

The Organizational Meeting of the Mendon Town Board was held at 7:00PM, Monday, January 5, 2015, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Wayne H. Menz } *Town Board*
 Michael E. Roberts } *Members*
 John E. Rooney }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

PUBLIC COMMENT

No one from the public wished to comment.

AGENDA

(Resolution 15-001)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

DELEGATION OF ADMINISTRATIVE DUTIES TO THE SUPERVISOR

(Resolution 15-002)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the following:
BE IT RESOLVED, that pursuant to Town Law, §29(16) the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

POSITION APPOINTMENTS – PART TIME

(Resolution 15-003)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to retain the following part time positions and appoint the designated individuals to serve at the pleasure of the Town Board, term to expire December 31, 2015:

- Code Compliance Officer - Part Time Thomas G. Voorhees
- Building Inspector - Part Time Thomas G. Voorhees
- Planning Officer – Part Time Thomas G. Voorhees
- Fire Marshall - Part Time Thomas G. Voorhees
- Dog Control Officer - Part Time Joel Taylor
- Civil Officer - Part Time Joel Taylor
- Assessment/Building Department Clerk - Part Time Ellen Weber
- Assessment/Building Department Clerk - Part Time Peggy L. Potter
- Court Clerk - Part Time Susan Rocklein
- Deputy Court Clerk - Part Time Bonnie M. Toomey
- Secretary to the Planning Board and ZBA - Part Time Mary Fletcher

Director of Seniors Recreation - Part Time Raymond C. Milne

Meetings Recorder – Part Time Elizabeth Proctor

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

POSITION RETENTION

(Resolution 15-004)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to adopt the following:

BE IT RESOLVED, that this Town Board retains the position of Deputy Supervisor, established pursuant to Sec. 42 Town Law, term to expire December 31, 2015. During the absence or inability to act of the supervisor, or while the office of supervisor is vacant, the deputy supervisor shall preside, when present, at the meetings of the Town Board and shall be vested with all powers and may perform all of the duties of the supervisor under the Town Law. This is a non-compensated position, and

BE IT FURTHER RESOLVED, that this Town Board retains the position of Finance Officer – Part Time, term to expire December 31, 2015, and

BE IT FURTHER RESOLVED, that this Town Board retains the position of Secretary to the Supervisor Part Time, term to expire December 31, 2015, and

FINALLY, BE IT RESOLVED, that this Town Board retains the position of Town Historian – Part Time, pursuant to Sec. 57.07 of the Arts & Cultural Affairs Law, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Deputy Town Supervisor

Supervisor Moffitt notified the Town Board that he has appointed John E. Rooney to the position of Deputy Town Supervisor, term to expire December 31, 2015.

Finance Officer – Part Time

Supervisor Moffitt notified the Town Board that he has appointed Mary Fletcher as Finance Officer – Part Time, term to expire December 31, 2015.

Secretary to the Supervisor – Part Time

Supervisor Moffitt notified the Town Board that he has appointed Mary Fletcher as Secretary to the Supervisor – Part Time, term to expire December 31, 2015.

Town Historian – Part Time

Supervisor Moffitt notified the Town Board that he has appointed Diane C. Ham as Town Historian – Part Time, term to expire December 31, 2015.

DEPUTY TOWN CLERK-PART TIME – POSITION RETENTION

(Resolution 15-005)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to retain the Deputy Town Clerk – Part Time position, with the full powers and duties of the town clerk. Compensation is approved by the Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Town Clerk Merzke notified the Board that he has appointed Bonnie M. Toomey to the position of Deputy Town Clerk – Part Time.

HIGHWAY DEPARTMENT – POSITIONS RETENTION AND APPOINTMENT

(Resolution 15-006)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to retain the position of Highway Clerk.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Superintendent Smith notified the Board that he has appointed Gary Loope to the position of Highway Clerk.

(Resolution 15-007)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to adopt the following:

BE IT FURTHER RESOLVED, that this Town Board retains the position of Deputy Highway Superintendent – for a term to expire December 31, 2015. The Deputy Highway Superintendent functions during the absence or inability of the town highway superintendent to act, and at that time is vested with all the powers and duties of the town highway superintendent. This is a non-compensated position.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Superintendent Smith notified the Board that he has appointed Gary Loope to the position of Deputy Highway Superintendent.

ZONING BOARD OF APPEALS ATTORNEY – POSITION RETENTION AND APPOINTMENT***(Resolution 15-008)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to retain the position of Zoning Board of Appeals Attorney, and appoint Jeffrey Clark to the position, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PLANNING BOARD ATTORNEY – POSITION RETENTION AND APPOINTMENT***(Resolution 15-009)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to retain the position of Planning Board Attorney, and appoint Jeffrey Clark to the position, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

DEPUTY TOWN ATTORNEY – POSITION RETENTION AND APPOINTMENT***(Resolution 15-010)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to retain the position of Deputy Town Attorney, and appoint Jeffrey Clark to the position, term to expire December 31, 2015. This is a compensated position.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

JUSTICE COURT – TEMPORARY ASSIGNMENT OF JUSTICES***(Resolution 15-011)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to adopt the following:

BE IT RESOLVED, that this Town Board consents to the assignment of the Town of Mendon Justices, pursuant to New York State Uniform Justice Court Act §106(2), to preside in other Town or Village courts in the Seventh Judicial District as need arises during the year 2015, and the temporary assignment of other Town Justices to preside in Mendon Town Court as the need arises during the year 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

