

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, September 12, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Daniel Bassette, *Zoning Board of Appeals Member*, and three other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 16-187)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to adopt the agenda with the following amendment: add new No. 20 “Deputy Supervisor Appointment – September 17-18, 2016” and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Michael J. Allen, Pittsford resident and owner of property in the Hamlet advocated for a Property Maintenance Ordinance in the Hamlet.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported the collection of school taxes and the selling of conservation licenses.

Highway Superintendent

Mr. Smith read and distributed his report.

Town Board

Mr. Roberts reported on the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Supervisor

Supervisor Moffitt reported on a number of items and meeting he attended.

SUPERVISOR’S MONTHLY REPORT

(Resolution 16-188)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor’s Monthly Report for August 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK’S MONTHLY REPORT

(Resolution 16-189)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk’s Monthly Report for August 2016, showing receipts and disbursements in the amount of \$13,747.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 16-190)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to approve the minutes of the regular meeting held on August 8, 2016, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 16-191)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 16-402 to 16-447, on General Abstract 16-09, in the amount of \$47,734.76.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract

(Resolution 16-192)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 16-208 to 16-229, on Highway Abstract 16-09, in the amount of \$17,191.91.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 16-117 to 16-130, on Library Abstract 16-09, in the amount of \$3,512.10, were presented to the Town Board for payment, having already been approved by the Library Board of Trustees.

A public hearing of the Mendon Town Board was held at 7:18PM, Monday, September 12, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Michael E. Roberts	}	

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Daniel Bassette, *Zoning Board of Appeals Member*, and three other people.

Supervisor Moffitt opened the public hearing at 7:18PM.

Public Comment

No one from the public wished to speak.

(Resolution 16-193)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to close the public hearing at 7:19PM.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2 OF 2016 – LIBRARY BOARD OF TRUSTEES MEMBERSHIP***(Resolution 16-194)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the following:

BE IT ENACTED by the Town Board of the Town of Mendon as follows:

Section I. Title

This Local Law shall be known as the "Membership of the Library Board of Trustees Local Law" of the Town of Mendon.

Section II. Purpose

This Local Law increases the membership of the Town of Mendon Library Board of Trustees from five (5) members to seven (7) members.

Section III. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

Section IV. Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court or competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local Law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

LIBRARY BOARD OF TRUSTEES – APPOINTMENTS***(Resolution 16-195)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to appoint the following individuals to the Library Board of Trustees, terms to expire December 31, 2021: Anne-Marie Gordon and Craig Moscicki.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PERSONNEL POLICY – STANDARD WORKDAY***(Resolution 16-196)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to replace Section 3.07 of the Town of Mendon Personnel Policy, subtitle OVERTIME RATES:

The standard workday is defined by the Town Supervisor or the Highway Superintendent for individual job descriptions. Any work performed outside the employee's standard workday is eligible for Premium Pay. Even though work so performed does not exceed the regular established hours of employment pre-approved by the Town Supervisor or Highway Superintendent.

In lieu of Premium Pay employees may take time off, with approval of the Town Supervisor or Highway Superintendent when working in excess of 40 hours per week. If approved, employee will be allowed 1.5 hours of Compensatory Time for each hour worked more than 40 hours per week. Using Compensatory Time, with pay, is during your regular scheduled working hours with permission of either the Town

Supervisor or Highway Superintendent. You may not accumulate more than 40 hours of Compensatory time without the permission of the Town Supervisor or Highway Superintendent.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ADVERTISE FOR POSITIONS ON BOARDS, COMMISSIONS AND COMMITTEES

(Resolution 16-197)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to direct the Town Clerk to advertise for vacant positions on various boards, commissions and committees and communicated by the Supervisor's Office.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

POINT OF DISPENSING AGREEMENT

(Resolution 16-198)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to accept and approve the Village of Honeoye Falls, Town of Mendon and Town of Rush's Medical Countermeasure plan using the following pre-designated Point of Dispensing (POD) site: Honeoye Falls-Lima High School, 83 East Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DOOR REPLACEMENT – HIGHWAY DEPARTMENT

(Resolution 16-199)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to authorize Alliance Door to replace one overhead door at the Highway Department, Bldg. 1. The cost of the replacement door, including new hardware, track, opener, and two remote openers is \$5,008.00 and will be paid from account A5132.410, Garage Maintenance.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DECLARATION OF SURPLUS – HIGHWAY DEPARTMENT

(Resolution 16-200)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to declare the following as surplus and authorize its disposition:

- Kerosene heater, stone
- (2) 16 gallon gear lube pumps and drums
- air jack, OTC
- Delta drill press, floor model
- Delta scroll saw, floor model
- 3 point hitch seeder, Seed Easy
- 10" table saw with extension table, Grizzly
- 30" power vac, Elgee
- ride on ballfield striper, Kromer

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DISCUSSION – LIBRARY ENHANCEMENT – SCOPE OF PROJECT

The Board discussed the project. They hope to have something for the Board to consider at the next meeting.

ESTABLISH SPECIAL MEETING FOR SEPTEMBER 26, 2016 FOR TENTATIVE BUDGET PROPOSAL

(Resolution 16-201)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to establish a special Town Board meeting for the presentation of the 2017 Tentative Budget proposal, 7:00PM, or as soon thereafter as said hearing

can be convened, Monday, September 26, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENT

(Resolution 16-202)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve the following budget adjustment:

From: DA2665 Sale of Equipment \$18,077.50

To: DA9950.9 Transfer to H Equipment \$18,077.50

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ESTABLISH FUNDING FOR VETERANS DAY CELEBRATION

(Resolution 16-203)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the following:

WHEREAS, the Town of Mendon wishes to express its gratitude for the service given by our nation's veterans, and

WHEREAS, Veterans Day, observed on November 11th each year, was established by the federal government as a celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Mendon establishes a Veterans Day Lunch, to be held each November 11th after the ceremony performed at 11:00AM in the four corners of Honeoye Falls by American Legion Falls Post #664, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls. All community veterans and their families will be invited to attend and the lunch will be advertised beforehand in the Town's official newspaper.

FURTHER, BE IT RESOLVED, that a new expenditure line, A8511.4 Veterans Day Celebration, will be created in the budget. For the 2016 Celebration, the amount to be spent will not exceed \$1,000, and said amount will be paid for by a budget transfer from account A1990.470, Contingency.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DEPUTY SUPERVISOR APPOINTMENT – SEPTEMBER 17-18, 2016

Supervisor Moffitt stated that both he and Deputy Supervisor Roberts would be out of town September 17-18. He appointed Town Board Member Cynthia Carroll to the position for that time frame.

PUBLIC COMMENT

Bruce Peckham, 245 East Street, commented on the Library resolutions and the Veterans Day Lunch.

ADJOURNMENT

(Resolution 16-204)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adjourn the meeting at 7:43 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.