

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, April 8, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr. *Town Attorney*, Daniel Bassette, *Zoning Board of Appeals*, and one other person.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 19-117)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Supervisor Moffitt asked those in attendance to observe a moment of silence to honor the recent passing of Mr. Smith's father, Edward H. Smith.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the collection of Town and County taxes and the sales of Department of Environmental Conservation Licenses.

Highway Superintendent

Mr. Smith thanked the Board for the flowers sent on behalf of his father, then read and distributed his report to the Board.

Town Board

Mr. Roberts reported on the Zoning Board of Appeals and complimented them on their professionalism.

Mrs. Carroll reported on the Library Board of Trustees and the Comprehensive Plan Citizen Advisory Committee.

Mr. Dubois reported on the Historic Preservation Commission and the Environmental Conservation Board. He also reported to the Board that he had participated in an audit of the Court accounts and found everything to be in order.

Mr. Hagreen reported that he and Mrs. Carroll had performed an audit of the Town accounts and they found everything to be in order.

Supervisor

Supervisor Moffitt reported on an error by the county in the distribution of mortgage tax; the property known as Markus Park; thanked Mr. Merzke for his work in straightening out the tax payment issue for the properties on Carriage Street; the potential for solar power on the roof of the Highway Department; the interior project at the library building; the ambulance facility lighting project; a defensive driving class for employees; sexual harassment training for employees; the Senior Citizens Group; the Mendon Business Association; sidewalks and parking in the

Hamlet; a permit for the Memorial Day Parade in the Hamlet; the closure of the Avon ambulance; and flowers on the Town Hall.

SUPERVISOR'S MONTHLY REPORT

(Resolution 19-118)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to acknowledge receipt of the Supervisor's Monthly Reports for February 2019 and March 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 19-119)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for March 2019, showing receipts and disbursements in the amount of \$3,071.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 19-120)

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to approve the minutes of the regular meeting held on March 11, 2019 as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS/TRANSFERS/RESERVE FUNDS

(Resolution 19-121)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to zero out the Boughton Hill Road Water extension capital project by deducting from fund balance: \$6,910.18 due to General Townwide (A) Fund, and to zero out the Library Construction capital project by deducting from fund balance: \$3,275.03 due to General Townwide (A) Fund.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

(Resolution 19-122)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, transfer the final expenses for the Salt Barn Construction: \$5,214.28 from the DB Salt Barn Reserve Fund to the DB Operating Account. This resolution is subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

(Resolution 19-123)

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to rename the DB Salt Barn Reserve Fund to the Building Reserve Fund.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 19-124)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 19-154 to 19-199, on General Abstract 19-04, in the amount of \$328,369.79.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract

(Resolution 19-125)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 19-077 to 19-102, on Highway Abstract 19-04, in the amount of \$19,974.66.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 19-034 to 19-047, on Library Abstract 19-04, in the amount of \$4,222.50, were presented to the Town Board for payment.

COMPREHENSIVE PLAN CITIZEN ADVISORY COMMITTEE – MEETING***(Resolution 19-126)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to establish the following meeting dates for the Comprehensive Plan Citizen Advisory Committee: Tuesday, May 21, 2019, Tuesday, June 18, 2019, Tuesday, July 16, 2019, Tuesday, August 20, 2019, 6:00PM, and Tuesday, September 17, 2019, 7:00PM at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

USE OF ATHLETIC FIELDS***(Resolution 19-127)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to accept the application, proof of insurance and fee from the Honeoye Falls Methodist & Rush Methodist Dave Lochner Memorial Church Softball League, to use the Town's softball fields at 5:45PM on Tuesday evenings from May 7, 2019, to August 20, 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

15 MONROE STREET – BACKFLOW PREVENTER ENGINEERING – LABELLA***(Resolution 19-128)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to employ Town Engineer LaBella to prepare a backflow design for the Town owned property at 15 Monroe Street at a total cost of \$2,500.00, to be paid from account A1620.417. The Scope of Services is detailed in an email from Mike Simon to Supervisor Moffitt, dated April 5, 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ANNUAL TOWN FINANCE SCHOOL – SUPERVISOR ATTENDANCE***(Resolution 19-129)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve the attendance of Supervisor Moffitt at the 19th Annual Town Finance School, May 16-17, 2019, in Ellicottville, NY. All legal and necessary expenses will be reimbursed from account A1220.410, not to exceed \$600.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – EXCAVATOR BID AWARD***(Resolution 19-130)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to authorize the purchase of a new 2019 Cat M318F excavator from Milton Cat in the amount of \$133,344.00, to be paid from account DA5130.200. This price includes the trade-in of the Town's 2012 Volvo EW180D excavator. The Highway Department will apply for NYS CHIPS funding reimbursement for the entire purchase price.

This is not the apparent low bid. Provided references from the vendor were contacted, but none owned equipment from the manufacturer of the equipment bid. On further contact with the vendor they stated they had not sold that model yet to anyone. Concern over unproven reliability and available service has led to the acceptance of the second low bid.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DECLARATION OF SURPLUS – HIGHWAY SCRAP PROPERTY***(Resolution 19-131)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to declare the following items as surplus and authorize their disposition: all scrap metal currently stored at the Highway Department.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Daniel Bassette, 20-1 East Street, thanked the Board for the compliment concerning the Zoning Board of Appeals.

ADJOURNMENT***(Resolution 19-132)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adjourn the meeting at 7:43PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.
