

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, June 11, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Michael E. Roberts	}	

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*; Sheldon W. Boyce, Jr. *Town Attorney*, Daniel Bassette, *Zoning Board of Appeals*; and seven other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 18-151)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to adopt the agenda with the following amendments: add new No. 19, "Highway Department - Telephone," new No. 20, "Library Building - Roof," No. 21, "Finger Lakes Tax Plan Presentation – Attendance Approval," and renumber accordingly. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the Final Report of 2018 Town & County tax collections.

Highway Superintendent

Mr. Smith read and distributed his report to the Board

Town Board

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported the Town property at 15 Monroe Street and the Historic Preservation Commission.

Mr. Hagreen reported on the Zoning Board of Appeals meetings on cooperative energy purchasing.

Supervisor

Supervisor Moffitt reported on the lighting of the Falls from the Town Hall; 15 Monroe Street; lighting in the Library Building; a visit from PERMA; a letter to the Village concerning third party revenue and its use for the ambulance; MS4; Imagine Monroe; and the school picking up of the Recreation equipment.

SUPERVISOR'S MONTHLY REPORT

(Resolution 18-152)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to acknowledge receipt of the Supervisor's Monthly Report for May 2018.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 18-153)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for May 2018, showing receipts and disbursements in the amount of \$11,709.25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 18-154)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the minutes of the regular meeting held on May 14, 2018, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS/TRANSFERS***(Resolution 18-155)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the following budget adjustments:

To	A8810.5	Hamlet Property Personal Serv.	\$800.00
From	A7140.100	Mendon Ctr Sports Personnel	\$800.00

To	A8810.5	Hamlet Property Personal Serv.	\$1,000.00
From	A7120.1	Semmel Rd. Sports Personnel	\$1,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 18-156)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve all claims on vouchers numbered 18-249 to 18-296, on General Abstract 18-06, in the amount of \$477,997.51.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 18-157)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 18-130 to 18-156, on Highway Abstract 18-06, in the amount of \$14,273.97.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 18-077 to 18-091, on Library Abstract 18-06, in the amount of \$10,436.37, were presented to the Board for payment.

PROPOSED LOCAL LAW – PERMANENT FARM MARKETS – ESTABLISH PUBLIC HEARING***(Resolution 18-158)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Monday, July 16, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of considering a local law to amend Chapter 200 "Zoning," of the Mendon Town Code regarding Permanent Farm Markets.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PROPOSED LOCAL LAW – ROOSTERS – ESTABLISH PUBLIC HEARING***(Resolution 18-159)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Monday, July 16, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of considering a local law to amend Chapter 200 “Zoning,” of the Mendon Town Code regarding Roosters.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – SALT BARN – BID ACCEPTANCE***(Resolution 18-160)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to accept the Salt Barn construction bid (including Alternate 1) from Park Lane Construction and Development Corporation in the amount of \$258,386.00, subject to the approval of the Town Engineer. Funding from account H5112.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DECLARATION OF SURPLUS – TOWN HALL SERVER EQUIPMENT***(Resolution 18-161)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to declare the following surplus, and authorize its disposition: Dell Power Edge T310.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ZONING BOARD OF APPEALS – JOB DESCRIPTION – AMENDMENT***(Resolution 18-162)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the following amendment to the Town of Mendon Zoning Board of Appeals Job Description:

Be it resolved by the Town Board of the Town of Mendon, duly assembled:

1. Within thirty days, members of the Zoning Board of Appeals shall provide to the Supervisor written verification that they have read the publication of the New York State Department of State entitled Zoning Board of Appeals, James A. Coon Local Government Technical Series.
2. Future members of the Zoning Board of Appeals shall provide such verification within thirty days of their appointment.
3. This resolution shall take effect immediately.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS***(Resolution 18-163)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adopt the updated Standard Work Day and Reporting Resolution for Elected and Appointed Officials (RS2417-A). Said resolution will be posted and filed according to regulations set forth by the Office of the New York State Comptroller.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

COURT CLERK – NOTARY TRAINING – APPROVAL***(Resolution 18-164)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve the attendance of Court Clerk Michelle Booth at a New York Notary Training Class, presented by NotaryTrainer.com, at the Hampton Inn & Suites Hotel in Victor, New York, on Friday, June 15, 2018, from 9:00AM-3:00PM. All legal and necessary expenses to be reimbursed, not to exceed \$200.00 to be paid from B3620.401

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MENDON GREEN – SEWER AGREEMENT – TOWN OF PITTSFORD – DISCUSSION

Jerry Watkins from Riedman Companies discussed the proposed project with the Board.

HIGHWAY DEPARTMENT – TELEPHONE

(Resolution 18-165)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the telephone upgrade at the Highway Department by Frontier Communications, amount not to exceed \$4,160.00, from account A5132.200.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

LIBRARY BUILDING – ROOF

(Resolution 18-166)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the repair of the Library Building roof at 22 North Main Street, at a cost not to exceed \$5,000.00, from account A1620.427.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

FINGER LAKES TAX PLAN PRESENTATION – ATTENDANCE APPROVAL

(Resolution 18-167)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to approve the attendance of Supervisor John D. Moffitt, Finance Director Mary Fletcher and Town Clerk/Receiver of Taxes James P. Merzke at the Finger Lakes Tax Plan Presentation, Thursday, June 14th at 2:00PM, at the Irondequoit Public Library, 1290 Titus Avenue. There is no cost associated with this presentation.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Molly McCarthy, Pittsford resident, commented on the proposed Mendon Green development.

Ellen McCarthy, Pittsford resident, commented on the proposed Mendon Green development.

Terrance J. Kessler, Sr., 1025 Pittsford Mendon Road, commented on the proposed local law regarding Roosters and the proposed Mendon Green development.

Jerry Watkins, Riedman Companies, commented on the proposed Mendon Green development.

ADJOURNMENT

(Resolution 18-168)

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to adjourn the meeting at 8:20PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

James P. Merzke, Town Clerk
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