ 7,230.50
		7410.230	\$ 178.50	
		7410.445	\$ 275.00	
175	Monroe County Water Authority	7410.450		\$ 124.43
176	National Fuel	7410.450		\$ 186.43
177	National Grid	7410.450		\$ 724.00
178	Overdrive, Inc.	7410.405		\$ 2,958.21
179	Shanks Enterprises, Inc.	7410.450		\$ 118.11
180	Sonricker, Summer	7410.427		\$ 8.75
181	W.B.Mason Co.	7410.410	\$ 47.36	\$ 129.49
		7410.455	\$ 82.13	
182	Weider's Hardware Honeoye Falls	7410.410		\$ 5.09
			Total	\$ 12,984.55

Town of Mendon
LBA Project No. 2171006.07

Mendon Spray Park

Change Order No. 1

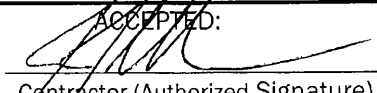
Date of Issuance:	<u>9/22/2022</u>	Effective Date:	<u>9/22/2022</u>
Owner:	Town of Mendon	Owner's Contract No.:	<u>1</u>
Contractor:	Whitney East	Contractor's Project No.:	
Engineer:	LaBella Associates, D.P.C.	Engineer's Project No.:	<u>2171006.07</u>
Project:	Mendon Spray Park	Contract Name:	<u>Contract 1 - General Construction</u>

The Contract is modified as follows upon execution of this Change Order:

Description: Adding metal grate for the splash pad pit.

Attachments: *Whitney East Change Order Proposal - Metal Grate, Alpha Iron Works Costs (Reference only)*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 1,199,800.00</u>	Original Contract Times: Substantial Completion: <u>November 2, 2022</u> Ready for Final Payment: _____ days or dates
Increase from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : <u>\$ 0</u>	Increase from previously approved Change Orders No. to No. ____: N/A Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> Days
Contract Price prior to this Change Order: <u>\$ 1,199,800.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>November 2, 2022</u> Ready for Final Payment: _____ days or dates
Increase of this Change Order: <u>\$ 583.00</u>	Increase of this Change Order: N/A Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order: <u>\$ 1,200,383.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>November 2, 2022</u> Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Jacob Bower</u>	By: _____	By: 
Engineer (if required)	Owner (Authorized)	Contractor (Authorized Signature)
Title: <u>Civil Engineer</u>	Title: _____	Title: <u>President - Joseph J Condidorio</u>
Date: <u>9/22/2022</u>	Date: _____	Date: <u>9/23/2022</u>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

Whitney East Inc.

General Contractor Construction Manager

1504 Scottsville Road
Rochester, NY 14623
585.328.7100 (ph)
585.328.4956 (fax)
WhitneyEast.com
Builders@WhitneyEast.com

September 21, 2022

Jacob Bower
LaBella Associates, D.P.C.

Re: Change Order Proposal – Adding a Metal Grate for the splash pad pit (not depicted in the plans)

Jacob,

Below is change proposal to add galvanized grating to the splash pad pit @ Mendon Spray Park.

The cost to provide is as follows:

Fabrication of Grate and Shelf Angles	\$	890.00
<u>Labor @ \$85/hr (2 hours)</u>	<u>\$</u>	<u>170.00</u>
Subtotal Cost	\$	1,060.00
<u>O&P (10%)</u>	<u>\$</u>	<u>106.00</u>

Total Cost of Change \$ 1,166.00

We propose to split the cost of the change per detail 4/P501

Total Adjusted Cost of Change \$ 583.00

If there are any questions regarding this proposal feel free to reach out to discuss.

Respectfully,

Steven Beach

Steven Beach

Alpha Iron Works LLC

Alpha Iron Works, LLC
65 Goodway Dr. South
Rochester, NY 14623

Invoice

Date	Invoice #
8/31/2022	19763

Bill To
Whitney East 1504 Scottsville Rd Suite 3K Rochester, NY 14623

P.O. No.	Terms	Due Date	Job #
3763	Net 30 days	9/30/2022	C10408

Description	Amount		
Two galv L2 x 2 x 1/4 x 96 1/4 w/ 9/16" holes 30" c/c and five pcs 1' Galv grating 19 1/4" wide x 24 1/4" (town of Mendon Splash pad) per Zac	890.00		
Subtotal \$890.00			
Sales Tax (8.0%) \$0.00			
Total \$890.00			
Phone #	Fax #	Web Site	Payments/Credits \$0.00
585-424-7260	585-424-7261	www.alphairon.com	Balance Due \$890.00

