

12/08/14

TOWN OF MENDON

REGULAR MEETING

A Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, December 8, 2014, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Wayne H. Menz } *Town Board*
Michael E. Roberts } *Members*
John E. Rooney }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, and Bruce Peckham, *Library Board of Trustees President*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 14-255)

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to adopt the agenda with the following amendment: add new Number 17 "Buttarazzi Escrow Return" and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the upcoming town and county tax collection.

Highway Superintendent

Mr. Smith distributed and read his report.

Town Board

Mr. Rooney reported on the Zoning Board of Appeals.

Mrs. Carroll reported on the Library Board of Trustees and the Historic Preservation Commission.

Supervisor

Supervisor Moffitt reported the third quarter sales tax; discussions about Library building security enhancements; the Mendon Foundation moving a flat car to Rochester Junction; a tax freeze webinar; notices to expiring board and committee members; a PERMA bill with some errors; a letter from the County regarding the Quaker Meeting House Road sidewalk CDBG survey; and the Association of Towns Annual Training in New York City in February.

MINUTES

(Resolution 14-256)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to approve the minutes of the regular meeting held on October 20, 2014, and the regular meeting held on November 10, 2014, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

SUPERVISOR'S MONTHLY REPORT***(Resolution 14-257)***

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Reports for October and November 2014.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 14-258)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to acknowledge receipt of the Town Clerk's Monthly Report for November 2014, showing receipts and disbursements in the amount of \$3,776.12.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS***(Resolution 14-259)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to adopt the following:

From	A7110.1	Semmel Road Sports Personnel	\$1,380.00
To	A1310.401	Dir. Of Finance, Purchased Services	\$1,380.00
From	A1670.409	Central Print Legals	\$70.00
To	A1310.410	Dir. Of Finance, Travel/Dues/ Conf.	\$70.00
From	A3310.100	Traffic Control Personnel	\$760.00
To	A1355.410	Assessor, Travel/Dues/Conf.	\$760.00
From	A5132.410	Garage Maintenance	\$4,417.50
To	A1420.402	Attorney, Purch. Services, litigation	\$4,417.50
From	A1620.2	Central Computers Equipment	\$1,800.00
To	A1610.41	Central Computers Contractual	\$1,800.00
From	A1620.405	Town Hall Telephone	\$150.00
To	A1620.406	Town Hall Water	\$150.00
From	A1620.100	Building Town Hall Personnel	\$900.00
To	A1620.413C	Comm. Center Maintenance	\$900.00
From	A1620.100	Building Town Hall Maintenance	\$600.00
To	A1620.421	22 N. Main St. Maintenance	\$600.00
From	A1670.405	Central Print Law Publications	\$700.00
To	A1670.401	Central Print Office Supplies	\$700.00
From	B2771	Miscellaneous-Seniors	\$5,777.00
To	B7610.404	Program for the Aging, Misc.	\$5,777.00
From	B8023.400	Planning Projects. Contracted	\$200.00
To	B80901	ECB	\$200.00
From	B8021.1	Hamlet Sidewalks-Personal	\$95.00
To	B8021.4	Hamlet Sidewalks-Contractual	\$95.00

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From	B9050.8	Unemployment Ins.	\$24.75
To	B9055.8	DBL Ins.	\$24.75
From	DA2418	Equipment Rental Co. summer	\$10,000.00
To	DA5130.410	Diesel Fuel	\$10,000.00
From	DA2418	Equipment Rental Co. summer	\$3,500.00
To	DA5130.411	Gasoline	\$3,500.00
From	DA2418	Equipment Rental Co. summer	\$17,622.00
From	DA2302	Monroe County Summer	\$18,362.00
From	DA2417	Equipment Rental NY Snow	\$17,760.00
To	DA5148.114	County Summer Work	\$53,744.00
From	DA2416	Equipment Rental County Snow	\$5,000.00
From	DA2680	Insurance Recovery	\$890.00
To	DA5142.101	Sick Pay	\$5,890.00
From	DA5142.102	Holiday Pay	\$27.18
To	DA5142.104	Personal/Funeral Pay	\$27.18
From	DB5110.1	General Repairs Personnel	\$5,000.00
From	DB5115.1	Drainage Personnel	\$6,000.00
To	DB5110.401	General Repairs Materials	\$11,000.00
From	DB5113.1	Chips Personnel	\$700.00
To	DB5113.4	Chips Contractual	\$700.00
From	DB5141.103	Vacation	\$4,500.00
To	DB5141.101	Sick	\$4,500.00

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 14-260)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 14-545 to 14-615, on General Abstract 14-12A, in the amount of \$47,192.86.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Abstract

(Resolution 14-261)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 14-313 to 14-344, on Highway Abstract 14-12A, in the amount of \$85,801.21.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 14-165 to 14-183, on Library Abstract 14-12A, in the amount of \$14,804.33, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