LIAISONS

Mr. Moffitt appointed the following Town Board members as liaisons:

American Legion	Mr. Menz
Board of Assessment Review	Mr. Roberts
Environmental Conservation Board	Mr. Rooney
Farmland Advisory Committee	Mrs. Carroll
Historic Preservation Commission	Mrs. Carroll
Honeoye Falls/Lima School District (Recreation/Assets)	Mr. Moffitt
Honeoye Falls/Mendon Chamber of Commerce	Mr. Moffitt
Honeoye Falls-Mendon Historical Society	Mr. Menz
Judiciary	Mr. Roberts
Library	Mrs. Carroll
Planning Board	Mr. Roberts
Senior Citizens	Mr. Menz
Zoning Board of Appeals	Mr. Rooney

TOWN BOARD MEETINGS SCHEDULE

The Town Board acknowledges the following schedule of Town Board Meetings for 2015, adopted at its December 8, 2014 regular meeting: 7:00 PM Mondays as follows: January 26, February 9, March 9, March 23, April 13, May 11, June 8, July 13, August 10, September 14, September 28, October 19, November 9, and December 14. Meetings will be held at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, with the exception of months with two meetings. The second meeting of those months will be held at the Mendon Fire Hall, 101 Mendon Ionia Road, Mendon, NY.

STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS***(Resolution 15-012)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to adopt following:

WHEREAS, the Town of Mendon, pursuant to Regulation 315.4, is required to establish by resolution, a standard work day for each elective or appointive office or position for reporting purposed to the New York State and Local Retirement System, and

WHEREAS, such resolution shall indicate the number of hours prescribed as a standard work day for each such elective or appointed office or position, and the expiration of the term for each such office or position, NOW, THEREFORE, BE IT RESOLVED, that the standard workdays for elected and appointed officials for the purpose of reporting days worked to New York State Retirement System are as follows:

POSITION – STANDARD WORK DAY HOURS

Town Board Member – 7 hours per day

Highway Department Employees –8 hours per day

Highway Superintendent – 8 hours per day

Justices – 7hours per day

Member of Environmental Conservation Board – 7 hours per day

Member of Planning Board – 7 hours per day

Member of Zoning Board of Appeals – 7 hours per day

Supervisor – 7 hours per day

Town Attorney – 7 hours per day

Town Clerk – 7 hours per day

Town Hall Employees – 7 hours per day

Library Employees – 7 hours per day.

Refer to NYSERS Form RS-2417-A, located in the office of the Finance Director, for individual hours being reported to NYSERS.

BE IT FURTHER RESOLVED, that the Town of Mendon will maintain an actual daily record of time worked for the elected or appointed official or that the official holding the office will recorded and submitted to the clerk his or her work activities for a period of three consecutive months, and FINALLY, BE IT RESOLVED, that for each elected and appointed official who has submitted a record of work activities pursuant to paragraph (i) of subdivision (a) of section 315.4, the total number of days per month to be reported will be based upon such record of work activities.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

(Resolution 15-013)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to adopt following:

NOW, THEREFORE, BE IT RESOLVED, that the standard workday for the Town Attorney for the purpose of reporting days worked to the New York State Retirement System shall be as follows: 3.87 days/month. Form RS-2417-A is on file in the office of the Finance Director.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

2015 HOLIDAY SCHEDULES

The following 2015 Holiday Schedules were approved by the Town Board at their December 8, 2014 meeting:

Town Hall

Thursday, January 1, 2015, New Year's Day
Monday, January 19, 2015, Dr. Martin Luther King, Jr. Day
Monday, February 16, 2015, President's Day
Friday, April 3, 2015, Good Friday
Monday, May 25, 2015, Memorial Day (observed)
Thursday, July 2, 2015, Float Day
Friday, July 3, 2015, Independence Day
Monday, September 7, 2015, Labor Day
Monday, October 12, 2015, Columbus Day
Wednesday, November 11, 2015, Veteran's Day
Thursday, November 26, 2015, Thanksgiving Day
Friday, November 27, 2015, Float Day
Friday, December 25, 2015, Christmas Day

Highway Department

Friday, April 3, 2015 – Good Friday
Monday, May 25, 2015 – Memorial Day (observed)
Monday, June 29, 2015 – (in lieu of President's Day)
Tuesday, June 30, 2015 – (in lieu of New Year's Day)
Wednesday, July 1, 2015 – (in lieu of MLK Day)
Thursday, July 2, 2015 – Floating Holiday
Friday, July 3, 2015 – Independence Day (observed)
Monday, September 7, 2015 – Labor Day
Monday, October 12, 2015 – Columbus Day
Wednesday, November 11, 2015 – Veterans' Day
Thursday, November 26, 2015 – Thanksgiving
Friday, November 27, 2015 – Floating Holiday
Friday, December 25, 2015 – Christmas

TOWN HALL OPERATING HOURS

The Town Board acknowledges the 2015 Operating Hours for the Town Hall, adopted at its December 8, 2014 regular meeting: Monday through Thursday, 8:00AM to 4:00PM, Friday, 8:00AM-1:00PM. These hours will be followed for the entire year.

POLICY AND PROCEDURES MANUAL***(Resolution 15-014)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to adopt the Town of Mendon Policy and Procedures Manual with the following changes:

Procurement Policy:

- #3. Under Estimated Amount of Purchase, change first amount range to \$100 to \$1,500 and second amount range to \$1,501 to \$1,999.
- #4. First sentence, change \$500 to \$1,500.

