

06/14/21

TOWN OF MENDON

REGULAR MEETING

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, June 14, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY, following all established COVID-19 guidelines.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Thomas G. Dubois } *Town Board*
John L. Hagreen } *Members*
Karen R. Jenkins }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, and Danny Bassette, *Zoning Board Chair*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 21-142)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: add new No. 18 "Proshred Security - Payment," and renumber accordingly.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the collection of school taxes and the primary election.

Town Board

Mrs. Jenkins reported on the recycle event.

Mrs. Carroll reported on the recycle event, the Library Board of Trustees, and the Military Memorial Committee.

Mr. Dubois reported on the Military Memorial Committee and the Planning Board.

Mr. Hagreen reported on Mendon Green and the proposed splash park.

Supervisor

Supervisor Moffitt reported on the Hamlet banners, flowers and flags; a meeting with Library Trustees and the Finance Director regarding Civil Service; the Monroe County In Bloom program; an upcoming vacation; finance school; an ARPA webinar; updated bank signatures; Summer Recreation; first quarter sales tax; assessments; pickle ball court requests; Whispering Meadows easement request; updated security measures at the Town Hall; and meetings regarding the ambulance.

SUPERVISOR'S MONTHLY REPORT

(Resolution 21-143)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Report for May 2021.

The Board discussed the report.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 21-144)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for May 2021, showing receipts and disbursements in the amount of \$2,814.50.

The Board discussed the report.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 21-145)

A motion was made by Mrs. Jenkins, seconded by Mr. Hagreen, to approve the minutes of the regular Town Board meeting held May 10, 2021, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/ADJUSTMENTS

(Resolution 21-146)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the following budget adjustments:

From: A1620.113	Staff, 15 Monroe	\$2,000.00
To: A8510.1	Comm. Beautification, Personnel	\$2,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 21-147)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 21-351 to 21-434, on General Abstract 21-06, in the amount of \$317,609.34.

Mr. Dubois reviewed some of the larger dollar items.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 21-061 to 21-078, on Library Abstract 21-06, in the amount of \$3,721.93, were presented to the Town Board for payment.

STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS

(Resolution 21-148)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve submittal of records to the NYS Retirement System for all Elected and Appointed officials.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

YOUTH CENTER DONATION

(Resolution 21-149)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to accept a donation of board games for the Youth Center from James and Lisa Kanaley.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PROPOSED LOCAL LAW TO AMEND SECTION 16.1 “PUD PLANNED UNIT DEVELOPMENT DISTRICT” OF CHAPTER 260 “ZONING,” OF THE TOWN CODE – ESTABLISH PUBLIC HEARING

(Resolution 21-150)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to hold a public hearing 7:00PM, Monday, July 12, 2021, or as soon thereafter as said hearing can be convened, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY, for the purpose of considering a local law to provide for the repeal of Section 16.1 “PUD Planned Unit Development District” of Chapter 260 “Zoning,” of the Town Code.

All those wishing to comment may appear in person, virtually, or submit written comments prior to the above meeting.

A copy of said local law will be available for review in the Town Clerk’s Office, 16 West Main Street, Honeoye Falls, NY during regular business hours, and on the Town’s website: www.townofmendon.org.

Mr. Hagreen stated that he felt the purpose of this was to find a more appropriated type of PUD for the Town.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

DIGITAL SPEED RADAR MACHINES – AUTHORIZE SUPERVISOR TO PREPARE AND SOLICIT REQUESTS FOR PROPOSALS

(Resolution 21-151)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to authorize the Supervisor to prepare, distribute and receive RFP for Digital Speed Radar machines.

Mr. Hagreen began a discussion regarding the Town’s role in speed reduction. Supervisor Moffitt stated the cost should be in the \$3,000.00 - \$5,000.00 range.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

ROOF REPLACEMENT PROJECTS – COMMUNITY CENTER AND HIGHWAY DEPARTMENT – AUTHORIZE FINAL PAYMENT

(Resolution 21-152)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to approve the final payment to RMG Custom Metal for roof work on the Community center and Highway Department buildings, not to exceed \$32,835.00, and to be paid from accounts A1620.412; A5132.3; DB 5112.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

COMMUNITY CENTER – LOWER-LEVEL ENTRANCE – DISCUSSION

The Board discussed the previously discussed issue of pursuing a separate entrance to the lower level at the Community Center. Supervisor Moffitt will have Labella revisit the topic and offer some rough cost estimates.

AUTHORIZE THE SUPERVISOR TO ADVERTISE FOR ANY FUTURE TOWN HALL VACANCIES.

(Resolution 21-153)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to authorize the Supervisor to advertise upcoming vacancies in the Building/Assessment Department and the Planning/Zoning Department.

The Board discussed the wording of the resolution’s title and Supervisor Moffitt confirmed that it was only for the stated upcoming vacancies.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

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REGULAR MEETING

PROSHED SECURITY – PAYMENT

(Resolution 21-154)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to authorize the payment of an invoice to Redishred Acquisitions, Inc. DBA Proshred Security, in the amount of \$525.00, to be paid from account A8510.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Daniel Bassette, 20-1 East Street, commented on the speed machine purchase.

ADJOURNMENT

(Resolution 21-155)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adjourn the meeting at 7:49PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.