

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, August 10, 2020, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY, following all established COVID-19 guidelines.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Karen R. Jenkins	}	

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, and Daniel Bassette, *Zoning Board Chair*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 20-163)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adopt the agenda with the following amendments: delete No. 8 Minutes, and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on school tax collection, the sale of DEC licenses, and the minutes.

Town Board

Mrs. Jenkins reported on the Historic Preservation Commission.

Mrs. Carroll reported on the Library Board of Trustees and the Comprehensive Plan Update Citizens Advisory Committee.

Mr. Dubois reported on the Planning Board.

Mr. Hagreen reported on the Village of Honeoye Falls Committee regarding the Fire Department, the EV charging station, and recreational splash pads for children.

Supervisor

Supervisor Moffitt reported on a meeting with the Village regarding radio purchase for the fire department; the EV charging stations; Supervisor/Mayor conference calls; ZOOM meetings with the Sentinel; new desks in the Town Hall; Wheatland’s public hearing on fire service; the Planning Board; historic signs on Plains Road; a letter of resignation from Planning Board member Donald Irvine; Mr. Bassette’s review of the Town’s computers; the inspection of backflow devices; phone update at the Town Hall; the Ambulance roof project; a webinar on fraud detection; COVID complaints to the Sherriff’s Department; and sales tax information.

SUPERVISOR'S MONTHLY REPORT

(Resolution 20-164)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for July 2020.

The Board discussed the report, particularly the L Fund.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 20-165)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for July 2020, showing receipts and disbursements in the amount of \$7,367.75.

Mr. Merzke provided a brief overview.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 20-166)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 20-455 to 20-514, on General Abstract 20-08, in the amount of \$217,811.15.

The Board discussed CHIPS reimbursement.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 20-094 to 20-108, on Library Abstract 20-08, in the amount of \$6,678.80, were presented to the Town Board for payment.

COMPREHENSIVE PLAN UPDATE CITIZENS ADVISORY COMMITTEE – SCHEDULE PUBLIC INFORMATION MEETING

(Resolution 20-167)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to hold a meeting of the Comprehensive Plan Update Citizens Advisory Committee, 6:00PM, Tuesday, August 25, 2020, via ZOOM, Meeting ID: 889 5599 1493; Passcode: 898830.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN HALL – REPLACEMENT OF A/C UNIT

(Resolution 20-168)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to authorize the Supervisor to enter into an agreement with John Betlem Heating & Cooling, Inc. to replace an air conditioning unit at Town Hall for a cost not to exceed \$10,550.00, to be paid from A1620.411.

Supervisor Moffitt explained that he made sure the unit is in stock. This is for the Court Room, which is back in session.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

EV CAR CHARGING PROJECT – CONTRACT AUTHORIZATION

(Resolution 20-169)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to authorize the Supervisor to enter into an agreement with Plugin Stations Online, LLC, to construct and install 2 electric car charging stations at 15 Monroe Street according to the RFP and Estimate submitted, for an amount not to exceed \$14,535.00, to be paid from account A1620.429.

Supervisor Moffitt explained the project’s process and the investigation of the RFPs received. Mr. Hagreen explained that the Town would be receiving \$8,000.00 back on this project.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PLANNING BOARD – APPOINTMENT

(Resolution 20-170)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to appoint Thomas G. Voorhees to the Planning Board, to fill the unexpired term expiring December 31, 2023.

Supervisor Moffitt explained that this was to fill the vacancy left by Mr. Irvine’s resignation.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Daniel Bassette, 20-1 East Street, commented on the Town’s response to the pandemic.

ADJOURNMENT

(Resolution 20-171)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to adjourn the meeting at 7:42PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Town Clerk