

A Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, April 13, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Wayne H. Menz } *Town Board*
 Michael E. Roberts } *Members*
 John E. Rooney }

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Brent Rosiek, *Planning Board Chair*, Thomas G. DuBois, *Environmental Conservation Board*, and three other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 15-114)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: add new No. 23 “Ambulance Contract – Village of Honeoye Falls – Payment Authorization” and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gary Loope, 21 Semmel Road, commented on highway bid specs, the employee manual, the mailing of forms to employees and public comment.

COMMUNICATIONS

Town Clerk

Mrs. Toomey reported that Town Clerk Merzke had begun posting the approved Town Board minutes on the Town’s website on March 16th; his receipt of the Town Code manuscript from General Code so the Town can begin its review process; and the first session of the Monroe County Veterans Service Agency that the Town is hosting on the second Thursday of each month.

Highway Superintendent

Mr. Smith distributed and read his report.

Town Board

Mrs. Carroll reported on the upcoming Friends of the Mendon Public Library Book Sale.

Supervisor

Supervisor Moffitt reported on receiving a check from the Friends of the Mendon Public Library for \$20,000.00 toward the outstanding balance on the Library building debt; attending meetings with the Mendon Business Association; the painting of the Community Center; a meeting with the Pittsford Volunteer Ambulance President; the Monroe County Veterans Service Agency; Highway Department overtime; and the Design Criteria update.

SUPERVISOR'S MONTHLY REPORT***(Resolution 15-115)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to acknowledge receipt of the Supervisor's Monthly Report for March 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 15-116)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for March 2015, showing receipts and disbursements in the amount of \$6,414.75.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 15-117)***

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to approve the minutes of the regular meeting held on March 23, 2015, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HONEOYE FALLS-LIMA CENTRAL SCHOOL DISTRICT – PRESENTATION – THE HEALING PLACE PROJECT

Philip Burrows, Deputy Superintendent and Director of Pupil Personnel Services of the Honeoye Falls-Lima Central School District, and John Halleran, a coach, appeared before the Board to discuss the School's "The Healing Place Project."

VOUCHERS**General Abstract*****(Resolution 15-118)***

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to approve all claims on vouchers numbered 15-143 to 15-195, on General Abstract 15-04, in the amount of \$47,628.75.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 15-119)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 15-074 to 15-104, on Highway Abstract 15-04, in the amount of \$66,720.18.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 15-046 to 15-063, on Library Abstract 15-04, in the amount of \$5,125.79, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

SUMMER RECREATION PROGRAM – CONTRACT WITH HONEOYE FALLS-LIMA CENTRAL SCHOOLS***(Resolution 15-120)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to authorize the Supervisor to enter into an agreement with the Honeoye Falls-Lima Central School District regarding the Summer Recreation Program.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HAMLET SIDEWALK PROJECT – ACCEPTANCE OF ESTIMATE***(Resolution 15-121)***

A motion was made by Mr. Menz, seconded by Mr. Roberts, to accept the estimate from Espana Enterprises LLC in the amount of \$47,137.50 for the construction of new sidewalks on NYS Route 251, in

accordance with Monroe County Contract 4700007201 and the various options thereunder chosen by the Highway Superintendent.

The Board discussed the estimate with the Highway Superintendent. Supervisor Moffitt asked the Town Attorney if a contract was needed, and he stated that it was. Mr. Smith will follow up. Supervisor Moffitt asked to have this for approval at the next meeting. Mr. Boyce stated the Board could authorize the Supervisor to enter into a contract with a not to exceed figure.

Mr. Menz withdrew his motion and Mr. Roberts agreed.

(Resolution 15-122)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Supervisor to enter into a contract with Espana Enterprises LLC, for the construction of new sidewalks on NYS Route 251, in accordance with Monroe County Contract 4700007201 and the various options thereunder chosen by the Highway Superintendent, in an amount not to exceed \$47,137.50.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PLANNING BOARD REQUEST – AMENDMENT TO ZONING CODE

Mr. Rosiek appeared before the Board to discuss the Planning Board's request with regards to "flag lots." Supervisor Moffitt asked everyone to submit any comments to him and he would compile them with Mr. Boyce, who would draft a proposed local law.

SEMMELE ROAD PROPERTY – INVITATION TO BID

(Resolution 15-123)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to adopt the following:

BE IT RESOLVED, that the Mendon Town Board authorizes the Supervisor to advertise for bids to farm 33.508 acres of Town owned land on Semmelle Road, tax account number 222.01-1-4.12. Period of the resultant contract will be from execution of lease until December 31, 2016. Bids will be opened and read aloud at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, 2:30PM, Wednesday, May 6, 2015. The Town Clerk is hereby directed to place all advertisements as required by law.