Date of Issuance:	<u>10/11/2022</u>	Effective Date:	<u>9/22/2022</u>
Owner:	Town of Mendon	Owner's Contract No.:	<u>1</u>
Contractor:	Whitney East	Contractor's Project No.:	
Engineer:	LaBella Associates, D.P.C.	Engineer's Project No.:	<u>2171006.07</u>
Project:	Mendon Spray Park	Contract Name:	<u>Contract 1 - General Construction</u>

The Contract is modified as follows upon execution of this Change Order:

Description: MCWA TS&V & Winterization Procedure

Attachments: *Whitney East Change Order Proposal with broken out costs (Reference only)*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,199,800.00</u>	Original Contract Times: Substantial Completion: <u>November 2, 2022</u> Ready for Final Payment: _____ days or dates
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ <u>583.00</u>	Increase from previously approved Change Orders No. to No. ____: N/A Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> Days
Contract Price prior to this Change Order: \$ <u>1,200,383.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>November 2, 2022</u> Ready for Final Payment: _____ days or dates
Increase of this Change Order: \$ <u>8,514.55</u>	Increase of this Change Order: N/A Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,208,897.55</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>November 2, 2022</u> Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>Jacob Bower</u>	By: _____	By: _____
Engineer (if required)	Owner (Authorized)	Contractor (Authorized Signature)
Title: <u>Civil Engineer</u>	Title _____	Title _____
Date: <u>10/11/2022</u>	Date _____	Date _____

Approved by Funding Agency (if applicable)

By: NA Date: _____
Title: _____

Whitney East Inc.

General Contractor Construction Manager

1504 Scottsville Road

Rochester, NY 14623

585.328.7100 (ph)

585.328.4956 (fax)

WhitneyEast.com

Builders@WhitneyEast.com

October 2, 2022

Jacob Bower
LaBella Associates, D.P.C.

Re: Change Order Proposal – MCWA TS&V + A.D. Call TS&V Credit

Jacob,

Below is change proposal to DEDUCT the TS&V work from AD Call's scope and ADD to MCWA's scope + (Water Line Winterization (1-2" blow-off, 1-curb stop w. drain per SK-01B)).

The cost to provide is as follows:

MCWA Install	\$ 6,546.55
AD Call Deduct	\$ -5,710.00
O&P (0%)	\$ 0.00
Subtotal Cost	\$ 836.55
Water Line Winterization	\$ 6,980.00
O&P (10%)	\$ 698.00
Subtotal Cost	\$ 7,678.00
Total Cost of Change	\$ 8,514.55

If there are any questions regarding this proposal feel free to reach out to discuss.

Respectfully,

Steven Beach

Steven Beach

A.D. CALL & SONS EXCAVATING & TRUCKING, INC.
6400 MAIN ROAD PO BOX 60
STAFFORD, N.Y. 14143-0060

ADC Change Order #1
Revised #3
September 26, 2022

Whitney East Inc.
Attn; Zac Condidorio
1504 Scottsville Rd
Rochester, NY 14623

Re: Mendon Spray Park-Site Work Break Out

Dear Zac;

A.D. Call & Sons Excavating & Trucking, Inc. proposes the following Change Order, Delete Water Main Tap and add (1) 2 inch Blow Off and (1) Curb Stop w/ Drain from SK-01B, for the above stated job as listed below:

Add: Water Line Winterization-including (1) 2 inch Blow Off, (1) Curb Stop w/ Drain, pick up materials, thrust blocks, poly sheet, imported washed stone bedding, balance compacted onsite backfill, pressure test, and chlorinate

Labor	8 x Hrs. @\$ 95.00 per hour	\$ 760.00
Supervision	8 x Hrs. @\$ 110.00 per hour	\$ 880.00
Equipment w/operator	8 x Hrs. @\$ 190.00 per hour	\$ 1,520.00
Material	Pipe and fittings	\$ 3,030.00
	Thrust blocks	\$ 400.00
	Pressure test and chlorinate	\$ 100.00
	Washed Stone (Delivered)	<u>\$ 290.00</u>

