

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, November 18, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, and Karen R. Jenkins, *Town Board Member-Elect*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 19-251)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda as with the following amendments: delete No. 12 "Ambulance Building – Release of Retained Funds and Final Payment Approval," and No. 17 "Proposed Local Law – Amend the Town Code Regarding Reimbursement of Professional and Legal Fees – Establish Public Hearing;" amend No. 11 to include "Fire Protection District Contract – Approval;" combine No. 21 "Community Center Rear Entrance Project – Establish Reserve Fund" and No. 22 "Roof Replacement Projects – Community Center and Highway Department – Establish Reserve Fund" and rename "Transfer to Reserve Funds - Community Center Rear Entrance Project, Community Center Roof Replacement Project and Highway Department Roof Replacement Project;" and add a new No. 25 "10 Carriage Street Assessment Lawsuit – Approve Appraisal Invoice,." and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the collection of school taxes and the sale of NYSDEC licenses.

Town Board

Mrs. Carroll reported on the Veterans Day Luncheon.

Mr. Dubois reported on the Youth Center.

Supervisor

Supervisor Moffitt reported on Ambulance reserve funds; new Highway Clerk training; meetings regarding the Mendon Cemetery; Friends Book Sale; a meeting with the Library Board of Trustees regarding their low pay of their employees; a noise complaint; a budgeting webinar; the Town's Annual Update Document; Worker's Comp; the Ambulance Lighting Project; County Shared Services meeting; another new Highway Employee; Scout visit to the Highway Department; switching the employees from MVP to Excellus; the Zoning Board of Appeals meeting; 3rd quarter sales tax check; a thank you from the American Legion regarding the Veterans Day lunch; and the HFFD Holliday Parade.

SUPERVISOR'S MONTHLY REPORT

(Resolution 19-252)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Report for October 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 19-253)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to acknowledge receipt of the Town Clerk's Monthly Report for October 2019, showing receipts and disbursements in the amount of \$4,921.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 19-254)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the minutes of the regular meeting held on October 21, 2019 as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS/TRANSFERS/RESERVE FUNDS***(Resolution 19-255)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, approve the following budget adjustments:

From	A5010.45	Highway Service Contracts	\$100.00
To	A5010.47	Highway Advertisement	\$100.00

From	SW2403	Water District Int.	\$1.49
To	SW8310.4 #1#3	Water District closeout	\$1.49

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 19-256)***

A motion was made by Mr. Hagreen seconded by Mrs. Carroll, to approve all claims on vouchers numbered 19-648 to 19-751, on General Abstract 19-11, in the amount of \$65,649.98.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 19-136 to 19-146, on Library Abstract 19-11, in the amount of \$4,767.68, were presented to the Town Board for payment.

A public hearing of the Mendon Town Board was held at 7:26PM, Monday, November 18, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Michael E. Roberts	}	

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, and Karen R. Jenkins, *Town Board Member-Elect*.

The public hearing was held to consider renewing the contract with the Village of Honeoye Falls to provide fire protection in 2020 for the Mendon Fire Protection District #1.

Supervisor Moffitt opened the public hearing at 7:26PM.

Public Comment

No one from the public wished to comment.

(Resolution 19-257)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to close the public hearing at 7:26PM.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

FIRE PROTECTION DISTRICT CONTRACT – RENEWAL***(Resolution 19-258)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to renew the contract with the Village of Honeoye Falls to provide fire protection in 2020 for the Mendon Fire Protection District #1 at a cost of \$164,839.00.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

NYS MUNICIPAL SNOW AND ICE AGREEMENT – AMENDMENT APPROVAL***(Resolution 19-259)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve amendment “B” to change the Estimated Expenditure for the Municipal Snow and Ice Agreement with New York State.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

SPECIAL TOWN BOARD MEETING DECEMBER 30, 2019 – ESTABLISH***(Resolution 19-260)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to hold a special meeting 1:00PM, Monday, December 30, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, to pay year-end bills and any other business that may come before the Board.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

2020 TOWN BOARD MEETING SCHEDULE***(Resolution 19-261)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following 2020 schedule of Town Board meetings. All meetings fall on Mondays.