Under Internal Procurement Policy – Expenditures Limits and Approval shall read as follows:

“The Procurement Officer shall have the authority to expend up to and including \$1,500 without further Town Board approval for properly budgeted items.

The Highway Superintendent shall have the authority to expend up to and including \$1,500 without further Town Board approval for properly budgeted items under the scope of his/her responsibilities. However, any such expenditure shall be approved in advance by the Procurement Officer. All other Department Heads shall have the authority to expend up to and including \$500 without further Town Board approval for properly budgeted items under the scope of his/her responsibilities. However, any such expenditure shall be approved in advance by the Procurement Officer (the Supervisor).

All other expenditures shall be approved by the Town Board”

PERSONNEL POLICY:

3.06 – Change Heading to Overtime/Premium Pay. Then first paragraph shall read: “Overtime Rates – Non-exempt employees are paid 1 and ½ times their regular hourly rate of pay for overtime hours worked in excess of 40 hours in a work week. All overtime must be authorized by Department Head.

Add new heading “Definition of Hours Worked” – Paid absences, including holidays, vacation, sick/personal time are counted as hours worked when calculating overtime.

Add new heading: “Violations” – Violations of this policy will be subject to disciplinary action, up to and including, termination.

Change current overtime rates heading to Premium Rates.

3.11 – Outside Individuals: “individuals who are not employed at the town may not distribute non-work related literature, etc.”

4.05 – Retirees: At end of last paragraph add: The Town’s expense shall not exceed 90%.

4.11 – Under Eligibility – All full-time Town Employees...

4.18 – Disability Leave: Under Pay During leave: Add sick days.

Employee Acknowledgment – change last sentence of second paragraph from Supervisor to Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

EMERGENCY PREPAREDNESS (DISASTER) PLAN

(Resolution 15-015)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to adopt the current Emergency Preparedness (Disaster) Plan.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

OFFICIAL TOWN MAP

(Resolution 15-016)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, that the Official Town Map be updated as required by New York State Town Law to reflect any changes that occurred during the year 2014.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

OFFICIAL NEWSPAPER

(Resolution 15-017)

A motion was made by Mr. Roberts, seconded by Mr. Menz, pursuant to Sec. 64(11) Town Law, to designate The Sentinel as the official Town newspaper for 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

EMERGENCY RESPONSE – HIGHWAY DEPARTMENT

(Resolution 15-018)

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to adopt the following:
To continue the authority, previously established by the Town Board, allowing the Highway Superintendent to respond to requests from emergency providers for assistance during the year 2015.
Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MENDON FIRE HALL – ICE CONTROL

(Resolution 15-019)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to adopt the following:
WHEREAS, this Town Board and other town boards and committees use the meeting room of the Mendon Fire Hall for meetings at no charge, and
WHEREAS, the Mendon Fire Hall is the alternate Town Emergency Operations Center, and
WHEREAS, it is essential for the above reasons that the Mendon Fire Hall be accessible at all times.
NOW, THEREFORE, BE IT RESOLVED, that this Town Board authorizes the Highway Department to perform ice removal operations at the Mendon Fire Hall during the year 2015 as time and equipment availability permits.
Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

BOARDS, COMMITTEES, COMMISSIONS – ADVERTISE FOR MEETINGS

(Resolution 15-020)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to authorize the Town Clerk to advertise the meetings scheduled for the entire year as follows:
Board of Assessment Review – as needed
Environmental Conservation – 1st Tuesday of each month at 7:00PM
Farmland Advisory Committee – as needed
Historic Preservation Commission – 2nd Wednesday of each month, 7:30PM
Planning Board – 2nd and 4th Wednesday of each month at 7:00PM
Town Board –per schedule above at 7:00PM
Zoning Board of Appeals – 2nd and 4th Thursday of each month as needed at 7:00PM
Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

OFFICIAL UNDERTAKINGS

(Resolution 15-021)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to approve the official undertakings required by Section 25 of NYS Town Law. The undertakings are provided by a blanket undertaking (as allowed by Section 11 of Public Officers Law) with Argonaut Insurance Company (aka Trident), providing coverage in the amount of \$250,000 for employee dishonesty; \$100,000.00 for forgery or alteration, theft, disappearance and destruction for all officers and employees; with excess coverage for the Supervisor, Town Clerk, Tax Receiver and Finance Officer of \$500,000.
Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

SALARIES – ELECTED/APPOINTED/HOURLY WAGES

(Resolution 15-022)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to adopt the salaries of all elected and appointed officers and the rates of wages of hourly employees including premium pay and overtime (included in the Personnel Policy) and regular pay rates to be paid hourly as indicated below:

Highway Department – Hourly

Highway Clerk	\$24.17
Lead Mechanic	\$28.00
Building and Grounds Manager	\$25.08
Mechanic Assistant	\$21.27
Heavy Equipment Operator	\$26.43

