

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, September 12, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Andrew Caschetta, *Highway Superintendent*, Danny Bassette, *Zoning Board Chair*, and Kelli Parmelee, *Finance Director*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 22-186)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda as amended. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported that his department helped the Village of Honeoye Falls with paving. The brush pile has been ground and the chips are slowly being hauled away. Mr. Caschetta stated a handful of roads need attention and they have taken care of some drainage issues. Monroe County has closed most of the jobs and vouchers have been sent for payment. The Monroe County Parks Department has asked them to rebuild two parking lots and entrance ways in Mendon Ponds Park, to get ready for paving. Mr. Caschetta has agreed, acknowledging the benefit to the residents of Mendon in the near future. Mr. Caschetta has been in contact with the NYS Dept. of Transportation in regards to the issues at the intersection of Clover Street and Stoney Lonesome Road. A guardrail has been ordered and should be delivered within 30 days. The NYS DOT has also scheduled another traffic study. Mr. Caschetta is anticipating the approval of a flashing, caution light to indicate the intersection ahead. Paperwork has been submitted to NYS DOT for CHIPS/EWR/Pave NY. Everything was approved and the payment of \$131,871.22 will be delivered to the Town on December 15, 2022. The Paving of Potholes paperwork was submitted in July and the payment of \$15,976.22 will be available on September 20, 2022. Mr. Caschetta also reported earlier in the year they marked dead ash trees on Town Roads and they will be removing them when time allows.

TOWN CLERK, Michelle Booth, reported School Tax payments have started arriving; it has been very busy in the office with this and hunting licenses. She also ordered a credit card machine but is waiting to implement it until after the tax season. This will be available to the residents to pay for day-to-day business, for a small fee. It will not be available for tax payments; second machine might be needed to do that. Ms. Booth was presented the 2023 Tentative Budget by the Town Supervisor, John Moffitt. This will be available on the website in the near future. The rabies clinic and recycling event plans have been finalized and is scheduled for October 15 from 11-1pm at the Mendon Highway garage.

TOWN BOARD

Brent Rosiek, reported that he will be attending the spray park construction meeting tomorrow. He was unable to attend the last Planning Board Meeting due to work, but Mr. Dubois filled in for him. Mr.

Rosiek will check with Building Inspector, Corey Gates, in regards to the solar farm trees; they are reaching the end of planting season. He was happy to see more activity in the Hamlet lately and also talked about the low availability of shovel ready lots in the Town.

Karen Jenkins, gave an update on the Fire Protection Service Committee meeting.

Cynthia Carroll, stated she was unable to attend the library meeting because she was attending the Public Hearing that was scheduled. She agreed with Mr. Rosiek about the Hamlet and trees around the Solar farm. She stated that people might not be building right now because of prices being so high.

Thomas Dubois, gave an update on the last Planning Board Meeting.

SUPERVISOR, John Moffitt, reported having his laptop stolen out of his truck last week. There is video footage of the incident, the Monroe County Sheriff's Dept. and the insurance company was notified. He has been working to get the old library cleaned up for the Girl Scout Troop to use; carpets and windows have been cleaned and he has fixed some lighting. Mr. Moffitt will be attending the Splash Park construction meeting and he is also asking for any ideas on names for the Military memorial/splash park. Monroe County has been looking into centralized kennels like surrounding counties have, he will continue to get information on this. The supervisor provided a brochure in regards to the recycling and rabies clinic that will be available for the residents. He also mentioned receiving a call from a resident that purchased a home next door to their property to use as a short-term rental for anyone that boards their horses with them and needs a place to stay. Mr. Moffitt stated that these are things they need to address during the moratorium as an unintended consequence.

SUPERVISOR'S MONTHLY REPORT

(Resolution 22-187)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Report for August 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 22-188)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to acknowledge receipt of the Town Clerk's Monthly Report for August 2022, showing receipts and disbursements in the amount of \$5,330.91.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 22-189)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to approve the minutes of the Town Board Meetings, held on August 15, August, 22, and August 29, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/ADJUSTMENTS

(Resolution 22-190)

A motion was made by Mr. Dubois, seconded by Mr. Jenkins, to approve the following budget adjustments:

Fr: DA9010.8	State Retirement	\$800.00
To: DA9055.8	Disability	\$800.00
Fr: DB5112.4	Improvements Contractual	\$209.01
To: DB9055.8	Disability	\$209.01

Fr: B8020.41	Planning- Engineering	\$250.00
To: B8020.401	Planning- Advellising	\$250.00
Fr: A1930.4	Judgements and Claims	\$1,000.00
To: A1670.401	Central print and Mail	\$1,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Vouchers

General Abstract

(Resolution 22-191)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve all claims on vouchers numbered 22-589 to 22-664, on General Abstract 22-09, in the amount of \$237,993.11.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 22-110 to 22-123, on Library Abstract 22-09, in the amount of \$6,403.62 were presented to the Town Board for payment.

2023 Tentative Budget - Presentation

Supervisor Presents 2023 Tentative Budget with Presentation

Mr. Moffitt asked the board to review and make time to meet and discuss the budget before the next meeting on September 26, 2022.

2022 NYSAA Fall Conference Attendance

(Resolution 22-192)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the attendance of the Mendon Assessor to the Fall Conference in Lake George, NY on September 18-21, 2022 from account number A1355.410, not to exceed \$882.60, not including mileage.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

2022 AOT Planning and Zoning School Attendance

(Resolution 22-193)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve the attendance for the following to attend the conference in Canandaigua, NY, September 28, 2022, for the following: Lauren Smith, Planning Board (88020.43); Steve Maxon, Zoning Board (88010.420), Corey Gates, CEO (83620.401); Brent Rosiek, Town Board (A1010.410), John Moffitt, Town Supervisor (A1220.410). Not to exceed \$90.00 per registration, not including mileage. From accounts noted above.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Youth Center Discussion

Mr. Dubois gave an update on the 2022 reopening of the Mendon Youth Center. Reopening will be on October 3rd. The hours will be Monday – Thursday from 2:00 pm to 6:00 pm. They will run with the school calendar normally. It will be open from Middle Schoolers; 6th, 7th, and 8th graders. There will be an open house on September 29 from 6:30pm to 7:30pm. Mr. Moffitt has held interviews for staffing the Center and has one scheduled. He has chosen a staff member to oversee the scheduling for the MYC.

Recycle/Rabies Event

There is a flyer going out with all the information and for the Board to review.

Refund to Applicant***(Resolution 22-194)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to refund the application fees, due to the Town of Mendon Moratorium on Short Term Rental, to Ms. Margaret Fiore for property located at 383 Pond Rd. Honeoye Falls, NY- \$350.00 for the Public Hearing Notice and the application for a Special Use permit.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Executive Session***(Resolution 22-195)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to enter into executive session at 7:52 pm, for the discussion of medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to end the executive session at 8:51pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT***(Resolution 22-196)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 8:53pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.