

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, October 19, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll } *Town Board*
Michael E. Roberts } *Members*

ABSENT: Wayne H. Menz

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Gary Loope, *Highway Clerk*, and one other person.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 15-214)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on school tax collection and some logistical items concerning the upcoming general election.

Highway Superintendent

Mr. Loope distributed Highway Superintendent Smith’s report.

Town Board

Mrs. Carroll reported on the Historic Preservation Commission and the Library Board of Trustees.

Supervisor

Supervisor Moffitt reported on a meeting of the Mendon Business Association, the naming of Mrs. Carroll as liaison to the Environmental Conservation Board, he himself taking over as liaison to the Zoning Board of Appeals, and Court Clerk Michelle Booth taking on some more responsibilities in the Building/Assessment Department.

SUPERVISOR’S MONTHLY REPORT

(Resolution 15-215)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor’s Monthly Report for September 2015. Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK’S MONTHLY REPORT

(Resolution 15-216)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to acknowledge receipt of the Town Clerk’s Monthly Report for September 2015, showing receipts and disbursements in the amount of \$13,703.00. Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 15-217)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve the minutes of the regular meeting held on September 28, 2015, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 15-218)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 15-446 to 15-490, on General Abstract 15-10, in the amount of \$40,136.06.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 15-219)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 15-238 to 15-269, on Highway Abstract 15-10, in the amount of \$37,603.49.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 15-150 to 15-166, on Library Abstract 15-10, in the amount of \$7,785.12, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

BUDGET ADJUSTMENTS***(Resolution 15-220)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the following budget adjustments:

| | | | |
|------|-----------|---------------------------------|------------|
| From | A1670.405 | Law Publications | \$1,000.00 |
| To | A1670.406 | Postage-General | \$1,000.00 |
| From | A1910.420 | Unallocated Insurance | \$200.00 |
| To | A1670.409 | Adverts/Legals | \$200.00 |
| From | A1990.470 | Contingency Account | \$5,551.00 |
| To | A1620.411 | Town Hall Improvements | \$5,551.00 |
| From | A5132.413 | Garage Utilities | \$3,500.00 |
| To | A1620.402 | Town Hall Maintenance | \$3,500.00 |
| From | A1310.410 | Finance Travel/Dues/Conf. | \$6.39 |
| To | A1310.430 | Finance Supplies | \$6.39 |
| From | A5132.413 | Garage Utilities | \$1,000.00 |
| To | A7120.1 | Semmel Road Personnel | \$1,000.00 |
| From | A8510.400 | Commun. Beautification Supplies | \$100.00 |
| To | A8810.5 | Hamlet Personal Services | \$100.00 |
| From | A1950.430 | Taxes and Assessments | \$150.00 |
| To | A3510.440 | Dog Control Equipment | \$150.00 |
| From | B2665 | Sale of Equipment | \$41.92 |
| To | B3620.2 | Building Inspection Equipment | \$41.92 |

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TOWN OF MENDON

REGULAR MEETING

| | | | |
|------|------------|-----------------------------|-------------|
| From | B8020.41 | Planning-engineering | \$200.00 |
| To | B8010.420 | Zoning Travel/Training/Dues | \$200.00 |
| From | B8020.41 | Planning-engineering | \$40.75 |
| To | B8020.45 | Planning Office Supplies | \$40.75 |
| From | DA5142.102 | Holiday Pay | \$200.00 |
| To | DA5142.101 | Sick Pay | \$200.00 |
| From | DA5142.103 | Vacation Pay | \$200.00 |
| To | DA5142.104 | Personal/Funeral Pay | \$200.00 |
| From | DB2680 | Insurance Recovery | \$1,400.00 |
| To | Db5113.1 | CHIPS personnel | \$1,400.00 |
| From | DB2301.2 | NYS Snow Labor | \$10,000.00 |
| To | DB5113.4 | Chips Contractual | \$10,000.00 |
| From | DB5141.103 | Vacation | \$1,000.00 |
| To | DB5141.104 | Personal/Funeral | \$1,000.00 |

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

A public hearing of the Mendon Town Board was held at 7:11PM, Monday, October 19, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, Supervisor
 Cynthia M. Carroll } *Town Board*
 Michael E. Roberts } *Members*

ABSENT: Wayne H. Menz

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Gary Loope, *Highway Clerk*, and one other person.

Supervisor Moffitt opened the public hearing at 7:05PM.

The public hearing was held to consider the 2016 Town of Mendon Preliminary Budget.

PUBLIC COMMENT

Gary Loope, 21 Semmel Road, asked questions about the Honeoye Falls-Mendon Volunteer Ambulance.

(Resolution 15-221)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to close the public hearing at 7:25PM.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

CAPITAL IMPROVEMENT PROGRAM 2016-2021 – APPROVAL

(Resolution 15-222)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the Capital Improvement Program 2016-2021.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

2016 FINAL TOWN BUDGET – APPROVAL**(Resolution 15-223)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the 2016 Final Town Budget.

[2016 Town of Mendon Final Budget](#)

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

FIRE PROTECTION DISTRICT CONTRACT – ESTABLISH PUBLIC HEARING**(Resolution 15-224)**

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Monday, November 9, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of reviewing the Fire Protection District contract.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

AMBULANCE CONTRACT – APPROVAL**(Resolution 15-225)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to the Ambulance contract with the Village of Honeoye Falls.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HOLLY HILL PHASE 2 – RELEASE OF ESCROW**(Resolution 15-226)**

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to release funds held in escrow for Holly Hill Phase 2, less expenses incurred by the Highway Department:

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|-----------------------|-------------|
| Amount as of 9/30/15: | \$31,094.04 |
|-----------------------|-------------|

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|------------------------|--|
| Less Highway Expenses: | |
|------------------------|--|

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|-------|---------------|
| Labor | (\$ 1,347.63) |
|-------|---------------|

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|-----------|-------------|
| Equipment | (\$ 490.32) |
|-----------|-------------|

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|-----------|-------------|
| Materials | (\$ 763.98) |
|-----------|-------------|

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|------------------------|-------------|
| Amount to be Released: | \$28,492.11 |
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Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DECLARATION OF SURPLUS – BRUSH AT HIGHWAY GARAGE**(Resolution 15-227)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to declare brush being stored at the Highway Department as surplus.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY TRUCK – APPROVE SANDBLASTING**(Resolution 15-228)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the sandblasting of highway truck #93 by Lloyd Twitchell for an amount not to exceed \$4,000.00.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

AMBULANCE UPDATE – DISCUSSION

Supervisor Moffitt updated the Board on the ambulance.

PUBLIC COMMENT

Mr. Loope commented on the ambulance.

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TOWN OF MENDON

REGULAR MEETING

ADJOURNMENT

(Resolution 15-229)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adjourn the meeting at 7:45PM.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.