The Board discussed the timing of this.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Nay; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – AUTHORIZATION TO PREPARE AND RECEIVE BIDS FOR USED ROLLER

(Resolution 15-124)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Highway Superintendent to prepare and receive bids for a used roller as provided for in the Highway Department's Capital Plan. Bids will be opened and read aloud at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, 2:30PM, Wednesday, April 29, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – AUTHORIZATION TO CONTRACT FOR TREE REMOVAL SERVICE

(Resolution 15-125)

A motion was made by Mr. Menz, seconded by Mr. Roberts, to authorize the Highway Superintendent to enter into a contract with Birchcrest Tree and Landscape for the removal of trees and limbs as detailed in their estimate dated March 24, 2015. Total cost not to exceed \$3,144.64.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – REQUEST FOR DECLARATION OF SURPLUS***(Resolution 15-126)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to declare the following Highway Department items as excess property, and authorizes their disposition:

1. Truck #1, 2014 Ford Pickup, app. 20,000 miles
2. Tire changing Machine, Coates 40-40A
3. Roller #14, 1995, Ingersol Rand
4. Truck #92, 2003, Volvo, with plow and wing, app. 80,000 miles
5. Harder Salter, Model E-112, Serial #17231
6. Miscellaneous boxed and loose items, listed below:
 - A. 7 Truck Wheel Spacers
 - B. Dickey John Salter Control, Model #466491678, Serial #15639
 - C. Hydraulic Brake Pressure Bleeder
 - D. Truck Tire and Wheel, 11R24.5, Serial #064084
 - E. 2 Backhoe Rear Tires, 19.5-24, Serial #38337DUBM36225 and #40189DUBM36226
 - F. 2 Mounted Trailer Tires, 8-14.5, Serial #2J842351 and #3A038155
 - G. 1 Trailer Wheel

In addition, the following is also declared surplus, and its disposition is authorized:

1. Code Enforcement Truck, 2007 Chevrolet, approx. 50,000 miles

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – PERSONNEL ASSIGNMENT CONFIRMATION***(Resolution 15-127)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to confirm the position of Highway Clerk in the Highway Department as being comprised of Clerk, Part-Time and Laborer, Part-Time, in order to comply with Monroe County Civil Service regulations. Further, the following budget adjustment is approved for payroll purposes:

From: A5010.110 Highway Clerk	\$11,020.00
To: A5132.100 Garage Personnel	\$11,020.00

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ENVIRONMENTAL CONSERVATION BOARD – CHAIR APPOINTMENT***(Resolution 15-128)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to appoint Alex Nies as Chair of the Environmental Conservation Board, term to expire December 31, 2015, due to the resignation of Eric Knaak.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ENVIRONMENTAL CONSERVATION BOARD – MEMBER APPOINTMENT***(Resolution 15-129)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Thomas G. Dubois to the Environmental Conservation Board, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

FEE – REQUEST FOR RELIEF

Daniel J. Holtje, Finger Lakes Land Surveying, P.C., appeared before the Board to request relief of an additional fee for the resigning of a subdivision map by the Town of Mendon Planning Board Chair.

(Resolution 15-130)

A motion was made by Mr. Menz, seconded by Mr. Roberts, to waive the fee as requested.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ATHLETIC FIELDS – REQUESTS FOR USE

Softball Field

(Resolution 15-131)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the usage of Town Athletic Fields as follows:

Softball Field

Dave Lochner Memorial Church Softball League,

Tuesday evenings from May 5th – August 18th, 5:45PM - ?

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Rectangular Fields

(Resolution 15-132)

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to approve the usage of the Town Athletic Fields as follows:

Rectangular Fields

Honeoye Falls Blaze Travel Soccer Club – as per submitted game schedule (5/19-7/23/15).

Teams need access to field Tuesday-Friday between 5:00PM and dusk.

(Resolution 15-133)

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to amend the previous motion by adding Monday, July 6th to the approved schedule.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

The amended motion was brought forth.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

AMBULANCE CONTRACT – VILLAGE OF HONEOYE FALLS – PAYMENT AUTHORIZATION

(Resolution 15-134)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve payment of \$168,482.00, to the Village of Honeoye Falls as agreed upon by contract, from account B4540.400.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Daniel Bassette, 181 Monroe Street, commented on Public Comment.

ADJOURNMENT

(Resolution 15-135)

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to adjourn the meeting at 7:58PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.