Heavy Equipment Operator	\$27.25
Medium/Mechanical Equipment Operator	\$24.17
Medium/Mechanical Equipment Operator	\$21.93
Medium/Mechanical Equipment Operator	\$21.93
Medium/Mechanical Equipment Operator	\$20.45
Medium/Mechanical Equipment Operator	\$21.93
Medium/Mechanical Equipment Operator	\$20.11
Dispatcher	\$13.93
Dispatcher	\$12.93
Dispatcher	\$12.54
Dispatcher	\$12.92
General Personnel - Hourly	
Bldg./Assmt Clerk	\$10.71
Bldg./Assmt Clerk	\$10.30
Court Clerk	\$17.12
Custodian	\$12.99
Dep. Court Clerk/Dep. TC	\$19.70
Election Inspectors	
Primary, Election, Registration	\$10.00/hr.
Chair Determined by BOE	
Meetings Recorder	\$10.00
General Personnel - Salary	
Assessor \$26,522.00	
Building Inspect/Code Enforce Officer	\$68,701.00
Dog Control Officer	\$5,305.00
Finance Officer	\$30,448.00
Fire Marshall	\$2,587.00
Historian	\$2,200.00
Planning Board Attorney	\$10,000.00
Planning Officer	\$1,402.00
Planning Board/ZBA Clerk	\$12,904.00
Recreation Leader	\$200.00
Secretary to the Supervisor	\$14,470.00
Town Attorney	\$58,043.00
Deputy Town Attorney	\$2,000.00
Zoning Board Attorney	\$10,000.00
Appointed Board Members	
Assessment Board of Review	\$125.00/yr.
Conservation Board Chair	\$41.00/mtg.
Conservation Board Member	\$21.00/mtg.
Planning Board Chair	\$52.00/mtg.
Planning Board Member	\$31.00/mtg.
Zoning Board Chair	\$52.00/mtg.
Zoning Board Member	\$31.00/mtg.
Elected Officials	
Councilperson (4)	\$8,484.00
Highway Superintendent	\$76,442.00
Supervisor	\$57,667.00
Town Clerk	\$76,442.00

Town Justice (2) \$14,353.50
Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PERSONNEL POLICY – VARIABLE AMOUNTS ASSOCIATED WITH POLICIES
(Resolution 15-023)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to adopt the following amounts and percentages associated with the Personnel Policy:

Medical Benefits:

Full-time employees hired prior to 1/1/10, will contribute nine percent (9%) of their monthly medical insurance, through payroll deduction.

Full-time employees hired after 1/1/10 will contribute sixteen percent (16%) of their monthly medical insurance premium, through payroll deduction.

Full-time employees hired after 1/1/15 will contribute thirty-three percent (33%) of their monthly medical insurance premium, through payroll deduction.

Dental Benefits:

The Town will fund this coverage, in full, for eligible employees hired prior to 1/1/10.

Eligible employees hired after 1/1/10 will contribute fifteen percent (15%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/15 will contribute twenty-five percent (25%) of the monthly premium, through payroll deduction.

Medical Opt Out:

All eligible employees of the Town of Mendon, on an annual basis effective the first of each year, who take their health insurance coverage through a spouse's or significant other's plan from another employer will be entitled to a benefit equivalent to 20% of the annual premium the Town of Mendon would have incurred. Said benefit will be paid monthly in arrears, will be included in the employee's earnings statement, and will be subject to taxes. Employee must show proof of insurance annually.

Elected officials are not eligible for this incentive.

Health Reimbursement Account (HRA):

The Town will make a deposit of \$450.00 into a Health Reimbursement Account (HRA) for each full-time employee.

Clothing Allowance:

Full-time employees with the following job titles are eligible for a clothing allowance, in the amount of \$120.00 for 2015, to purchase proper clothing for work pursuant to the department's clothing standards: Highway Superintendent, Building and Grounds, Code Enforcement Officer, HEO, Highway Clerk, MEO, and Mechanics. A receipt must be submitted showing the amount paid and a detailed description of the purchase. This is a taxable fringe benefit.

Work Shoes (steel toed boots):

Full-time employees with the following job titles, shall be reimbursed, up to \$200 per year in 2015, for the purchase of steel toed boots: Highway Superintendent, Building and Grounds, Code Enforcement Officer, HEO, Highway Clerk, MEO and Mechanics. A receipt must be submitted showing the amount paid and a detailed description of the purchase.

Employee Recognition:

Per the Employee handbook, adopted 9/14, after ten years of continuous employment, and at every five year interval thereafter of continuous employment, an employee will receive a certificate of appreciation and a commemorative item, cost not to exceed the nominal rate recommended by the Comptroller's office. Said item to be determined by the Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

SALARY SCHEDULE – PAYMENT CYCLE***(Resolution 15-024)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to adopt the salary payment schedule as follows:

1. January 2
2. January 15
3. January 29
4. February 12
5. February 26
6. March 12
7. March 26
8. April 9
9. April 23
10. May 7
11. May 21
12. June 4
13. June 18
14. July 2
15. July 16
16. July 30
17. August 13
18. August 27
19. September 10
20. September 24
21. October 8
22. October 22
23. November 5
24. November 19
25. December 3
26. December 17
27. December 31 (hourly only)

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MILEAGE ALLOWANCE***(Resolution 15-025)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to set the mileage allowance at the rate established by the Internal Revenue Service.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ANNUAL REPORT OF SUPERVISOR***(Resolution 15-026)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to adopt the following:

BE IT RESOLVED, that in lieu of preparing the financial report required by Section 29 (10) of the Town Law, the Supervisor shall, pursuant to Section 29 (10-a) of the Town Law, submit to the Town Clerk, within 90 days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law the report will be on file in the Town Clerk's Office and will be available for public inspection and copying.

