

A special meeting of the Mendon Town Board was held at 1:00PM, Monday, December 30, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll } *Town*
 Thomas G. Dubois } *Board*
 Michael E. Roberts } *Members*

ABSENT: John L. Hagreeen

TOWN CLERK: James P. Merzke

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 19-286)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the receipt of a letter from Highway Superintendent William E. Smith stating he would not be assuming that office.

BUDGET ADJUSTMENTS/TRANSFERS/RESERVE FUNDS

(Resolution 19-287)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the following:

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the Highway Parttown Equipment Reserve Fund (Type)" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the Reserve Fund is the purchase of Highway Equipment.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Board may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by section 6-C of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

(Resolution 19-288)

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to approve the following budget adjustments:

A Fund – Transfer \$100,000.00 to Building Reserves

B Fund – Transfer \$60,000.00 to Ambulance Reserves

DB Fund – Create a new Highway Parttown Reserve fund (Type) – Equipment Reserves and transfer \$350,000.00 into this new reserve fund.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 19-289)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 19-816 to 19-872, on General Abstract 19-12B, in the amount of \$53,234.46.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 19-164 to 19-177, on Library Abstract 19-12B, in the amount of \$10,832.24, were presented to the Town Board for payment.

PERSONNEL POLICY – SPECIAL DISPENSATION***(Resolution 19-290)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to suspend application of the Town of Mendon Personnel Policy for employee Andrew Caschetta in regards to allowing the carrying over of 40 hours of vacation time into 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT - NYS MUNICIPAL SNOW & ICE AGREEMENT***(Resolution 19-291)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, upon recommendation of the Deputy Highway Superintendent, to authorize entering into an agreement with the State of New York known as the “Municipal Snow and Ice Agreement,” for the period commencing July 1, 2019, and ending June 30, 2024.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT***(Resolution 19-292)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 1:13PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Town Clerk