Add: \$ 6,980.00

Deduct: Water Main Tap-including tapping sleeve, tapping valve w/box, return materials, imported washed stone bedding, balance compacted onsite backfill, pressure test, and chlorinate
(Main tap, permits, and fees by others)

Labor	8 x Hrs. @\$ 95.00 per hour	\$ 760.00
Supervision	8 x Hrs. @\$ 110.00 per hour	\$ 880.00
Equipment w/operator	8 x Hrs. @\$ 190.00 per hour	\$ 1,520.00
Material	Pipe and fittings	\$ 2,485.00
	Thrust block	\$ 150.00
	Return materials	\$ -285.00
	Washed Stone (Delivered)	\$ <u>200.00</u>

Deduct: \$ 5,710.00

Total for Change Order #1 ADD \$ 1,270.00 (One Thousand Two Hundred Seventy and 00/100 dollars)

Should you have any questions regarding the above, please feel free to contact me at the number listed above.

Sincerely,



Quentin Call

President

Qc:dd

All work is to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. This quote may be withdrawn if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions listed above are satisfactory and are hereby accepted. A.D. Call & Sons Excavating & Trucking, Inc. is hereby authorized to complete the work as specified.
Signature: _____ Title: _____

Piping Material Itemization

Deduct Water Main TS&V;

1) Tapping Saddle	\$ 1,075.00
2) 4 Inch Kennedy Gate Valve	\$ 992.00
3) 3 pc cc Valve Box #6 base	\$ 385.40
4) 4- 3/4x4 T-Head bolt & nut cor blue	<u>\$ 32.60</u>

Total Materials Deduct Cost \$ 2,485.00

Add Water Line Winterization Blow Off

1) 2 - 4x2 MJ Tapt TEE	\$ 364.00
2) 3 - 2"x 4" Brass No Lead Nipple	\$ 72.00
3) 3 - 2" Brass 90 Elbow	\$ 307.50
4) 2 - 2" x 24" Brass No Lead Nipple	\$ 290.60
5) 2 - 2" Curb Stop No Lead	\$ 982.70
6) 2 - 2" x 5'6" Curb Box	\$ 124.25
7) 2 - CB7 Curb Box Base	\$ 71.80
8) 2 - SS Curb Rod	\$ 65.30
9) 2" x 60" Brass No Lead Nipple	\$ 315.00
10) 2" Brass Cap	\$ 28.60
11) Valve Box Top W/ Cover	\$ 67.00
12) 4 - MJ Regular Gaskets	\$ 15.00
13) 4 - UFR1500-C-4-U Retainer Red	\$ 186.60
14) 16 - 3/4x4" T-Head bolt & nut cor blue	\$ 130.25
15) 2 - Blue Monster Thread Tape	<u>\$ 9.40</u>

Total Materials Add Cost \$ 3030.00

Whitney East Inc.

General Contractor Construction Manager

1504 Scottsville Road
Rochester, NY 14623

585.328.7100 (ph)

585.328.4956 (fax)

WhitneyEast.com

Builders@WhitneyEast.com

September 22, 2022

Jacob Bower
LaBella Associates, D.P.C.

Re: Change Order Proposal – MCWA TS&V + A.D. Call TS&V Credit

Jacob,

Below is change proposal to DEDUCT the TS&V work from AD Call's scope and ADD to MCWA's scope + (Water Line Winterization (1-2" blow-off, 1-curb stop w. drain per SK-01B)).

The cost to provide is as follows:

MCWA Install		\$ 6,546.55
AD Call Deduct		\$ -6,280.00
O&P (0%)		\$ 0.00
Subtotal Cost		\$ 266.55
Water Line Winterization		\$ 7,970.00
O&P (10%)		\$ 797.00
Subtotal Cost		\$ 8,767.00
Total Cost of Change		\$ 9,033.55

If there are any questions regarding this proposal feel free to reach out to discuss.

Respectfully,

Steven Beach

Steven Beach

Whitney East Inc.

General Contractor Construction Manager

1504 Scottsville Road
Rochester, NY 14623

585.328.7100 (ph)

585.328.4956 (fax)

WhitneyEast.com

Builders@WhitneyEast.com

August 24, 2022

Jacob Bower
LaBella Associates, D.P.C.

