

01/11/16

TOWN OF MENDON

ORGANIZATIONAL AND REGULAR MEETING

The organizational and regular meeting of the Mendon Town Board was held at 7:00PM, Monday, January 11, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Bruce Peckham, *Library Board of Trustees President and Zoning Board of Appeals Member*, Daniel Bassette, *Zoning Board of Appeals Member*, and one other person.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 16-001)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

A public hearing of the Mendon Town Board was held at 7:01PM, Monday, January 11, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Bruce Peckham, *Library Board of Trustees President and Zoning Board of Appeals Member*, Daniel Bassette, *Zoning Board of Appeals Member*, and one other person.

Supervisor Moffitt called the meeting to order at 7:01PM.

This public hearing is being held for the purpose of considering a local law to reduce the membership of the Library Board of Trustees from seven members to five members. This is being considered at the request of the Library Board of Trustees.

PUBLIC COMMENT

Bruce Peckham, Library Board of Trustees President, explained the Board's request.

Gary Loope, 21 Semmel Road, commented on the proposed local law.

(Resolution 16-002)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to close the public hearing at 7:04PM.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

WATER DISTRICT #1, EXTENSION #5 – PUBLIC INPUT

This section of the meeting will continue a public input period on Water District #1, Extension #5. Because of the notification requirements of this type of hearing, the official public hearing will be held in the future (*there is a resolution later in this meeting to establish it for February 8, 2016*). All comments given at the meetings leading up to that hearing will be included in the record of that hearing.

PUBLIC INPUT

Edward G. McClive, Jr., 667 West Bloomfield Road, supported the creation of the water district.

DELEGATION OF ADMINISTRATIVE DUTIES TO THE SUPERVISOR***(Resolution 16-003)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, that pursuant to Town Law, §29(16) the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN ATTORNEY – APPOINTMENT***(Resolution 16-004)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Sheldon W. Boyce, Jr. as Town Attorney, term to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

RECEIVER OF TAXES – APPOINTMENT***(Resolution 16-005)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to appoint James P. Merzke as Receiver of Taxes, term to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

POSITION APPOINTMENTS – PART TIME***(Resolution 16-006)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to retain the following part time positions and appoint the designated individuals to serve at the pleasure of the Town Board, term to expire December 31, 2016:

Code Compliance Officer – Part Time: Thomas G. Voorhees

Building Inspector – Part Time: Thomas G. Voorhees

Planning Officer – Part Time: Thomas G. Voorhees

Fire Marshall – Part Time: Thomas G. Voorhees

Dog Control Officer – Part Time: Joel C. Taylor

Civil Officer – Part Time: Joel C. Taylor

Assessment/Building Department Clerk – Part Time: Michelle Booth

Assessment/Building Department Clerk – Part Time: Peggy L. Potter

Court Clerk – Part Time: Michelle Booth

Deputy Court Clerk – Part Time: Bonnie M. Toomey

Secretary to the Planning Board and ZBA – Part Time: Mary Fletcher

Director of Seniors Recreation – Part Time: Raymond C. Milne

Meetings Recorder – Part Time: Michelle Booth

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

POSITION RETENTION

(Resolution 16-007)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the following:

BE IT RESOLVED, that this Town Board retains the position of Deputy Supervisor, established pursuant to Sec. 42 Town Law, term to expire December 31, 2016. During the absence or inability to act of the supervisor, or while the office of supervisor is vacant, the deputy supervisor shall preside, when present, at the meetings of the Town Board and shall be vested with all powers and may perform all of the duties of the supervisor under the Town Law. This is a non-compensated position.

BE IT FURTHER RESOLVED, that this Town Board retains the position of Finance Officer – Part Time, term to expire December 31, 2016.

BE IT FURTHER RESOLVED, that this Town Board retains the position of Secretary to the Supervisor Part Time, term to expire December 31, 2016.

BE IT FURTHER RESOLVED that this Town Board retains the position of Town Historian – Part Time, pursuant to Sec. 57.07 of the Arts & Cultural Affairs Law, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Deputy Town Supervisor

Supervisor Moffitt notified the Town Board that he has appointed Michael Roberts to the position of Deputy Town Supervisor, term to expire December 31, 2016, with the exception of February 13 through February 21, 2016, where James P. Merzke will serve in that position.

Finance Officer – Part Time

Supervisor Moffitt notified the Town Board that he has appointed Mary Fletcher as Finance Officer – Part Time, term to expire December 31, 2016.

Secretary to the Supervisor – Part Time

Supervisor Moffitt notified the Town Board that he has appointed Mary Fletcher as Secretary to the Supervisor – Part Time, term to expire December 31, 2016.

Town Historian – Part Time

Mr. Moffitt notified the Town Board that he has appointed Diane C. Ham as Town Historian – Part Time, term to expire December 31, 2016.

DEPUTY TOWN CLERK-PART TIME – POSITION RETENTION

(Resolution 16-008)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to retain the Deputy Town Clerk – Part Time position, with the full powers and duties of the town clerk. Compensation is approved by the Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Mr. Merzke notified the Board that he has appointed Bonnie M. Toomey to the position of Deputy Town Clerk – Part Time.

HIGHWAY DEPARTMENT – POSITIONS RETENTION AND APPOINTMENT

Highway Clerk- Part Time

(Resolution 16-009)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to retain the position of Highway Clerk – Part Time.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Mr. Smith notified the Board that he has appointed Gary Loope to the position of Highway Clerk – Part Time.

Deputy Highway Superintendent

(Resolution 16-010)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the following:

BE IT FURTHER RESOLVED, that the Town Board retains the position of Deputy Highway Superintendent for a term to expire December 31, 2016. The Deputy Highway Superintendent functions during the absence or inability of the town highway superintendent to act, and at that time is vested with all the powers and duties of the town Highway Superintendent. Pursuant to Town Law §32 (2), the Deputy Highway Superintendent serves at the pleasure of the Highway Superintendent. This is a non-compensated position.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Mr. Smith notified the Board that he has appointed Gary Loope to the position of Deputy Highway Superintendent.

