

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, August 13, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll } *Town*  
 John L. Hagreen } *Board*  
 Michael E. Roberts } *Members*

**ABSENT:** Thomas G. Dubois

**TOWN CLERK:** James P. Merzke

**OTHERS PRESENT:** William E. Smith, *Highway Superintendent*; Daniel Bassette, *Zoning Board of Appeals*; and one other person.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

**AGENDA**

**(Resolution 18-186)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda with the following amendments: add new No. 17, "New York State Town Clerks Association Training," and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Charles F. Ryan, II, President of RYAN homes, inc., commented on the July public hearings.

**COMMUNICATIONS**

**Town Clerk**

Mr. Merzke reported on the resignation of Bruce Peckham from the Zoning Board of Appeals and the Library Board of Trustees, and the states Charitable Reserve Fund legislation.

**Highway Superintendent**

Mr. Smith read and distributed his report to the Board

**Town Board**

Mr. Roberts reported on the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Hagreen reported on the former GM facility in the Village of Honeoye Falls.

**Supervisor**

Supervisor Moffitt reported on the Town's equalization rate being 100%; the Library building a/c unit smoking; a shares services meeting at the County; the bond sale for the water district; the door to 15 Monroe Street; a payroll procedure change; a job fair in Town; the roof on 15 Monroe Street; the Town Hall windows on the third floor; mold mitigation RFPs out for 15 Monroe Street; a possible CDBG grant for a restroom/lift project at 15 Monroe Street; the Senior Citizens picnic; the 2019 budget; a Red Cross blood drive at the Community Center; folding chairs showing up at the Community Center; and vacancy advertisements.

**SUPERVISOR’S MONTHLY REPORT**

***(Resolution 18-187)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to acknowledge receipt of the Supervisor’s Monthly Report for July 2018.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**TOWN CLERK’S MONTHLY REPORT**

***(Resolution 18-188)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk’s Monthly Report for July 2018, showing receipts and disbursements in the amount of \$2,114.00.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**MINUTES**

The Board had none to consider.

**BUDGET ADJUSTMENTS/TRANSFERS**

***(Resolution 18-189)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the following budget adjustments:

|      |            |                                |             |
|------|------------|--------------------------------|-------------|
| To   | A5132.2    | Garage Equipment               | \$2,400.00  |
| From | A7110.42   | Semmel Road Sports Supplies    | \$2,400.00  |
| To   | A1620.417R | 15 Monroe Maintenance Reserves | \$10,000.00 |
| From | A9950.2    | Cap Reserve tx to 15 Mo. St.   | \$10,000.00 |
| To   | B7550.44   | Celebrations-Holidays          | \$3,825.00  |
| From | B7320.4    | Transfer to Joint Rec          | \$1,825.00  |
| From | B8020.41   | Planning Engineering           | \$2,000.00  |

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

***(Resolution 18-190)***

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to approve the following transfers from Operating Accounts to Reserves:

General Part Town

Per the 2018 Budget, authorize transfer of \$50,000 from B9950.2 to Capital Reserves, Sidewalks.

Per the 2018 Budget, authorize transfer of \$140,000 from B9902.920 to Capital Reserves, Ambulance Building.

Highway Townwide:

Per the 2018 Budget, authorize the transfer of \$200,000 from DA9950.9R to Capital Reserves, Equipment.

All of the above are subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

***(Resolution 18-191)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve the following transfer from Reserves to Operating Account:

Authorize transfer of \$103,338.60 from Townwide Reserves 15 Monroe Street Roof at 5-Star Bank to the Townwide operating Account A1620.417R.

This is subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**VOUCHERS****General Abstract*****(Resolution 18-192)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 18-345 to 18-383, on General Abstract 18-08, in the amount of \$214,131.31.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Highway Abstract*****(Resolution 18-193)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 18-188 to 18-215, on Highway Abstract 18-08, in the amount of \$63,988.35.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Vouchers numbered 18-114 to 18-119, on Library Abstract 18-08, in the amount of \$1,868.96, were presented to the Board for payment.

**MONROE COUNTY IN BLOOM PROJECT – CONTRACT AUTHORIZATION*****(Resolution 18-194)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to enter into an agreement with the County of Monroe to participate in the Monroe County In Bloom Program, related to the planting and maintenance of flowering plants at the Town of Mendon Falls Post 664 Community Center, 167 North Main Street, Honeoye Falls, for a two-year period commencing on August 13, 2018, and terminating at 12:01AM on August 13, 2020.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**RECODIFICATION PROJECT – PROPOSED LOCAL LAW – ESTABLISH PUBLIC HEARING*****(Resolution 18-195)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to schedule a public hearing to consider a local law to adopt the re-codification of the Town Code, Monday, September 10, 2018, at the Mendon Town Board, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**AMBULANCE BUILDING – REPLACEMENT OF INTERIOR LIGHTING – AGREEMENT WITH VILLAGE*****(Resolution 18-196)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to enter into an agreement with the Village of Honeoye Falls, related to the upgrade of the lighting in the Ambulance Facility, 220 East Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HIGHWAY DEPARTMENT – AMENDMENT TO HIGHWAY SECTION 284 AGREEMENT – HIRAM WAY*****(Resolution 18-197)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to amend the Agreement for the Expenditure of Highway Moneys between the Town Board and the Highway Superintendent (Section 284 Agreement) by adding work on Hiram Way.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HIGHWAY DEPARTMENT – SANDBLASTING TRUCK 97 – AUTHORIZATION**

Highway Superintendent Smith explained that the lowest bid was not accepted because that company had done work for the Town before that did not hold up to use.

***(Resolution 18-198)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the Highway Superintendent to contract with Nu-Look Collision for the sandblasting of Truck 97's frame, cost not to exceed \$2,986.00, to be paid from account DA5130.400.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**DECLARATION OF SURPLUS – HIGHWAY DEPARTMENT*****(Resolution 18-199)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to declare the scrap metal stored at the Highway Department, and the old phone system as surplus and authorizes their disposition.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**NEW YORK STATE TOWN CLERKS ASSOCIATION TRAINING*****(Resolution 18-200)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to authorize Town Clerk James P. Merzke to attend the NYSTCA Regional Meeting, September 17, 2018, at the Inn on the Lake, Canandaigua, New York. All legal and necessary expenses will be paid from account A1410.410.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Daniel Bassette, 20-1 East Street, commented on a zoning matter.

Charles F. Ryan, II, President of RYAN homes, inc., commented on the Mendon Green project.

**ADJOURNMENT*****(Resolution 18-201)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to adjourn the meeting at 7:59PM.

Adopted: Mrs. Carroll, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

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Town Clerk