

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, February 12, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*; Daniel Bassette, *Zoning Board of Appeals*; Arnold J. Leckie, *Historic Preservation Commission*, and Geoffrey P. Tesch, *Historic Preservation Commission*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 18-078)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: delete No. 11, "Resolution of Honor – Eagle Scout Zachary Sequeira," and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Arnold J. Leckie, 62 Village Trail, commented on the discussion of Code Chapter 121.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the collection of 2018 Town & County taxes.

Highway Superintendent

Mr. Smith read and distributed his report to the Board

Town Board

Mr. Roberts reported on the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported on the Historic Preservation Commission.

Mr. Hagreen reported on the Zoning Board of Appeals.

Supervisor

Supervisor Moffitt reported on lights at the library; meeting the new MCSD Zone B Commander; an event at the school concerning the opioid epidemic; receipt of Worker's Compensation paperwork from the Village regarding the ambulance; a webinar on required reporting; a new law regarding financial reporting for fire protection districts; request from Huntington Heights for public water; a squirrel in the Finance Office; a seminar on dealing with difficult people; revision to a Pittsford sewer agreement concerning Mendon Green; Mr. Washington's progress on projects at Town Hall; some updated numbers for public water expansion in the Town; longevity pay, and Library Board of Trustee's grant numbers.

SUPERVISOR'S MONTHLY REPORT***(Resolution 18-079)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Reports for December 2017 and January 2018.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 18-080)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for January 2018, showing receipts and disbursements in the amount of \$6,293.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS***(Resolution 18-081)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve the following budget adjustments:

From	A1620.407	Town Hall Gas	\$458.44
To	A1620.100	Town Hall Personnel	\$458.44
From	A1620.411	Town Hall Improvements	\$1,227.25
To	A1620.110	Com. Center Personnel	\$1,227.25
From	A1620.421	22 N. Main Maintenance	\$143.74
To	A1620.418	Monroe St. Utilities	\$143.74
From	A1670.406	Central Print & Mail Postage	\$373.00
To	A1670.409	Central Print & Mail Adv. Legal	\$373.00
From	A5132.2	Garage Equipment	\$2,495.89
To	A5132.413	Garage Utilities	\$2,495.89
From	A7120.41	Semmel Rd. Supplies	\$313.10
To	A8510.1	Comm. Beautification Pers.	\$313.10
From	A8810.2	Cemeteries Equipment	\$27.25
To	A8810.1	Cemeteries Personnel	\$27.25
From	B3620.110	Building Inspector Staff	\$270.30
To	B3620.110	Building Inspector	\$270.30
From	DA5140.100	Roadside Mow	\$444.99
To	DA5148.114	County Summer Work	\$444.99
From	DA9089.82	Clothing Allowance	\$175.47
To	DA9089.81	Uniform Cleaning	\$175.47
From	SF915	Assigned Unapp. Fund Balance	\$2,213.41
To	SF3410.41	MFD Balance Due	\$2,213.41

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 18-082)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 18-028 to 18-094, on General Abstract 18-02, in the amount of \$629,642.16.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 18-083)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to approve all claims on vouchers numbered 18-011 to 18-042, on Highway Abstract 18-02, in the amount of \$122,447.62.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 18-010 to 18-022, on Library Abstract 18-02, in the amount of \$3,700.42, were presented to the Board for payment.

15 MONROE STREET ROOF REPLACEMENT – CONTRACT AUTHORIZATION***(Resolution 18-084)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize the Supervisor to enter into a contract with J&B Installations, Inc., for the replacement of the roof on 15 Monroe Street, at a cost not to exceed \$116,250.00, pending review by LaBella Associates.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN HALL WINDOW REPLACEMENT – DISCUSSION OF BIDS***(Resolution 18-085)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to reject all bids received for the Town Hall Window Replacement Project.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HISTORIC PRESERVATION COMMISSION – APPOINTMENTS***(Resolution 18-086)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to appoint Lynne Menz, to the Historic Preservation Commission, term to expire December 31, 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

(Resolution 18-087)

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to appoint Emily Watson, to the Historic Preservation Commission, term to expire December 31, 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

WATER DISTRICT #1, EXTENSION #5 – AUTHORIZATION TO BID***(Resolution 18-088)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize LaBella to prepare and solicit bids for the construction of Water District #1, Extension #5.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

WATER DISTRICT #1, EXTENSION #5 – PAYMENTS TO NYSDOT AUTHORIZATION***(Resolution 18-089)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to authorize the payments of \$1,690.00 and \$2,127.50 to the New York State Department of Transportation for Smith Road and West Bloomfield Road, related to Water District #1, Extension #5.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

WATER DISTRICT #1, EXTENSION #5 – AGREEMENT AUTHORIZATION***(Resolution 18-090)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to enter into an agreement with the Monroe County Water Authority for a Water District Main Extension regarding Water District #1, Extension #5.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

RETIREMENT RESERVE FUNDS – TRANSFERS AS PER 2018 BUDGET***(Resolution 18-091)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to withdraw from Reserve for Retirement Reserve Funds (as per the 2018) budget for the following amounts: A Fund - \$15,005.00; B Fund - \$7,503.00; DA Fund - \$5,002.00; DB Fund - \$5,002.00. This resolution is subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PROPOSED LOCAL LAW – ASSESSMENT OPT-OUT – ESTABLISH PUBLIC HEARING***(Resolution 18-092)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Monday, March 12, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of considering a local law to opt out of the tax exemptions provided by Section 487 of the Real Property Tax Law for micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating systems, and electric energy storage systems.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PERSONNEL POLICY – CELL PHONE POLICY**Mobile Communication Device Agreement*****(Resolution 18-093)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the Town of Mendon Mobile Communication Device Agreement.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Reimbursement Rate***(Resolution 18-094)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to establish 2018 reimbursement rate related to the Town of Mendon Mobile Communication Device Agreement at \$15.00 per month.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ABANDONED VEHICLES – 3316 RUSH MENDON ROAD – REMOVAL OF TRAILERS***(Resolution 18-095)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to solicit and accept quotes for the removal of trailers at 3316 Rush Mendon Road

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

CHAPTER 121, HISTORIC AREAS, PRESERVATION OF – DISCUSSION

The Board discussed a few proposals to update this section of the Town Code with members of the Historic Preservation Commission.

**HIGHWAY DEPARTMENT – AUTHORIZATION TO PURCHASE 2018 FORD F550 XL
(Resolution 18-096)**

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize the Highway Department to purchase a 2018 Ford F-550 XL at a cost not to exceed \$59,000.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HIGHWAY DEPARTMENT – AUTHORIZATION TO PURCHASE 2018 FORD F350 XL
(Resolution 18-097)**

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Highway Department to purchase a 2018 Ford F-350 XL at a cost not to exceed \$39,420.20.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HIGHWAY DEPARTMENT – AUTHORIZATION TO PURCHASE 2018 FORD F150 XLT
(Resolution 18-098)**

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Highway Department to purchase a 2018 Ford F-150 XLT at a cost not to exceed \$31,000.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Daniel Bassette, 20-1 East Street, asked a question regarding the Town’s use of MAGIC.

Arnold J. Leckie, 62 Village Trail, commented on the discussion on Code Chapter 121.

Geoffrey P. Tesch, 639 Boughton Hill Road, commented on the extension of water in the Town.

**ADJOURNMENT
(Resolution 18-099)**

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adjourn the meeting at 8:24PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Town Clerk