Re: Change Order Proposal – MCWA TS&V + A.D. Call TS&V Credit

Jacob,

Below is change proposal to DEDUCT the TS&V work from AD Call's scope and ADD to MCWA's scope + (Water Line Winterization (1-2" block pipe curb stop w. drain per SK-01B)).

The cost to provide is as follows:

MCWA Install	\$ 6,546.55
AD Call Deduct	\$ -6,280.00
O&P (0%)	\$ 0.00
Subtotal Cost	\$ 266.55

Water Line Winterization	\$ 8,580.00
O&P (10%)	\$ 858.00
Subtotal Cost	\$ 9,438.00

Total Cost of Change Order: 9,704.55

If there are any questions regarding this proposal feel free to reach out to discuss.

Respectfully,

Steven Beach

Steven Beach



MONROE COUNTY WATER AUTHORITY

475 Norris Drive
Rochester, NY 14610

QUOTE/ESTIMATE

Developer/Owner		Date: 08/11/22
<i>Name</i>	Mendon Spray Park	Project: 8"x4" TS&V
<i>Address</i>	0 Semmel Road	Backfill - no restorations
<i>City</i>	Henrietta	<i>State</i> NY
<i>Phone</i>	<i>Zip</i>	JO No. 0
		2-inch Tru Flo Meter

WORK DESCRIPTION	TOTAL
8"x4" TS&V	
Backfill - no restorations	
2-inch Tru Flo Meter	
Material	\$1,569.74
Equipment	\$414.00
Labor	\$2,158.06
Fees	
- Service Account Fees	\$25.00
- Tap Fee	\$50.00
- Meter Fees	\$1,961.00
- Highway Permit Fees	\$300.00
- Hydrant Maintenance Agreement Fees	\$0.00
Restoration	\$0.00
Miscellaneous	\$68.75
Total	\$6,546.55

Payment
Please submit checks only.

The above payment is required with the signed:

- Quote Letter
- Estimate Letter
- Private Fire Service Agreement



MONROE COUNTY WATER AUTHORITY

P.O. Box 10999 • 475 Norris Drive • Rochester, New York 14610-0999

Phone: (585) 442-2000 Fax (585) 442-0220

08/11/2022

Town of Mendon
16 W Main Street
Honeoye Falls, NY 14472

Re: Mendon Spray Park
Town of Mendon

Dear Owner:

The cost for MCWA to excavate, install an 8x4-inch TS&V, perform the tap, install anchor pipe and reducer, for a 4-inch domestic service, install the valve box, backfill, witness the pressure test and sample tap removals by the owner's contractor on the 4-inch combination service, with a 2-inch Tru Flo Meter is \$6,546.55, as per approved plans.

Other conditions of this quotation are:

- Should unknown underground utilities or structures be encountered, the Water Authority reserves the right to backfill, leave the site and request a re-design of the proposed installation. You will be responsible for the cost of the time incurred.
- The Water Authority performs all work related to the water main/service within the existing public right-of-way or easement prior to your contractor installing your service.
- The attached Payment Form describes the work's components and related costs. Please keep this Payment Form for your files.
- Your contractor will be responsible for restoration.
- Before the water service can be activated, the service line must be:
 - 1) Pressure tested, at a minimum of 150 psi up to a maximum of 200 psi in some areas. This is to be done before the backflow preventers are installed.
 - 2) Holding for one hour with no loss (a Water Authority representative must witness this test) and,
 - 3) Health sampled (contact the Monroe County Health Department to schedule this test.)
 - a) After a passing health sample, MCWA must witness the removal of the sample taps.
 - b) This quote is valid until December 31, 2022.

This payment will be necessary in advance of any work performed by the Water Authority. The sooner we receive payment the sooner we can apply, to obtain, the appropriate highway permit, unless the work is in an easement, request a utility stake out and schedule the work.


Approximately six to eight weeks could elapse for the permit process, internal scheduling and the work to be completed by MCWA.

You are responsible for the installation of the service material from the property/right-of-way or easement line to the structure and all internal plumbing. The service material must be installed at a minimum depth of five feet in lawn areas, six feet in paved areas, as per MCWA specs.

The application, installation of your water service, meters, and service abandonment, requires your active participation. Follow these steps to activate the process:

1. Agree to the conditions of this letter in the space below.
If you have any questions, please call me at extension 277.

