

A Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, March 9, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Wayne H. Menz } *Town Board*
 Michael E. Roberts } *Members*
 John E. Rooney }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Bruce Peckham, *President, Library Board of Trustees*, and seven other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 15-093)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: add new No. 19 "Highway Department Expenditure Request" and renumber accordingly. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to speak.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported his receipt of the Annual Financial Report for 2014 from the Supervisor's Office; tax collection; the Town's role concerning the recent fire at a local kennel, particularly thanking Dog Control Officer Joel Taylor and Town Attorney Sheldon Boyce; he submitted a written report on his training at the Association of Towns Annual Meeting; the new bank fees that Chase Bank is beginning to charge for the lockbox service; and the resignation of Donald Thorp from the Zoning Board of Appeals, effective March 1, 2015.

Highway Superintendent

Mr. Smith distributed and read his report.

Town Board

Mr. Rooney brought up his thoughts on the need to update the Town's Design Criteria, Comprehensive Plan, and Hamlet Master Plan.

Mr. Roberts reported on the Planning Board.

Mrs. Carroll reported on her training at the Association of Towns Annual Meeting.

Supervisor

Supervisor Moffitt reported on an upcoming Council of Governments meeting regarding the Tax Freeze; problems with the interior lights at the Library building; his training at the Association of Towns Annual Meeting; meeting with the Monroe County Veterans Service Agency about having monthly presentations at the Town Hall for veterans about benefits; his attendance at the local scout Blue and Gold banquet; a meeting with the school district regarding identification badges for Town officials and employees; a letter

from residents of Semmel Road who are pursuing the extension of natural gas, and how that may benefit our Highway Department; an increase in fourth quarter sales revenue; the freezing of the water line at the Town Hall; and a meeting with the Village mayor concerning future ambulance service.

SUPERVISOR'S MONTHLY REPORT

(Resolution 15-094)

A motion was made by Mr. Menz, seconded by Mr. Roberts, to acknowledge receipt of the Supervisor's Monthly Reports for January 2015 and February 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 15-095)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for February 2015, showing receipts and disbursements in the amount of \$1,246.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 15-096)

A motion was made by Mr. Rooney, seconded by Mr. Menz, to approve the minutes of the Organizational Meeting held on January 5, 2015, and the regular meetings held on January 26, 2015, and February 9, 2015, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS

(Resolution 15-097)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to approve the following Budget Adjustments:

From: A1110.430 Office Supplies	\$85.00
To: A1110.402 Court Computer Support	\$85.00

From: A5132.3 Garage Improvements	\$4,000.00
To: A5132.2 Garage Equipment	\$4,000.00

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 15-098)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to approve all claims on vouchers numbered 15-089 to 15-142, on General Abstract 15-03, in the amount of \$215,640.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Abstract

(Resolution 15-099)

A motion was made by Mr. Rooney, seconded by Mr. Menz, to approve all claims on vouchers numbered 15-046 to 15-073, on Highway Abstract 15-03, in the amount of \$91,740.11.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 15-023 to 15-045, on Library Abstract 15-03, in the amount of \$9,218.40, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

RETIREMENT RESERVE TRANSFERS***(Resolution 15-100)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to transfer the following funds from the Retirement Reserve accounts (in Five Star Bank) to the appropriate M&T accounts per the 2015 budget. This resolution is subject to a permissive referendum.

A Fund	\$15,002.94
B Fund	\$7,502.73
DA Fund	\$5,000.98
DB Fund	\$5,000.98

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

REQUEST FOR RESOLUTION OF SUPPORT – HF-L FIRST FRC ROBOTICS TEAM

Members of the Honeoye Falls-Lima Central School District's FIRST FRC Robotics Team appeared before the Board and asked them to consider the a resolution to support their efforts to get their activity recognized as a varsity sport by the state of New York.

(Resolution 15-101)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the following:

WHEREAS, the U.S. Department of Commerce states that "Fast-Growing STEM Jobs Offer Higher Pay, Lower Unemployment" (<http://www.commerce.gov/>), and

WHEREAS, STEM (Science, Technology, Engineering, and Mathematics) together represent a central objective of education in New York State, and

WHEREAS, the organization "For the Inspiration and Recognition of Science and Technology" (FIRST) is attempting to "inspire young people to be science and technology leaders, by engaging them in exciting mentor-based programs that build science, engineering and technology skills, that inspire innovation, and that foster well-rounded life capabilities including self-confidence, communication, and leadership", and

WHEREAS, since 1992, FIRST has offered the FIRST Robotics Competition (FRC) to high school students to promote STEM through an innovative competitive framework, that it calls "the varsity sport of the mind", and

WHEREAS, in many communities throughout New York State, FIRST Robotics has grown beyond the traditional format of an extracurricular club, and has developed into a competitive sport that involves complex physical, mental, and social skills, and

WHEREAS, competition enhances the moral, physical, mental, and social development of the young people of this State, preparing them for the future by instilling in them the value of teamwork, encouraging a standard of healthy living, imparting a desire for success and developing a sense of fair play and competition, and

WHEREAS, it is the sense of this body that young people represent their community with pride and determination while participating in competitive events, they should be celebrated and recognized by all the citizens of the great State of New York.