BE IT FURTHER RESOLVED, that this report be prepared by Joseph Lebda, 77 Garden Parkway Henrietta NY, former Office of the State Comptroller auditor at a cost not to exceed \$900.00 from Acct. A1310.110.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ANNUAL ACCOUNTING – TOWN BOARD COMMITTEE

(Resolution 15-027)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to appoint Mr. Menz and Mr. Rooney to a Town Board Committee to meet for the purpose of an annual accounting, on or before April 1, 2015, or as soon thereafter as possible.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

(Resolution 15-028)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to appoint Mr. Menz and Mr. Rooney to a Town Board Committee to meet for the purpose of an annual accounting of the Justice Courts, on or before April 1, 2015, or as soon thereafter as possible.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

OFFICIAL BANKS

(Resolution 15-029)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to name the following as official banks of the Town of Mendon: Canandaigua National, Chase, Manufacturers and Traders Trust Company, and Five Star Bank.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PAYMENTS BEFORE AUDIT

(Resolution 15-030)

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to adopt the following:

BE IT RESOLVED, pursuant to Section 118 (2) of the Town Law, that this Board authorizes the payment in advance of audit of claims for public utility services (electric, gas, water, sewer and telephone services), postage, freight and express charges, and

BE IT FURTHER RESOLVED, that all such claims shall be presented at the next regular meeting for audit, and

BE IT FURTHER RESOLVED, that the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by this Board.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

REVIEW OF MONTHLY VOUCHERS

The following is the schedule for Town Board Member review of the monthly vouchers:

January – Mrs. Carroll

February – Mr. Menz

March – Mr. Roberts

April – Mr. Rooney

May – Mrs. Carroll

June – Mr. Menz

July – Mr. Roberts

August – Mr. Rooney

September – Mr. Carroll

October – Mr. Menz

November – Mr. Roberts

December – Mr. Rooney

PETTY CASH FUNDS***(Resolution 15-031)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to approve the following petty cash funds:
 Supervisor - \$50.00; Court Clerk - \$50.00; Town Clerk - \$200.00; Highway Superintendent - \$200.00;
 Library - \$50.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

FEE SCHEDULE***(Resolution 15-032)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to adopt the 2015 Town of Mendon Fee Schedule below:

BUILDING DEPARTMENT

Avoidable Fire Alarm Fine

Second (within 2 years)	\$100.00
Third (within 2 years)	\$200.00
Thereafter (within 2 years)	\$300.00

Residential Occupancy

New Construction

(includes building equipment, building systems and garage)	\$0.18/square foot \$200.00 minimum fee
Addition, Remodel, Alteration, Renovation, Repair	\$70.00 up to 1000 SF \$35.00 for each 500 SF thereafter

Accessory Structure

(includes new or addition to a garage, barn, pool cabana, shed, greenhouse, deck, etc.)

\$40.00 up to 1000 SF
\$20.00 for each 500 SF thereafter

Other

Demolition	\$15.00
Removal of Fuel Storage Tanks	\$30.00
Swimming Pool - Above Ground	\$30.00 inc. fence and 200 SF deck
- Inground	\$75.00 inc. fence
Pond	\$50.00
Construction Trailer	\$20.00
Free Standing Antennas	\$75.00 radio, wind turbines, etc.
Fireplace, Chimney, Solid Fuel Burning Device	\$40.00 repair or installation
Fence and Earth Berms	\$30.00
Outdoor Sporting Court with Fence	\$25.00
Generators	\$50.00
Signs	\$20.00 inc. subdivision, home occupation, physician, vet, roadside stand

Re-inspection Fees

Levied to the permit holder at the discretion of the Bldg. Dept. when multiple inspection of the same item are required \$25.00 inspection

Engineering Fees

Any fees incurred at the discretion of the Bldg. Dept. in the review of plans and construction will be charged to the applicant at cost plus 2% for administrative expenses

Zoning Compliance Letter	\$30.00
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Copy of Issued Permit	\$5.00/permit
Commercial/Industrial Occupancy New Construction (excluding Communications Towers) Includes structure building systems, building equipment, and all common, public and tenant space)	\$0.20/square foot \$200.00 minimum fee
Communications Tower	\$0.20/square foot of leased/owned area \$200.00 minimum fee
Addition, Remodel, Alteration, Renovation, Repair	\$100.00 up to 1000 SF of all or part of the structure \$50.00 for each 500 SF thereafter
New or Added Shell Only One half the total amount of the permit fee as calculated above upon permit approval. A proportional share of the remaining permit fee will be payable upon permit approval for each common, public, and/or tenant area thereafter. Shell permits shall be issued only at the discretion of the Building Inspector	
Accessory Structure Includes new or addition to a shed, barn, garage, pool cabana, solar collector, etc.	\$40.00 up to 1000 SF \$20.00 for each 500 SF thereafter
Other	
Demolition	\$50.00
Swimming Pool	\$50.00 inc. fence
Pond	\$50.00
Construction Trailer	\$20.00
Free Standing Antennas	\$50.00 dish, radio, television, etc.
Fireplace, Chimney, Solid Fuel Burning Device	\$30.00 repair or installation
Fence and Earth Berms	\$20.00
Outdoor Sporting Court with Fence	\$20.00
Signs	\$30.00 1 to 30 SF \$50.00 31 to 50 SF \$1.25/SF over 50 SF
Re-inspection Fees Levied to the permit holder at the discretion of the Bldg. Dept. when multiple inspection of the same item are required	\$25.00 inspection
Engineering Fees Any fees incurred at the discretion of the Bldg. Dept., in the review of plans and construction will be charged to the applicant at the cost plus 2% for administrative expenses.	
Zoning Compliance Letter	\$30.00
Copy of Issued Permit	\$5.00/permit
EXCAVATION FEES	
Permit	\$100.00 per acre to be excavated
Excavation	\$500.00/year up to 10,000 cu yds. \$3,000.00/year over 10,000 cu yds.

