

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, October 17, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: There were no others present.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 22-207)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT
There were no comments.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported they have wrapped up brush pick-up for the season. He has met with the property owner on Amann Rd in regards to moving the turn around and will be working on that. Mr. Caschetta provided an update on the intersection at Stoney Lonesome and Clover Street. Stop Ahead warning signs are present on both legs of Stoney Lonesome Rd due the limited sight distance to the stop signs. Curve warning signs that are present on both Route 65 approaches for the horizontal curve north of intersection, will be updated to meet current standards. Stop signs on both East and West approaches will be dual posted. Reflective signpost strips will be added to the Stop and Stop Ahead signs to enhance conspicuity of the signs. A new intersection Warning sign will be installed for northbound traffic. Due to the curvature of the roadway, an additional southbound Intersection Warning sign will be installed on the driver’s left to provide enhanced warning. Yellow reflective signpost strips will be added to each of the Intersection Warning signs. Vegetation will be cleared to further improve driver recognition of these signs. In addition, stop line pavement markings will be installed to better position motorists at the intersection. Mr. Caschetta will continue to update the Board as these actions are completed.

TOWN CLERK, Michelle Booth, reported School Tax payments are wrapping up, the last date to pay in the office is October 31, 2022. After that date, the payments will have to go to the County. The rabies/recycle event was a success. Mrs. Booth thanked everyone for their participation. She also reported that Town will be implementing the new credit card machine within the next few weeks.

TOWN BOARD

Brent Rosiek, reported on the solar farm tree planting progress, Planning Board meetings, and the Spray Park meetings. He notified the Board of Dog Waste signs and bags being available from the Storm Water Coalition, these might be useful in the parks and walking trails throughout the Town. Mr. Rosiek will be attending the upcoming Mendon Community Business Association meeting and a webinar on Short Term Rentals.

Karen Jenkins, gave an update on the Fire Service Committee meeting and the Historic Preservation Committee.

Cynthia Carroll, gave an update on the library. She has ordered all the food for the Veteran's Lunch.

Thomas Dubois, gave an update on the Environmental Conservation Board. He notified everyone that ECB Chair, Patrick Borelli, will be stepping down due to other commitments, so he will work with him to try and find a replacement. Mr. Dubois would like to increase the attendance at the Mendon Youth Center; he will contact the Middle School about getting something in the announcements and check into a possible bussing opportunity after school.

SUPERVISOR, John Moffitt, reported speaking at the Mendon – Honeoye Falls Senior Meeting on September 13; he thought it was well attended and said they will be having a Thanksgiving and Christmas luncheon coming up. Supervisor Moffitt reported that he attended the Fire Service Committee meetings, the summer rec meeting, Spray Park/Military Memorial construction meetings, and attended the Public Hearing at the HF-L School in regards to exemptions for volunteer fire/ambulance personnel. Mr. Moffitt stated that the Kuhn court case is scheduled to be heard again on November 15 at 6:00pm and he will be attending. He attended the Council of Government meeting about shared services, met with Mike Simon, LaBella Engineering, about their billing practices, held a meeting with the Highway Department staff about the 2023 budget, and met with Katie, NY Association of Towns, in regards to short term rentals. The Supervisor reported on the successful Recycling/Rabies Clinic and thanked everyone for their participation. He also reported the Mendon Youth Center has reopened; he would like to see an increase in attendance. He also enjoyed the Honeoye Falls Fire Department Clam Bake that he attended recently. Supervisor Moffitt reported the upcoming Health Insurance Meeting, being held on October 20th at 11:30 am for Town of Mendon employees. He will be attending the short-term rental workshop on October 24th and attending a webinar, on the same subject, October 27th. The library has received their new water fountain, Mr. Moffitt is working on getting that installed. Supervisor Moffitt reported that the 2023 Town Budget is \$67,403 under the Tax Cap, the 2021 Fiscal Stress Score was the lowest possible at 0.0, and the 2021 Environmental Stress score was rated a 3.3, due to the calculated decrease in population since 2015.

