

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, November 15, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll }  
 Thomas G. Dubois } *Town Board*  
 John L. Hagreen } *Members*  
 Karen R. Jenkins }

**ABSENT:** None

**RECORDING SECRETARY:** Bonnie M. Toomey

**OTHERS PRESENT:** Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

**AGENDA**  
**(Resolution 21-229)**

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Gerard P. Bennett, 101 Rodney Drive, commented on a proposed cannabis local law.

Garry Loope, 21 Semmel Road, commented on the Semmel Road Splash Park, the proposed Fire Protection District contract, Town Board meetings on YouTube, and posting agendas and minutes on the website.

**COMMUNICATIONS**

**Town Clerk**

Mrs. Toomey notified the Board that Town Clerk Merzke has appointed Michelle Booth as a non-compensated Deputy Town Clerk.

**Town Board**

Mrs. Jenkins reported on the Historic Preservation Commission and the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported on the Environmental Conservation Board.

Mr. Hagreen reported on the splash park and Military Memorial, and the Zoning Board of Appeals.

**Supervisor**

Supervisor Moffitt reported on a meeting with the Senior Citizens Club; Scout Pack 10; the Community Band Concert; a meeting with a rabbi from Pittsford and Mayor Milne about a menorah placement; a meeting with Reidman concerning Mendon Green; a meeting regarding vacancies on the Planning Board; resident concerns over mowing at Great Bend Park; the library building sprinkler system; a meeting with the Village regarding ambulance service; Worker’s Compensation; and a meeting with the County regarding the County’s Comprehensive Plan.

**SUPERVISOR'S MONTHLY REPORT*****(Resolution 21-230)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for October 2021.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**TOWN CLERK'S MONTHLY REPORT*****(Resolution 21-231)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for October 2021, showing receipts and disbursements in the amount of \$3,950.40

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**MINUTES**

No minutes were presented for consideration by the Board.

**BUDGET TRANSFERS/ADJUSTMENTS*****(Resolution 21-232)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the following budget

adjustments:	From: A7120.3	Semmel Road Fields	\$2,000.00
	To: A8511.4	Veterans Day Lunch	\$2,000.00
	From: A1620.411	Town Hall Improvements	\$3,000.00
	To: A1620.402	Town Hall Maintenance	\$3,000.00
	From: A9950.2R	Building Reserves	\$20,000.00
	To:	Building Reserves	\$20,000.00
	From: A5132.300	Garage Improvements	\$250,000.00
	To:	Parks Reserves	\$250,000.00
	From: A7120.100	Semmel Road Fields	\$80,000.00
	To:	Parks Reserves	\$80,000.00
	From: A1355.320	Assessor- Reassessment	\$2,500.00
	From: A1355.410	Assessor- Travel, Dues	\$500.00
	To: A1355.110	Assessor- Personnel	\$3,000.00
	From: B1910.110	Special Items Website	\$1,500.00
	To: B1910.400	Special Item Insurance	\$1,500.00
	From: B2771	Misc. Insurance	\$225.00
	To: B7510.400	Historian	\$225.00
	From: B8020.450	Planning Office Supplies	\$100.00
	To: B8020.401	Planning Advertising	\$100.00
	From: B7320.400	Summer Recreation	\$1,000.00
	To:	Sidewalk Reserves	\$1,000.00
	From: B1170	Sales Tax	\$200,000.00
	To:	Sidewalk Reserves	\$200,000.00
	From: B9950.1R	Sidewalk Reserves	\$47,000.00
	To:	Sidewalk Reserves	\$47,000.00

From: B8010.111	Zoning Attorney	\$2,000.00
To: B8021.100	Hamlet Sidewalks	\$2,000.00
From: B1170	Sales Tax	\$500.00
To: B8021.400	Sidewalk Contractual	\$500.00
From: DB5130.2R	Equipment Reserves	\$15,000.00
To:	Equipment Reserves	\$15,000.00

The Board discussed the transfers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

#### **VOUCHERS**

##### **General Abstract**

##### ***(Resolution 21-233)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve all claims on vouchers numbered 21-740 to 21-801, on General Abstract 21-11, in the amount of \$62,723.70.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

##### **Library Abstract**

Library vouchers numbered 21-133 to 21-148, on Library Abstract 21-11, in the amount of \$9,202.05 were presented to the Town Board for payment.

#### **SPLASH PARK – SEQRA DECLARATION**

##### ***(Resolution 21-234)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adopt the following:

#### **TOWN OF MENDON TOWN BOARD ISSUING NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE FOR MENDON SPRAY PARK PROJECT**

WHEREAS, in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Town Board of the Town of Mendon conducted an environmental review of the Mendon Spray Park Project (the "Project") consisting of the following: The construction of a spray park at an existing park area, Driesbach Field, located on Semmel Road in the Town of Mendon, Monroe County, NY. The project would include the construction of new bathroom facilities and a septic system to accommodate visitors at the proposed spray park facility. A new water main is proposed to be constructed as part of this project to service the spray park and bathroom facilities. The project also includes additional parking, a pavilion area, and playground. Overall, the project would involve less than one (1) acre of ground disturbance; and WHEREAS, the Town Board has determined that the proposed action is an "Unlisted Action" under SEQR, and

WHEREAS, the Town Board has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above, and

WHEREAS, the Town Board now desires to make its determination of significance in accordance with the SEQRA regulations at 6 NYCRR §617.7.

