A meeting of the Mendon Citizens Advisory Committee for Town of Mendon Fire Service was held on Wednesday, October 26, 2022 at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY 14472.

PRESENT: Muffy Meisenzahl; Mendon Supervisor, John Moffitt; Ryan Wilsey; Chief Peter Kester; Mike Arman; Gerald Lonthair; Chief Cory Trewer; David Smith; Robin Stewart Ha; Steve Tschiderer (via Zoom); and Anthony Militello (via Zoom)

ABSENT: Karen Jenkins

OTHERS: Danny Bassette, IT support.

Minutes were taken by Katrina Allen

Ms. Meisenzahl opened the meeting at 6:57 p.m. Mr. Smith led the Pledge of Allegiance.

HOUSEKEEPING

Ms. Meisenzahl pointed out the exits and restrooms.

INTRODUCTONS

Ms. Meisenzahl acknowledged others present.

MINUTES for the October 12, 2022 meeting were approved as submitted.

COMMITTEE ORGANIZATION

Ms. Meisenzahl stated all the materials for the meeting are posted at least 24 hours before the meeting and are on the Town website.

Ms. Meisenzahl said if any members wanted documents hole punched for their folders, there was one available. She advised documents without “Draft” are in their final form.

**Communication**: Ms. Meisenzahl said committee members met on Monday with the Fire Department representatives in Honeoye Falls. They reviewed documents and are working to summarize between department data, so they are compatible and in the same format.

COMMITTEE CHARGE

Ms. Meisenzahl said the focus tonight is the financial status within Chapter 5. She advised within Task 2, the information within the tables is in progress.

Ms. Meisenzahl advised the graphics in the body of the documents will be translated into a written narrative. She had the Committee number the documents, so they may easily be referred back.

Assessments –

Property assessed value is the basis for the community’s municipal tax levy. The property tax levy is calculated at a rate per thousand of the assessed value of the property.

Assessment details were provided in the following documents:

* Document #1 – Mendon Fire District 2022 Budget Cover Page.
* Real Property Tax Exemptions – Chapter 230: Taxation and Exemptions of the Mendon Town Code.
* Document #2 – Town of Mendon Exemptions.
* Document #3 – Village of Honeoye Falls Exemptions
* Document #4 – Wholly Exempted Assessed Value: Town and Village

Budgets –

Revenue source estimates support Appropriation estimates for contractual and personnel expenses within the municipal Fiscal Year (FY), and it must balance.

The Town of Mendon and the Mendon Fire District’s FY runs January 1 – December 31.

The Village of Honeoye Falls FY runs June 1 – May 31.

Budget details were provided in the following documents:

* Document #5 – Mendon Fire District
* Document #6 – Mendon Fire Protection District
* Document #7 – Village of Honeoye Falls

Indebtedness –

Expenses associated with capital investment in equipment and property. This goes beyond daily and routine operational requirements. The Mendon Fire District does not have debt expense.

Indebtedness details were provided in the following documents:

* Document #8 – Maximum Indebtedness for the Town, Village, and Mendon Fire District.
* Document #9 – Indebtedness for the Village and Town.

Revenue –

Revenue comes from tax levy, interest and earning on investments, contracts, rentals, sales, refund of expenditures, gifts/donations, state and/or federal aid, transfers from Capital and/or Reserve Funds, grant awards, and monetary awards. Not everything comes from the tax levy.

Revenue details were provided in the following documents:

* Document #10 – Monetary Grant Awards to: Mendon Fire District
* Document #11 – Monetary Grant Awards to HFFD and the Village.

Reserve Funds –

The Town, Village, and Mendon Fire District each maintain Reserve Funds. The Town does not have a reserve account status for Fire Protection as it does not have Fire Protection assets

Reserve Funds details were provided in the following document:

* Document #12 – Capital Reserve Funds, Village of Honeoye Falls and Mendon Fire District.

Contracts –

They are prepared by the Village according to the joint agreement adopted by the Legislative bodies. Each of these contracts proceeds through the Town Board review and a Public Hearing prior to authorization.

The Village Fire Protection Contract details were provided in the following document:

* Appendix #13 – Village Fire Contracts: Budgets and Cost Sharing.

COMMITTEE ROUNDTABLE

No one on Zoom had comments, and there was no Public Comment.

The next meeting is November 9, 2022

The meeting was adjourned at 8:08 pm.