HIGHWAY DEPARTMENT

Driveway Permit	\$100.00
Road Cut/Right-of-Way	\$300.00

In Addition each applicant for a permit to perform work within the Town Right of Way shall deposit security with the Town in the form of cash or a letter of credit in an amount to be determined by the Highway Superintendent, such deposit to be returned upon satisfactory completion of the work covered by such permit, and upon the failure of the applicant to satisfactorily complete such work, to be used by the Town for completion thereof.

PLANNING/ZONING DEPARTMENT

Planning Board

Residential

Site Plan	\$350.00 one lot \$50.00 each addl lot
Accessory Structure Site Plan less than 1000 sq. ft. footprint	\$125.00

Subdivision of Land

1-4 lots Application Fee	\$150.00 plus \$50.00 per lot
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5 lots or more Application Fee	\$250.00 plus \$50.00 per lot
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Public Hearing	\$100.00
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Review of Conservation Easements (Attorney Fees)	\$75.00 1-3 lots \$25.00 each addl lot not to exceed \$500.00
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Commercial or Industrial

Site Plan	\$300.00 plus \$25.00 per 1000 SF
Cell Tower Site Plan	\$1,000
Cell Tower Co-Locator Site Plan	\$500.00/co-locator

Subdivision of Land (including P.U.D.'s)

Application Fee	\$150.00 plus \$25.00 per acre
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Public Hearing	\$200.00
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Engineering Fee Deposit (All Applications)

Site Plan	\$675.00 plus \$30.00 admin fee
Subdivision	\$165.00 per lot plus \$30.00 admin fee

EPOD Development Permit application	\$15.00
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Recreation Fee (All Applications)	\$1,200.00 per lot
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Special Use Permit	\$250.00
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Map Resigning Fee	\$150.00
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Zoning Board of Appeals

Area Variance	\$250.00
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Use Variance	\$500.00
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Review of Code Enforcement Officer's determination/interpretation	\$100.00
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Temporary Use Permit	\$100.00
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Additional Engineering Fees

In addition, any engineering costs incurred by the Town of Mendon during the Planning Board review, Zoning Board review and/or construction process, will be back charged to the applicant. Any amount in the Engineering Fee Deposit not expended for engineering costs incurred by the Town will be refunded to the applicant.

All of the above fees are payable, in full, at the time of application, with the exception of the Recreation Fee and Easement Review Fee, which are payable at Final Approval.

TOWN CLERK'S OFFICE

Bicentennial Items

Calendars	\$5.00
Small Mugs (w or w/out brush)	\$5.00
Large Mugs	\$8.00
Copies	\$.25 per copy
Games of Chance	\$25.00 per occasion
Hamlet Sign Print	\$5.00
1872 Map (historic)	\$2.00
Marriage License	\$40.00
Transcript	\$10.00
Mugs Set of 4	\$4.00 each \$12.00
Notary Service	FREE
Peddler's Permit Applicant	\$500.00 per six (6) months
Employee of applicant	\$100.00 per employee for six (6) months
Publications	
Around Mendon and Honeoye Falls	\$20.00
Hamlet of Mendon Historic Walking Tour	\$2.00
History of Mendon and Honeoye Falls	\$25.00
Bells and Whistlestops	\$3.00
Mendon's Cobblestone Landmarks	\$10.00
Migration to Mendon	\$10.00
Murder and Mayhem	\$22.00
Returned Check Fee	\$20.00

Community Center:

Local Residents: \$30.00/hour with three hour minimum and \$100 deposit

Not for Profits and Service Organizations: \$50 yearly maintenance fee, plus \$50 deposit. No Fee if use is between 9:00 am and 4:00 pm Monday through Friday or \$15/hour of use after 4:00 pm on said days or all hours used on Saturday or Sunday. Building is closed on holidays.

Local (Only) For-Profit - \$200 minimum for use up to 4 hours, \$50 due for each hour over 4 hours. Requires Town Board Approval.

Athletic Fields: \$100.00 – 1 (one) use per week; \$250.00 – more than 1 (one) use per week. See Use Policy for policies and insurance requirements.

The Code of the Town of Mendon is available directly from General Code Publishers (1-800-836-8834)

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ENVIRONMENTAL CONSERVATION BOARD

Member Appointment

(Resolution 15-033)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to appoint Georgia Morgan to the Environmental Conservation Board, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Chair Appointment

(Resolution 15-034)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to appoint Eric R. Knaak as Chair of the Environmental Conservation Board, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HISTORIC PRESERVATION COMMISSION

Member Appointment

(Resolution 15-035)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to appoint Blake Held and Lynne Menz to the Historic Preservation Commission, terms to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Chair Appointment

(Resolution 15-036)

A motion was made by Mr. Roberts, seconded by Mr. Menz, to appoint Blake H. Held to the position of Chair of the Historic Preservation Commission, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

LIBRARY BOARD OF TRUSTEES

(Resolution 15-037)