ZONING BOARD OF APPEALS ATTORNEY – POSITION RETENTION AND APPOINTMENT

(Resolution 16-011)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to retain the position of Zoning Board of Appeals Attorney, and appoint Jeffrey R. Clark to the position, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PLANNING BOARD ATTORNEY – POSITION RETENTION AND APPOINTMENT

(Resolution 16-012)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to retain the position of Planning Board Attorney, and appoint Jeffrey R. Clark to the position, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

DEPUTY TOWN ATTORNEY – POSITION RETENTION AND APPOINTMENT

(Resolution 16-013)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to retain the position of Deputy Town Attorney, and appoint Jeffrey R. Clark to the position, term to expire December 31, 2016. This is a compensated position.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

JUSTICE COURT – TEMPORARY ASSIGNMENT OF JUSTICES

(Resolution 16-014)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, that this Town Board consents to the assignment of the Town of Mendon Justices, pursuant to New York State Uniform Justice Court Act §106(2), to preside in other Town or Village courts in the Seventh Judicial District as need arises during the year 2016, and the temporary assignment of other Town Justices to preside in Mendon Town Court as the need arises during the year 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

LIAISONS

Mr. Moffitt appointed the following Town Board members/elected officials as liaisons:

American Legion: Mr. Merzke

Environmental Conservation Board: Mr. Dubois

Historic Preservation Commission: Mr. Dubois

Honeoye Falls/Lima School District (Recreation/Assets): Mr. Moffitt

Honeoye Falls/Mendon Chamber of Commerce: Mr. Moffitt

Library: Mrs. Carroll
Mendon Community Business Association: Mr. Roberts
Planning Board: Mr. Roberts
Zoning Board of Appeals: Mr. Hagreen

TOWN BOARD MEETINGS SCHEDULE

(Resolution 16-015)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the following schedule of Town Board Meetings for 2016: January 11, February 8, March 14, April 11, May 9, June 13, July 18, August 8, September 12, October 17, November 14, and December 12. Meetings will be held 7:00 PM at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS

(Resolution 16-016)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to adopt following:

WHEREAS, the Town of Mendon, pursuant to Regulation 315.4, is required to establish by resolution, a standard work day for each elective or appointive office or position for reporting purposed to the New York State and Local Retirement System, and

WHEREAS, such resolution shall indicate the number of hours prescribed as a standard work day for each such elective or appointed office or position, and the expiration of the term for each such office or position, NOW, THEREFORE, BE IT RESOLVED, that the standard workdays for elected and appointed officials for the purpose of reporting days worked to New York State Retirement System are as follows:

Town Board Member – Roberts: 8.10 days/month

Highway Department Employees –8 hours per day

Highway Superintendent – Smith: 20.00 days/month

Justices – Briggs: 1.45 days/month; Fletcher: 2.24 days/month

Member of Environmental Conservation Board – Morgan: 0.93 hrs./meeting; Nies: 1.00 hrs./meeting

Member of Planning Board – Irvine: 2 hrs./meeting

Member of Zoning Board of Appeals – Palmer: 1.57 hrs./meeting

Supervisor – Moffitt: 20 days/month

Town Attorney – Boyce: 3.87 days/month

Town Clerk – Merzke: 20 days/month

Town Hall Employees – 7 hours per day

Library Employees – 7 hours per day.

Refer to NYSERS Form RS-2417-A, located in the office of the Finance Director, for individual hours being reported to NYSERS.

BE IT FURTHER RESOLVED, that the Town of Mendon will maintain an actual daily record of time worked for the elected or appointed official or that the official holding the office will recorded and submitted to the clerk his or her work activities for a period of three consecutive months, and

FINALLY, BE IT RESOLVED, that for each elected and appointed official who has submitted a record of work activities pursuant to paragraph (i) of subdivision (a) of section 315.4, the total number of days per month to be reported will be based upon such record of work activities.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

2016 HOLIDAY SCHEDULES

The following 2016 Holiday Schedules were approved by the Town Board at their November 9, 2015 meeting:

Highway Department

Friday, March 25, 2016, Good Friday

Monday, May 30, 2016, Memorial Day (observed)

Monday, July 4, 2016, Independence Day

Tuesday, July 5, 2016, Float Day
Wednesday, July 6, 2016, (in lieu of New Year's Day)
Thursday, July 7, 2016, (in lieu of MLK Day)
Friday, July 8, 2016, (in lieu of President's Day)
Monday, September 5, 2016, Labor Day
Monday, October 10, 2016, Columbus Day
Friday, November 11, 2016, Veterans Day
Thursday, November 24, 2016, Thanksgiving Day
Friday, November 25, 2016, Float Day
Friday, December 23, 2016, Christmas Observed

Town Hall

Friday, January 1, 2016, New Year's Day (observed)
Monday, January 18, 2016, Dr. Martin Luther King, Jr. Day
Monday, February 15, 2016, President's Day
Friday, March 25, 2016, Good Friday
Monday, May 30, 2016, Memorial Day (observed)
Friday, July 1, 2016, Float Day
Monday, July 4, 2016, Independence Day
Monday, September 5, 2016, Labor Day
Monday, October 10, 2016, Columbus Day
Friday, November 11, 2016, Veterans Day
Thursday, November 24, 2016, Thanksgiving Day
Friday, November 25, 2016, Float Day
Monday, December 26, 2016, Christmas

TOWN HALL OPERATING HOURS

The Town Board acknowledges the 2016 Operating Hours for the Town Hall will be: Monday through Thursday, 8:00AM to 4:00PM, and Friday, 8:00AM-1:00PM. These hours will be followed for the entire year.

POLICY AND PROCEDURES MANUAL***(Resolution 16-017)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the Town of Mendon Policy and Procedures Manual.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BOARD TRAINING REQUIREMENTS***(Resolution 16-018)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the following change to the Town of Mendon job descriptions regarding training requirements for members of the Zoning Board of Appeals, members of the Planning Board and members of the Environmental Conservation Board: "Members of the Planning Board, Zoning Board of Appeals and Environmental Conservation Board are required to obtain four hours of training a year, as per new state guidelines."

Supervisor Moffitt explained the new State guidelines for training.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

EMERGENCY PREPAREDNESS (DISASTER) PLAN***(Resolution 16-019)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to adopt the current Emergency Preparedness (Disaster) Plan.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

OFFICIAL TOWN MAP***(Resolution 16-020)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, that the Official Town Map be updated as required by New York State Town Law to reflect any changes that occurred during the year 2015.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

OFFICIAL NEWSPAPER***(Resolution 16-021)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, pursuant to Sec. 64(11) Town Law, to designate The Sentinel as the official Town newspaper for 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

EMERGENCY RESPONSE – HIGHWAY DEPARTMENT***(Resolution 16-022)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to adopt the following:

To continue the authority, previously established by the Town Board, allowing the Highway Superintendent to respond to requests from emergency providers for assistance during the year 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MENDON FIRE HALL – ICE CONTROL***(Resolution 16-023)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the following:

WHEREAS, this Town Board and other town boards and committees use the meeting room of the Mendon Fire Hall for meetings at no charge, and

WHEREAS, the Mendon Fire Hall is the alternate Town Emergency Operations Center, and

WHEREAS, it is essential for the above reasons that the Mendon Fire Hall be accessible at all times.

