

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, March 9, 2020, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Karen R. Jenkins }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Daniel Bassette, *Zoning Board Chair*, and one other person.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 20-102)

A motion was made by Mr. Moffitt, seconded by Mr. Dubois, to adopt the agenda with the following amendments: new No. 17, "Town Board Meeting Date Change – April," and new No. 18, "EV Car Charging Station – Budget Adjustment."

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the classes he attended at the NYS Association of Towns Annual Training in New York.

Town Board

Mrs. Jenkins reported on the classes she attended at the NYS Association of Towns Annual Training in New York, and the cancellation of the Historic Preservation Commission meeting.

Mrs. Carroll reported on the classes he attended at the NYS Association of Towns Annual Training in New York, the Library Board of Trustees, and information on the coronavirus, which the Board discussed.

Mr. Dubois reported on the classes he attended at the NYS Association of Towns Annual Training in New York, the Planning Board and that there were no Environmental Conservation Board meetings.

Mr. Hagreen reported on the grant received for the EV charging stations, and a press conference he attended in Rush concerning solar and wind farm regulations from the state.

Supervisor

Supervisor Moffitt reported on the Highway Departments insurance costs; the DEC hearing on Sibleyville/Rolling Plains; Highway Superintendent Caschetta naming Head Mechanic Arthur Morrell as Deputy Highway Superintendent; he distributed some Town historical tax rate information; a meeting with Clayton Zuber concerning the Mendon Cemetery; 4th quarter sales tax; Mr. Hagreen will be serving on the Village’s committee to explore new facilities for their fire department; the County Supervisor’s Association is waiving member fees for 2020; Mr. Bassette’s computer work at Town Hall; a potential Library event in August with a Highway Department Truck, school bus, etc.; flowers have been ordered for

the Community Center; an upcoming conference call regarding PILOT program; the pre-bid meeting on roof projects; and he will be out of Town April 5th through April 12th and Mr. Hagreen will act in his capacity as Deputy Supervisor.

SUPERVISOR'S MONTHLY REPORT

(Resolution 20-103)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for January 2020.

The Board discussed the report. Mr. Hagreen asked about the February Report and Supervisor Moffitt answered that February was not closed yet.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 20-104)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to acknowledge receipt of the Town Clerk's Monthly Report for February 2020, showing receipts and disbursements in the amount of \$4,474.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 20-105)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the minutes of the regular meeting held on February 10, 2020, with the following amendment: change "Supervisor Moffitt called the meeting to order at 4:30PM" to "Supervisor Moffitt called the meeting to order at 7:00PM."

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS/TRANSFERS/RESERVE FUNDS

(Resolution 20-106)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the following budget transfer:

From: B9950.2 Tx to Capital Projects Sidewalks	\$8,000
To: B8810.1 Cemeteries-Hamlet	\$8,000

Mr. Hagreen asked which sidewalks and Supervisor Moffitt responded none particular. Mr. Dubois asked if that was the cost of mowing and Supervisor Moffitt responded affirmatively.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 20-107)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve all claims on vouchers numbered 20-113 to 20-194, on General Abstract 20-03, in the amount of \$90,507.24.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 20-021 to 20-039, on Library Abstract 20-03, in the amount of \$3,532.46, were presented to the Town Board for payment.

PROPOSED LOCAL LAW – AMEND CHAPTER 5 “DEFINITIONS AND WORD USAGE,” OF THE TOWN CODE – ESTABLISH PUBLIC HEARING***(Resolution 20-108)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Monday, April 20, 2020, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of considering a proposed local law to amend Chapter 5 “Definitions and Word Usage,” of the Town Code by adding a definition for “Abutting Property Owner.”

The Board read and discussed the proposed definition. Supervisor Moffitt explained that the issue has come up a few times. He has contacted the Association of Towns for information.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN HALL – AUTHORIZATION TO PURCHASE FURNITURE***(Resolution 20-109)***

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to authorize the Supervisor to purchase two (2) desks and eight (8) chairs for the Town Hall, to be paid for out of account A1620.411 Town Hall Improvements, in an amount not to exceed \$4,000.

Supervisor Moffitt explained that some chairs in Town Hall do not meet safety requirements and the Code Enforcement Officer’s and Assessor’s desk are quite old.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – DECLARATION OF SURPLUS***(Resolution 20-110)***

A motion was made by Mrs. Jenkins, seconded by Mr. Hagreen, to declare the following items as surplus, and authorize their disposition:

2018 Ford F-150

2018 Ferris IS2100Z – Zero Turn Mower

Sandblaster/Empire

2008 Smith 3 Yard Salter

2 Storage Trailer

Water Wheel

Old Low Ban Radio System

Supervisor Moffitt explained that the items that could be would be sold at auction.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

YOUTH CENTER – ACCEPT DONATIONS***(Resolution 20-111)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to accept the donation of resident Nancy Dehm of a used microwave oven, for use by staff members only, for the Mendon Youth Center.

Mr. Dubois asked about the procedure that should be followed regarding donations to the Youth Center, especially small dollar amount ones. Mr. Boyce recommended that a list be compiled once a month with all the items that had been offered for donation to present to the Board. He further stated that the items could be used, but only the Town Board can formally accept donations.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PURCHASE OF BOOK – THE CREATION OF MENDON PONDS PARK

(Resolution 20-112)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to purchase copies of the book, The Creation of Mendon Ponds Park, written by Bill Lane and published by the Honeoye Falls-Town of Mendon Historical Society, for sale in the Town Clerk’s Office. Total cost will be \$100.00 and be paid from account A1670.401.

Mr. Merzke explained that Mr. Lane had approached him about this because of the other books that we have available in Town Hall.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN SOCIAL MEDIA POLICY – DISCUSSION

The Board discussed the Town’s Social Media Policy in depth. Mr. Dubois would like to see an expansion of the Town’s capabilities and more community engagement. Forming a committee was discussed, as well as a potential need for someone to administer the Town’s social media accounts. Mr. Dubois will gather more information and the discussion will continue.

TOWN BOARD MEETING DATE – APRIL

(Resolution 20-113)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to change the date of the regular Town Board meeting originally scheduled for Monday, April 13th, to 7:00PM, Monday, April 20, 2020, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

EV CAR CHARGING STATION – BUDGET ADJUSTMENTS

(Resolution 20-114)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the following budget adjustment in relation to the EV Car Charging Station project:

From:	A3052	\$8,000.00
	A5599	\$8,000.00
To:	A1620.429	\$16,000.00

The Board discussed the project. Mr. Dubois asked if this generated any revenue for the Town and Mr. Hagreen replied that it did not.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Anthony Daniele, 644 Mile Square Road, commented on the solar/wind farm legislation mentioned and the Town website.

ADJOURNMENT

(Resolution 20-115)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adjourn the meeting at 8:03PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Town Clerk