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to appoint Bruce Peckham and Rebecca M. Stames to the Library Board of Trustees, terms to expire December 31, 2019.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PLANNING BOARD

Member Appointment

(Resolution 15-038)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to appoint the following individual to the Planning Board: Earl DeRue, term to expire December 31, 2019;

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Chair Appointment

(Resolution 15-039)

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to appoint Brent Rosiek as Chair of the Planning Board, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

RECORDS MANAGEMENT ADVISORY BOARD***(Resolution 15-040)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to approve the Town Clerk's recommendation for the following individuals to serve on the Records Management Advisory Board, terms to expire December 31, 2015: Diane C. Ham and Mary Louise Meisenzahl.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ZONING BOARD OF APPEALS**Member Appointment*****(Resolution 15-041)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to appoint the following individual to the Zoning Board of Appeals: Elizabeth Sciortino, term to expire December 31, 2019.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Chair Appointment***(Resolution 15-042)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to appoint Kevin P. Wright as Chair of the Zoning Board of Appeals, term to expire December 31, 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ENGINEERING/PLANNING SERVICES AGREEMENTS***(Resolution 15-043)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to continue the current agreement with MRB Group to provide professional engineering/planning services to the Town during the year 2015, according to their 2015 Standard Hourly Rate Schedule.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT AGREEMENTS**Highway Superintendent – Summer Work on Town Roads*****(Resolution 15-044)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to approve the Highway Superintendent's Annual Contract for Summer Work on Town Roads as submitted to and reviewed by this Town Board and made a part of the minutes of this meeting.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 151,863 shall be set aside to be expended for primary work and general repairs upon 49.5 miles of Town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On Quaker Meeting House Rd. commencing at Boughton Hill Rd. and leading to Cheese Factory Rd., a distance of 1.02 miles, there shall be expended not over the sum of \$ 88,794.45.

Type: Nova Chip

Width of traveled surface: 27 feet.

(b) On Mendonshire Drive commencing at SR 64 and leading to Hunt Club Drive, a distance of .43 miles, there shall be expended not over the sum of \$ 45,242.88.

Type: Mill and Fill

Width of traveled surface: 20 Feet Thickness: 2".

(c) On Chambord Drive commencing at Taylor Road and leading to Cul-de-sac, a distance of .24 miles, there shall be expended not over the sum of \$ 8,527.58.

Type: Stone & Oil

Width of traveled surface: 18 feet.

(d) On Fountainbleu Drive commencing at Chambord Drive and leading to Cul-de-sac, a distance of .12 miles, there shall be expended not over the sum of \$ 4,873.14.

Type: Stone & Oil

Width of traveled surface: 18 feet.

(e) On Kingsbridge Lane commencing at Mile Square Rd. and leading to Cul-de-sac, a distance of .25 miles, there shall be expended not over the sum of \$ 10,058.05.

Type: Stone & Oil

Width of traveled surface: 20 feet.

(f) On Chillington Lane commencing at Kingsbridge Lane and leading to Cul-de-sac, a distance of .22 miles, there shall be expended not over the sum of \$ 9,579.40.

Type: Stone & Oil

Width of traveled surface: 20 feet.

(g) On Semmel Road commencing at Quaker Meeting House Rd. and leading to Chamberlain Rd., a distance of 1.1 miles, there shall be expended not over the sum of \$ 18,398.29.

Type: Stone & Oil

Width of traveled surface: 20 feet.

(h) On Cheese Factory Rd. commencing at SR 64 and leading to Victor Town Line, a distance of 1.04 miles, there shall be expended not over the sum of \$ 17,652.94.

Type: Stone & Oil

Width of traveled surface: 20 feet.

(i) On Phelps Road commencing at SR 15A and leading to Rush Town Line, a distance of .14 miles, there shall be expended not over the sum of \$ 2,798.90.

Type: Stone & Oil

Width of traveled surface: 20 feet.

(j) On Woodbridge Drive commencing at Mile Square Rd. and leading to Mile Square Rd., a distance of .12 miles, there shall be expended not over the sum of \$ 5,503.90.

Type: Stone & Oil

Width of traveled surface: 20 feet.

(k) On Fords Crossing commencing at SR 64 and leading to Cul-de-sac, a distance of .16 miles, there shall be expended not over the sum of \$ 15,051.30.

Width of traveled surface: 20 feet.

(l) On Taylor Road commencing at W. Bloomfield Rd. and leading to SR 64, a distance of 1.13 miles, there shall be expended not over the sum of \$ 133,826.04.

Type: Overlay

Width of traveled surface: 21 Feet

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Commercial Driver's License Drug Testing Policy***(Resolution 15-045)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to continue the current agreement with Educational Resource Associates through 2015, which provides the Town with the Employees Assistance Program, which includes a commercial driver's license drug testing program at a cost not to exceed \$1,055.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Hamlet Street Lighting Maintenance Agreement***(Resolution 15-046)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to continue the current agreement with Power & Construction Group (which includes Livingston Lighting and Power) through 2015, to repair and maintain the Town's Energy Only Street Lighting. Labor and material costs will be billed according to their 2015 rates.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN HALL AGREEMENTS**Heating and Cooling*****(Resolution 15-047)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to continue the current agreement with John Betlem Heating & Cooling, Inc. for a Preventative Maintenance Agreement for the HVAC equipment at the Town Hall, including coverage for the four systems in the building through 2015 at a cost not to exceed \$688.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Security System***(Resolution 15-048)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to continue the current agreement with Tyco Integrated Systems (ADT) to provide security system monitoring services for the Town Hall during the year 2015 in the amount not to exceed \$400.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Sprinkler System Service***(Resolution 15-049)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to continue the current agreement with Flower City Sprinkler Services for sprinkler inspection service through 2015 at a cost not to exceed \$500.00 (\$125.00 per quarter).