NOW, THEREFORE, BE IT RESOLVED, that this Town Board authorizes the Highway Department to perform ice removal operations at the Mendon Fire Hall during the year 2016 as time and equipment availability permits.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BOARDS, COMMITTEES, COMMISSIONS – ADVERTISE FOR MEETINGS***(Resolution 16-024)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to authorize the Town Clerk to advertise the meetings scheduled for the entire year as follows:

Board of Assessment Review – as needed

Environmental Conservation – 1st Tuesday of each month at 7:00PM

Historic Preservation Commission – 2nd Wednesday of each month, 7:30PM

Planning Board – 2nd and 4th Wednesday of each month at 7:00PM

Town Board – per schedule above at 7:00PM

Zoning Board of Appeals – 2nd and 4th Thursday of each month as needed at 7:00PM

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

OFFICIAL UNDERTAKINGS***(Resolution 16-025)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve the official undertakings required by Section 25 of NYS Town Law. The undertakings are provided by a blanket undertaking (as allowed by Section 11 of Public Officers Law) with Argonaut Insurance Company (aka Trident), providing coverage in the amount of \$250,000 for employee dishonesty; \$100,000.00 for forgery or alteration, theft, disappearance and destruction for all officers and employees; with excess coverage for the Supervisor, Town Clerk, Tax Receiver and Finance Officer of \$500,000.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

SALARIES – ELECTED/APPOINTED/HOURLY WAGES***(Resolution 16-026)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to adopt the salaries of all elected and appointed officers and the rates of wages of hourly employees including premium pay and overtime (included in the Personnel Policy) and regular pay rates to be paid hourly as indicated below:

Highway Department – Hourly

Highway Clerk, Part-time: \$24.90

Laborer, Part-time: \$24.90

Lead Mechanic \$28.00

Building and Grounds Manager \$25.58

Mechanic Assistant \$22.76

Heavy Equipment Operator \$27.22

Foreman \$27.30

Medium/Mechanical Equipment Operator \$24.90

Medium/Mechanical Equipment Operator \$18.03

Medium/Mechanical Equipment Operator \$22.59

Medium/Mechanical Equipment Operator \$22.59

Medium/Mechanical Equipment Operator \$21.06

Medium/Mechanical Equipment Operator \$22.59

Medium/Mechanical Equipment Operator \$22.71

Dispatcher \$14.35

Dispatcher \$13.31

Dispatcher \$13.31

Dispatcher \$12.92

General Personnel - Hourly

Bldg./Assmt Clerk \$13.00

Bldg./Assmt Clerk \$13.00

Court Clerk \$15.00

Custodian \$12.36

Dep. Court Clerk/Dep. TC \$20.29

Election Inspectors

Primary, Election, Registration 10.00/hr.

Chair Determined by BOE

Meetings Recorder \$11.33

General Personnel - Salary

Assessor \$27,863.00

Building Inspect/Code Enforce Officer \$70,762.00

Dog Control Officer \$5,464.00

Finance Officer \$31,361.00

Fire Marshall \$2,665.00

Historian \$2,200.00
Planning Board Attorney \$10,300.00
Planning Officer \$1,444.00
Planning Board/ZBA Clerk \$13,291.00
Recreation Leader \$200.00
Secretary to the Supervisor \$14,904.00
Town Attorney \$59,784.00
Deputy Town Attorney \$2,000.00
Zoning Board Attorney \$10,300.00

Appointed Board Members
Assessment Board of Review \$125.00/yr.
Conservation Board Chair \$41.00/mtg.
Conservation Board Member \$21.00/mtg.
Planning Board Chair \$52.00/mtg
Planning Board Member \$31.00/mtg
Zoning Board Chair \$52.00/mtg.
Zoning Board Member \$31.00/mtg

Elected Officials
Councilperson (4) \$8,738.00
Highway Superintendent \$78,735.00
Supervisor \$59,397.00
Town Clerk \$78,735.00
Town Justice (2) \$14,784.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PERSONNEL POLICY – VARIABLE AMOUNTS ASSOCIATED WITH POLICIES

(Resolution 16-027)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the following amounts and percentages associated with the Personnel Policy:

Medical Benefits:

Full-time employees hired prior to 1/1/10, will contribute nine percent (9%) of their monthly medical insurance, through payroll deduction.

Full-time employees hired after 1/1/10 will contribute sixteen percent (16%) of their monthly medical insurance premium, through payroll deduction.

Full-time employees hired after 1/1/15 will contribute thirty-three percent (33%) of their monthly medical insurance premium, through payroll deduction.

Dental Benefits:

The Town will fund this coverage, in full, for eligible employees hired prior to 1/1/10.

Eligible employees hired after 1/1/10 will contribute fifteen percent (15%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/15 will contribute twenty-five percent (25%) of the monthly premium, through payroll deduction.

Medical Opt Out – All eligible employees of the Town of Mendon, on an annual basis effective the first of each year, who take their health insurance coverage through a spouse's or significant other's plan from another employer will be entitled to a benefit equivalent to 20% of the annual premium the Town of Mendon would have incurred for the least expensive plan offered. Said benefit will be paid monthly in arrears, will be included in the employee's earnings statement, and will be subject to taxes. Employee must show proof of insurance annually.

Elected officials are not eligible for this incentive.

Health Reimbursement Account (HRA):

The Town will make a deposit of \$500.00 into a Health Reimbursement Account (HRA) or Limited Health Reimbursement Account, for each full-time employee.

Clothing Allowance – Full-time employees with the following job titles are eligible for a clothing allowance, in the amount of \$120.00 for 2016, to purchase proper clothing for work pursuant to the department's clothing standards: Highway Superintendent, Building and Grounds, Code Enforcement Officer, HEO, Highway Clerk, MEO, and Mechanics. A receipt must be submitted showing the amount paid and a detailed description of the purchase. This is a taxable fringe benefit.

Work Shoes (steel toed boots) – Full-time employees with the following job titles, shall be reimbursed, up to \$200 per year in 2016, for the purchase of steel toed boots: Highway Superintendent, Building and Grounds, Code Enforcement Officer, HEO, Highway Clerk, MEO and Mechanics. A receipt must be submitted showing the amount paid and a detailed description of the purchase.

Employee Recognition: Per the Employee handbook, adopted 9/14, after ten years of continuous employment, and at every five year interval thereafter of continuous employment, an employee will receive a certificate of appreciation and a commemorative item, cost not to exceed the nominal rate recommended by the Comptroller's office. Said item to be determined by the Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

SALARY SCHEDULE – PAYMENT CYCLE

(Resolution 16-028)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the salary payment schedule as follows:

1. January 7
2. January 21
3. February 4
4. February 18
5. March 3
6. March 17
7. March 31
8. April 14
9. April 28
10. May 12
11. May 26
12. June 9
13. June 23
14. July 7
15. July 21
16. August 4
17. August 18

18. September 1
19. September 15
20. September 29
21. October 13
22. October 27
23. November 10
24. November 23 (Wednesday before Thanksgiving)
25. December 8
26. December 22

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MILEAGE ALLOWANCE

(Resolution 16-029)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to set the mileage allowance at the rate established by the Internal Revenue Service.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ANNUAL REPORT OF SUPERVISOR

(Resolution 16-030)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to adopt the following:

BE IT RESOLVED, that in lieu of preparing the financial report required by Section 29 (10) of the Town Law, the Supervisor shall, pursuant to Section 29 (10-a) of the Town Law, submit to the Town Clerk, within 90 days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law the report will be on file in the Town Clerk's Office and will be available for public inspection and copying.

