

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, April 16, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey

OTHERS PRESENT: William E. Smith, *Highway Superintendent*; and Sheldon W. Boyce, Jr., *Town Attorney*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 18-121b)*

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Highway Superintendent

Mr. Smith read and distributed his report to the Board

Town Board

Mr. Roberts reported on harassment training and the financial audit of the Town’s book with the Finance Director. All records were deemed to be in order. He further reported on seasonal decorations for the Hamlet.

Mrs. Carroll reported on harassment training, an opioid presentation at the school, an audit she and Mr. Hagreen performed on the Town’s Court records. All were deemed to be in order. She further reported on the Library Board of Trustees.

Mr. Dubois reported on the Historic Preservation Commission.

Mr. Hagreen reported an opioid presentation at the school, and audit he and Mrs. Carroll performed on the Town’s Court records. All were deemed to be in order.

Supervisor

Supervisor Moffitt reported on an upcoming meeting concerning water in the Town; a security review of the Court; the proposed sewer agreement with the Town of Pittsford for Mendon Green; the Mendon Conservation League; the Village fire department and ambulance; the opioid presentation at the school; and the Zoning Board of Appeals use variances.

SUPERVISOR'S MONTHLY REPORT***(Resolution 18-122b)****

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for March 2018.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 18-123b)****

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for March 2018, showing receipts and disbursements in the amount of \$3,237.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES

The Board had none to consider.

BUDGET ADJUSTMENTS/TRANSFERS***(Resolution 18-124b)****

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following budget adjustments/transfers:

Transfer \$35,000.00 from the Building Reserve Fund to the A Fund Appropriated Fund Balance.

Add \$35,000.00 expenditure to account A1620.411R

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 18-125)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 18-153 to 18-206, on General Abstract 18-04, in the amount of \$203,179.34.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 18-126)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 18-082 to 18-107, on Highway Abstract 18-04, in the amount of \$29,465.03.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 18-043 to 18-059, on Library Abstract 18-04, in the amount of \$6,180.24, were presented to the Board for payment.

TOWN HALL WINDOW REPLACEMENT PROJECT – BID ACCEPTANCE***(Resolution 18-127)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to accept the bid of Rochester Colonial for the Town Hall Window Replacement Project, at a cost not to exceed \$58,015.00. Said Project to be funded by \$25,000.00 from account A1620.411, and \$33,015.00 from account A1620.411R, subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN HALL – COMPUTER SERVER REPLACEMENT***(Resolution 18-128)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to authorize the replacement of the computer server at the Town Hall by Entre Computer Services, for a cost not to exceed \$3,474.00 for the server, from account A1610.200, and installation at cost not to exceed \$8,375.00, from account A1610.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

USE OF TOWN FIELDS – APPROVAL***(Resolution 18-129)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to accept the application, proof of insurance and fee from the Honeoye Falls Methodist & Rush Methodist Dave Lochner Memorial Church Softball League, to use the Town's softball fields at 5:45PM on Tuesday evenings from May 1, 2018, to August 28, 2018.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MEMORIAL DAY PARADE – APPLICATION FOR USE – NYSDOT***(Resolution 18-130)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to authorize the Supervisor to submit PERM 33c, "Application for the Use of State Highway/NYS DOT Property When an event is regulated by the City/Village/Town(s)" for the Town regulated Memorial Day Parade on NYS Routes 251 and 64, Monday, May 28, 2018.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

EMPLOYEE TRAINING – NALOXONE USE***(Resolution 18-131)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize any interested employee to attend paid training at the Community Center, 10:00AM, May 1, 2018, in the administration of naloxone to block the effects of an opioid overdose.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

EMPLOYEE TRAINING – AUTHORIZATION***(Resolution 18-132)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to authorize attendance of the following employees at the following training:

John D. Moffitt at the NYS Office of the State Comptroller Seminar for Local Officials, Thursday, April 19, 2018, at the Town of Ogden, Spencerport, NY;

Mary Fletcher at the NYS Retirement System Seminar, Thursday, May 17, 2018, at the Brighton Fire District, Brighton, NY;

John L. Hagreen at the Genesee/Finger Lakes Regional Planning Council Spring 2018 Regional Local Government Workshop, Friday, May 18, 2018, at the Burgundy Basin Inn, Pittsford, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – SALT BARN – AUTHORIZATION TO BID***(Resolution 18-133)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the solicitation of bids for the construction of a new salt barn at the Highway Complex on Semmel Road, according to the prepared Bid Specifications. Bids will be received until and read aloud at 2:00PM, Wednesday, May 23, 2018, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – DECLARATION OF SURPLUS – TRUCK TIRES***(Resolution 18-134)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to declare the following items as surplus and authorize their disposition:

Six (6) large truck tires (425/65R22.5).

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – DRIVEWAY ROLLER – AUTHORIZATION TO PURCHASE***(Resolution 18-135)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to authorize the Highway Department to purchase a 2018 Wacker-Neuson RD12A-90 roller from Admar Supply at a cost not to exceed \$13,700.00, based on the Highway Superintendent's recommendation from bids received.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – ROAD SWEEPER – AUTHORIZATION TO RENT***(Resolution 18-136)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to authorize the Highway Department to rent a road sweeper from Spezio Property Services for two (2) weeks at a cost not to exceed \$2,900.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – OIL/WATER SEPARATOR HOLDING TANK – AUTHORIZATION TO PURCHASE***(Resolution 18-137)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to authorize the Highway Department to purchase a 4,000 gallon concrete holding tank from Lakeland Concrete Products, at a cost not to exceed \$7,702.00, based on recommendation of the Highway Superintendent from quotes received.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – SEMMEL ROAD PARK TENNIS COURTS – DISCUSSION

The Highway Superintendent and the Board discussed the condition of the Town-owned Tennis Courts on Semmel Road.

(Resolution 18-138)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the preparation of RFPs for the replacement of the Town-owned Tennis Court surfaces on Semmel Road.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT***(Resolution 18-139)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 8:18PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**There was an inadvertent misnumbering of resolutions after the March 19, 2018, Special Meeting. The first four (4) resolutions of this meeting have a "b" added to differentiate.*

*Minutes prepared by James P. Merzke, Town Clerk.
Meeting notes taken by Bonnie M. Toomey, Deputy
Town Clerk.*