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Fire Extinguisher Service***(Resolution 15-050)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to continue the current agreement with Rochester Fire Equipment Company Inc. for extinguisher service through 2015 at a cost not to exceed \$150.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

COMMUNITY CENTER AGREEMENTS**Heating and Cooling*****(Resolution 15-051)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to continue the current agreement with John Betlem Heating & Cooling, Inc. for a Preventative Maintenance Agreement for the heating equipment at the Town of Mendon Falls Post 664 Community Center, including coverage for the two systems in the building through 2015 at a cost not to exceed \$240.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Security System***(Resolution 15-052)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to continue the current agreement with Casco Security Systems to provide security system monitoring services for the Town of Mendon Falls Post 664 Community Center during the year 2015 in the amount not to exceed \$400.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

22 NORTH MAIN STREET AGREEMENT**Heating and Cooling*****(Resolution 15-053)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to enter into an agreement with John Betlem Heating & Cooling, Inc. for a Preventative Maintenance Agreement for the HVAC equipment at 22 North Main Street, including coverage for 2 York packaged heating and cooling units and 1 split cooling only system in the building through 2015 at a cost not to exceed \$700.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

VILLAGE OF HONEOYE FALLS AGREEMENTS**Reciprocal Snow Removal*****(Resolution 15-054)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to continue the current arrangement for snowplowing services to be performed by the Town within the limits of the Village of Honeoye Falls through the year 2015, with the addition of the arrangements made for the Village to plow the sidewalks at 15 Monroe Street and 22 North Main Street.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HONEOYE FALLS – LIMA CENTRAL SCHOOL DISTRICT AGREEMENTS**Use of Semmel Road Park*****(Resolution 15-055)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to continue the current arrangement with the Honeoye Falls-Lima Central School District to allow the use of the Semmel Road Park for School District sponsored cross country running and skiing meets in exchange for the maintenance of the tracks used for these meets and for residents of the community through 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

MONROE COUNTY CONTRACTS**Rochester-Monroe County Youth Bureau*****(Resolution 15-056)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to adopt the following:

WHEREAS, this Town Board wishes to continue in the year 2015 to participate in the Comprehensive Youth Planning Services Program for which the County of Monroe is lead agency.

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Moffitt execute the Contract with the Rochester-Monroe County Youth Bureau for that purpose when received.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Work Agreements***(Resolution 15-057)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize Supervisor Moffitt to execute various Monroe County Work Agreements for machinery rental, necessary operators and additional manpower for 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Signage and Striping Agreements***(Resolution 15-058)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to authorize Supervisor Moffitt to execute the agreement with Monroe County regarding Signage and Striping for 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

COMMUNITY ORGANIZATION AGREEMENTS**Honeoye Falls-Mendon Community Concert Band*****(Resolution 15-059)***

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to enter into an agreement with the Honeoye Falls-Mendon Community Concert Band to perform two (2) concerts for the residents of Mendon outside the Village of Honeoye Falls during 2015, at a cost of \$1,000.00 per concert held.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Honeoye Falls-Mendon Historical Society***(Resolution 15-060)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to continue the current contract with the Honeoye Falls-Mendon Historical Society for the year 2015, to maintain a display of historic photographs and objects pertaining to the Town and the Town Hall in the lobby of the Town Hall, at a cost of \$700. The contract shall also provide that the Town will pay one-half of the actual cost of gas, electricity and telephone service for the Society's Museum at Harry Allen Park.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

USE OF TOWN MEETING ROOMS***(Resolution 15-061)***

A motion was made by Mr. Roberts, seconded by Mr. Menz, to adopt the following usage:

A meeting room in the Town of Mendon Falls Post 664 Community Center by the Honeoye Falls-Mendon Historical Society on the following dates at 7:00PM for the year 2015: dates to be determined;

A meeting room in the Mendon Town Hall by the Mendon Republican Committee on the first Wednesday of each month at 7:00PM in the year 2015;

The Town of Mendon Falls Post 664 Community Center by the American Legion

Honeoye Falls Post 664 on the second Thursday of each month in 2015 at 7:30PM, and for their purposes on Memorial Day and Veterans Day; and

A meeting room in the Town of Mendon Falls Post 664 Community Center for the Honeoye Falls-Mendon Senior Citizens Group on the second and fourth Tuesday of each month in 2015.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

CODE ENFORCEMENT OFFICER – CONFERENCE ATTENDANCE***(Resolution 15-062)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to approve the attendance of Code Enforcement Officer Thomas G. Voorhees and Code Enforcement Inspector James Turner, at the Finger Lakes Building Officials Annual Education Conference, March 16-19, 2015, at the RIT Inn and Conference Center, for their required training to maintain state certification. Cost not to exceed \$780.00, is budgeted, and will be paid from account B3620.401.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gary Loope, 21 Semmel Road, asked about the use of the Community Center.

ADJOURNMENT***(Resolution 15-063)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to adjourn the meeting at 7:20PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.