NOW, THEREFORE, BE IT RESOLVED, that the Mendon Town Board encourages the New York State Board of Regents to make the First Robotics Competition a recognized varsity sport, and we call upon State Assemblyman Bill Nojay and State Senator Rich Funke, representing the people of Town of Mendon, to support this effort.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

REQUEST FOR RELIEF FROM COMMUNITY CENTER USAGE FEES – FRIENDS OF BORGNE, INC./VILLAGE OF HONEOYE FALLS SISTER CITIES

The Board considered a letter from Friends of Borgne, Inc./Village of Honeoye Falls Sister Cities organization to use the Town of Mendon Falls Post 664 Community Center without paying the hourly fees for their currently requested time and future events.

(Resolution 15-102)

A motion was made by Mr. Menz, seconded by Mr. Roberts, to approve the request of the Friends of Borgne, Inc./Village of Honeoye Falls Sister Cities organization to use the Town of Mendon Falls Post 664 Community Center without paying the hourly fees for their currently requested time and future events.

Supervisor Moffitt stated that while he did not want to set a precedent, he felt that this organization was a special case.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PROCUREMENT POLICY – REQUEST FOR INCREASE IN HIGHWAY SUPERINTENDENT’S EXPENDITURE LIMIT

Highway Superintendent Smith submitted a request to the Town Board to increase the amount of money he can spend without approval. Although recently raised from \$500.00 to \$1,500.00, he is requesting the limit be raised to \$2,500.00 due to the current cost of some repair items for large trucks. He submitted a stack of examples from 2014 where the Highway Department exceeded the \$1,500.00 level of expenditure. Supervisor Moffitt stated that the limit had been raised to \$1,500.00 in 2015. Mrs. Carroll stated that these expenditures did not follow that policy. Supervisor Moffitt stated that any expenditure amount approved did not include “emergency purchases” as the Highway Superintendent already had the power to make purchases related to public safety. Mr. Menz stated that during the winter, almost all truck related purchases may fall under the heading of “public safety.” Supervisor Moffitt stated that a Town consultant who assists in the preparation of the Annual Financial Report, and who was a former state auditor, said the Town Board can put restrictions on what can be purchased without prior approval by the Board.

(Resolution 15-103)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to increase the Highway Superintendent’s expenditure limit without Town Board approval to \$2,500.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ADVERTISE FOR VACANCIES – AUTHORIZATION***(Resolution 15-104)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the Town Clerk to advertise for currently vacant positions. The Town Clerk is to coordinate with the Supervisor’s Office for vacancy information.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN BOARD MEETING – LOCATION CHANGE FOR MARCH 23, 2015 MEETING

Supervisor Moffitt explained that he had been meeting with Village of Honeoye Falls officials concerning future ambulance service options for the Town. The Village has been negotiating with Pittsford Volunteer Ambulance, Inc. to take over the operations of the ambulance in Honeoye Falls. The Supervisor would like to invite the Village of Honeoye Falls Board of Trustees and representatives from Pittsford Volunteer Ambulance, Inc., to make a presentation to the Town Board about this topic. He wants to have the meeting at the Ambulance building.

(Resolution 15-105)

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to move the location of the regular Town Board Meeting scheduled for March 23, 2015, from the Mendon Fire Hall to the Honeoye Falls-Mendon Volunteer Ambulance Facility, 210 East Street, Honeoye Falls, NY. The Supervisor has checked the facility for accessibility.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

AMBULANCE CONTRACT – LEGAL SPECIALIST

Supervisor Moffitt explained to the Board that he had taken two classes pertaining to emergency services at the Association of Towns training. Both were given by David B. Garwood, Esq., of the Pinsky Law

Group, PLLC. Because of the complexity of the agreement with the Village regarding ambulance service, including the fact that it is only allowed through special legislation of the state legislature, he feels that it is necessary to have a legal specialist representing the Town.

(Resolution 15-106)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to authorize the Supervisor to enter into an agreement with Pinsky Law Group, PLLC, 5789 Widewaters Parkway, Syracuse, NY, for services related to future ambulance service in the Town of Mendon, at an initial cost not to exceed \$5,000.00. Further, a budget adjustment of \$5,000.00 from B8023.400 to B1910.400 is also authorized.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

WEBSITE – POSTING TOWN BOARD MINUTES

Supervisor Moffitt explained that he had received some requests to have the minutes available through the Town's website. He did feel that the Town may have to hire someone to help manage the website in the future, as currently it is handled by employees with other duties who post things when they can. However, he feels this is a small step forward for the Town.

(Resolution 15-107)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adopt the following:

WHEREAS, the Mendon Town Board wishes to increase its communication with the public, and

WHEREAS, the Town Board realizes that not everyone can attend its meetings.

NOW, THEREFORE, BE IT RESOLVED, that this Town Board directs the Town Clerk to cause approved meeting minutes of the Mendon Town Board to be posted on the Town's website so the public may have access to them through the internet.

FURTHER, BE IT RESOLVED, that this policy will begin with the approval of the minutes of this meeting, and

FINALLY, BE IT RESOLVED, that the Town Clerk is also directed to place previous meeting minutes on the website, as time allows.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT EXPENDITURE REQUEST – AUTHORIZATION TO PURCHASE EXHAUST PARTS

(Resolution 15-108)

A motion was made by Mr. Rooney, seconded by Mr. Menz, to authorize the Highway Department to purchase exhaust parts for Truck #93 from Conway Volvo Truck & Bus, in the amount of \$3,718.47.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT

(Resolution 15-109)

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to adjourn the meeting at 7:47PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.