

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, March 14, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Bruce Peckham, *Library Board of Trustees President and Zoning Board of Appeals Member*, Daniel Bassette, *Zoning Board of Appeals Member*, and five other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 16-094)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gary Loope, 21 Semmel Road, commented on the Employee Handbook, and the Library.

Bruce Peckham, 45 North Main Street, commented on the Library.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the collection of 2016 Town and County taxes and the upcoming Presidential Primary.

Highway Superintendent

Mr. Smith read and distributed his report.

Town Board

Mr. Roberts reported on the Planning Board and a meeting with State Senator Funke’s office.

Mrs. Carroll reported on the Library Board of Trustees, a GFOA seminar, and the 2016 Association of Towns Annual Meeting.

Mr. Dubois reported on the Historic Preservation Commission.

Supervisor

Supervisor Moffitt reported on the local Boy Scout banquet, his investigation of putting wireless access at the Community Center, some local road running races he has been made aware of, requests for proposals for work on the Town Hall trim he is preparing, a deer control brochure from the Cornell Cooperative Extension, he explained the release of employees for emergencies as spelled out in the Employee Handbook, the Summer Recreation Contract with the school, Mendon Foundation drainage issues, the HFMVA “fly-car” that was in an accident, Library fundraising, and FOIL Sunshine Week.

SUPERVISOR'S MONTHLY REPORT***(Resolution 16-095)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for February 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 16-096)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk's Monthly Report for February 2016, showing receipts and disbursements in the amount of \$5,395.50.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 16-097)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve the minutes of the regular meeting held on February 8, 2016, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 16-098)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 16-086 to 16-146, on General Abstract 16-03, in the amount of \$53,715.42.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 16-099)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve all claims on vouchers numbered 16-047 to 16-080, on Highway Abstract 16-03, in the amount of \$55,947.93.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 16-016 to 16-028, on Library Abstract 16-03, in the amount of \$4,554.87, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

WATER DISTRICT #1 EXTENSION #5

Supervisor Moffitt and Mr. Boyce explained that notices to declare lead agency had been sent out. Then SEQR will take place. The EAF has already been prepared. Also, a resolution will be prepared to give the Town's approval and ask the Comptroller for their approval. That process can take months.

HIGHWAY DEPARTMENT – PURCHASE OF MOWER – SOLICIT BIDS***(Resolution 16-100)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Supervisor to solicit bids for a new Ferris mower, Model #IS2100ZKAV2661.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

FINANCE DIRECTOR – AUTHORIZATION FOR BUDGET ADJUSTMENTS

Supervisor Moffitt explained that he was originally going to propose a policy he had learned of from a presenter at a Government Finance Officers Association Seminar, but after his own research, found it did not apply to Towns.

EMAIL POLICY

Supervisor Moffitt explained he was working on an update to the Personnel Policy regarding Town email.

SOUTHCO PROPERTY – APPRAISAL

(Resolution 16-101)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the Supervisor to retain Bruckner, Tillett, Rossi, Cahill & Associates, 500 Linden Oaks, Suite 130, Rochester, NY 14625, to appraise the Southco Property, fee not to exceed \$10,000.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

COMMUNITY CENTER – AMERICAN LEGION USE OF LOWER LEVEL

(Resolution 16-102)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to enter into an agreement to confer exclusive use of the lower level of the Town of Mendon Falls Post #664 Community Center to American Legion Falls Post #664.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Daniel Bassette, 181 Monroe Street, commented on the Town Board's presentation of meeting information.

Mr. Loope continued comments about the Library.

ADJOURNMENT

(Resolution 16-103)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 7:38PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.