

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, April 11, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Andrew Caschetta, *Highway Superintendent*, Danny Bassette, *Zoning Board Chair*, John Hagreen, Wayne Menz, Peter Lehning, Emily Palumbus, *ESP Consulting, LLC*, Jason Ebbs, *Labella Engineering*.

Supervisor Moffitt called the meeting to order at 7:02PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 22-124)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the agenda with the following amendment.

Addition of a Facilities Use Permit Application to agenda item #20 and move the rest accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Wayne Menz, 90 Ontario St, reported he attended the Community Concert Band at the school. He thanked the Board for their continued support of these concerts and highlighted the great time that was had by all.

COMMUNICATIONS
Highway Superintendent

Mr. Caschetta was happy to report that they have wrapped up the snow and ice season, all snow fence and delineators have been picked up. They will finish sweeping this week. He reported on the replacement of cross culverts on Assembly Drive and stated this area is on the list for 2023 road improvements. Mr. Caschetta said the crews have been walking the Town roads, along with West Bloomfield Rd, Cheese Factory Rd, and Boughton Hill Rd, picking up trash left along the roadside. Finally, he reminded everyone that Brush Pick up will begin on April 25. Workers will start on the East side and work their way West. This pick up is for brush only, no leaves or lawn/garden debris.

Town Clerk

Mrs. Booth reported about 95% of the Town and County taxes have been received. There are still plenty of COVID test still available at Town Hall. She has been researching some credit card options for the office also.

Town Board

Mr. Rosiek reported on the Mendon Community Business Association meeting he attended. He stated the Building Dept has been busy, but with vacations within the office he wasn't able to get a report for the month. The Zoning Board of Appeals have not had any meetings to report on. He spoke about Labella and the spray park, especially noting that consulting fees can become pretty high.

Ms. Carroll gave an update on the library. They will begin their annual budget and have discussed eliminating fines for overdue books.

Mr. Dubois reported on the most recent Planning Board meeting. Mrs. Stott was given preliminary approval for the concerts in the Hamlet again this year. He says there will be three events.

Supervisor

Supervisor Moffitt reported that he attended the Mendon Community Business Association Meeting, a reception for the Eagle Scouts at the Community Center and was a guest at the Honeoye Falls Fire Department Banquet. Mr. Moffitt reported the Town Hall will be getting phone and copier replacements. He also stated that the building and grounds crew have been updated for the season, he received the library's annual report, and reported the resignation of Ms. Romig from the Library. Supervisor Moffitt reported on a check fraud case that is being investigated through the Monroe County Sheriff's office. The Town Historian, Diane Ham, has approached Mr. Moffitt to add a historical marker within the Linear Trail.

SUPERVISOR'S MONTHLY REPORT

(Resolution 22-125)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for March 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 22-126)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for March 2022, showing receipts and disbursements in the amount of \$3,844.19.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 22-127)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve the minutes of the March 14, 2022, regular Town Board meeting, and the March 28, 2022, special Town Board meeting, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 22-128)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 22-220 to 22-290, on General Abstract 22-04, in the amount of \$227,546.07.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

Library Abstract

Library vouchers numbered 22-037 to 22-052, on Library Abstract 22-04, in the amount of \$4,601.96 were presented to the Town Board for payment.

ESP CONSULTING, LLC PRESENTATION

Emily Palumbus, from ESP Consulting, LLC gave a colorful presentation to the Board, explaining the grant writing process for the Town.

CONTRACT WITH ESP CONSULTING, LLC

(Resolution 22-129)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to enter into an agreement with ESP Consulting, LLC for Town Grant Eligibility Assessment. Not to exceed \$2,500.00 from account number B 8023.400 Planning Projects Contracted Services.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

MILITARY MEMORIAL/SPRAY PARK – DISCUSSION

There was a brief discussion regarding the budget for the spray park. Jason Ebbs, *Labella Engineer*, updated the Board on the status of the bids for the project.

LABELLA BID ACCEPTANCE – MILITARY MEMORIAL AND SPRAY PARK***(Resolution 22-130)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins to approve the recommendation from the town engineer Labella for the following:

Contract #1, #2, and #3 will be rebid

Contract #4 \$120,000.00 with CP Ward

All reviews and Bonding are acceptable by recommendation by Labella.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC HEARING – UNSAFE BUILDING 3316 RUSH MENDON ROAD***(Resolution 22-131)***

The Public Hearing to give the property owner of 3316 Rush Mendon Road (tax account number 263689 215.01-1-25) and/or the person(s) owning property an opportunity to be heard as to why the building has not been removed and also for the Town Board to receive proposals for the removal of such building, pursuant to Mendon Town Code.

The Supervisor opened the Public Hearing at 7:57pm.

PUBLIC COMMENT

There were no comments.

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

3316 RUSH MENDON ROAD – UNSAFE BUILDING***(Resolution 22-132)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll to adopt the following:

WHEREAS, pursuant to section 117-4 of the Town Code, Jack Maas, has been duly notified of UNSAFE STRUCTURE located at his property at 3316 Rush Mendon Road, and

WHEREAS, a public hearing was held on April 11, 2022

NOW, THEREFORE BE IT RESOLVED, that Mr. Maas shall have until June 11, 2022 to remove any personal property or belongings from the property, and

BE IT FURTHER RESOLVED, that the supervisor is authorized to contract for the removal of the building on or after June 11, 2022 at a cost to be determined, and

FINALLY, BE IT RESOLVED, that all expenses to the Town in removing the building(s) from the property be assessed on the real property from which the building(s) were removed and the expense so assessed shall constitute a lien and charge on the real property on which it is levied until paid or otherwise satisfied or discharged, as authorized by Town Code 117-8 and 117-11.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

YOUTH CENTER DISCUSSION

There was a discussion regarding the 2022 reopening of the Mendon Youth Center. Mr. Dubois will prepare a timeline for the next board meeting, to help ensure a smooth opening in September.

CONTRACT WITH BENARD P. DONEGAN, INC. MUNICIPAL FINANCE***(Resolution 22-133)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins to contract with Bernard P. Donegan, Inc Municipal Finance for 2022 for any municipal finance for temporary financing, permanent financing as

approved by the Mendon Town Board and any disclosures required by law, authorized by the Town Supervisor.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LIBRARY BOARD OF TRUSTEES APPOINTMENT

(Resolution 22-134)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins to appoint Mary McCabe to the position of Library Board of Trustees. Appointment to expire December 31, 2024.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS

(Resolution 22-135)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins to approve submittal of records to the NYS Retirement System for all Elected and Appointed Officials.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FACILITIES USE PERMIT APPLICATION – SEMMEL RD SOFTBALL FIELD

(Resolution 22-136)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois to allow Don Marlowe to use the Semmel Road Softball field, Tuesday evenings from May 3, 2022 to August 23, 2022 from 5:45pm to 8:45pm for a softball league.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Wayne Menz, 90 Ontario St, informed the Board, the first date, of the Concert in the Hamlet will be on June 18, 2022.

ADJOURNMENT

(Resolution 22-137)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adjourn the meeting at 8:17pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.