

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, September 26, 2022 – 7:00PM
167 North Main Street
Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Planning Board Member- Training Approval
7. Finance Director- Training Event
8. Mendon Youth Center- Reopening
9. Military Memorial- Dedication of Name
10. 2023 Budget Discussion
11. Preliminary Budget 2023
12. Schedule Public Hearing for the 2023 Budget
13. Veterans Day Lunch
14. Schedule Public Hearing for Capital Improvement Plan
15. Schedule Special Meeting- Workshop Regarding Short Term Rentals
16. Public Comment
17. Adjournment

**TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:
September 26, 2022, Regular Town Board Meeting**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

**3. AGENDA
(Resolution 22-___)**

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

**Highway Superintendent
Town Clerk
Town Attorney
Town Board
Supervisor**

**6. PLANNING BOARD MEMBER- TRAINING APPROVAL
(Resolution 22-___)**

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to accept training for Planning Board member Teresa Winship, with Dept. of State Local Government courses Planning Board Overview, Introduction to SEQR and Historic preservation classes offered on-line.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

**7. FINANCE DIRECTOR- TRAINING EVENT
(Resolution 22-___)**

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to allow attendance at the HR Town Group Meeting, by Kelli Parmalee, Finance Director, on September 29, 2022, in Fairport, NY- no fee, mileage to be paid from account A1310.410

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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8. MENDON YOUTH CENTER- REOPENING

Discussion

9. MILITARY MEMORIAL- DEDICATION OF NAME

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to name the Military Memorial at Dreisbach Park, Semmel Road, "When I Have Your Wounded" the DUSTOFF Legacy. This name has been approved by the families of the fallen soldiers and the National Guard.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. 2023 BUDGET DISCUSSION

(Resolution 22-___)

Increase DA 9010.8 State Retirement	\$32,476.00 to \$40,000.00
Increase DA Fund Balance	\$0.00 to \$7,524.00

Any other changes the board approves

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

11. PRELIMINARY BUDGET

(Resolution 21-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the 2023 Mendon Town Budget, moving the budget to Preliminary Status.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Hagreen, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

12. SCHEDULE PUBLIC HEARING FOR THE 2023 BUDGET

(Resolution 21-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to Schedule the Public Hearing on the Town of Mendon Preliminary Budget on Monday, October 17, 2022.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Hagreen, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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13. VETERANS DAY LUNCH

Discussion

14. SCHEDULE PUBLIC HEARING FOR THE 2023 CAPITAL IMPROVEMENT PLAN (Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to schedule a Public Hearing on the 2023 Capital Improvement Plan on October 17, 2022, at the Mendon Community Center at 7:00 pm

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

15. SCHEDULE SPECIAL MEETING- WORKSHOP REGARDING SHORT TERM RENTALS (Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to schedule a Special Meeting-Workshop regarding Short Term Rentals on Monday, October 24, 2022, 7:00pm at the Mendon Community Center.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. PUBLIC COMMENT

