

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, July 15, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll }  
 Thomas G. Dubois } *Town Board*  
 John L. Hagreen } *Members*  
 Michael E. Roberts }

**ABSENT:** None

**TOWN CLERK:** James P. Merzke

**OTHERS PRESENT:** William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr. *Town Attorney*, and one other person.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

**AGENDA**

***(Resolution 19-164)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**EXECUTIVE SESSION – PENDING LITIGATION**

***(Resolution 19-165)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to enter into executive session for the purpose of discussing pending litigation at 7:01PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

***(Resolution 19-166)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to exit executive session at 7:28PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**AGENDA**

***(Resolution 19-167)***

A motion was made by Mr. Moffitt, seconded by Mr. Roberts, to amend the agenda by adding the following: new No. 6 “Mendon Green Appeal” and new No. 7 “Community Center Roof – RFP,” and renumbering accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

No one from the public wished to comment.

**MENDON GREEN APPEAL**

***(Resolution 19-168)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the following:

Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town Attorney is authorized to appeal the decision in Riedman Acquisitions, LLC et al v. Town Board of the Town of Mendon, dated July 3, 2019, to the Appellate Division of Supreme Court.
2. This resolution shall take effect immediately.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**COMMUNITY CENTER ROOF – RFP**

***(Resolution 19-169)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to have a Request For Proposal prepared to replace the roof on the Community Center.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**COMMUNICATIONS****Town Clerk**

Mr. Merzke reported on the primary elections and new voting laws.

**Highway Superintendent**

Mr. Smith read and distributed his report to the Board. He also reported that employee Gary Loope's last day of employment would be August 30, 2019.

**Town Board**

Mr. Roberts reported on the Zoning Board of Appeals and the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported on the proposed Rec Center at 15 Monroe Street.

**Supervisor**

Supervisor Moffitt reported on an upcoming vacation; summer recreation equipment pick-up; a capital assets webinar; the RFP for the Town Hall windows; the RFP for the HVAC at 15 Monroe Street; the RFP for the gutters and trim at the Town Hall; the flowers at the Town Hall; the paperwork for the grant reimbursement related to the Children's Area in the Library building; the Equalization Rate; Mendon Center Courts; AED pads; AIM funding; Monroe Street properties; and the receipt of two resignations – Dominic Bozelli from the Board of Assessment Review and Lynch from the Comprehensive Plan Update Citizens Advisory Committee.

**SUPERVISOR'S MONTHLY REPORT*****(Resolution 19-170)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Report for June 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**TOWN CLERK'S MONTHLY REPORT*****(Resolution 19-171)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk's Monthly Report for June 2019, showing receipts and disbursements in the amount of \$5,486.74.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**MINUTES*****(Resolution 19-172)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to approve the minutes of the regular meeting held on June 10, 2019, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**BUDGET ADJUSTMENTS/TRANSFERS/RESERVE FUNDS**

There are no adjustments/transfers necessary this month.

**VOUCHERS****General Abstract*****(Resolution 19-173)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 19-306 to 19-362, on General Abstract 19-07, in the amount of \$81,466.27.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Highway Abstract*****(Resolution 19-174)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 19-160 to 19-184, on Highway Abstract 19-07, in the amount of \$218,171.58.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Library vouchers numbered 19-077 to 19-088, on Library Abstract 19-07, in the amount of \$3,602.18, were presented to the Town Board for payment.

**EMPLOYEE RECOGNITION – 2019*****(Resolution 19-175)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to recognize the following employees in accordance with Mendon Town Board Resolution 19-109. Being the first year of this type of recognition, all employees reaching a milestone year or above will be included. Beginning next year, only those employees reaching a particular milestone year will be recognized.

30 (or more) years

William E. Smith, 34 years  
Robert Keenan, 32 years (retired 5/30/19)  
Thomas G. Voorhees, 30 years

25 (or more) years

William P. Fletcher, 28 years  
James P. Merzke, 27 years

20 (or more) years

Bonnie M. Toomey, 24 years  
Mary Fletcher, 22 years  
Gerald Fox, 20 years

15 (or more) years

James Callerame, 19 years  
Gary Loope, 17 years  
Benjamin Schreiber, 15 years  
M. Scott Way, 15 years

10 (or more) years

John Recktenwald, 14 years  
Scott Schlesing, 12 years  
Joel C. Taylor, 11 years  
Cara Briggs, 10 years

5 (or more) years

Andrew Caschetta, 9 years  
Arthur Morrell, 9 years  
John D. Moffitt, 9 years  
Chad E. Whitney, 7 years  
Michael E. Roberts, 7 years  
James E. LeGrett, 6 years  
Cynthia M. Carroll, 5 years

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**RECODIFICATION – ESTABLISH PUBLIC HEARING*****(Resolution 19-176)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to hold a public hearing 7:00PM, Monday, July 29, 2019, or as soon thereafter as said hearing can be convened, at Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of considering a local law amending the entire Town Code, which shall include changes to provisions related to land use and zoning, but shall not affect provisions specific to Planned Unit Development Zoning. The proposed amended Code is intended as a recodification only and as a continuation of the prior Code, local laws, ordinances and resolutions except where inconsistent with the amended Code. In cases of conflict, the

inconsistent provisions of the prior Code will be repealed by the proposed local law amending the entire Town Code.

The local law amending to the entire Town Code shall not affect any right or liability established, accrued or incurred under any legislative provision of the Town of Mendon prior to the effective date of the proposed local law or any action or proceeding brought for the enforcement of such right or liability.

A copy of said local law will available for review in the Town Clerk's Office at the above address during regular business hours, and on the Town's website: [www.townofmendon.org](http://www.townofmendon.org).

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

#### **AMBULANCE BUILDING LIGHTING CONTRACT – EXTENSION**

##### ***(Resolution 19-177)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize an extension of the Ambulance Building Lighting contract with Kaplan Schmidt for thirty (30) days from the current termination date.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

#### **PLANNING BOARD – APPOINTMENT**

##### ***(Resolution 19-178)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to appoint Lauren Smith to fill an unexpired term on the Planning Board expiring December 31, 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

#### **TOWN COPIERS – UPDATE LEASE**

##### ***(Resolution 19-179)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize the Supervisor to sign a three-year lease agreement with Xerox to replace current copiers with the following:

B405DN at the Highway Department, monthly minimum cost \$71.76

B405DN in the Clerk's Office, monthly minimum cost \$67.21

C8035H in the Building Department, monthly minimum cost \$224.30

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

#### **TOWN HALL COMPUTERS – REPLACEMENT PROGRAM PURCHASES**

##### ***(Resolution 19-180)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the purchase of two computers and monitors for the Town Hall from Dell, for an amount not to exceed \$1,700.00, to be charged to account A1610.2 Computers-Equipment.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

#### **HIGHWAY DEPARTMENT – TREE REMOVAL FUNDING**

##### ***(Resolution 19-181)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the Highway Superintendent's request for the removal of trees along Langpap Road and in the Old Mendon Cemetery by Terry Tree Service for an amount not to exceed \$7,473.04, which is a Monroe County Bid price (\$4,178.24 will be charged to account DB5140.400 and \$3,294.80 will be charged to A8810.400).

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

#### **PUBLIC COMMENT**

No one from the public wished to comment.

#### **ADJOURNMENT**

##### ***(Resolution 19-182)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to adjourn the meeting at 8:04PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

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Town Clerk