January 6, 2020 (organizational meeting)
February 10, 2020
March 9, 2020
April 13, 2020
May 11, 2020
June 8, 2020
July 13, 2020
August 10, 2020
September 14, 2020
September 28, 2020
October 19, 2020
November 9, 2020
December 14, 2020

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

2020 TOWN HALL AND HIGHWAY DEPARTMENT CLOSURES***(Resolution 19-262)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to approve the following 2020 Closure Schedules:

Town Hall

Wednesday, January 1, 2020
Monday, January 20, 2020
Monday, February 17, 2020
Monday, May 25, 2020
Thursday, July 2, 2020
Friday, July 3, 2020
Monday, September 7, 2020
Monday, October 12, 2020
Wednesday, November 11, 2020
Thursday, November 26, 2020

Friday, November 27, 2020
 Thursday, December 24, 2020
 Friday, December 25, 2020

Highway Department

Friday, April 10, 2020
 Monday, May 25, 2020
 Monday, June 29, 2020
 Tuesday, June 30, 2020
 Wednesday, July 1, 2020
 Thursday, July 2, 2020
 Friday, July 3, 2020
 Monday, September 7, 2020
 Monday, October 12, 2020
 Wednesday, November 11, 2020
 Thursday, November 26, 2020
 Friday, November 27, 2020
 Friday, December 25, 2020

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – SALTER PURCHASE – APPROVAL

(Resolution 19-263)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the purchase of a Smith Metalworks Stainless Steel Hopper Spreader from Thru-Way Spring at a cost of \$5,100.00 to be paid from account DA5130.200.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – SALT/MAGIC PURCHASE – APPROVAL

(Resolution 19-264)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the purchase of magnesium chloride for salt treatment of road conditions under 20 degrees at a cost of \$3,150.00 to be paid from account DB5142.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – PURCHASE ORDER FOR NEW 10-WHEEL TRUCK – APPROVE

(Resolution 19-265)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve ordering a new 10-wheel truck from Beam Mack Sales Service Inc., and related equipment from Henderson Products, Inc., that will be received and paid for in 2020. Total cost of the truck and equipment will not exceed \$269,860.80.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TRANSFER TO RESERVE FUNDS - COMMUNITY CENTER REAR ENTRANCE PROJECT, COMMUNITY CENTER ROOF REPLACEMENT PROJECT AND HIGHWAY DEPARTMENT ROOF REPLACEMENT PROJECT

(Resolution 19-266)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to transfer \$75,000.00 from A5132.3 and \$30,000 from A1620.412 into A Fund Building Reserves.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

NYS ASSOCIATION OF TOWNS ANNUAL TRAINING – ATTENDANCE APPROVAL

(Resolution 19-267)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the attendance of the following Town officials at the 2020 NYS Association of Towns Annual Meeting & Training School, February 16-19, 2020, at the New York Marriott Marquis in New York, NY: John D. Moffitt, Cynthia M. Carroll, Thomas G. Dubois, John L. Hagreen, James P. Merzke; and Town Board Member-Elect Karen Jenkins.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DECLARATION OF SURPLUS***(Resolution 19-268)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to declare the following items as surplus and authorize their disposal:

- file cabinets (2)
- office chairs (3)
- small metal table
- small wooden desk
- card table
- office desk
- Swingtec typewriter
- Michelin tires (2)
- various tires (4)

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

10 CARRIAGE STREET ASSESSMENT LAWSUIT – APPROVE APPRAISAL INVOICE***(Resolution 19-269)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following:

BE IT RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Supervisor is authorized to pay the invoice received from GAR Associates, LLC in the amount of \$5,000, representing one half of the cost for a court ready appraisal of 10 Carriage St., Honeoye Falls, with the remaining one half to be paid by the Honeoye Falls Lima School District. This appraisal is required by Court Rules for the pending Supreme Court proceeding challenging the assessed value of this property.
2. This resolution shall take effect immediately.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT***(Resolution 19-270)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 7:47PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Town Clerk