17. ADJOURNMENT (Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

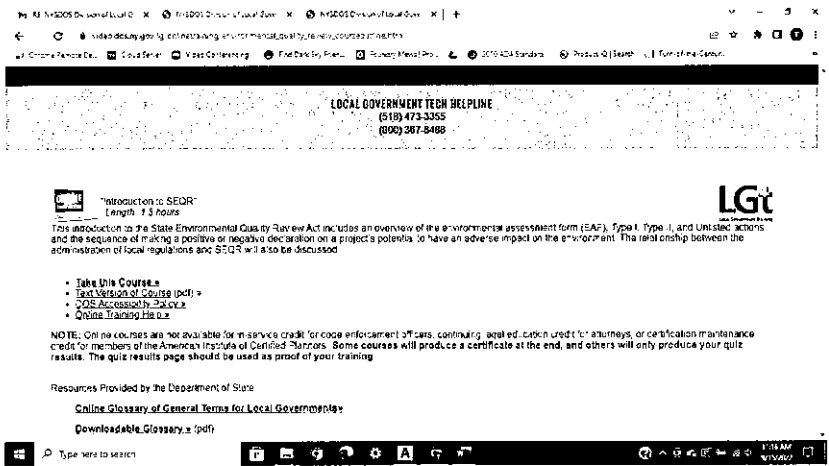
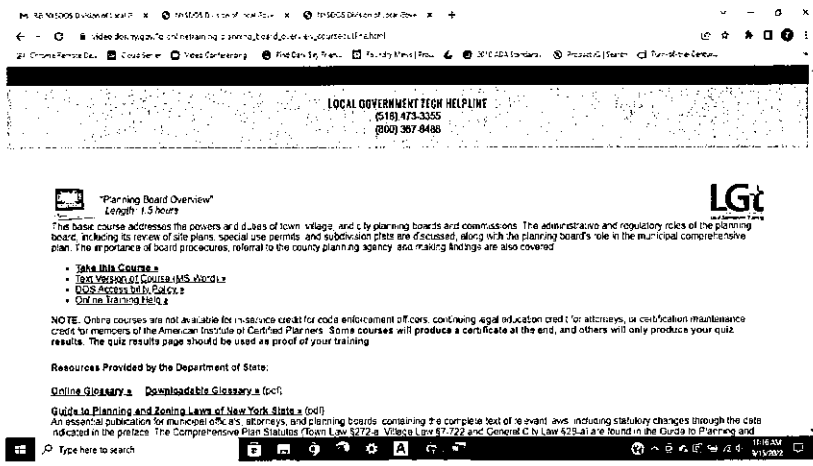
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September 15, 2022

Re: **Planning Board Training Requirement**

Dear Town Board Members:

I understand that as a member of the Planning Board I am required to have four hours of applicable training per year. I am interested in obtaining my training through the following online courses that are available through the Department of State division of Local Government Training. The courses I believe would be helpful for me as a first term Planning Board member are the "Planning Board Overview", "Introduction to SEQR" and "Historic Preservation" classes as described below:



Department of State
 Training Assistance Online Interactive Training Course

LOCAL GOVERNMENT TECH HELPLINE
 (518) 473-3355
 (800) 367-8498

"Historic Preservation"
 Length: 1.5 hours

LGT
 LOCAL GOVERNMENT TRAINING

Historic buildings define the character of cities, villages, and towns in New York and many other places. This course attempts to explain why, details what it means to preserve a place's order and historic buildings, and distinguishes the difference between listing a property on the National Register of Historic Places and local landmark and historic district regulation. Other perspectives that most people don't consider when they think "historic preservation" will also be discussed, such as the environmental and economic benefits of historic preservation.

- [Take this Course](#)
- [Text Version of Course \(pdf\)](#)
- [DOC Accessibility Policy](#)
- [Online Training Help](#)

NOTE: On-line courses are not available for in-service credit for code enforcement officers, continuing legal education credit for attorneys, or certification maintenance credit for members of the American Institute of Certified Planners. Some courses will produce a certificate at the end, and others will only produce your quiz results. The quiz results page should be used as proof of your training.

Type here to search

11:17 AM 9/15/2022

Thank you for taking the time to consider if this training format and content is acceptable.

Sincerely,

Teresa Winship

Town of Mendon Capital Improvement Plan

Park Improvements	2023	2024	2025	2026	2027
Mendon Center Sports courts & sign					
Seal & Paint Tennis Courts		\$10,000			\$10,000
Dreibach Fields	\$10,000				
Total Project	\$10,000				
Funding					
Bonds					
Town					
Town - Parks Reserve Fund	\$10,000	\$10,000			\$10,000
Developers Parkland Fund					
Sale of Equipment					
Total Funding	\$10,000	\$10,000			\$10,000