BE IT FURTHER RESOLVED, that this report be prepared by Joseph Lebda, 77 Garden Parkway Henrietta NY, former Office of the State Comptroller auditor at a cost not to exceed \$900.00 from Acct. A1310.110.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ANNUAL ACCOUNTING – TOWN BOARD COMMITTEES

Town Financial Records Excluding Court

(Resolution 16-031)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to appoint Mr. Roberts and Mr. Dubois to a Town Board Committee to meet for the purpose of an annual accounting, on or before April 1, 2016, or as soon thereafter as possible.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Justice Court Financial Records

(Resolution 16-032)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to appoint Ms. Carroll and Mr. Hagreen to a Town Board Committee to meet for the purpose of an annual accounting of the Justice Courts, on or before April 1, 2016, or as soon thereafter as possible.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

OFFICIAL BANKS

(Resolution 16-033)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to name the following as official banks of the Town of Mendon: Canandaigua National, Chase, Manufacturers and Traders Trust Company, and Five Star Bank. Further, the Town Supervisor is hereby authorized to submit letters to the above mentioned banks, stating that the Town of Mendon will not make any electronic transfers out of New York State.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PAYMENTS BEFORE AUDIT***(Resolution 16-034)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, pursuant to Section 118 (2) of the Town Law, that this Board authorizes the payment in advance of audit of claims for public utility services (electric, gas, water, sewer and telephone services), postage, freight and express charges, and

BE IT FURTHER RESOLVED, that all such claims shall be presented at the next regular meeting for audit, and

BE IT FURTHER RESOLVED, that the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by this Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

REVIEW OF MONTHLY VOUCHERS

The following is the schedule for Town Board Member review of the monthly vouchers:

January – Mrs. Carroll

February – Mr. Dubois

March – Mr. Hagreen

April – Mr. Roberts

May – Mrs. Carroll

June – Mr. Dubois

July – Mr. Hagreen

August – Mr. Roberts

September – Mrs. Carroll

October – Mr. Dubois

November – Mr. Hagreen

December – Mr. Roberts

PETTY CASH FUNDS***(Resolution 16-035)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the following petty cash funds:

Supervisor - \$50.00; Court Clerk - \$50.00; Town Clerk - \$100.00; Highway Superintendent - \$200.00;

Library - \$50.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

FEE SCHEDULE***(Resolution 16-036)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the 2016 Town of Mendon Fee Schedule below:

BUILDING DEPARTMENT

Avoidable Fire Alarm Fine

Second (within 2 years) \$100.00

Third (within 2 years) \$200.00

Thereafter (within 2 years). \$300.00

Residential Occupancy

New Construction \$0.18/square foot

(includes building equipment, building systems and garage) \$200.00 minimum fee

Addition, Remodel, Alteration, Renovation, Repair \$70.00 up to 1000 SF

\$35.00 for each 500 SF thereafter

Accessory Structure

(includes new or addition to a garage, barn, pool cabana, \$40.00 up to 1000 SF shed, greenhouse, deck, etc.) \$20.00 for each 500 SF thereafter

Other

Demolition \$15.00

Removal of Fuel Storage Tanks \$30.00

Swimming Pool - Above Ground \$30.00 inc. fence and 200 SF deck

- Inground \$75.00 inc. fence

Pond \$50.00

Construction Trailer \$20.00

Free Standing Antennas \$75.00 radio, wind turbines, etc

Fireplace, Chimney, Solid Fuel Burning Device \$40.00 repair or installation

Fence and Earth Berms \$30.00

Outdoor Sporting Court with Fence \$25.00

Generators \$75.00

Solar Panels \$75.00

Signs \$20.00 inc. subdivision, home occupation, physician, vet, roadside stand

Re-inspection Fees

Levied to the permit holder at the discretion of the Bldg. Dept when multiple inspection of the same item are required \$25.00 inspection

Engineering Fees

Any fees incurred at the discretion of the Bldg. Dept. in the review of plans and construction will be charged to the applicant at cost plus 2% for administrative expenses

Zoning Compliance Letter \$30.00

Copy of Issued Permit \$ 5.00/permit

Commercial/Industrial Occupancy

New Construction (excluding Communications Towers)

Includes structure building systems, building equipment, \$0.20/square foot and all common, public and tenant space) \$200.00 minimum fee

Communications Tower \$0.20/square foot of leased/owned area

\$200.00 minimum fee

Addition, Remodel, Alteration, Renovation, Repair \$100.00 up to 1000 SF of all or part of the structure

\$50.00 for each 500 SF thereafter

New or Added Shell Only

One half the total amount of the permit fee as calculated above upon permit approval. A proportional share of the remaining permit fee will be payable upon permit approval for each common, public, and/or tenant area thereafter. Shell permits shall be issued only at the discretion of the Building Inspector

Accessory Structure

Includes new or addition to a shed, barn, garage, pool \$40.00 up to 1000 SF cabana, solar collector, etc \$20.00 for each 500 SF thereafter

Other

Demolition \$50.00

Swimming Pool \$50.00 inc. fence

Pond \$50.00

Construction Trailer \$20.00

Free Standing Antennas \$50.00 dish, radio, television, etc.

Fireplace, Chimney, Solid Fuel Burning Device \$30.00 repair or installation

Fence and Earth Berms \$20.00

Outdoor Sporting Court with Fence \$20.00

Signs \$30.00 1 to 30 SF

\$50.00 31 to 50 SF

\$1.25/SF over 50 SF

Re-inspection Fees

Levied to the permit holder at the discretion of the Bldg. Dept when multiple inspection of the same item are required \$25.00 inspection

Engineering Fees

Any fees incurred at the discretion of the Bldg. Dept, in the review of plans and construction will be charged to the applicant at the cost plus 2% for administrative expenses.

Zoning Compliance Letter \$30.00

Copy of Issued Permit \$ 5.00/permit

EXCAVATION FEES

Permit \$100.00 per acre to be excavated

Excavation \$500.00/year up to 10,000 cu yds

\$3,000.00/year over 10,000 cu yds

HIGHWAY DEPARTMENT

Driveway Permit \$100.00

Road Cut/Right-of-Way \$300.00

In Addition each applicant for a permit to perform work within the Town Right of Way shall deposit security with the Town in the form of cash or a letter of credit in an amount to be determined by the Highway Superintendent, such deposit to be returned upon satisfactory completion of the work covered by such permit, and upon the failure of the applicant to satisfactorily complete such work, to be used by the Town for completion thereof.