Sincerely,



Chelsea M. Parkes
Engineer Technician

I accept the above: _____
Name Date

Enclosure

A.D. CALL & SONS EXCAVATING & TRUCKING, INC.
6400 MAIN ROAD PO BOX 60
STAFFORD, N.Y. 14143-0060

ADC Change Order #1
Revised #2
September 22, 2022

Whitney East Inc.
Attn; Zac Condidorio
1504 Scottsville Rd
Rochester, NY 14623

Re: Mendon Spray Park-Site Work Break Out

Dear Zac;

A.D. Call & Sons Excavating & Trucking, Inc. proposes the following Change Order, Delete Water Main Tap and add (1) 2 inch Blow Off and (1) Curb Stop w/ Drain from SK-01B, for the above stated job as listed below:

Add: Water Line Winterization-including (1) 2 inch Blow Off, (1) Curb Stop w/ Drain, pick up materials, thrust blocks, poly sheet, imported washed stone bedding, balance compacted onsite backfill, pressure test, and chlorinate

Labor	8 x Hrs.@\$ 95.00 per hour	\$ 760.00
Supervision	8 x Hrs.@\$ 110.00 per hour	\$ 880.00
Equipment w/operator	8 x Hrs.@\$ 190.00 per hour	\$ 1,520.00
Material	Pipe and fittings	\$ 4,020.00
	Thrust blocks	\$ 400.00
	Pressure test and chlorinate	\$ 100.00
	Washed Stone (Delivered)	\$ 2,000.00

Add: 7,970.00



Deduct: Water Main Tap-including tapping sleeve, tapping valve w/box, return materials, imported washed stone bedding, balance compacted onsite backfill, pressure test, and chlorinate (Main tap, permits, and fees by others)

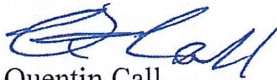
Labor	8 x Hrs.@\$ 95.00 per hour	\$ 760.00
Supervision	8 x Hrs.@\$ 110.00 per hour	\$ 880.00
Equipment w/operator	8 x Hrs.@\$ 190.00 per hour	\$ 1,520.00
Material	Pipe and fittings	\$ 2,485.00
	Thrust block	\$ 150.00
	Return materials	\$ 250.00
	Washed Stone (Deducted)	\$ 1,000.00

Deduct: \$ 6,280.00

Total for Change Order #1 ADD \$ 1,690.00 (One Thousand Six Hundred and Ninety and 00/100 dollars)

Should you have any questions regarding the above, please feel free to contact me at the number listed above.

Sincerely,



Quentin Call

President

Qc:ml

All work is to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. This quote may be withdrawn if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions listed above are satisfactory and are hereby accepted. A.D. Call & Sons Excavating & Trucking, Inc. is hereby authorized to complete the work as specified.

Signature: _____ Title: _____

**SUPPLEMENTAL AMBULANCE
SERVICE AGREEMENT**

Agreement made this 16 day of 2021 between the TOWN OF MENDON, 16 West Main Street, Honeoye Falls, New York, hereinafter referred to as the "Town", and the VILLAGE OF HONEOYE FALLS, 5 East Street, Honeoye Falls, New York, hereinafter referred to as the "Village".

WHEREAS, the Town and the Village have entered into an Ambulance Service Agreement dated November 20, 2003; and

WHEREAS, the Town and the Village wish to make changes and modifications to said Agreement dated November 20, 2003; and

NOW, THEREFORE, in consideration of the mutual covenants and considerations set forth herein, and pursuant to Article 5-G of the General Municipal Law, the Town and Village mutually agree to modify the said Agreement dated November 20, 2003 as follows:

PAYMENT FOR SERVICES

1. In consideration of the Village furnishing ambulance service to the Town from **January 1, 2022 to December 31, 2022**, the Town shall pay to the Village the sum of **One hundred thirty-one thousand, seven hundred- one dollars and no cents. (\$131,701.00) which** shall be paid by one lump sum payment by the **15th day of March 2022**.

RATIFICATION

2. The Town and Village hereby ratify and affirm the Agreement dated Nov. 20, 2003 and agree that all terms and conditions set forth therein shall remain in full force and effect, except as herein modified.

IN WITNESS WHEREOF, the parties have duly executed and delivered this Agreement the day and year above mentioned.