Town of Mendon Capital Plan

Community Center	2023	2024	2025	2026	2027
Repair Handicapped Entrance					
Parking Lot Sealed and Striped		\$3,000			\$3,000
Basement Entrance	\$25,000				
Replace Appliances		\$10,000			
Replace Roof					
Replace Entrance Doors			\$7,500		
Pavilion Maintenance		\$15,000		\$10,000	
Total Project	\$25,000	\$28,000	\$7,500	\$10,000	\$3,000
Funding					
Bonds					
Town					
Reserve Funds	\$25,000	\$28,000	\$7,500	\$10,000	\$3,000
Grants					
Total Funding	\$25,000	\$28,000	\$7,500	\$10,000	\$3,000

Town of Mendon Capital Plan

Town Hall	2023	2024	2025	2026	2027
Windows					
Painting Trim and Replacing Gutters		\$50,000			
Replace Door on W. Main Street side	\$10,000				
New Carpeting					
Office Furniture includes Board Room Chairs			\$10,000		
Replace Town Hall Fire Escape		\$5,000			
Furnance Replacement		\$15,000			
Total Project	\$10,000	\$70,000	\$10,000		
Funding					
Bonds					
Town					
Reserve Funds	\$10,000	\$70,000	\$10,000		
Grants					
Total Funding	\$10,000	\$70,000	\$10,000		

22 North Main Street	2023	2024	2025	2026	2027
Driveway Sealing	\$3,500			\$4,000	
Interior Lighting				\$25,000	
Exterior Painting		\$25,000			
Total Project	\$3,500	\$25,000		\$29,000	
Funding					
Bonds					
Town	\$3,500	\$25,000		\$29,000	
Reserve Funds					
Grants					
Total Funding	\$3,500	\$25,000		\$29,000	

Town of Mendon Capital Plan

Highway Buildings	2023	2024	2025	2026	2027
Solar Panels			100000		
Total Project			100000		
Funding					
Bonds					
Town					
Reserve Funds			50000		
Shared Services Grant			50000		
Total Funding			100000		

Town of Mendon Capital Plan

Highway Equipment	2023	2024	2025	2026	2027
1/2 ton pickup - replace #1			\$40,000		
1 ton pickup - replace #2				\$100,000	
3/4 Ton P/U - #3					
1 ton pickup - replace Truck #4			\$50,000		\$100,000
1 Ton P/U - replace #5					\$55,000
3/4 ton pickup - replace truck #6		\$50,000			
Pick up #7					
TRUCKS					
6 - Wheel Dump - replace Truck #90					
10 Wheel Dump Truck - replace truck #91			\$324,000		
6 - Wheel Dump - replace Truck #92				\$300,000	
6 Wheel Dump Truck - replace #93					
10 Wheel Dump Truck - replace #94		\$300,000			
Replace Truck #97	\$400,000				
10-Wheel Dump Truck - replace #95					
10-wheel Dump Truck - replace #96				\$400,000	
Sweeper					\$400,000
Excavator #11					
MOWERS & TRACTORS					
Roadside Mower Decks					
Zero Turn Mower (Park)					
Replace Mower Unit #42					
Replace Tractor #41					
Tractor #42		\$200,000			
Replace Tractor #43					
Zero Turn Mower (Park)	\$80,000				
Zero Turn Mower (Park) #44			\$12,000		
MISC.					
Wheeled Loader - replace #13					
Driveway Roller - replace #36					
Replace Trailer #51		\$42,350			
Column Lifts					
Skid Steer					
Total Project	\$522,350	\$550,000	\$426,000	\$800,000	\$555,000
Funding					
Bonds					
Town	\$7,350				
Reserve Funds	\$450,000	\$500,000	\$226,000	\$500,000	\$355,000
sale of equipment	\$65,000	\$50,000	\$200,000	\$300,000	\$200,000
Total Funding	\$522,350	\$550,000	\$426,000	\$800,000	\$555,000