TAX RECEIVER'S BOND FOR YEAR 2015 TAX COLLECTION***(Resolution 14-262)***

A motion was made by Mr. Menz, seconded by Mr. Roberts, to adopt the following:

BE IT RESOLVED, by the Board of the Town of Mendon as follows:

Section 1. The Town Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments, as follows:

Type of undertaking: Public Employee Dishonesty
 Insurance Company: Trident-Argonaut Group
 Policy Number: PE-4627462-00
 1/1/15 – 1/1/16

Amount: \$500,000.00 excess limits on Town Clerk & Tax Receiver

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

SPECIAL TOWN BOARD MEETING – ESTABLISH***(Resolution 14-263)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to hold a Special Town Board Meeting, 3:00PM, Tuesday, December 30, 2014, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of paying end of the year bills, and any other business that may come before the Board.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

2015 HOLIDAY SCHEDULE – TOWN HALL AND HIGHWAY DEPARTMENT**Town Hall*****(Resolution 14-264)***

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to adopt the following:

Thursday, January 1, 2015, New Year's Day
 Monday, January 19, 2015, Dr. Martin Luther King, Jr. Day
 Monday, February 16, 2015, President's Day
 Friday, April 3, 2015, Good Friday
 Monday, May 25, 2015, Memorial Day (observed)
 Thursday, July 2, 2015, Float Day
 Friday, July 3, 2015, Independence Day (observed)
 Monday, September 7, 2015, Labor Day
 Monday, October 12, 2015, Columbus Day
 Wednesday, November 11, 2015, Veteran's Day
 Thursday, November 26, 2015, Thanksgiving Day
 Friday, November 27, 2015, Float Day
 Friday, December 25, 2015, Christmas Day

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Department***(Resolution 14-265)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the following:

Friday, April 3, 2015 – Good Friday
 Monday, May 25, 2015, Memorial Day (observed)
 Monday, June 29, 2015 – (in lieu of President's Day)
 Tuesday, June 30, 2015 – (in lieu of New Year's Day)
 Wednesday, July 1, 2015 – (in lieu of MLK Day)
 Thursday, July 2, 2015 – Float Day
 Friday, July 3, 2015, Independence Day (observed)
 Monday, September 7, 2015, Labor Day

Monday, October 12, 2015, Columbus Day
Wednesday, November 11, 2015, Veteran's Day
Thursday, November 26, 2015, Thanksgiving Day
Friday, November 27, 2015, Float Day
Friday, December 25, 2015, Christmas Day

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

2015 TOWN BOARD MEETING SCHEDULE

(Resolution 14-266)

A motion was made by Mr. Menz, seconded by Mr. Roberts, that the Mendon Town Board will hold its Organizational meeting 7:00PM, Monday, January 5, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY. Its regular meeting schedule for 2015 will be 7:00PM Mondays as follows: January 26, February 9, March 9, March 23, April 13, May 11, June 8, July 13, August 10, September 14, September 28, October 19, November 9, and December 14. Meetings will be held at the Mendon Town Hall with the exception of months with two scheduled regular meetings. The second meeting of those months will be held at the Mendon Fire Hall, 101 Mendon Ionia Road, Mendon, NY.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

2015 TOWN HALL HOURS OF OPERATION

(Resolution 14-267)

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to establish the Town Hall Hours of Operation for 2015 as follows: Monday through Thursday, 8:00AM to 4:00PM, Friday, 8:00AM to 1:00PM. These hours will be followed for the entire year.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

IMPOUND FACILITY CONTRACT AND RELATED FEES

(Resolution 14-268)

A motion was made by Mr. Menz, seconded by Mr. Roberts, to authorize the Supervisor to enter into a contract with Suburban Animal Hospital for impound facilities and professional veterinary services for 2015. Fees will be as stated in the contract, and the Town will charge those same fees to anyone incurring them in the Town's jurisdiction.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

BUTTARAZZI ESCROW RETURN

(Resolution 14-269)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to authorize the release of the balance of the escrow being held by the Town of Mendon to Buttarazzi Construction, Inc., for the sidewalks on Assembly Drive in Mendon Square, totaling \$8,824.01.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Bruce Peckham, 45 North Main Street, commented on a number of items related to the Library.

EXECUTIVE SESSION – LITIGATION REGARDING ASSESSMENTS

(Resolution 14-270)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to enter into executive session for the purpose of discussing the Wolk property assessment litigation at 7:25PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

(Resolution 14-271)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to exit executive session at 7:40PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

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WOLK PROPERTY – ASSESSMENT SETTLEMENT

(Resolution 14-272)

A motion was made by Mr. Rooney, seconded by Mr. Menz, to authorize the Supervisor to take all steps necessary to settle the Wolk property Article 7 litigation based on a new assessed value of \$1,050,000.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ADJOURNMENT

(Resolution 14-273)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to adjourn the meeting at 7:41PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.