SUPERVISOR'S MONTHLY REPORT

(Resolution 22-208)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for September 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 22-209)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to acknowledge receipt of the Town Clerk's Monthly Report for September 2022, showing receipts and disbursements in the amount of \$3,822.61.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 22-210)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to approve the minutes of the regular and Special Town Board Meetings, held on September 12 and 26, 2022 with amendments to the September 26 minutes for an agenda amendment and rewording of the Supervisor's communications.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/ADJUSTMENTS

(Resolution 22-211)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to approve the following budget adjustments:

10/17/2022

TOWN OF MENDON

REGULAR MEETING

From: B8010.401	Zoning Personnel	\$200.00
To: B8010.1	Zoning Advertising	\$200.00
From: B 8020.41	Planning- Engineering	\$300.00
To: B 8020.43	Planning- Training	\$300.00
From: A1010.410	Town Board Travel/Dues/Conferences	\$250.00
To: A1620.426	Fire Alarm Monitoring	\$250.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Vouchers

General Abstract

(Resolution 22-212)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 22-665 to 22-747, on General Abstract 22-10, in the amount of \$281,292.52.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 22-124 to 22-139, on Library Abstract 22-10, in the amount of \$8,735.40 were presented to the Town Board for payment.

PUBLIC HEARING – 2023 PRELIMINARY BUDGET

(Resolution 22-213)

The Supervisor opened the Public Hearing at 7:23 PM.

There were no public comments and no changes made.

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

RESOLUTION TO MOVE THE BUDGET FROM PRELIMINARY TO FINAL BUDGET

(Resolution 22-214)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adopt the Town of Mendon 2023 Final Budget.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

CAPITAL IMPROVEMENT PLAN - SCHEDULE PUBLIC HEARING

(Resolution 22-215)

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to Schedule the Public Hearing on the Capital Improvement Plan for the Town of Mendon on Monday, November 14, 2022 – Mendon Community Center, 167 N. Main St. Honeoye Falls, NY 14472 at 7:00 PM or as soon thereafter as said Hearing is convened.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

FIRE PROTECTION CONTRACT - SCHEDULE PUBLIC HEARING

(Resolution 22-216)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to Schedule the Public Hearing on the Fire Protection Contract for Mendon Fire Protection District #1, on Monday, November 14, 2022 – Mendon Community Center, 167 N. Main St. Honeoye Falls, NY 14472 at 7:00 PM or as soon thereafter as said Hearing is convened.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

COMPUTER EQUIPMENT – SCRAP***(Resolution 22-217)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to scrap the following used computer equipment.

- 4 – Dell Optiplex Desktops
- 1 – IBM Desktop
- 2 – Key Boards
- 1 – Box of miscellaneous wires

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

BONADIO & CO., LLP CONTRACT FOR SERVICES***(Resolution 22-218)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to contract with Bonadio & Co. for 2023 AUD completion, not to exceed \$3,000.00 from account A1310.401 Purchased Services.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

HISTORIC PRESERVATION COMMITTEE – MEETING DATES***(Resolution 22-219)***

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to schedule all Historic Preservation meetings on the first Wednesday of the month for the remainder of 2022. All Open Meetings Laws will be adhered to, meetings are open to the public and duly advertised. Meetings will be held at the Board Room, Mendon Town Hall, 16 West Main St. Honeoye Falls, NY 14472 – 7:00PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

SUMMER RECREATION CONTRACT 2023***(Resolution 22-220)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to enter into the 2023 Summer Recreation Program with the Honeoye Falls – Lima Central School, the Town Supervisor is authorized to sign the contract. Not to exceed \$19,000.00 from account number B7320.4.

All campers within the Town of Mendon and outside the Village of Honeoye Falls will receive \$240.00 subsidy.

Before June 1, 2023, registration, any campers from the same geographical parameters and whose family qualifies for the Federal Free Lunch Program receives \$675.00 municipal subsidy. After June 1, 2023 registration subsidy is \$705.00.

Before June 1, 2023, registration, any campers from the same geographical parameters and whose family qualifies for the Federal Reduced Lunch Program receives \$450.00 municipal subsidy. After June 1, 2023 registration subsidy is \$470.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LETTER OF CREDIT, REGARDING MENDON GREEN***(Resolution 22-221)***

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to accept the Engineer's estimate from LaBella Engineers for \$1,700,399.75 for the Mendon Green Project from Riedman Homes. Letter of Credit, in full or partial will be released with Town Board approval, after acceptance by the Code Enforcement Officer, Town Highway Superintendent and Town Engineer.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

REPAIR ORDER – MENDON HIGHWAY

(Resolution 22-222)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the repair order for \$3,870.34 to repair truck #91 with Allied Spring, after receiving three quotes.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

(Resolution 22-223)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adjourn the meeting at 7:41pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

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