PLANNING/ZONING DEPARTMENT

Planning Board

Residential

Site Plan \$350.00 one lot

\$50.00 each addl lot

Accessory Structure Site Plan less than 1000 sq ft footprint \$125.00

Subdivision of Land

1-4 lots Application Fee \$150.00

plus \$50.00 per lot

5 lots or more Application Fee \$250.00

plus \$50.00 per lot

Public Hearing \$100.00

Review of Conservation Easements (Attorney Fees) \$75.00 1-3 lots
\$25.00 each addl lot
not to exceed \$500.00

Commercial or Industrial
Site Plan \$300.00
plus \$25.00 per 1000 SF
Cell Tower Site Plan: \$1,000
Cell Tower Co-Locator Site Plan: \$500.00/co-locator

Subdivision of Land (including P.U.D.'s)
Application Fee \$150.00
plus \$25.00 per acre
Public Hearing \$200.00

Engineering Fee Deposit (Per recommendation of CEO)
Site Plan \$675.00
plus \$30.00 admin fee
Subdivision \$165.00 per lot
plus \$30.00 admin fee

EPOD Development Permit application \$15.00
Recreation Fee (All Applications) \$1,200.00 per lot

Special Use Permit \$250.00
Map Resigning Fee \$150.00

Zoning Board Of Appeals
Area Variance \$250.00
Use Variance \$500.00
Review of Code Enforcement Officer's determination/interpretation \$100.00
Temporary Use Permit \$100.00

Additional Engineering Fees

In addition, any engineering costs incurred by the Town of Mendon during the Planning Board review, Zoning Board review and/or construction process, will be back charged to the applicant. Any amount in the Engineering Fee Deposit not expended for engineering costs incurred by the Town will be refunded to the applicant.

All of the above fees are payable, in full, at the time of application, with the exception of the Recreation Fee and Easement Review Fee, which are payable at Final Approval.

TOWN CLERK'S OFFICE

Bicentennial Items
Calendars \$5.00
Small Mugs (w or w/out brush) \$5.00
Large Mugs \$8.00

Copies \$.25 per copy

Dogs

License

Spayed/Neutered: \$6.00

Unspayed/Unneutered: \$15.00

Service Dogs (with paperwork): No Charge

Impoundment

First Day: \$15.00

Each Additional Day: \$11.00

Rabies Vaccination (if given as part of impound): \$16.00

Games of Chance \$25.00 per occasion

Hamlet Sign Print \$5.00

1872 Map (historic) \$2.00

Marriage

License \$40.00

Transcript \$10.00

Mugs \$4.00 each

Set of 4 \$12.00

Notary Service: No Charge

Peddler's Permit

Applicant \$500.00 per six (6) months

Employee of applicant \$100.00 per employee for six (6) months

Publications

Around Mendon and Honeoye Falls \$22.00

Hamlet of Mendon Historic Walking Tour \$2.00

History of Mendon and Honeoye Falls \$25.00

Bells and Whistlestops \$3.00

Mendon's Cobblestone Landmarks \$10.00

Migration to Mendon \$10.00

Murder and Mayhem \$20.00

Returned Check Fee \$20.00

Community Center:

Local Residents: \$30.00/hour with three hour minimum and \$100 deposit

Not for Profits and Service Organizations: \$50 yearly maintenance fee, plus \$50 deposit. No Fee if use is between 9:00 am and 4:00 pm Monday through Friday or \$15/hour of use after 4:00 pm on said days or all hours used on Saturday or Sunday. Building is closed on holidays.

Local (Only) For-Profit - \$200 minimum for use up to 4 hours, \$50 due for each hour over 4 hours.

Requires Town Board Approval.

Athletic Fields: \$100.00 - 1 (one) use per week; \$250.00 – more than 1 (one) use per week. See Use Policy for policies and insurance requirements.

The Code of the Town of Mendon is available directly from General Code Publishers (1-800-836-8834)

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BOARD OF ASSESSMENT REVIEW

(Resolution 16-037)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to appoint Robert J. Zimmer to the Board of Assessment Review, term to expire September 30, 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ENVIRONMENTAL CONSERVATION BOARD

Member Appointment

(Resolution 16-038)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Alex Nies to the Environmental Conservation Board, term to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Chair Appointment

(Resolution 16-039)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Alex Nies as Chair of the Environmental Conservation Board, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HISTORIC PRESERVATION COMMISSION

Member Appointment

(Resolution 16-040)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to appoint Arnold J. Leckie to the Historic Preservation Commission, terms to expire December 31, 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Chair Appointment

(Resolution 16-041)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to appoint Blake H. Held to the position of Chair of the Historic Preservation Commission, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PLANNING BOARD

Member Appointment

(Resolution 16-042)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to appoint the following individual to the Planning Board: David J. Engel, term to expire December 31, 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Chair Appointment

(Resolution 16-043)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Brent Rosiek as Chair of the Planning Board, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

RECORDS MANAGEMENT ADVISORY BOARD***(Resolution 16-044)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the Town Clerk's recommendation for the following individuals to serve on the Records Management Advisory Board, terms to expire December 31, 2016: Diane C. Ham and Mary Louise Meisenzahl.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ZONING BOARD OF APPEALS**Chair Appointment*****(Resolution 16-045)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to appoint Bruce Peckham as Chair of the Zoning Board of Appeals, term to expire December 31, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

ENGINEERING/PLANNING SERVICES AGREEMENTS***(Resolution 16-046)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to continue the current agreement with MRB Group to provide professional engineering/planning services to the Town during the year 2016, according to their 2016 Standard Hourly Rate Schedule.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT AGREEMENTS**Highway Superintendent – Summer Work On Town Roads*****(Resolution 16-047)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the Highway Superintendent's Annual Contract for Summer Work on Town Roads as submitted to and reviewed by this Town Board and made a part of the minutes of this meeting.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$147,863.00 shall be set aside to be expended for primary work and general repairs upon 49.5 miles of Town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On Quaker Meeting House Road, commencing at Boughton Hill Road and leading to the Ontario County Line, a distance of .08674 miles, there shall be expended not over the sum of \$66,123.70.

Type: Nova Chip

Width of traveled surface: 27 feet

(b) On Deer Path, commencing at Pittsford Mendon Center Road and leading to the cul-de-sac, a distance of .14 miles, there shall be expended not over the sum of \$16,306.77.

Type: Stone & Oil

Width of traveled surface: 20 Feet

(c) On Taylor Road, commencing at SR 64 and leading to Mile Square Road, a distance of .51 miles, there shall be expended not over the sum of \$57,865.79.