TOWN BOARD OF THE TOWN OF MENDON

BY: _____
Supervisor

Town Councilman

Town Councilman

Town Councilman

Town Councilman

ATTEST:

Town Clerk

VILLAGE OF HONEOYE FALLS
BY: _____
Richard B. Milne, Mayor

Stanley Worboys, Jr., Trustee

Shari Stottler, Trustee

Dan Harris, Trustee

Jacqueline Main, Trustee

ATTEST:

Village Clerk

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the _____ day of _____, 2021, before me, the subscriber, personally appeared _____

_____ of the Town of Mendon, County of Monroe and State of New York, to me personally known to be the Supervisor and Board Members of the Town of Mendon, Monroe County, New York, and the same person described in and who executed the foregoing Agreement, and they acknowledged that they executed the same as such, and pursuant to resolution of the Town Board authorizing same.

Notary Public

STATE OF STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the 16 day of Aug, 2021, before me, the subscriber, personally appeared Richard B. Milne, Stanley Worboys, Jr., Shari Stottler, Dan Harris and Jacqueline Main of the Village of Honeoye Falls, County of Monroe and State of New York, to me personally known to be the Mayor and Board Members of the Village of Honeoye Falls, Monroe County, New York, and the same person described in and who executed the foregoing Agreement, and they acknowledged that they executed the same as such, and pursuant to resolution of the Village Board authorizing same.



Notary Public

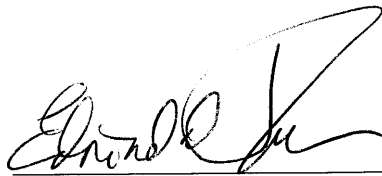
GINA M. HURLEY
Notary Public, State of New York
Qualified in Ontario County
My Commission Expires Jan. 7, 2024

... ..
... ..
... ..
... ..

Town of Mendon
CONTRACT

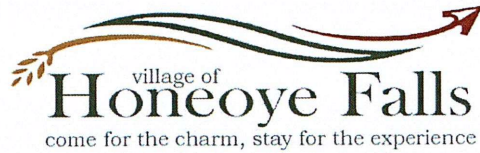
The undersigned, Secretary hereof, does hereby certify that the following resolution was duly moved, seconded and unanimously passed at a regular meeting of the Honeoye Falls-Mendon Ambulance Inc. held at its meeting rooms in the Village of Honeoye Falls, New York, on October 4, 2021.

"RESOLVED, that Honeoye Falls-Mendon Ambulance Inc. consents to the execution of the within Contract by the Village of Honeoye Falls, New York, and will perform and execute emergency medical and ambulance services in accordance with the terms thereof within the Town of Mendon, County of Monroe, State of New York, as described in said Contract."



Secretary *Chief of Operations*
Honeoye Falls-Mendon Ambulance Inc.

Honeoye Falls	\$	181,339,143	95%
Town of Mendon Fire Protection District	\$	250,674,951	95%
Town of Mendon, Outside of Village	\$	756,104,472	95%
Town of West Bloomfield	\$	17,314,428	89%



VILLAGE CLERK-TREASURER
GINA HURLEY

VILLAGE ATTORNEY
MATTHEW LENAHAN

MAYOR
RICHARD B. MILNE

TRUSTEES
STANLEY E. WORBOYS
JACQUELINE MAIN
SHARI F. STOTTLER
DANIEL I. HARRIS

October 19, 2021

John,

To stay up to date with our capital plan the Village has ordered 2 new Lifepak heart monitors for the Ambulance dept. The monitors will replace the current units that are aging out. The total combined cost of the units is 57,139.50.

As you know the 3rd party billing revenue for the Village fiscal year 2020/21 was higher than budgeted by \$59,070.74. At the end of the year, it was moved to unappropriated and was not applied to or figured into the 2022 ambulance contract. Knowing the monitors were coming up for replacement the Board instead decided to use that revenue for the purchase of the units. The remaining \$1,931.24 will be moved into our Ambulance equipment Reserve Account.

I have enclosed the Board resolution approving the purchase of the Lifepaks as well as the 2020/21 Ambulance budget showing the 3rd party revenue.

As always please let me know if you have any questions.

