

2016 Request for Residential Informal Assessment Review

(Requests must be received no later than 3/1/2016)

1. _____
(Name) (Address)

(City) (State) (Zip Code) Phone / Contact #

E-Mail Address _____

2. Property Location (if different than above): _____

3. SBL-Parcel ID: _____ Current Assessment: _____

4. Have you purchased or refinanced the property recently (<2 years)? **YES (Attach appraisal) or NO**

a. If recently purchased: Purchase Price: _____ Purchase Date: _____

(Provide complete copy of purchase contract if purchased within past 2 years)

Seller's concessions/points/contributions toward closing costs? Amount: \$ _____

Property condition at time of sale? _____

Any improvements/permits issued since purchase? _____

5. **Statement: I feel my assessment should be \$ _____ based on the following reason(s):**
(Value above and at least one item below **MUST BE COMPLETED**, please attach additional pages, if necessary)

a. Recent Appraisal Dated _____ for \$ _____ Purpose: _____
(Attach complete copy of appraisal)

b. Comparable sales (similar characteristics as my home: similar style, age, size, location, etc...)

	<u>Address</u>	<u>Sale \$</u>	<u>Sale Date</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

c. Specific conditions/problems of my property which may affect value:
Attach photos – **may** require an interior inspection by the Assessor's Office for verification.

d. Other: _____

6. I (we) certify that the above statements are true, to the best of my (our) knowledge.

Signature(s) of Owner(s)

(Date)

PLEASE PROVIDE DOCUMENTS THAT SUPPORT YOUR REQUEST!

Some examples of supporting documentation: Residential Appraisal (Certified Real Estate Appraiser),
Comparable Sales or Listings through local MLS, Photos, etc.