

A Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, May 11, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Wayne H. Menz (arrived late) } *Town Board*
 Michael E. Roberts } *Members*
 John E. Rooney }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Bruce Peckham, *Library Board of Trustees President*, Brent Rosiek, *Planning Board Chair*, and three other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 15-136)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to speak.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on tax collection.

Highway Superintendent

Mr. Smith distributed and read his report.

Mr. Menz arrived at 7:04PM.

Supervisor

Supervisor Moffitt reported on some information related to residents looking to extend public water in the Boughton Hill Road/Smith Road area; the filing of the 2015 tax roll; a meeting of the Mendon Community Business Association; the filing of the tax freeze information with the County; state sales tax information; a meeting with Charles Ryan related to property he owns in Mendon; the dates a representative from US Congressman Chris Collins will be in the Town Hall to meet with residents; a grant received by the Ambulance for some equipment; and the running of water to the flower beds at the Community Center.

SUPERVISOR’S MONTHLY REPORT

(Resolution 15-137)

A motion was made by Mr. Menz, seconded by Mr. Rooney, to acknowledge receipt of the Supervisor’s Monthly Report for April 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 15-138)***

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for April 2015, showing receipts and disbursements in the amount of \$5,699.60. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 15-139)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to approve the minutes of the regular meeting held on April 13, 2015, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS***(Resolution 15-140)***

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to approve the following:

From: A2705 Other Revenue	\$20,000.00
To: A9901.901 Library BAN	\$20,000.00

Debt Service Fund

V2801-A Increase A Fund Revenue	\$20,000.00
V9730.6L Increase BAN Principal Payment	\$10,000.00
V9730.6LF Increase BAN Principal Payment	\$10,000.00

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 15-141)***

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to approve all claims on vouchers numbered 15-196 to 15-239, on General Abstract 15-05, in the amount of \$208,427.47.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 15-142)***

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to approve all claims on vouchers numbered 15-105 to 15-122, on Highway Abstract 15-05, in the amount of \$64,300.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 15-064 to 15-083, on Library Abstract 15-05, in the amount of \$10,309.39, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

PROPOSED LOCAL LAW – AMENDMENT TO ZONING CODE – ESTABLISH PUBLIC HEARING***(Resolution 15-143)***

A motion was made by Mr. Menz, seconded by Mr. Roberts, to hold a public hearing on a proposed local law to amend Chapter 86, Definition and Word usage, and Chapter 200, Zoning, of the Mendon Town Code in relation to lot widths, 7:00PM, Monday, June 8, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

EMPLOYEE HANDBOOK – UPDATE

Mrs. Carroll asked if this topic could be put off until the next meeting. The Board agreed.

SEMMELE ROAD PROPERTY – ACCEPTANCE OF BID***(Resolution 15-144)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to adopt the following:

WHEREAS, the Town of Mendon is in receipt of a bid to farm Town property located on the south side of Semmel Road opposite the Highway Garage (222.01-1-4.12), and

WHEREAS, a bid in the amount of \$2,101.00 submitted by Earl DeRue is the sole and therefore highest bid received.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Mendon authorizes the Supervisor to enter into a contract with Earl DeRue, in the amount of \$2,101.00 due May 22, 2015, to farm the said field, effective May 12, 2015 through December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – AUTHORIZATION TO ACCEPT BID FOR USED ROLLER***(Resolution 15-145)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to authorize the Highway Superintendent to purchase a used Dynapac, Model CC524HF roller from Stephenson Equipment, at a cost not to exceed \$73,700.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MILLER-BARBEN CEMETERY SIGN – DECLARE SURPLUS AND ESTABLISH VALUE***(Resolution 15-146)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to declare a sign erroneously made by the Town of Mendon for the Miller-Barben Cemetery as surplus and authorize its disposition.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

DESIGN CRITERIA UPDATE – MRB – APPROVE CONTRACT***(Resolution 15-147)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to authorize the Town Supervisor to enter into a contract with MRB Group to update the Town's Design Criteria, services based on their Proposal for Professional Services dated April 14, 2014, at a cost not to exceed \$8,000.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

DEPUTY DOG CONTROL OFFICER***(Resolution 15-148)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Kay Meyers as the Deputy Dog Control Officer. Remuneration will be \$25.00 per occurrence, plus mileage.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN HALL DOORS WOODWORK REFINISHING – CARVER CREEK WOODWORKS – APPROVE CONTRACT***(Resolution 15-149)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Town Supervisor to enter into a contract with Carver Creek Woodworks, 2524 Cannan Road, Bloomfield, NY, to refinish both panels and jambs of the main (parking lot) entrance doors to the Town Hall, in an amount not to exceed \$3,700.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MEDICAL INSURANCE COVERAGE OPT-OUT POLICY – CLARIFICATION***(Resolution 15-150)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to adopt the following:

Medical Opt Out – All eligible employees of the Town of Mendon, on an annual basis effective the first of each year, who take their health insurance coverage through a spouse's or significant other's plan from another employer will be entitled to a benefit equivalent to 20% of the annual premium the Town of

Mendon would have incurred for the least expensive plan offered. Said benefit will be paid monthly in arrears, will be included in the employee's earnings statement, and will be subject to taxes. Employee must show proof of insurance annually.

Elected officials are not eligible for this incentive.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TAYLOR ROAD – AUTHORIZATION TO EXPEND 2015 CHIPS FUNDS

(Resolution 15-151)

A motion was made by Mr. Menz, seconded by Mr. Rooney, to authorize the Highway Superintendent to expend the 2015 CHIPS funds for the resurfacing of Taylor Road, between West Bloomfield Road and State Route 64.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ATHLETIC FIELDS – REQUESTS FOR USE

Softball Field

(Resolution 15-152)

A motion was made by Mr. Rooney, seconded by Mr. Menz, to approve the usage of Town Athletic Fields as follows:

Softball Field

Grow2Pro Baseball
21 Saxony Road
Pittsford, NY

Wednesdays: 5/13, 5/20, 5/27, 6/3, 6/10, 6/17, 6/24, 7/1, 7/8, 7/15, 7/22.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Bruce Peckham, 45 North Main Street, asked if he could have a copy of the changes to the Employee Handbook.

ADJOURNMENT

(Resolution 15-153)

A motion was made by Mr. Menz, seconded by Mr. Rooney, to adjourn the meeting at 7:30PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.