Brian Anderson
Village Administrator
(585)-624-1711



Ambulance
20/21

	ORIG BUDGET	ACTUAL	BALANCE
A4540.10	\$ 329,000.00	\$ 359,177.38	\$ (30,177.38)
A4540.11	\$ -		\$ -
A4540.20	\$ 2,500.00	\$ 1,233.54	\$ 1,266.46
A4540.21	\$ 14,000.00	\$ 20,530.79	\$ (6,530.79)
A4540.22	\$ 27,000.00	\$ 21,132.44	\$ 5,867.56
A4540.23	\$ 5,000.00	\$ 3,075.08	\$ 1,924.92
A4540.24	\$ 1,000.00	\$ 88.13	\$ 911.87
A4540.25	\$ 1,000.00	\$ 90.00	\$ 910.00
A4540.27	\$ 8,000.00	\$ 5,054.20	\$ 2,945.80
A4540.40	\$ 6,000.00	\$ 577.95	\$ 5,422.05
A4540.41	\$ 6,000.00	\$ 3,420.00	\$ 2,580.00
A4540.42	\$ 5,000.00	\$ 211.20	\$ 4,788.80
A4540.43	\$ 23,600.00	\$ 20,242.51	\$ 3,357.49
A4540.44	\$ 500.00	\$ 200.00	\$ 300.00
A4540.45	\$ 21,000.00	\$ 20,201.97	\$ 798.03
A4540.46	\$ 15,000.00	\$ 14,657.91	\$ 342.09
A4989.40	\$ 32,500.00	\$ 33,246.56	\$ (746.56)
A4540.47	\$ -		\$ -
RETIRE	\$ 32,383.02	\$ 32,383.02	\$ -
FICA	\$ 25,168.50	\$ 27,477.07	\$ (2,308.57)
MEDICAL	\$ 1,999.92	\$ 1,999.92	\$ -
ADMIN	\$ 15,000.00	\$ 15,000.00	\$ -
H.S.A.	\$ -	\$ -	\$ -
A1620.13	\$ 4,000.00	\$ 326.07	\$ 3,673.93
A1620.41	\$ 3,000.00	\$ 3,573.26	\$ (573.26)
Subtotal	\$ 578,651.44	\$ 583,899.00	\$ (5,247.56)
		Grand Total:	\$ (5,247.56)
Reserve Transfer	\$ 20,000.00	\$ 20,000.00	\$ -
Subtotal:	\$ 598,651.44	\$ 603,899.00	\$ (5,247.56)
		Credit for VFIS check for Fly Car Accident	\$ 6,365.66
			\$ 1,118.10
		Reserve Transfer 7/23/2021	\$ (1,000.00)
			\$ 118.10
			Under Budget
PAB Revenue	\$ 400,000.00	\$ 459,070.74	\$ (59,070.74)

Monroe County Association of Town Superintendents of Highways

200 Beaver Road, Churchville New York 14428
 (585) 889-2630 Fax (585) 889-0968

INVOICE

11/28/22

Date

Andy Caschetta
 Town of Mendon
 101 Semmel Road
 Honeoye Falls, NY 14472

Item	Description	Total	
2023 NYS & Monroe Co. Membership Dues	Andy Caschetta: Office 624-6068		
	Mobile 967-7784		
	Fax 624-6069		
	email mendonhighway@townofmendon.org		
	Monroe County Dues \$ 95.00		
	New York State Dues \$ 200.00		
	Total \$ 295.00	\$ 295.00	
	Associates:		
	Name _____ Office _____		
	Mobile _____		
Fax _____			
email _____			
Monroe County Dues \$ 25.00	\$ 25.00	\$	
Name _____ Office _____			
Mobile _____			
Fax _____			
email _____			
Monroe County Dues \$ 25.00	\$ 25.00	\$	
Name _____ Office _____			
Mobile _____			
Fax _____			
email _____			
Monroe County Dues \$ 25.00	\$ 25.00	\$	
Make Check Payable To:			
Monroe County Association of Town Superintendents of Highways			
Mailing Address:	Town of Chili		
	Mr. David P. Lindsay		
	200 Beaver Road		
	Churchville, New York 14428		
Total Due	Due And Payable By January 31, 2023	\$ 295.00	

Notes:

1. The \$95 for includes \$25 for County Assoc. dues and \$70 to cover the lunches for the year.
2. The \$25 for Associates covers membership only. Lunches may be paid at the door or prepaid by increasing the amount to \$90 for each Associate.