Type: Overlay

Width of traveled surface: 22 feet

Thickness: 1”

(d) On Mile Square Road, commencing at Taylor Road and leading to SR 251, a distance of .56 miles, there shall be expended not over the sum of \$59,264.97.

Type: Overlay

Width of traveled surface: 22 feet

Thickness: 1”

(e) On Junction Road, commencing at Stoney Lonesome Road and leading to Plains Road, a distance of .44 miles, there shall be expended not over the sum of \$11,799.00.

Type: Slurry Seal

Width of traveled surface: 20 feet

(f) On Portofino Circle, commencing at SR 65 and leading to the cul-de-sac, a distance of .46 miles, there shall be expended not over the sum of \$18,762.73.

Type: Stone & Oil/Slurry Seal

Width of traveled surface: 20 feet

(g) On Dixon Woods, commencing at SR 65 and leading to the cul-de-sac, a distance of .37 miles, there shall be expended not over the sum of \$14,998.07.

Type: Stone & Oil/Slurry Seal

Width of traveled surface: 20 feet

(h) On Surrey Hill Lane, commencing at Smith Road and leading to the cul-de-sac, a distance of .2 miles, there shall be expended not over the sum of \$4,046.49.

Type: Stone & Oil

Width of traveled surface: 20 feet

(i) On Charlemagne Drive, commencing at Taylor Road and leading to the cul-de-sac, a distance of .18 miles, there shall be expended not over the sum of \$6,632.83.

Type: Stone & Oil/Slurry Seal

Width of traveled surface: 20 feet

(j) On Meadowside Drive, commencing at Pittsford Mendon Center Road and leading to the cul-de-sac, a distance of .14 miles, there shall be expended not over the sum of \$6,148.47.

Type: Stone & Oil/Slurry Seal

Width of traveled surface: 20 feet

(k) On Parks Crossing, commencing at Pittsford Mendon Center Road and leading to the cul-de-sac, a distance of .12 miles, there shall be expended not over the sum of \$5,400.13.

Type: Stone & Oil/Slurry Seal

Width of traveled surface: 20 feet

(l) On Mendon Center Road commencing at SR 251 and leading to Sheldon Road, a distance of 1.92 miles, there shall be expended not over the sum of \$33,276.13.

Type: Stone & Oil

Width of traveled surface: 20 feet

(m) On Fords Crossing, commencing at SR 64 and leading to the cul-de-sac, a distance of .16 miles, there shall be expended not over the sum of \$3,443.51.

Type: Stone & Oil

Width of traveled surface: 20 feet

(n) On Honeoye Falls Five Points Road, commencing at SR 15A and leading to the Rush Town Line, a distance of .36 miles, there shall be expended not over the sum of \$6,630.50.

Type: Stone & Oil

Width of traveled surface: 20 feet

(o) On Old Brook Trail, commencing at SR 251 and leading to the cul-de-sac, a distance of .28 miles, there shall be expended not over the sum of \$19,301.38.

Type: Stone & Oil/Slurry Seal

Width of traveled surface: 20 feet

(p) On Scofield Road, commencing at Plains Road and leading to the Rush Town Line, a distance of .37 miles, there shall be expended not over the sum of \$6,979.11.

Type: Stone & Oil

Width of traveled surface: 20 feet

(q) On Lantern Lane, commencing at Old Brook Trail and leading to the cul-de-sac, a distance of .25 miles, there shall be expended not over the sum of \$18,799.87.

Type: Stone & Oil/Slurry Seal

Width of traveled surface: 20 feet

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Commercial Driver's License Drug Testing Policy

(Resolution 16-048)

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to continue the current agreement with Educational Resource Associates through 2016, which provides the Town with the Employees Assistance Program, which includes a commercial driver's license drug testing program at a cost not to exceed \$1,055.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Hamlet Street Lighting Maintenance Agreement

(Resolution 16-049)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to continue the current agreement with Power & Construction Group (which includes Livingston Lighting and Power) through 2016, to repair and maintain the Town's Energy Only Street Lighting. Labor and material costs will be billed according to their 2016 rates.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN HALL AGREEMENTS

Heating and Cooling

(Resolution 16-050)

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to continue the current agreement with John Betlem Heating & Cooling, Inc. for a Preventative Maintenance Agreement for the HVAC equipment at the Town Hall, including coverage for the four systems in the building through 2016 at a cost not to exceed \$910.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Security System

(Resolution 16-051)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to continue the current agreement with Tyco Integrated Systems (ADT) to provide security system monitoring services for the Town Hall during the year 2016 in the amount not to exceed \$400.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Sprinkler System Service

(Resolution 16-052)

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to continue the current agreement with Flower City Sprinkler Services for sprinkler inspection service through 2016 at a cost not to exceed \$500.00 (\$125.00 per quarter).

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Fire Extinguisher Service***(Resolution 16-053)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to continue the current agreement with Rochester Fire Equipment Company Inc. for extinguisher service through 2016 at a cost not to exceed \$150.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Dog Impoundment***(Resolution 16-054)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to enter into a contract with Suburban Animal Hospital for leased space and professional veterinary services in 2016 in relation to dog impoundment for the Town of Mendon. Related fees are made a part of the Fee Schedule.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

COMMUNITY CENTER AGREEMENTS**Heating and Cooling*****(Resolution 16-055)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to continue the current agreement with John Betlem Heating & Cooling, Inc. for a Preventative Maintenance Agreement for the heating equipment at the Town of Mendon Falls Post 664 Community Center, including coverage for the two systems in the building through 2016 at a cost not to exceed \$280.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Security System***(Resolution 16-056)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to continue the current agreement with Casco Security Systems to provide security system monitoring services for the Town of Mendon Falls Post 664 Community Center during the year 2016 in the amount not to exceed \$400.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

22 NORTH MAIN STREET AGREEMENT**Heating and Cooling*****(Resolution 16-057)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to enter into an agreement with John Betlem Heating & Cooling, Inc. for a Preventative Maintenance Agreement for the HVAC equipment at 22 North Main Street, including coverage for two (2) York packaged heating and cooling units and one (1) split cooling only system in the building through 2016, at a cost not to exceed \$700.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VILLAGE OF HONEOYE FALLS AGREEMENTS**Reciprocal Snow Removal*****(Resolution 16-058)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to continue the current arrangement for snowplowing services to be performed by the Town within the limits of the Village of Honeoye Falls through the year 2016, with the addition of the arrangements made for the Village to plow the sidewalks at 15 Monroe Street and 22 North Main Street.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HONEOYE FALLS – LIMA CENTRAL SCHOOL DISTRICT AGREEMENTS**Use of Semmel Road Park*****(Resolution 16-059)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to continue the current arrangement with the Honeoye Falls-Lima Central School District to allow the use of the Semmel Road Park for School District sponsored cross country running and skiing meets in exchange for the maintenance of the tracks used for these meets and for residents of the community through 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MONROE COUNTY CONTRACTS**Rochester-Monroe County Youth Bureau*****(Resolution 16-060)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to adopt the following:

WHEREAS, this Town Board wishes to continue in the year 2016 to participate in the Comprehensive Youth Planning Services Program for which the County of Monroe is lead agency.