NOW, THEREFORE, BE IT RESOLVED,

1. The Town Board declares that, based on the Environmental Record which has been prepared, the Project will not result in any large and important impacts, and therefore, will not have a significant adverse impact on the environment. A Negative Declaration under SEQR is therefore issued for this project, and the Town Clerk is hereby authorized and directed to prepare and issue, on behalf of the Town, the Negative Declaration in the Part 3 of the Environmental Assessment Form.

- 2. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**A public hearing of the Mendon Town Board was held at 7:39PM, Monday, November 15, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.**

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll }  
 Thomas G. Dubois } *Town Board*  
 John L. Hagreen } *Members*  
 Karen R. Jenkins }

**ABSENT:** None

**RECORDING SECRETARY:** Bonnie M. Toomey

**OTHERS PRESENT:** Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

*Supervisor Moffitt opened the public hearing at 7:39PM.*

The public hearing was held for the purpose of considering renewing the contract with the Village of Honeoye Falls to provide fire protection in 2022 for the Mendon Fire Protection District #1. The cost of the proposed contract is \$159,396.82.

The Board discussed the contract.

**PUBLIC COMMENT**

Garry Loope, 21 Semmel Road, asked a question about future Village building plans for a new fire hall.

***(Resolution 21-235)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to close the public hearing at 7:53PM. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**MENDON FIRE PROTECTION #1 – CONTRACT APPROVAL**

***(Resolution 21-236)***

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to approve the contract with the Village of Honeoye Falls and the Honeoye Falls Fire Department for the Mendon Fire Protection District #1 from January 1, 2022, to December 31, 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**CANNABIS RETAIL AND ON-SITE CONSUMPTION – PROPOSED LOCAL LAW – SCHEDULE PUBLIC HEARING**

***(Resolution 21-237)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to schedule a public hearing to consider a proposed local law concerning cannabis retail sales and on-site consumption, 7:00PM or as soon thereafter as said hearing can be convened, Monday, December 13, 2021, at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**TOURIST HOMES AND BED AND BREAKFAST ESTABLISHMENTS – PROPOSED LOCAL LAW – SCHEDULE PUBLIC HEARING*****(Resolution 21-238)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to schedule a public hearing to consider a proposed local law to amend Section 52 “Tourist homes and bed-and-breakfast establishments” of Chapter 260 “Zoning,” of the Town Code, 7:00PM or as soon thereafter as said hearing can be convened, Monday, December 13, 2021, at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**SPECIAL TOWN BOARD MEETING*****(Resolution 21-239)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to schedule a Special Town Board Meeting 4:00PM, Wednesday, December 29, 2021, the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY, for the purpose of paying end of year bills and anything else that may come before the Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**MONROE COUNTY AGREEMENT REGARDING SHARED RECREATION AND PARK SERVICES*****(Resolution 21-240)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the Intermunicipal Agreement with Monroe County, dated September 1, 2021, and expiring on September 1, 2026.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**TAX RECIEVER’S 2022 BOND – APPROVAL*****(Resolution 21-241)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, by the Board of the Town of Mendon as follows:

Section 1. The Town Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments, as follows:

Type of undertaking: Public Employee Dishonesty

Insurance Company: Trident-Argonaut Group

Policy Number: PE-4627462-09

1/1/22 – 1/1/23

Amount: \$500,000.00 excess limits on Town Clerk & Tax Receiver

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board’s approval thereon in accordance with Town Law §25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**YOUTH CENTER DISCUSSION**

The Board briefly discussed the Youth Center. Re-opening was thought possible but they are not optimistic at this point.

**EXECUTIVE SESSION*****(Resolution 21-242)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to enter into an executive session for the purpose of discussing the proposed acquisition of Real Property at 8:07PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

*Supervisor Moffitt invited Mr. Rosiek and Mr. Bassette to stay for the executive session.*

***(Resolution 21-243)***

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to exit the executive session at 8:16PM.  
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**1383 PITTSFORD-MENDON ROAD – AUTHORIZATION TO SUBMIT PURCHASE OFFER**

***(Resolution 21-244)***

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to authorize the Supervisor to submit a purchase offer on 1383 Pittsford Mendon Road, not to exceed the Market Value on the Appraisal Report secured from Kevin Bruckner, Appraiser.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Garry Loope, 21 Semmel Road, commented on the rural roundabout and employee health insurance costs.

**ADJOURNMENT**

***(Resolution 21-245)***

A motion was made by Mrs. Jenkins, seconded by Mr. Hagreen, to adjourn the meeting at 8:21PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.