

The Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, July 21, 2014, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Wayne H. Menz (arrived late) } *Town Board*
 Michael E. Roberts } *Members*
 John E. Rooney }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Gary Loope, *Deputy Highway Superintendent/Highway Clerk.*

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 14-172)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda with the following amendments: delete No. 6 and No 12; add new No. 12 “American Legion Request” and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gary Loope, Deputy Highway Superintendent/Highway Clerk, read a statement thanking the Supervisor for allowing the employees to review the proposed Personnel Policy.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the upcoming conservation license season and that large amounts of data were lost from his computer’s hard drive due to a virus. The Town’s IT company is working to restore what can be recovered.

Highway Superintendent

Mr. Smith’s written report was distributed by Mr. Loope.

Supervisor

Supervisor Moffitt reported on the Sibley Road bridge replacement meeting, a local passport night sponsored by the County Clerk, and a Community Band concert.

SUPERVISOR’S MONTHLY REPORT

(Resolution 14-173)

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to acknowledge receipt of the Supervisor’s Monthly Report for June 2014.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN CLERK’S MONTHLY REPORT

(Resolution 14-174)

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to acknowledge receipt of the Town Clerk’s Monthly Report for June 2014, showing receipts and disbursements in the amount of \$3,719.50.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 14-175)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 14-283 to 14-353, on General Abstract 14-07, in the amount of \$96,742.94.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Mr. Menz arrived at 7:10PM.

Highway Abstract***(Resolution 14-176)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 14-171 to 14-207, on Highway Abstract 14-07, in the amount of \$361,552.89.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 14-090 to 14-100, on Library Abstract 14-07, in the amount of \$4,735.51, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

PERSONNEL POLICY

Supervisor Moffitt explained that with the Highway Superintendent out of Town, he would rather wait to adopt any new policy. The Town has a policy in place, and there is no reason to rush. He would also like to afford the other employees of the Town the same opportunity to review the policy that the Highway Department had. The Board discussed a few points for clarification.

RESERVE FUNDS – DESIGNATIONS***(Resolution 14-177)***

A motion was made by Mr. Menz, seconded by Mr. Roberts, to confirm the following designations of Town of Mendon Reserve Funds:

1. To confirm an "A" Fund Parks Reserve, as a "type" reserve, said monies to be kept in a 5-Star Bank account (5/30/14 balance \$59,805.47);
2. To confirm an "A" Fund Building Reserve, as a "type" reserve, said monies to be kept in a 5-Star Bank account (5/30/14 balance \$28,429.73);
3. To confirm an "A" Fund Assessment Reserve, as a "specific" reserve, said monies to be kept in a 5-Star Bank account (5/30/14 balance \$14,012.35);
4. To confirm an "A" Fund 15 Monroe Street Reserve as a "specific" reserve, said monies to be kept in a 5-Star Bank account (5/30/14 balance \$15,004.88);
5. To re-establish a "B" Fund Reserve, formerly known as Public Benefit, as the Sidewalk Improvement Reserve as a "specific" reserve, said monies to be kept in a 5-Star Bank account (balance as of 5/30/14 \$29,164.91).
6. To re-establish a "DA" Fund Reserve, formerly known as "Reserve", as a "type" reserve, to be known as Highway Equipment Reserve, said monies to be kept in a 5-Star Bank account (5/30/14 balance \$273,116.64); and
7. To re-establish a "DB" Fund Reserve, formerly known as "Reserve, as a "type" reserve, to be known as Buildings Reserve, said monies to be kept in a 5-Star Bank account (balance as of 5/30/14 \$178,334.21).

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

AMERICAN LEGION REQUEST***(Resolution 14-178)***

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to authorize the American Legion Honeoye Falls Post 664 to have beer and wine on the premises of the Community Center for their Annual Picnic on Thursday, August 14, 2014, from 5:00PM until 9:00PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

FLEXIBLE SPENDING ACCOUNTS – CHANGE TO SUMMARY PLAN DESCRIPTION***(Resolution 14-179)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to choose the \$500.00 annual “carryover” option for participants in the Town’s FSA Program, based on feedback from the employees.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN OF FARMINGTON CONSOLIDATED FUNDING PROJECT – SEWER MASTER PLAN – REQUEST FOR MONETARY PARTICIPATION***(Resolution 14-180)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to authorize the expenditure of \$1,500.00 to help fund the Town of Farmington’s Sewer Master Plan Update.

The Board discussed the Town of Farmington’s request to help fund their Sewer Master Plan Update. Mr. Rooney was in favor, to secure future benefit to the Town. Supervisor Moffitt expressed concern that it was a sizeable expenditure with no tangible return. He stated that in his tenure in office, more residents had expressed a desire for water than had approached him about sewers.

After discussion, the Board decided to ask MRB to appear at a future meeting and discuss the matter before any action is taken.

Mr. Rooney withdrew his motion, with Mr. Robert’s agreement.

TRAFFIC STUDY REQUEST – NYS ROUTE 64 AND BOUGHTON HILL ROAD INTERSECTION

Supervisor Moffitt informed the Board of a request he received about this intersection. He will write a letter to the involved agencies and copy the Board.

HIGHWAY DEPARTMENT – DECLARATION OF SURPLUS***(Resolution 14-181)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to declare the following Highway Department items as excess property, and authorizes their disposition:

10 large truck tires (11.00x24.5)

1986 Owens Trailer

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – AMENDMENT TO SUMMER WORK ON TOWN ROADS AGREEMENT***(Resolution 14-182)***

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to amend the Highway Superintendent’s Summer Work on Town Roads Agreement, originally entered into on January 6, 2014, Resolution 14-402, to delete the mill and fill of Mendonshire Drive for \$40,425.00, to use those funds for drainage work on Mendonshire Drive and Cole Road.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT***(Resolution 14-183)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to adjourn the meeting at 7:48PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.