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Moffitt execute the Contract with the Rochester-Monroe County Youth Bureau for that purpose when received.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Work Agreements***(Resolution 16-061)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize Supervisor Moffitt to execute various Monroe County Work Agreements for machinery rental, necessary operators and additional manpower for 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Signage and Striping Agreements***(Resolution 16-062)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize Supervisor Moffitt to execute the agreement with Monroe County regarding Signage and Striping for 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

COMMUNITY ORGANIZATION AGREEMENTS**Honeoye Falls-Mendon Community Concert Band*****(Resolution 16-063)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to enter into an agreement with the Honeoye Falls-Mendon Community Concert Band to perform one (1) concert for the residents of Mendon outside the Village of Honeoye Falls during 2016, at a cost of \$1,000.00 per concert held.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Honeoye Falls-Mendon Historical Society***(Resolution 16-064)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to continue the current contract with the Honeoye Falls-Mendon Historical Society for the year 2016, to maintain a display of historic photographs and objects pertaining to the Town and the Town Hall in the lobby of the Town Hall, at a cost of \$700. The contract shall also provide that the Town will pay one-half of the actual cost of gas, electricity and telephone service for the Society's Museum at Harry Allen Park.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

USE OF TOWN MEETING ROOMS***(Resolution 16-065)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the following usage:

A meeting room in the Town of Mendon Falls Post 664 Community Center by the Honeoye Falls-Mendon Historical Society on the following dates at 7:00PM for the year 2016: dates to be determined;

A meeting room in the Mendon Town Hall by the Mendon Republican Committee on the first Wednesday of each month at 7:00PM in the year 2016;

The Town of Mendon Falls Post 664 Community Center by the American Legion Honeoye Falls Post 664 on the second Thursday of each month in 2016 at 7:30PM, and for their purposes on Memorial Day and Veterans Day; and

A meeting room in the Town of Mendon Falls Post 664 Community Center for the Honeoye Falls-Mendon Senior Citizens Group on the second and fourth Tuesday of each month in 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

COMMUNICATIONS**Town Clerk**

Mr. Merzke reported on an alcoholic beverage permit received for the Board's comment; the materials received from the Association of Towns for their Annual Meeting; and the collection of 2016 Town and County taxes.

Highway Superintendent

Mr. Smith read and distributed his report.

Supervisor

Supervisor Moffitt reported on some Library building issues related to the fireplace and the bench; the lock on the Town Hall door; Newly Elected Officials School; the Town's Swearing-In Ceremony; and the NYS Tax Cap & Freeze checks.

SUPERVISOR'S MONTHLY REPORT***(Resolution 16-066)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to acknowledge receipt of the Supervisor's Monthly Report for December 2015.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 16-067)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to acknowledge receipt of the Town Clerk's Monthly Report for December 2015, showing receipts and disbursements in the amount of \$2,467.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 16-068)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve the minutes of the regular meeting held on December 14, 2015, and the special meeting held on December 30, 2015, as presented/amended.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS***(Resolution 16-069)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the following budget adjustments:

From	A1620.100	Town Hall Personnel	\$117.00
To	A1620.110	Comm. Center Personnel	\$117.00
From	A1620.100	Town Hall Personnel	\$272.00
To	A1620.111	15 Monroe St. Personnel	\$272.00
From	A1620.100	Town Hall Personnel	\$651.00
To	A1620.402	Town Hall Maintenance	\$651.00
From	A1620.401	Town Hall Supplies	\$3.00
To	A1620.404	Town Hall Security	\$3.00
From	A3510.430	Dog Control Vet Charges	\$14.00
To	A3510.440	Dog Control Equipment	\$14.00
From	A5010.45	Highway Serv. Contracts	\$13.00
To	A5010.44	Highway Equipment Maintenance	\$13.00
From	A5132.410	Garage Maintenance	\$5,470.00
To	A5132.1	Garage Personnel	\$5,470.00
From	A532.413	Garage Utilities	\$647.00
To	A5132.42	Garage Supplies	\$647.00
From	A7120.2	Semmel Rd. Equipment	\$932.00
To	A7110.1	Semmel. Rd. Personnel	\$932.00
From	A8510.400	Comm. Beautification Supplies	\$80.00
To	A8510.1	Comm. Beautification Personnel	\$80.00
From	A8810.2	Cemeteries Equipment	\$113.00
To	A8810.1	Cemeteries Personnel	\$113.00
From	A8510.400	Comm. Beautification Supplies	\$37.00
To	A8810.5	Hamlet - Personnel	\$37.00
From	B2665	Sale of Equipment	\$350.00
To	B3620.2	Building Inspection Equipment	\$350.00
From	B3620.401	Building Inspection Mileage	\$468.00
To	B5182.4	Street Lighting	\$468.00
From	B8020.43	Planning Travel/Training/Dues	\$8.00
To	B8020.45	Planning Supplies	\$8.00
From	DA5130.414	Machinery Shop	\$355.00
To	DA5130.415	Machinery Stock Items	\$355.00

01/11/16

TOWN OF MENDON

ORGANIZATIONAL AND REGULAR MEETING

From	DA5142.102	Holiday Pay	\$65.00
To	DA5142.104	Personal/Funeral/Pay	\$65.00
From	DA5130.410	Diesel Fuel	\$992.00
To	DA5142.103	Vacation	\$992.00
From	DA2418	County Summer Equipment	\$12,286.00
To	DA5148.114	County Summer work	\$12,286.00
From	DA9060.8	Medical/Dental	\$687.00
To	DA9030.8	Social Security	\$687.00
From	DA9060.8	Medical/Dental	\$19.52
To	DA9950.9	Transfer to Equipment	\$19.52
From	DB5110.402	Diesel	\$1,166.00
To	DB5110.1	General Repairs Personnel	\$1,166.00
From	DB5110.2	General Repairs Equipment	\$619.00
To	DB5110.401	General Repairs-Materials	\$619.00
From	DB5115.4	Drainage Easement Contractual	\$969.00
To	DB5115.1	Drainage Easements Personnel	\$969.00
From	DB5140.401	Brush Pick Up Equipment Rental	\$36.00
To	DB5140.402	Brush Pick Up Advertising	\$36.00
From	DB5140.401	Brush Pick Up Equipment Rental	\$1,042.00
To	DB5141.102	Holiday	\$1,042.00
From	DB5140.401	Brush Pick Up Equipment Rental	\$840.00
To	DB5141.104	Personal/Funeral	\$840.00
From	DB5115.4	Drainage Easement Contractual	\$5,378.00
To	DB5141.103	Vacation	\$5,378.00
From	DB5142.114	Town Snow Labor	\$976.00
To	DB5142.113	Dispatching	\$976.00
From	SL599	SL Fund Balance	\$234.00
To	SL5182.403	Mendon Square	\$234.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 16-070)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 16-001 to 16-038, on General Abstract 16-01, in the amount of \$405,129.74.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 16-071)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 16-001 to 16-010, on Highway Abstract 16-01, in the amount of \$50,474.31.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 16-001 to 16-004, on Library Abstract 16-01, in the amount of \$485.13, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

