

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, February 13, 2017, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey, *Deputy Town Clerk*

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Bruce Peckham, *Zoning Board of Appeals Chairman/Library Board of Trustees*, Daniel Bassette, *Zoning Board of Appeals*; and one other person.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 17-072)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: delete No 12. "Design Criteria – Approval" and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mrs. Toomey reported for the Town Clerk on tax collection.

Highway Superintendent

Mr. Smith distributed and read his report.

Town Board

Mr. Roberts reported on the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported on the Historic Preservation Commission.

Supervisor

Supervisor Moffitt reported on 15 Monroe Street; the Library building; letter from the Kade Project; work at the Town Hall; Great Bend Park; a fiscal webinar; an audit on the Ambulance; bills for the Historical Society building; and a meeting with State Senator Funke.

SUPERVISOR’S MONTHLY REPORT

(Resolution 17-073)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to acknowledge receipt of the Supervisor’s Monthly Report for December 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 17-074)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for January 2017, showing receipts and disbursements in the amount of \$3,419.00. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 17-075)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the minutes of the organizational meeting held on January 9, 2017, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS***(Resolution 17-076)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve the following budget adjustments:

From A1310.401	Dir. Of Finance Purchased Serv.	\$73.44
To A1310.430	Dir. Of Finance Supplies	\$73.44
From A1355.480	Assessor Small Claims	\$2,095.00
To A1450.100	Elections Personnel	\$2,095.00
From A1355.480	Assessor Small Claims	\$150.00
To A1450.400	Elections Contractual	\$150.00
From A1620.402	Building Town Hall Maintenance	\$474.26
To A1620.100	Building Town Hall Personnel	\$474.26
From A1620.402	Building Town Hall Maintenance	\$171.01
To A1620.110	Building Comm Center Personnel	\$171.01
From A1620.402	Building Town Hall Maintenance	\$60.13
To A1620.111	15 Monroe St. Personnel	\$60.13
From A1670.406	Central Print-Postage	\$41.00
To A1670.409	Central Print-Advertising	\$41.00
From A5132.2	Garage Equipment	\$781.44
To A5020.400	Safety Supplies	\$781.44
From A5132.2	Garage Equipment	\$467.55
To A5132.1	Garage Personnel	\$467.55
From A5132.413	Garage Utilities	\$327.38
To A5132.421	Garage Uniform Cleaning	\$327.38
From A5132.413	Garage Utilities	\$8.68
To A5132.422	Garage Clothing Allowance	\$8.68
From B3620.110	Building Inspection Staff	\$190.40
To B3620.401	Building Inspector	\$190.40

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TOWN OF MENDON

REGULAR MEETING

From B8023.400	Planning Projects Contract. Serv.	\$2,400.00
To B8060.8	Medical Dental Ins.	\$2,400.00
From DA5130.410	Machinery Diesel Fuel	\$4,861.16
To DA5130.1	Machinery Personnel	\$4,861.16
From DA5130.410	Machinery Diesel Fuel	\$543.75
To DA5130.411	Machinery Gasoline	\$543.75
From DA9060.8	Medical/Dental	\$641.64
To DA9030.8	Social Security	\$641.64
From DB5110.1	General Repairs Personnel	\$7,641.68
To DB3310.402	Signs-Pavement Marking	\$7,641.68
From DB5115.1	Drainage Contractual	\$1,985.02
To DB5140.1	Brush Pick Up Personnel	\$1,985.02
From DB5142.114	Town Snow Labor	\$514.67
To DB5142.115	Town Snow Delin. Up/Down	\$514.67
From DB5142.114	Town Snow Labor	\$1,769.23
To DB5142.117	Town Snow Fence Up/Down	\$1,769.23
From DB5142.114	Town Snow Labor	\$201.00
To DB5142.460	Snow Fence	\$201.00
From SL1001.03	RPT Mendon Square	\$281.57
To SL5182.403	Mendon Square	\$281.57

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 17-077)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 17-024 to 17-086, on General Abstract 17-02, in the amount of \$51,542.51.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract

(Resolution 17-078)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 17-011 to 17-041, on Highway Abstract 17-02, in the amount of \$110,900.07.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 17-008 to 17-019, on Library Abstract 17-02, in the amount of \$2,639.06, were presented to the Town Board for payment.

AMBULANCE CONTRACT – APPROVAL***(Resolution 17-079)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize the Supervisor to enter into an agreement with the Village of Honeoye Falls for them to provide ambulance service in the Town of Mendon during 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

AUTOMATED EXTERNAL DEFIBRILLATOR - TOWN HALL AND COMMUNITY CENTER***(Resolution 17-080)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to authorize the Supervisor to purchase Automated External Defibrillators for the Town Hall and Town of Mendon Falls Post 664 Community Center.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PLANNING BOARD – DEPUTY CHAIR APPOINTMENT***(Resolution 17-081)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Earl P. DeRue as Deputy Chair of the Planning Board, term to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ZONING BOARD OF APPEALS – DEPUTY CHAIR APPOINTMENT***(Resolution 17-082)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to appoint Daniel Bassette as Deputy Chair of the Zoning Board of Appeals, term to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HISTORIC PRESERVATION COMMISSION – APPOINTMENT***(Resolution 17-083)***

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to appoint Geoff Tesch to the Historic Preservation Commission, term to expire December 31, 2018.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HISTORIC PRESERVATION COMMISSION – CHAIR APPOINTMENT***(Resolution 17-084)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Blake Held as Chair of the Historic Preservation Commission, term to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TRAINING SESSION FOR BOARDS – APPROVE AND HIRE TRAINER***(Resolution 17-085)***

A motion was made by Mr. Moffitt, seconded by Mr. Roberts, to approve the in-house training session for the Planning Board, Zoning Board of Appeals and Environmental Conservation Board, and to hire Donald Young as the trainer, at a cost not to exceed \$600.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DEPUTY TOWN SUPERVISOR – APPOINTMENT

The Supervisor informed the Board that because of absences, Town Clerk James P. Merzke will serve as the Deputy Town Supervisor from February 18-26, 2017.

HIGHWAY DEPARTMENT - DECLARATION OF SURPLUS***(Resolution 17-086)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to declare the scrap metal stored at the Highway Department as scrap and authorize its disposal. This scrap metal is an accumulation of old drainage pipe, metal picked up along the road, scraps from the shop, etc. The Highway Department will dispose of the metal at ALPCO, a metal salvage dealer.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT - TREE REMOVAL - MOORE CEMETERY***(Resolution 17-087)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize the Highway Department to remove two trees in the More Cemetery on Pittsford Mendon Center Road at a Monroe County bid price, from Terry Tree Service, not to exceed \$4,500.00. Town employees will assist with traffic control. The trees are dead and are a danger to visitors to the cemetery and nearby structures. Account A8810.4 will be charged for Terry Tree's expenses, and A8810.1 will be charged for Town employee expenses.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

EXECUTIVE SESSION - PROPOSED AND PENDING LITIGATION***(Resolution 17-088)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to enter into executive session for the purpose of discussing proposed and pending litigation at 7:34PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

(Resolution 17-089)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to go exit executive session at 7:43PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

C.H. SERVICES – TAX EXEMPT STATUS***(Resolution 17-090)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to authorize the Supervisor to settle the pending litigation with C. H. Services regarding tax exempt status by agreeing to an exemption of one third of the assessed value.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ADJOURNMENT***(Resolution 17-091)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adjourn the meeting at 7:45PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.