TOWN BOARD MEMBERS – CONFERENCE ATTENDANCE***(Resolution 16-072)***

A motion was made by Mr. Dubois, seconded by Mr. Hagreen to approve the attendance of Cynthia M. Carroll and Michael E. Roberts at the Association of Towns Training School and Annual Meeting on February 14-17, 2016 in New York City. Said cost not to exceed \$1,500.00 per attendee.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY SUPERINTENDENT – AUTHORIZATION TO ATTEND 2016 HIGHWAY SCHOOL***(Resolution 16-073)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Highway Superintendent to attend this year's Highway School sponsored by Cornell Local Roads Program and the Association of Towns. The Highway School will be June 6-8, 2016, in Ithaca, NY. Cost is budgeted, and not to exceed \$600.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY SUPERINTENDENT – AUTHORIZATION TO ATTEND NYS LOCAL ROADS & BRIDGES SUMMIT & GRASSROOTS CAMPAIGN***(Resolution 16-074)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the Highway Superintendent to attend this year's NYS Local Roads & Bridges Summit & Grassroots Campaign. The Campaign will be March 8-9, 2016, in Albany, NY. Cost is budgeted, and not to exceed \$300.00, to be charged to account A5010.460.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

CODE ENFORCEMENT OFFICER – CONFERENCE ATTENDANCE***(Resolution 16-075)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the attendance of Code Enforcement Officer Thomas G. Voorhees at the Finger Lakes Building Officials Annual Education Conference, March 14-17, 2016, at the RIT Inn and Conference Center, for his required training to maintain state certification. Cost not to exceed \$390.00, is budgeted, and will be paid from account B3620.401.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

WATER DISTRICT #1 EXTENSION #5 – ESTABLISH PUBLIC HEARING***(Resolution 16-076)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to adopt the following:

WHEREAS, the Town Board of the Town of Mendon (the "Town Board" and the "Town," respectively), in the County of Monroe, New York, has received a petition pursuant to section 191 of the Town Law, for the Extension No. 5 of Water District No. 1 (the "District"), which petition purports to be signed by the owners of taxable real property situate in the proposed District, owning in the aggregate at least one-half of the assessed valuation of all the taxable real property of the proposed District, as shown upon the latest completed assessment roll of said Town, and including the signatures of resident owners of taxable real

property owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of the proposed District, owned by resident owners according to the latest completed assessment roll, and

WHEREAS, the petition purported to describe the boundaries of the proposed District in a manner sufficient to identify the lands included therein as in a deed of conveyance and was signed by the petitioners and acknowledged or proved in the same manner as a deed to be recorded, and

WHEREAS, the proposed District is bounded and described as beginning at or near 162 Smith Road extending east along Smith Road to West Bloomfield Road, then north along West Bloomfield road to or near 562 West Bloomfield Road, as more fully described in the petition, and

WHEREAS, a map, plan and report LaBelle Associates, competent engineers duly licensed by the State of New York, for the proposed establishment of said District is now on file in the office of the Town Clerk, and

WHEREAS, the Town Board will give due consideration to the impact that such construction in District may have on the environment and on the basis of such consideration, the Town Board will determine the environmental impact, if any, to be caused by such construction, and

WHEREAS, the maximum amount proposed to be expended for the construction of the Water Improvement is estimated to be \$556,000, and the plan of financing includes the issuance of be \$556,000 serial bonds of the Town to finance said cost and the assessment, levy and collection of special assessments from the several lots and parcels of land within the District, which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be determined on an ad valorem basis, to pay the principal of and interest on said bonds as the same shall become due and payable.

NOW, THEREFORE, BE IT DETERMINED and stated that there will be no hookup fee and the estimated cost of the District to the "typical property" (as defined in the Town Law) is \$1,794.00, annually; and that the Town Board has theretofore caused to be prepared and filed for public inspection with the Town Clerk, a detailed explanation of how such estimates were computed; and further that the cost of the District to such typical property is above the average estimated cost to the typical properties for the establishment of similar types of districts, as computed by the State Comptroller, and

BE IT ORDERED, that a meeting of the Town Board of the Town be held at the Town Hall, 16 West Main St., Honeoye Falls, NY, on February 8, 2016, at 7:00PM to consider the establishment of the proposed District herein referred to and the construction of such water system therein, and to hear all persons interested in the subject thereof, concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law, and

BE IT FURTHER ORDERED, that the Town Clerk publish at least once in the Sentinel, a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication, and post on the sign board of the Town maintained pursuant to subdivision 6 of section 30 of the Town Law, a copy of this order, certified by said Town Clerk, the first publication thereof and said posting to be not less than 10 nor more than 20 days before the date of such public hearing, and

FINALLY, BE IT FURTHER ORDERED, that the Town Clerk file a certified copy of this order with the Comptroller of the State of New York on or about the date of publication of a copy of this order.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

LOCAL LAW 1 OF 2016 - LIBRARY BOARD OF TRUSTEES MEMBERSHIP

(Resolution 16-077)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adopt the following:

BE IT ENACTED by the Town Board of the Town of Mendon as follows:

Section I. Title

This Local Law shall be known as the "Membership of the Library Board of Trustees Local Law" of the Town of Mendon.

Section II. Purpose

This Local Law reduces the membership of the Town of Mendon Library Board of Trustees from seven (7) members to five (5) members.

Section III. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

Section IV. Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court or competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local Law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

At the Highway Superintendent's request, the Board agreed to add a new "No. 71 Highway Department – Vehicle GPS and Diagnostics Monitoring" to the Agenda.

HIGHWAY DEPARTMENT – VEHICLE GPS AND DIAGNOSTICS MONITORING

Highway Superintendent Smith explained to the Board his Department's need for GPS and diagnostic monitoring for the majority of their vehicles.

(Resolution 16-078)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Supervisor to enter into an agreement with Verizon for Networkfleet GPS and Diagnostics, NYS OGS Contract #PT66910, according to a pricing proposal dated January 5, 2016. Initial cost for installation and 2016 monitoring not to exceed \$4,051.56, and to be paid from account DA5130.420.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Daniel Bassette, 181 Monroe Street, commented on Public Comment.

ADJOURNMENT***(Resolution 16-079)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adjourn the meeting at 8:10PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.